
BOARD OF COMMISSIONERS' MEETING



September 5, 2017



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD OF COMMISSIONERS

NOTICE AND AGENDA FOR

September 5, 2017

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for **Tuesday, September 5, 2017 at 7:00 p.m.** in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- | | |
|--------|----------------------|
| ITEM 1 | CALL TO ORDER |
| ITEM 2 | INVOCATION |
| ITEM 3 | PLEDGE OF ALLEGIANCE |
| ITEM 4 | ROLL CALL |
| ITEM 5 | APPROVAL OF MINUTES |
| ITEM 6 | COMMUNICATIONS |
| ITEM 7 | CITIZENS' TIME |
| ITEM 8 | FOR CONSIDERATION |

CONSENT AGENDA ITEMS

- A. Request for Approval of 25 Year Resolution Honoring Daniel Zomer

Buildings & Grounds

- B. Request for Approval of an Access Agreement with United States Geological Survey (USGS)

Clerk

- C. Request for Approval of Resolution for the Adoption of a Pilot Program to Waive Fees for Vital Records for the Homeless Population (General Fund Neutral)

District Court

- D. Request for Approval of Elimination/Creation of Positions (General Funds)

Health & Community Services

- E. Request for Approval to Submit the Prevent Elder and Vulnerable Adult Abuse, Exploitation, Neglect Grant Application to the Michigan Department of Health & Human Services (MDHHS)
- F. Request for Approval to Purchase Gift Cards for the Kids Connect for Back-to-School Event (Grant Funded)

- G. Request for Approval of an Amendment to the Grant Agreement with the Michigan Department of Agricultural & Rural Development for the Clean Sweep Program
- H. Request for Approval of the Creation of Registered Dietitian Team Lead Positions in the WIC Program (Grant Funds)

Michigan Works!

- I. Request for Approval of The Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Work, and You Program Allocation Plan for Allocation Year 2017

Planning & Community Development

- J. Request for Approval of Resolution in support of the Southcentral Michigan Planning Council as the District Organization for the U.S. Department of Commerce, Economic Development Administration Economic Development District for Michigan State Planning and Development Region 3

Sheriff

- K. Request for Approval of FY 2017-2018 Snowmobile Grant Application to the Michigan Department of Natural Resources (MDNR)

Board of Commissioners

- L. Request for Approval of Transfers and Disbursements
- M. Request for Approval of an Intergovernmental Agreement with Southwest Michigan Behavioral Health
- N. Request for Approval of Consolidated Dispatch Amendment to Interlocal Agreement
- O. Request for Approval of Resolution Recognizing September 17th as Constitution and Citizenship Day

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

- ITEM 9 OLD BUSINESS**
- ITEM 10 NEW BUSINESS**
- ITEM 11 COUNTY ADMINISTRATOR'S REPORT**
- ITEM 12 MEMBERS' TIME**
- ITEM 13 VICE CHAIRPERSON'S REPORT**
- ITEM 14 CHAIRPERSON'S REPORT**
- ITEM 15 ADJOURNMENT**

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 5, 2017
DEPARTMENT: Buildings and Grounds
PREPARED BY: Thomas Canny, Corporate Counsel
SUBJECT: Access Agreement

SPECIFIC ACTION REQUESTED:

The County owns approximately 40 acres of land in Ross Township, North of the Village of Augusta, Tax ID Parcel Number 04-27-355-030, described as the Ross Sanitary landfill in 1987 U.S. Geological Survey (USGS) located a Ground Water Monitoring Well on the Property in 1987. The USGS would like add continuous-record water-level sensing equipment (Equipment) to the Monitoring Well to assist in monitoring water levels in unconfined aquifers. In order to add the equipment, the USGS needs to enter into an Access Agreement with the County to allow the USGS onto the property to install the equipment.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve Access Agreement with the USGS

TIME FRAME OF ACTION:

Immediate. The Access Agreement has an initial term of 10 years. Either the County or the USGS may terminate the Agreement on 30 days written notice.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The USGS will pay for the installation and maintenance of the Equipment.

PERSONNEL IF REQUIRED:

(Indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

None required.

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

Not Applicable

CONTACT PERSON:

<u>NAME</u>	<u>TITLE</u>	<u>PHONE NUMBER</u>
Thomas Canny	Corporate Counsel	269 383-8968



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: 9/5/2017

DEPARTMENT: Clerk/Register

PREPARED BY: Tim Snow, Clerk/Register

SUBJECT: Vital records for homeless persons

SPECIFIC ACTION REQUESTED:

Adoption of the attached Resolution which establishes a pilot program to provide vital records to homeless persons who are clients at the Kalamazoo Gospel Mission and Ministry with Community.

DESCRIPTION OF ACTION (dollar amount, purpose):

A total value of \$5,000 in potentially lost revenue, which would provide vital records (2 per homeless person). A total of 250 individuals could be served during the 1 year pilot program.

TIME FRAME OF ACTION:

Pilot to begin October 1, 2017 and continue to September 30, 2018.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

County

PERSONNEL IF REQUIRED:

(Indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

None

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON:

NAME

TITLE

PHONE
NUMBER

Tim Snow

Clerk/Register

384-8141

RESOLUTION FOR THE ADOPTION OF A PILOT PROGRAM TO WAIVE FEES FOR VITAL RECORDS FOR THE HOMELESS POPULATION

WHEREAS, one of the strategies for Michigan's Campaign to End Homelessness is to "streamline the process of securing identification documents" that includes exploring fee waiver options at county and state levels; and

WHEREAS, vital records such as a birth certificate are required for the receipt of essential services in the non-profit, governmental, and private sectors that can move a person from crisis into more stable situations; and

WHEREAS, vital records are a requirement to obtain a state ID, which is also needed to access many public services as well as open bank accounts, obtain employment, vote, and engage in other day-to-day activities; and

WHEREAS, according to the National Law Center on Homelessness and Poverty, roughly 50% of the homeless population in the U.S. have been denied access to basic needs services due to not having an ID or birth certificate; and

WHEREAS, according to the recent United Way's ALICE study, 36% of households in Kalamazoo County are below the a survival budget threshold including 15% that are below the Federal Poverty Line; and

WHEREAS, the cost of obtaining vital records is a significant barrier for the homeless population, low-income individuals and families, and for survivors of domestic violence; and

WHEREAS, research shows that increased access to financial planning and preventative health resources results in less need for more costly duplicated services for the indigent population of various municipalities;

NOW, THEREFORE, BE IT RESOLVED, that the Kalamazoo County Board of Commissioners hereby adopts a program effective upon passage of this resolution and concluding on October 1, 2018 that provides a fee waiver for eligible residents with the total not exceeding \$5000; and

BE IT FURTHER RESOLVED, that the Kalamazoo County Clerk/ Register of Deeds, upon presentation of a letter evidencing financial hardship from Ministry with Community located at 500 N. Edwards St., Kalamazoo, MI. 49007 or the Kalamazoo Gospel Mission located at 448 N. Burdick St., Kalamazoo, MI. 49007, and completed proper documentation, may waive the fee for needed vital records.

Timothy A. Snow, CMC
Kalamazoo County Clerk & Register of Deeds



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: 9/5/2017

DEPARTMENT: 8th District Court

PREPARED BY: Ann Filkins

SUBJECT: Position Elimination/Creation

SPECIFIC ACTION REQUESTED:

8th District Court personnel adjustments.

DESCRIPTION OF ACTION (dollar amount, purpose):

The 8th District Court is creating an additional bench clerk/bailiff position that will serve as backup to the existing bench clerks at both North and Crosstown as needed.

TIME FRAME OF ACTION:

Upon board approval.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

General Fund.

PERSONNEL IF REQUIRED:

(Indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

ELIMINATE

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
10907-020	Court Services Specialist	k05	33,987.20 – 41,724.80	1.0	101-136-704.00

CREATE

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
10908-007	Bench Clerk Bailiff	k06	37,086.40 – 45,468.80	1.0	101-136-704.00

This change will be an increase of \$3,099.20 - \$3,744.00.

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON:

NAME

TITLE

PHONE
NUMBER

Ann Filkins

Court Administrator

(269) 384-8166



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 5, 2017
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Approval to Submit Grant Application

SPECIFIC ACTION REQUESTED:

HCS Administration requests KCBOC approval to submit the Prevent Elder and Vulnerable Adult Abuse, Exploitation, Neglect grant to the Michigan Department of Health & Human Services (MDHHS) for the Region 3A Area Agency on Aging/Kalamazoo County Health & Community Services Department, in the amount of \$70,971 covering the period of October 1, 2017 through September 30, 2018. Due to the timing of the grant opportunity announcement and the **August 17, 2017 application due date**, the grant was reviewed and approved by County Administration on August 7, 2017. HCS submitted the grant and all associated documentation to MDHHS on August 7, 2017, with the understanding that KCBOC approval would be requested on September 5, 2017.

DESCRIPTION OF ACTION (dollar amount, purpose):

The purpose of the grant is for the second year of funding for staff time pertaining to the ongoing elder abuse prevention and detection efforts that were commenced in 2016. Funding will allow continued work on developing operating procedures, case referral and review processes, and training for referral sources that is needed to operationalize the four multi-disciplinary teams that include Elder Death Review, Hoarding, Financial Exploitation, and a General Vulnerable Adult Abuse team. Outcomes include identification of gaps in services and systems that impede investigations, and the support that vulnerable adults need.

TIME FRAME OF ACTION:

The grant provides funding from October 1, 2017 through September 30, 2018.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The Michigan Department of Health and Human Services, Aging and Adult Services Agency.

PERSONNEL IF REQUIRED:

The current 1.0 FTE Investigative Teams Coordinator will reduce to 0.8 FTE and will continue to carry out the requirements for this grant. Funding also includes costs associated with the AAA Interim Director to continue leading the Hoarding Task Force.

Positions Elimination

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
280-164	Investigative Teams Coord. #10929-001	K07	.20	\$8,199.36 – \$10,071.36	TBD

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

At the December 20, 2016 meeting, the Board approved a Grant Agreement with MDHHS for the Prevent Elder & Vulnerable Adult Abuse, Exploitation, Neglect Today (PREVNT) initiative in the amount of \$76,180 for the period of December 20, 2016 through September 29, 2017.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

<u>NAME</u>	<u>TITLE</u>	<u>PHONE NUMBER</u>
Lisa Henthorn	Deputy County Administrator of External Services	383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 5, 2017
DEPARTMENT: Health & Community Services Department
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Purchase Target Gift Cards for Kids Connect Event

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval to purchase Target gift cards up to the amount of \$50,000 for the "Kids Connect for Back-to-School" event on September 13th and 14th, 2017.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Community Action Agency (CAA) will host "Kids Connect for Back-to-School", which is a two-day event where up to 200 approved children from low income qualified families will each be provided with a \$250 Target gift card to purchase back-to-school clothes, shoes and outerwear.

TIME FRAME OF ACTION:

September 13th and 14th, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

There are no County funds associated with this action. The funding represents allocations from the federal Community Services Block Grant (CSBG) program.

PERSONNEL IF REQUIRED:

There are no new personnel associated with this request.

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

This is the second time that the CAA will be hosting "Kids Connect for Back-to-School". The previous event was held on August 9, 2016 with great success. In an effort to make a large impact within the community, the event has been expanded to 2 days and with an additional \$20,000 from the 2016 "Kids Connect for Back-to-School." This will allow the CAA to provide a greater number of children with back-to-school clothing, shoes and outerwear.

PROCUREMENT INFORMATION:

The purchase of gift cards will be procured in accordance with County policy.

CONTACT PERSON:

<u>NAME</u>	<u>TITLE</u>	<u>PHONE NUMBER</u>
Lisa Henthorn	Deputy County Administrator of External Services	383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 5, 2017
DEPARTMENT: Health & Community Services
PREPARED BY: James A. Rutherford, MPA
SUBJECT: Approval of an Amendment to the Grant Agreement with Michigan Department of Agriculture & Rural Development for the Clean Sweep Program

SPECIFIC ACTION REQUESTED:

HCS Administration requests KCBOC approval and signature of Amendment 791N7700120-A between the County and the Michigan Department of Agriculture & Rural Development (MDARD) for the Environmental Assurance Program Clean Sweep Program. The initial agreement was approved by the KCBOC on October 4, 2016. This Amendment provides an additional \$1,400 in funding for collection and disposal of agricultural pesticides at the Household Hazardous Waste Center.

DESCRIPTION OF ACTION (dollar amount, purpose):

For FY 2016/17, MDARD proposes to give the County an additional \$1,400 in State funding. The new total of the grant is \$12,400.

TIME FRAME OF ACTION:

October 1, 2016 through September 30, 2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The Michigan Department of Agriculture & Rural Development (State funds).

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

Renewal of Grant #791N7700120 to Grant Amendment #791N7700120-A.

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

<u>NAME</u>	<u>TITLE</u>	<u>PHONE NUMBER</u>
Lisa Henthorn	Deputy County Administrator of External Services	383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 5, 2017

DEPARTMENT: Health & Community Services

PREPARED BY: James A. Rutherford, MPA

SUBJECT: Position creation in the WIC Program

SPECIFIC ACTION REQUESTED:

HCS Administration requests Board approval to create (3) 1.0 FTE Registered Dietitian Team Lead positions in the WIC Program. The position creations are in response to the Countywide WIC merger with Family Health Center.

DESCRIPTION OF ACTION (dollar amount, purpose):

This change will allow increased efficiencies with the WIC program after the Countywide merger. The Registered Dietitian Team Lead positions will provide supervisory assistance to WIC staff at off-site WIC clinics when the WIC supervisor is not available. In FY18, HCS will be receiving an additional \$619,149 from funding previously allocated to the FHC that will be used to fund the Registered Dietitian Team Lead positions. The total amount of funding for the WIC program for FY18 is \$1,095,588 provided by the Michigan Department of Health & Human Services.

TIME FRAME OF ACTION:

Effective October 2, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The WIC Program is supported through State funds.

PERSONNEL IF REQUIRED:

Creation:

Account #	Position/#	FTE	Grade	Salary	Effective
323-170	RD Team Lead #TBD	1.0	K08	\$47,486.40 - \$58,177.60	10/2/2017
323-170	RD Team Lead #TBD	1.0	K08	\$47,486.40 - \$58,177.60	10/2/2017
323-170	RD Team Lead #TBD	1.0	K08	\$47,486.40 - \$58,177.60	10/2/2017

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON:

<u>NAME</u>	<u>TITLE</u>	<u>PHONE NUMBER</u>
Lisa Henthorn	Deputy County Administrator of External Services	383-8901



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 5, 2017
DEPARTMENT: Michigan Works! Southwest – W.E. Upjohn Institute
PREPARED BY: Amy Meyers
SUBJECT: WIOA Allocations

SPECIFIC ACTION REQUESTED:

Review and approval of The Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker (DW), and Youth Program Allocations for Allocation Year (AY) 2017 for the four county Michigan Works! Southwest area.

DESCRIPTION OF ACTION (dollar amount, purpose):

- Adult: \$764,955
- Dislocated Worker: \$885,671
- Youth: \$934,867

The WIOA presents an opportunity to improve job and career options for workers and jobseekers through an integrated, job-driven public workforce system that links diverse talent to businesses. The WIOA supports the development of strong, vibrant regional economies where businesses thrive and people want to live and work. To ensure this success locally, funding is to be used for the provision of employment, education, and training services.

TIME FRAME OF ACTION:

July 1, 2017 through June 30, 2019

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Federal

PERSONNEL IF REQUIRED:

(Indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

See attached statement of activity for eligibility requirements and services available for youth, adults, and dislocated workers under WIOA.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

N/A

CONTACT PERSON:

<u>NAME</u>	<u>TITLE</u>	<u>PHONE NUMBER</u>
Amy Meyers	Policy and Planning Manager	269.385.0414

WIOA Adult, Dislocated and Youth Services Allocations
 Michigan Works! Southwest
 PI 17-13

Michigan Works! Southwest has been allocated the following Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Services funding for program year 2017 (7/1/2017-6/30/2019):

- Adult: \$764,955 (represents a 15% reduction from PY2016)
- Dislocated Worker: \$885,671 (represents a 17% reduction from PY2016)
- Youth: \$934,867 (represents a 13.5% reduction from PY2016)

Workforce Development Services

Services to Adult and Dislocated Worker participants incorporate the following resources, depending on individual needs:

<u>Basic Career Services</u>	<u>Individualized Career Services</u>	<u>Training Services</u>
Assessment of Skills and Abilities	Comprehensive Assessments	Occupational Skill Training
Labor Market Information	Group Counseling	On-the-Job Training
Job Search Assistance	Individual Counseling and Career Planning	Skill Upgrading and Re-training
Career Information and Resources	Case Management Services	Job Readiness Training
Job Development Assistance	Short-term Pre-Vocational Services	Customized Training
Internet Searches	Advanced Job Search Assistance	
Employability Skills Workshops	Advanced Job Club Activity	

Services to Youth participants vary based on individual needs, as the program incorporates service strategies that consider differing needs of in school and out of school youth. Services required to be provided to youth include the basic career services listed above, along with the following:

- Tutoring, study skills training, instruction, and evidence-based dropout prevention and recovery strategies.
- Alternative secondary school services or dropout recovery services.
- Paid and unpaid work experiences.
- Occupational skills training.
- Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.
- Leadership development opportunities.
- Supportive services.
- Adult mentoring for the period of participation and subsequent period, for a total of not less than 12 months.

- Follow-up services.
- Comprehensive guidance and counseling.
- Financial literacy education.
- Entrepreneurial skills training.
- Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.
- Activities that help youth prepare for and transition to postsecondary education and training.

Program services are available to in school youth ages 14 through 21 years old, where out of school youth are 16 through 24 years of age. However, individuals over the age of 18 have access to adult service options described above.

Program services described are available to youth who:

- **Are in school, ages 14- 21 years old,**
- Are low-income individuals; and
- Are within at least one of the following categories:
 - Deficient in basic literacy skills;
 - English language learner
 - School Dropout;
 - Homeless, runaway, or foster child;
 - Pregnant or parenting;
 - Offender;
 - An individual (including a youth with a disability) who requires additional assistance to complete an educational program, or to secure and maintain employment.

Or

- **Are out of school, ages 16-24 years old,**
- Are within at least one of the following categories:
 - Recipient of secondary school diploma (or equivalent) and is low income basic skills deficient or an English language learner;
 - School Dropout;
 - Homeless, runaway, or foster child;
 - Pregnant or parenting;
 - Offender;
 - A youth who is an individual with a disability;
 - A low income individual who requires additional assistance to complete an educational program, or to secure and maintain employment.

Notes on Youth funding:

- At least seventy-five percent of expenditures for youth will be invested in out-of-school youth.
- At least twenty percent must be spent on work experience.

Funding Summary

Funding Summary - Adult

Funding Category	Funding Level
Distribution by Cost Category	\$764,955
Administration	\$76,495
Program	\$688,460

Source: PY 2017 Allocations, PI 17-13

Funding Summary - Dislocated Worker

Funding Category	Funding Level
Distribution by Cost Category	\$885,671
Administration	\$88,567
Program	\$797,104

Source: PY 2017 Allocations, PI 17-13

Funding Summary - Youth

Funding Category	Funding Level
Distribution by Cost Category	\$934,867
Administration	\$93,486
Program	\$841,381

Source: PY 2017 Allocations, PI 17-13

Technical Information

Program Title/Number	Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker (DW), and Youth Program Allocations for Allocation Year (AY) 2017, the Time Period of July 1, 2017 through June 30, 2019; PI:17-13
Funding Source	Workforce Innovation and Opportunity Act (WIOA)
Funding Level	Adult: \$764,955 Dislocated Worker: \$885,671 Youth: \$934,867
Duration	July 1, 2017 – June 30, 2019
Reference	Workforce Development Agency (WDA) PI: 17-13, 8/8/2017
CFDA Number	17.259 (Youth) and 17.258 (Adult) and 17.278 (Dislocated Worker)



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: 9/5/2017

DEPARTMENT: Planning & Development

PREPARED BY: Lotta Jarnefelt

SUBJECT: County Board Resolution to support SMPC application for District Organization status

SPECIFIC ACTION REQUESTED:

Resolution of support from BOC for Southcentral Michigan Planning Council's (SMPC) application for District Organization status through the US Department of Commerce, Economic Development Administration.

DESCRIPTION OF ACTION (dollar amount, purpose):

Lee Adams, Director of SMPC, has requested a resolution of support from the County Board of Commissioners. The application for SMPC's District Organization status requires a resolution of support from the counties in the EDA defined Economic Development District (Barry, Branch, Calhoun, Kalamazoo, and St Joseph). If approved our region would have a direct relationship with the EDA and would qualify for funding to provide technical assistance (on behalf of the EDA) to communities in our region.

TIME FRAME OF ACTION:

9/5/17

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

None at this time

PERSONNEL IF REQUIRED:

(Indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NA

NEW OR RENEWAL:

NA

ANY OTHER PERTINENT INFORMATION:

Attached memo. SMPC is also known as Michigan State Planning and Development Region 3.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

N/A

CONTACT PERSON:

NAME

TITLE

PHONE

NUMBER

Lisa Henthorn

Deputy County Administrator
External Services

269-383-9801



Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: info@smpcregion3.org

8-11-2017

RE: Application to the U.S. Department of Commerce, Economic Development Administration for Recognition as the District Organization Representing Branch, Calhoun, Kalamazoo, and St. Joseph Counties

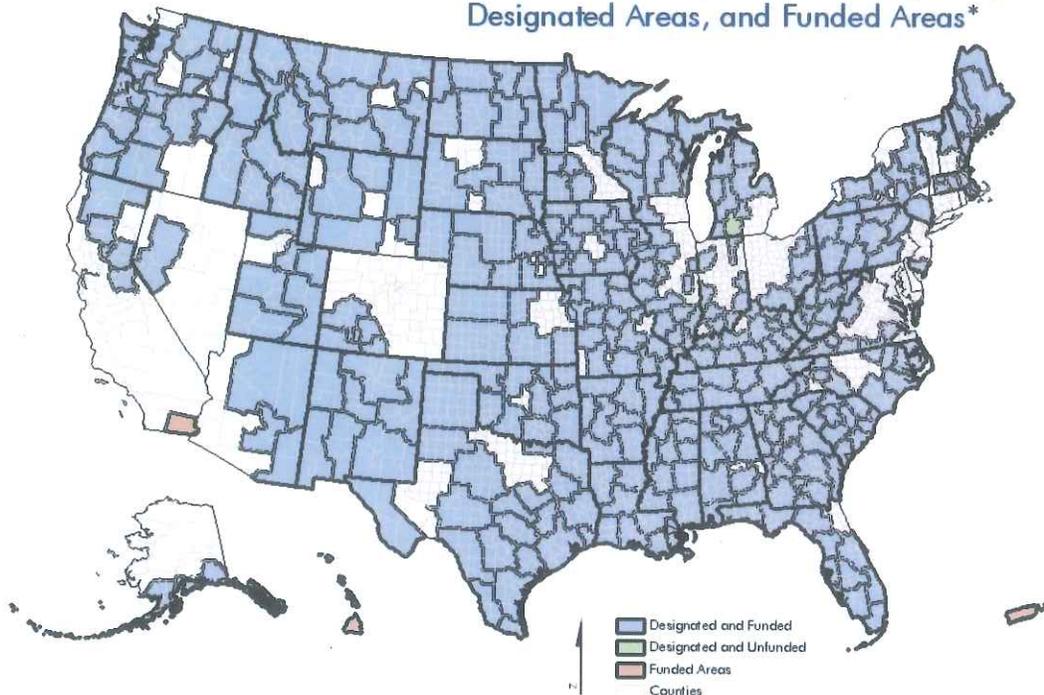
SMPC was formed in 1973 to assist local organizations and governments in Barry, Branch, Calhoun, Kalamazoo, and St. Joseph Counties. SMPC was reorganized in 2012 with Branch, Calhoun, Kalamazoo, and St. Joseph Counties remaining in the region. SMPC serves its member communities, nonprofit organizations, state agencies, and federal agencies by providing technical assistance and expertise, conducting research, and authoring economic development, recreation, and master plans. SMPC is administered and staffed through the W.E. Upjohn Institute for Employment Research.

During much of SMPC's history, it maintained a working relationship with United State Department of Commerce, Economic Development Administration (EDA) as the District Organization that represented the region. Unfortunately, that relationship faltered during the early 2000's. The geographic region remains an EDA recognized Economic Development District, but it lacks a recognized District Organization. Typically, EDA recognized EDD's receive federal funding to help spur economic development. Unfortunately, our region is the only one in the nation that is designated as an EDD and does not receive funding.



US Department of Commerce
Economic Development Administration

Economic Development Districts (EDDs), Designated Areas, and Funded Areas*



SMPC is seeking to reestablish its position as the District Organization for our region. SMPC requests that each county in the region to pass a resolution supporting SMPC as the District Organization for the Economic Development District.

Likewise, SMPC is requesting letters of support from economic development organizations in the region. If established as the District Organization, SMPC will form a dedicated relationship with EDA and once again have access to federal funding to provide economic development assistance to communities throughout the region.

Thank you for your continued support of SMPC and for your consideration of a resolution of support for SMPC's application as the District Organization.

Lee Adams, Director
Southcentral Michigan Planning Council

Resolution in support of the Southcentral Michigan Planning Council as the District Organization for the U.S. Department of Commerce, Economic Development Administration Economic Development District for Michigan State Planning and Development Region 3

Whereas, the Southcentral Michigan Planning Council ("SMPC") serves as the regional planning organization for Branch, Calhoun, Kalamazoo, and St. Joseph Counties; and

Whereas, the U.S. Department of Commerce, Economic Development Administration "EDA" has designated Barry, Branch, Calhoun, Kalamazoo, and St. Joseph Counties as an Economic Development District; and

Whereas, the EDA approves a District Organization to administer each Economic Development District; and

Whereas, SMPC was the approved District Organization for the Economic Development District until the mid-2000's; and

Whereas, the region has not been served by a District Organization since the mid-2000's and is the only Economic Development District in the nation without a federally funded District Organization; and

Whereas, SMPC was reorganized in 2012 to reestablish relationships with local, state, and federal entities; and

Whereas, SMPC has demonstrated the technical expertise and staffing capacity to effectively serve as the District Organization for the Economic Development District; and

Whereas, SMPC developed an EDA approved Comprehensive Economic Development Study for the region; and

Whereas, entities within the region would benefit from a reestablished relationship with EDA.

Now, therefore be it resolved the Kalamazoo County Board of Commissioners supports the Southcentral Michigan Planning Councils application to the U.S. Department of Commerce, Economic Development Administration as the District Organization for the Economic Development District for Barry, Branch, Calhoun, Kalamazoo, and St. Joseph Counties.

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on September 5, 2017.

Timothy A. Snow
County Clerk/Register



ITEM K.

KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 5, 2017
DEPARTMENT: Sheriff's Office
PREPARED BY: Terra Mickolatcher
SUBJECT: Approval the Snowmobile (FY 2017-2018) Grant renewal

SPECIFIC ACTION REQUESTED:

Approve the FY 2017-2018 Snowmobile Law Enforcement Grant application renewal

DESCRIPTION OF ACTION (dollar amount, purpose):

Grant request for \$4,533.30 for wage/benefit reimbursement for patrolling primarily on the Kalamazoo Trailway and the Kal Haven Trail. This area may extend, as needed.

TIME FRAME OF ACTION

Grant Period: October 1, 2017 to April 30, 2018

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Michigan Department of Natural Resources (MDNR)

PERSONNEL IF REQUIRED:

None



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

NEW OR RENEWAL:

Renewal. This is an annual request and the grant award varies on the funding availability.

ANY OTHER PERTINENT INFORMATION:

Snowmobile patrols by the Sheriff's Office were initiated in 2012, and we hope to continue this patrolling this year to continue past our seven (7) year patrolling anniversary.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

N/A

CONTACT PERSON:

NAME

Terra Mickolatcher

TITLE

Financial Administrator

PHONE NUMBER

383-8763



ITEM M.

5250 Lovers Lane, Suite 200
Portage, MI 49002
Phone: (800) 676-0423
Fax: (269) 883-6670
www.swmbh.org

Kalamazoo County Board of Commissioners
201 W. Kalamazoo Ave.
Kalamazoo, MI 49007

RE: Intergovernmental Contract

Dear Chairperson Dale Shugars,

As you know, Kalamazoo County is a signatory to the PA 2 Intergovernmental Contract stemming from MCL 330.1287(5).

That Contract expires 12/31/17, thus it is time to renew.

Enclosed please find red-line and clean version hard copies as generated by Southwest Michigan Behavioral Health (SWMBH) and approved by the Substance Use Disorder Oversight Policy Board (SUDOPB). Please let Michelle Jorgboyan (Michelle.Jorgboyan@swmbh.org) know if you'd like an electronic copy.

We ask that you initiate movement of this document through your process at your earliest convenience, to culminate in signature of the Contract by your applicable County elected or appointed official, and returned to Michelle Jorgboyan at Southwest Michigan Behavioral Health, 5250 Lovers Lane, Portage, MI 49002.

Please direct questions to Bradley P. Casemore, Executive Officer, Southwest Michigan Behavioral Health at 269-488-6956. Mr. Casemore or his designee is willing to appear before the Commission upon request, and we request prior notice of the scheduling of this matter with the full Commission.

Sincerely,

Randall Hazelbaker, Chairman
SWMBH SUDOPB

Bradley Casemore, EO
SWMBH

Cc: Tracie Moored, Kalamazoo County Administrator



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

DATE: August 30, 2017

TO: Board of Commissioners

FROM: Tracie Moored, Administrator/Controller
Thom Canny, Corporate Counsel

RE: Consolidated Dispatch Funding, First Amendment to the Interlocal Agreement
Creating the Kalamazoo County Consolidated Dispatch Authority

At the Board of Commissioner's August 15, 2017 Meeting, Commissioner Seals, the Board's Consolidated Dispatch Representative, and Commissioner McGraw, a member of the Consolidated Dispatch, Finance Committee provided the Board with a five year funding strategy for the Consolidated Dispatch Authority. The County Administrator/Controller also supported the Funding method presented to the Board. After careful consideration the Board approved of the Alternate Funding Method presented by Commissioners Seals and McGraw.

On the Board's Consent Agenda for the September 5, 2017 Board meeting, is a Motion to approve the First Amendment to the Interlocal Agreement creating the Kalamazoo County Consolidated Dispatch Authority. The purpose of the Amendment is to implement the Alternate Funding Method. All five signatory agencies (Kalamazoo County, City of Kalamazoo, City of Portage Kalamazoo Township, and Western Michigan University) have signed the Amendment, the Alternate Funding method will be in effect. Counsel for all of the signatory agencies have reviewed and approved the language of the Amendment.

We recommend that the Board of Commissioners approve the Amendment to the Interlocal Agreement which will allow Consolidated Dispatch operations to move forward for the benefit of all residents of the County. Please contact either of us, at your convenience, if you have any questions or concerns regarding the Amendment to the Consolidated Dispatch Authority Agreement.

OFFICE OF ADMINISTRATION

201 West Kalamazoo Avenue | Kalamazoo, MI 49007

Phone: 269.384.8111 | www.kalcounty.com