

The logo for Kalamazoo County Government is a shield-shaped emblem. It features a blue sky at the top, a green field at the bottom, and a central area with a yellow sun, a white house, and a blue river. The text "KALAMAZOO COUNTY GOVERNMENT" is written in a semi-circle above the shield.

**Board of
Commissioners'
Meeting**

September 6, 2016

**NOTICE AND AGENDA FOR
SEPTEMBER 6, 2016 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for **Tuesday, September 6, 2016, at 7:00 p.m.** in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

CONSENT AGENDA

- A. Request for Approval of 25 Year Resolution Honoring Troy Miles
- B. Request for Approval of 25 Year Resolution Honoring Mary Palenick

Circuit Court

- C. Request for Approval of Addendum to Lease Agreement with EverBank
- D. Request for Approval of FY 2017-2021 Title IV-D Cooperative Reimbursement Contract

Finance

- E. Request for Approval of Elimination/Creation of Positions (House Keeping)

Health & Community Services

- F. Request for Approval of Amended Partnership Agreement with Kalamazoo Valley Community College (KVCC)
- G. Request for Approval of Elimination/Creation of Positions (Grant Funds)

Human Resources

- H. Request for Approval of 2017 Wellness Incentive
- I. Request for Approval of Annual Rate Renewal with Blue Cross Blue Shield of Michigan (BCBS) for the Medicare Eligible Retiree Plans

Michigan Works!

- J. Request for Approval of Appropriation Year (AY) 2015 Workforce Innovation and Opportunity Act (WIOA) Statewide Activities Funding for Program Year (PY) 2016 (July 1, 2016 through June 30, 2017) High Concentrations of WIOA Eligible Youth; PI:16-13

Parks & Expo Center/Fairground

- K. Request for Approval of 2019 United Kennel Club Premiere Dog Show Contract
- L. Request for Approval of 2019 Home Expo Contract

- M. Request for Approval to Purchase Land – 1502 East Olmstead Road
- N. Request for Approval of Expo Center ATM Lease Renewal with Jakeway Company

Prosecuting Attorney

- O. Request for Approval of FY 2017-2021 Title IV-D Cooperative Reimbursement Contract

Sheriff

- P. Request for Approval of Snowmobile Law Enforcement Grant Application with the Michigan Department of Natural Resources (MDNR)
- Q. Request for Approval to Purchase Mobile Police Radio for the Marine Boat
- R. Request for Approval of an Agreement with Kalamazoo Valley Community College (KVCC)

Board of Commissioners

- S. Request for Approval of Transfers and Disbursements
- T. Request for Approval of an Appointment to the Central County Transportation Authority (CCTA)

NON-CONSENT AGENDA ITEMS

The following items are Non-Consent Agenda Items and will be voted on individually.

- ITEM 9 Old Business
- ITEM 10 New Business
- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Members' Time
- ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

AUGUST 31, 2016

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111



**RESOLUTION HONORING
Mary Palenick**

WHEREAS, Mary Palenick has served the citizens of Kalamazoo County for twenty-five (25) years as of September 3, 2016; and

WHEREAS, Mary Palenick has faithfully served as a Court Recorder/Judicial Aide; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Mary Palenick has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on September 6, 2016.

Timothy A. Snow
County Clerk/Register

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: 9th Circuit Court

PREPARED BY: Justin J. Clark

SUBJECT: 9th Circuit Court Trial Division – Addendum to Lease Agreement for Two Copy/Printer Machines

SPECIFIC ACTION REQUESTED:

Board approval and signature is requested on the Addendum to the EverBank lease.

DESCRIPTION OF ACTION (dollar amount, purpose):

The proposed addendum was not originally provided by EverBank, but later requested based on the County of Kalamazoo’s government status. The addendum includes sections on: 1) Funding Intent, 2) Use of Equipment, 3) Signatures, and 4) Non-Appropriation of Funds.

TIME FRAME OF ACTION:

60 Month Lease.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Equipment Rent/Lease: 101-132.941.00
Copy Charges: 101-132-729.00

PERSONNEL IF REQUIRED:

(Indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

7-19-2016

ANY OTHER PERTINENT INFORMATION:

N/A

PROCUREMENT INFORMATION:

(Indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

The 9th Circuit Court received and reviewed a total of three quotes from Applied Imaging, Cornerstone Technologies, and DL Gallivan. DL Gallivan was chosen based on the company's quotation because they provided the lowest 60-month lease price.

CONTACT PERSON WITH PHONE NUMBER:

Justin J. Clark
Automation and Technology Administrator,
Ninth Judicial Circuit Court
Phone: 269-384-8246
jjclar@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Circuit Court – Friend of the Court

PREPARED BY: Nigel Crum

SUBJECT: IV-D Contract

SPECIFIC ACTION REQUESTED:

The Office of the Friend of the Court requests KBCOC approval and signature of the FY2017-2021 Title IV-D Cooperative Reimbursement Contract. This is a renewal contract that extends the current contract for the Friend of the Court Office for FY 2017-2021.

DESCRIPTION OF ACTION (dollar amount, purpose):

FY 2017-2021 Title IV-D Cooperative Reimbursement Contract in the amount of \$14,751,562,53 from the Federal Government and State to pay for Friend of the Court Operations.

TIME FRAME OF ACTION:

October 1, 2016 through September 30, 2021.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Federal/State

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Renewal of present contract for 5 years.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

Not applicable.

CONTACT PERSON WITH PHONE NUMBER:

Nigel Crum 269-384-8172

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Finance

PREPARED BY: Tracie Moored

SUBJECT: Temporary Position Budgetary Change (Housekeeping)

SPECIFIC ACTION REQUESTED:

For budgetary accounting purposes we need to move the below referenced positions from General Fund to the Law Enforcement Fund.

DESCRIPTION OF ACTION (dollar amount, purpose):

TIME FRAME OF ACTION:

This move is effective 6/11/2016 – 12/31/2016.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

PERSONNEL IF REQUIRED:

(Indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

Eliminate:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Eff Date
101-229	10175-006	APA III	K12	1.0	\$63,668.80 - \$85,966.40	6/11/16 – 12/31/16
101-301	10577-001	Sheriff's Administrator	C01	1.0	\$79,331.20	6/11/16 – 12/31/16
101-301	10567-001	Captain/Chief Deputy	C04	1.0	\$97,468.80	6/11/16 – 12/31/16
101-302	10435-001	Captain	C03	1.0	\$96,678.40	6/11/16 – 12/31/16

Create:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range	Eff Date
104-229	10175-006	APA III	K12	1.0	\$63,668.80 - \$85,966.40	6/11/16 – 12/31/16
104-301	10577-001	Sheriff's Administrator	C01	1.0	\$79,331.20	6/11/16 – 12/31/16
104-301	10567-001	Captain/Chief Deputy	C04	1.0	\$97,468.80	6/11/16 – 12/31/16
104-302	10435-001	Captain	C03	1.0	\$96,678.40	6/11/16 – 12/31/16

NEW OR RENEWAL:

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER: Tracie Moored 383-8843



F. & G.

**KALAMAZOO COUNTY
HEALTH AND COMMUNITY SERVICES DEPARTMENT**

Promoting Health For All

DATE: September 6, 2016
TO: County Board of Commissioners
FROM: Gillian A. Stoltman, Ph.D, M.P.H, Director/Health Officer
RE: **ITEMS FOR YOUR CONSIDERATION**

**A. APPROVAL OF AMENDED PARTNERSHIP AGREEMENT BETWEEN
KALAMAZOO COUNTY COMMUNITY ACTION AGENCY AND KALAMAZOO
VALLEY COMMUNITY COLLEGE**

ACTION REQUESTED

HCS Administration requests Board approval of an amended Partnership Agreement with Kalamazoo Valley Community College (KVCC) and Kalamazoo County Community Action Agency (KCCAA) for the period of October 1, 2015 through September 30, 2016. This amendment is an increase in the timeframe for which funds would be dispensed; amended timeframe to include the fall 2016 semester at KVCC.

DESCRIPTION OF SUBJECT

The acceptance of this agreement allows for the continued provision of educational assistance for low income and at risk families that are seeking higher education in the Kalamazoo County community. Kalamazoo County Community Action Agency, in partnership with, Kalamazoo Valley Community College, will identify low-income individuals to participate in the Skills to Build Program. The purpose of the program is to connect individuals interested in obtaining certifications/degrees through KVCC's "Fast Track" career programs. KCCAA will refer participants to the program and provide all program information and orientation. Qualified participants will enroll as students with KVCC and create a Self-Sufficiency Plan which will be monitored by the KCCAA in addition to providing case management support. KVCC's Student Success Center will support these students by providing academic and wrap-around social support. For example, KVCC will offer advising, guidance, career assessments and assistance in career decision-making; and help with resume writing, cover letters, interviewing, job shadowing, volunteering, and employment opportunities. In addition, KVCC will provide mentorship, counseling, and other services designed to enrich their college experience; and find solutions to housing, personal finance, time management, nutrition, and health related issues. KCCAA and KVCC will share pertinent feedback to support continuous improvement and program design.

RELATIONSHIP TO GOALS

The activities associated with this agreement will further the goal to support KCCAA's "Skills to Build" program in an effort to support a means to self-sufficiency for some of the County's most vulnerable residents.

FUNDING SOURCE

There are no County general funds associated with this request. CSBG funds will be used. Maximum participation is 30.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. Please contact: Charlotte J. Smith, J.D., Deputy Director – Community Services, 269-373-5052 or cjsmit@kalamazoo.com.

B. APPROVAL OF POSITION ELIMINATIONS AND CREATIONS IN THE HEALTH & COMMUNITY SERVICES DEPARTMENT

ACTION REQUESTED

HCS Administration requests Board approval to eliminate and create positions in the Clinical Services - Immunization Action Plan (IAP) program.

DESCRIPTION OF SUBJECT

Due to retirement, there is a vacancy in the position of Public Health Nurse Specialist (#10879-001). HCS Administration is recommending that this position be eliminated and a Public Health Specialist position be created. This action will account for appropriate staff support to the Immunization Action Plan (IAP) program. The IAP program is essential to the department's ability to assure optimal health of all Kalamazoo County residents.

This request will ensure that skills and program knowledge necessary to sustain services are accounted for. The newly created Public Health Specialist (#NEW-TBD) will support the IAP program at a .8 FTE.

RELATIONSHIP TO GOALS

This change strengthens the Department's goals of decreasing incidence and spread of preventable disease and illness, thereby reducing mortality and morbidity rates in Kalamazoo County residents.

FUNDING SOURCE

No County funds are required as a result of this request. Funding is allocated through the Michigan Department of Health & Human Services – Comprehensive Agreement. The position elimination and creation requested result in a savings to the budget.

PERSONNEL

Eliminate:

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
318-150	Public Health Nurse Specialist #10879-001	K8	.8	\$33,962 - \$45,859	9/6/16

Create:

<u>Account#</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
318-150	Public Health Specialist #NEW - TBD	K7	0.8	\$29,402 - \$39,686	9/7/16

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions regarding this information, please contact Lynne Norman, Deputy Director-Health Services, 373-5237 or ldnorm@kalcounty.com.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Human Resources Department

PREPARED BY: Kristine Cunningham, Human Resources Director

SUBJECT: Kalamazoo County Wellness Program Incentive

SPECIFIC ACTION REQUESTED:
Approval of the 2017 Wellness Incentive.

DESCRIPTION OF ACTION (dollar amount, purpose):
We are recommending employees continue to be incentivized to participate in the Kalamazoo County Wellness program in 2017 by receiving a personal day, as they did in 2016. In 2017, the requirements to receive the incentive include:

1. Employees must meet with their primary care provider to obtain their biometric/wellness screening.
2. Employees must complete an on-line health risk assessment on WebMD.

We will require both actions to be completed no later than 8/31/2017 to be eligible for the incentive. Once an employee has completed both requirements, we will receive a notification from BCBS and will provide the personal day to employees.

TIME FRAME OF ACTION:
Effective 1/1/2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):
N/A

PERSONNEL IF REQUIRED:
(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)
N/A

NEW OR RENEWAL:
N/A

CONTACT PERSON WITH PHONE NUMBER:
Kristine Cunningham, 384-8100 or kdcunn@kalcouny.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Human Resources Department

PREPARED BY: Kristine Cunningham, Human Resources Director

SUBJECT: Blue Cross Blue Shield Rate Renewal – Medicare Advantage Plans

SPECIFIC ACTION REQUESTED:

Approval of annual rate renewal between Kalamazoo County and Blue Cross Blue Shield of Michigan (BCBS) for the Medicare eligible retiree plans.

DESCRIPTION OF ACTION (dollar amount, purpose):

Kalamazoo County, in coordination with Nulty Insurance, was able to negotiate a reasonable rate renewal with BCBSM for the plan year January 1, 2017 through December 31, 2017 for the Medicare eligible retiree health plans (Medicare Plus Blue). This is a fully insured health plan for the retirees of Kalamazoo County. The renewal encompasses health and pharmacy coverage for all Medicare eligible County retirees. The final negotiated renewal results in an increase in the rates of approximately 5%. The new monthly rates to the County are as follows:

FOP Segment 1 (Sheriff's Office retirees retired before 1/1/2013)	\$495.42/month
FOP Segment 2 (Sheriff's Office retirees retired after 1/1/2013)	\$314.29/month
General/CMH Retirees	\$329.28/month
Road Commission Retirees	\$381.67/month

NOTE: 2016 rates were: \$471.81, \$299.31, \$312.34 and \$363.49, respectively

The recommended improvements to the Medicare Plus Blue plans are as follows:

- General/CMH retirees – changed the pharmacy benefit from a 20% co-insurance to a flat dollar amount co-pay of \$8 generics/\$40 preferred brand/\$80 non-preferred brand.

The above recommendation for the General and CMH retirees actually reduced the renewal rate. This was an improvement to the pharmacy benefit at the request of many retirees. A flat dollar co-pay allows retirees the ability to better budget their pharmacy costs.

Retirees will continue to pay a portion of the monthly premium according to their specific segment.

We are requesting approval to continue our relationship with BCBS and the Medicare Advantage plans for the plan year beginning 1/1/2017.

TIME FRAME OF ACTION:

January 1, 2017 through December 31, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Employee Benefits Fund

PROCUREMENT INFORMATION:

N/A – Kalamazoo County completed the RFP process on health insurance in 2014 for an effective date of benefits 1/1/2015. We will renew with the appropriate carriers annually, until such time as we complete another RFP for health insurance (in 2017 for 1/1/2018).

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL:

Renewal

CONTACT PERSON WITH PHONE NUMBER:

Kristine Cunningham, kdcunn@kalcounty.com or 269-384-8100 or Jean Michaud, jimmich@kalcounty.com or 269-383-8953.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Michigan Works! Southwest – Upjohn Institute

PREPARED BY: Amy Meyers

SUBJECT: Appropriation Year (AY) 2015 Workforce Innovation and Opportunity Act (WIOA) Statewide Activities Funding for Program Year (PY) 2016 (July 1, 2016 through June 30, 2017) High Concentrations of WIOA Eligible Youth; PI:16-13

SPECIFIC ACTION REQUESTED: Review and approval signature of the Workforce Development Agency (WDA) Policy 16-13

DESCRIPTION OF ACTION (dollar amount, purpose): \$6,449

The Workforce Development Agency has allocated \$6,449 in Workforce Innovation and Opportunity Act (WIOA) Statewide Activities funding to serve High Concentrations of WIOA Eligible Youth to Michigan Works! Southwest for program year 2016 (July 1, 2016 – June 30, 2017). This additional funding is being made available to Michigan Works! Areas having a high concentration of low income youth, to provide additional assistance in providing an objective assessment of an individual's skills and needs and developing service strategies for youth.

The WIOA Youth Program provides eligible youth seeking academic and employment success with an effective and comprehensive range of resources to improve their education and skill competencies as well as provide them with effective connections to employers. The program incorporates service strategies that consider differing needs of in school youth and out of school youth.

The attached statement of activity outlines the definitions for the youth populations to be served as well as all of the services youth may be eligible for.

TIME FRAME OF ACTION: July 1, 2016 through June 30, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): State: Workforce Innovation and Opportunity Act Statewide Activities Funding

PERSONNEL IF REQUIRED: NA

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: NA

CONTACT PERSON WITH PHONE NUMBER: Amy Meyers; 269-385-0414

**PLEASE ATTACH ALL NECESSARY INFORMATION
i.e. Agreements/Contracts/Applications**

Workforce Innovation and Opportunity Act Statewide Activities Funding for High Concentrations of WIOA Youth PI 16-13

The Workforce Development Agency has allocated \$6,449 in Workforce Innovation and Opportunity Act (WIOA) Statewide Activities funding to serve High Concentrations of WIOA Eligible Youth to Michigan Works! Southwest for program year 2016 (July 1, 2016 – June 30, 2017).

The WIOA Youth Program provides eligible youth seeking academic and employment success with an effective and comprehensive range of resources to improve their education and skill competencies as well as provide them with effective connections to employers. The program incorporates service strategies that consider differing needs of in school youth and out of school youth.

This additional funding is being made available to Michigan Works! Areas having a high concentration of low income youth, to provide additional assistance in providing an objective assessment of an individual's skills and needs and developing service strategies for youth. In addition, these funds are available to provide:

- Activities leading to the attainment of a secondary school diploma or its recognized equivalent, or a recognized postsecondary credential.
- Preparation for post-secondary educational opportunities.
- Strong linkages between academic and occupational learning that lead to the attainment of recognized postsecondary credentials.
- Preparation for unsubsidized employment that leads to self-sufficiency.
- Effective connections to employers in in-demand industry sectors.

Program services described are available to youth who:

- **Are in school, ages 14- 21 years old,**
- Are low-income individuals; and
- Are within at least one of the following categories:
 - Deficient in basic literacy skills;
 - English language learner;
 - School Dropout;
 - Homeless, runaway, or foster child;
 - Pregnant or parenting;
 - Offender;
 - An individual (including a youth with a disability) who requires additional assistance to complete an educational program, or to secure and maintain employment.

Or

- Are out of school, ages 16-24 years old,
- Are within at least one of the following categories:
 - Recipient of secondary school diploma (or equivalent) and is low income basic skills deficient or an English language learner;
 - School Dropout;
 - Homeless, runaway, or foster child;
 - Pregnant or parenting;
 - Offender;
 - A youth who is an individual with a disability;
 - A low income individual who requires additional assistance to complete an educational program, or to secure and maintain employment.

Funding Summary

Funding Category	Funding Level
Allocation	\$6,449
Base Allocation	\$6,449
Distribution by Cost Category	
Administration	\$644.90
Program	\$5,804.10
Distribution by Group	
In school youth, ages 14-21	
Out of school youth, ages 16-24	2
Program Fund Distribution by Group	
In school youth, age 14-21	
Out of school youth, age 16-24	\$5,804.10

Source: PI: 16-13, 8/9/2016

Technical Information

Program Title/Number	Workforce Innovation and Opportunity Act (WIOA) Statewide Activities Funding for Program Year (PY) 2016 (July 1, 2016 through June 30, 2017) High Concentrations of WIOA Eligible Youth; 16-13
Funding Source	Workforce Innovation and Opportunity Act Statewide Activities
Funding Level	\$6,449
Duration	PY2016 (July 1, 2016 - June 30, 2017)
Reference	Workforce Development Agency (WDA) PI 16-13 (8/9/2016)
CFDA Number	17.259

K.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Parks & Expo Center

PREPARED BY: David Rachowicz

SUBJECT: 2019 United Kennel Club Premiere Dog Show

SPECIFIC ACTION REQUESTED:

Approve the 2019 United Kennel Club Premiere Dog Show contract for the use of the Kalamazoo County Expo Center & Fairground. The event is scheduled for June 12 thru June 16, 2019.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve the United Kennel Club Premiere Dog Show contract at the following rates:
2019 = \$21,439

TIME FRAME OF ACTION:

The contract is for the 2019 United Kennel Club Premiere Dog Show. Contracts were previously approved for 2017 and 2018.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NA

NEW OR RENEWAL:

The event has a long history at the Kalamazoo County Expo Center and the UKC is making a long-term commitment to stay at the Expo Center.

ANY OTHER PERTINENT INFORMATION:

United Kennel Club Premiere Dog Show contracts come to the County Board of Commissioners because the rental income is greater than the \$15,000 limit the County Board has set on contracts that can be executed by the Park Commission.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz, (269) 383-8787

Email: dmrach@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Parks & Expo Center

PREPARED BY: David Rachowicz

SUBJECT: Home Builders Association of S.W. Michigan 2019 Home Expo Contract

SPECIFIC ACTION REQUESTED:

Approve the 2019 Home Expo Contract for use of the Kalamazoo County Expo Center. The event is scheduled for March 7-11 2019.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve the 2019 Home Expo contract for \$22,283.

TIME FRAME OF ACTION:

The contract is for the 2019 Home Expo. The 2017 & 2018 Contract has already been approved.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NA

NEW OR RENEWAL:

The Home Expo returned to the expanded Expo Center facilities in 2014.

ANY OTHER PERTINENT INFORMATION:

The Home Expo Contract is approved by the County Board of Commissioners because the rental income is greater than the \$15,000 limit the County Board has set on contracts that can be executed by the Park Commission.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz, (269) 383-8787

Email: dmrach@kalcountry.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Parks & Expo Center

PREPARED BY: David Rachowicz

SUBJECT: Approve Purchase of Property at 1502 East Olmstead Road.

SPECIFIC ACTION REQUESTED:

Approve purchase of the real property located at 1502 Olmstead Road, Kalamazoo, MI.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve the purchase of 1502 Olmstead Road for \$30,000. There is currently a house on this lot that is in very poor condition that will be razed after the purchase of the property. Kalamazoo County already owns all surrounding real estate parcels. This property at the Expo Center and Fairgrounds is used for camping, events, and for event parking.

TIME FRAME OF ACTION:

The seller has signed a purchase agreement for real property and the purchase will be complete after Board of Commissioner approval and upon receipt of title work and insurance.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The funding for this purchase will be from the Expo Center & Fairground Capital Improvement Account that is funded through the accommodations tax.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)
NA

NEW OR RENEWAL:

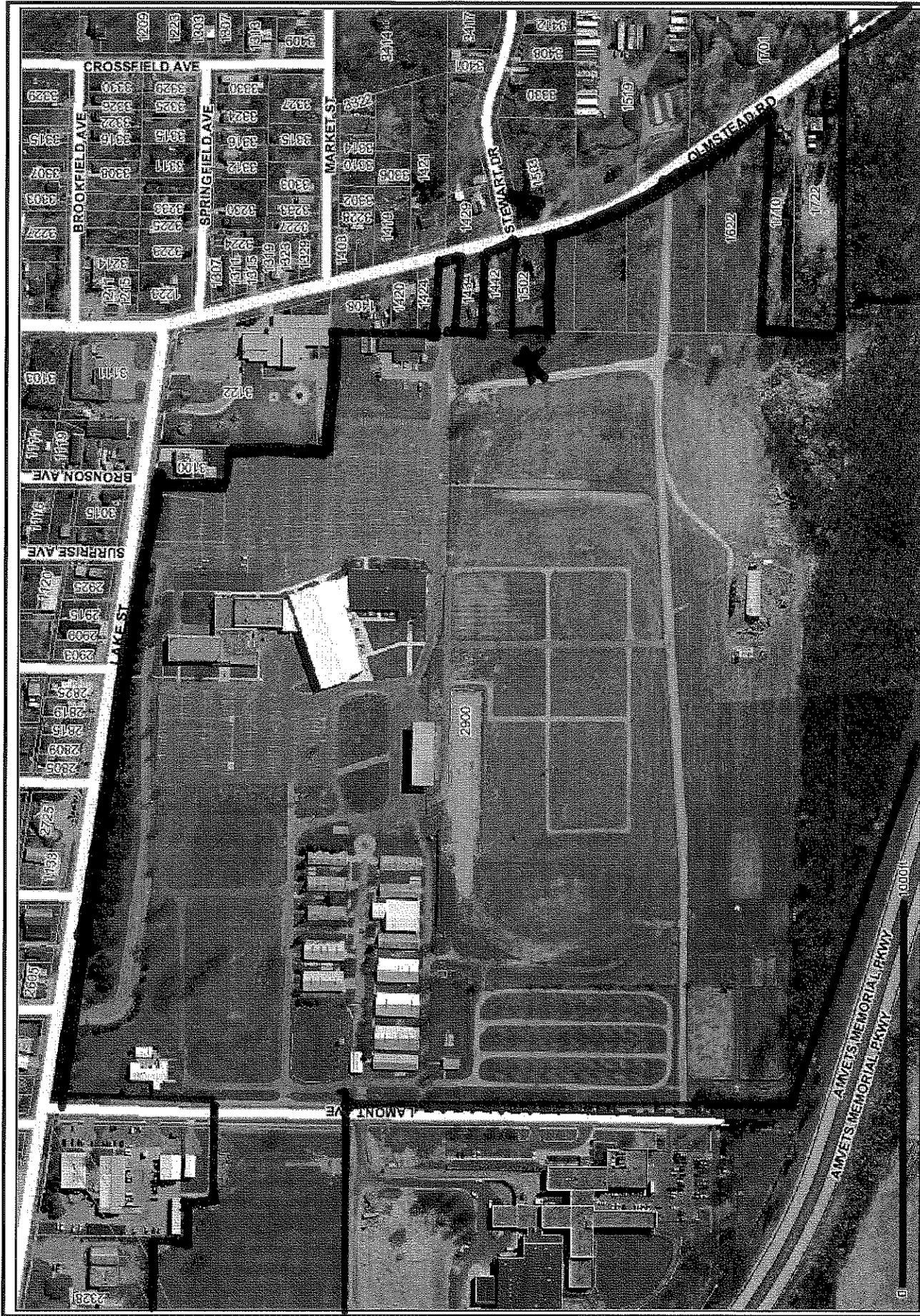
ANY OTHER PERTINENT INFORMATION:

The Park Commission has approved the recommendation to acquire this property.

PROCUREMENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz, (269) 383-8787
Email: dmrach@kalamazoo.org



This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map acknowledges that the State/County/Cities/Townships/Villages shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the State/County/Cities/Townships/Villages from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of data provided. Map Created: 8/16/2016

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Parks & Fairground

PREPARED BY: David Rachowicz

SUBJECT: Expo Center ATM Lease Renewal

SPECIFIC ACTION REQUESTED:

Approve a five-year ATM Site Lease Renewal Agreement with Jakeway Company for an ATM at the Kalamazoo County Expo Center & Fairground.

DESCRIPTION OF ACTION (dollar amount, purpose):

The proposed agreement will provide an ATM for events and visitors at the Kalamazoo County Expo Center & Fairground. There is a great need for an ATM onsite and we receive numerous requests from visitors and event promoters. The ATM will provide some revenue but more importantly it provides another service that can be marketed as part of the Kalamazoo County Expo Center. The County will be responsible for providing a phone service for the ATM and this will cost \$120 per year. In return, the County will receive \$.50 of each \$2.50 transaction fee that is paid through the ATM (approximately \$1000/year).

TIME FRAME OF ACTION:

This is renewal of an original agreement approved by the BOC on December 18, 2007.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The cost of approximately \$120 per year should be offset by the \$.50 per transaction fee that will be paid to the County (approximately \$1000/year).

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL:

This is a renewal of existing agreement.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

This contract was not bid out because this is the only vendor of this type of service that could be located.

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz, 383-8787 or Dmrach@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Office of the Prosecuting Attorney

PREPARED BY: Jennifer Granzow

SUBJECT: Renewal of Prosecutor's CRP Contract

SPECIFIC ACTION REQUESTED:

The Office of the Prosecuting Attorney requests KCBOC approval and signature of the FY2017-2021 Title IV-D Cooperative Reimbursement Contract. This is a renewal contract that extends the current contract for the Office of the Prosecuting Attorney for FY 2017-2021.

DESCRIPTION OF ACTION (dollar amount, purpose):

FY 2017- FY 2021 Title IV-D Cooperative Reimbursement Contract, in the amount of \$5,142,212.00 to fund the establishment of paternity and child support orders for families and children in Kalamazoo County. The Office of the Prosecuting Attorney is statutorily mandated to provide Title IV-D services to children and families.

TIME FRAME OF ACTION:

October 1, 2016 through September 30, 2021.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

66% Federal and State allocation with a 34% county match

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Renewal of the present contract for five years.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

Not applicable, the Office of the Prosecuting Attorney is statutorily mandated to provide Title IV-D services.

CONTACT PERSON WITH PHONE NUMBER:

Jennifer Granzow, Assistant Prosecuting Attorney 385-8403

Lisa Henthorn, Administrator 383-8965

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approval Snowmobile Law Enforcement Grant Application

SPECIFIC ACTION REQUESTED:

Approve Snowmobile Law Enforcement Grant Application for 2016-17 winter season.

DESCRIPTION OF ACTION (dollar amount, purpose):

Grant application is for \$3,203.40 for patrolling the trailways in the County of Kalamazoo to include the Kal Haven Trail.

TIME FRAME OF ACTION:

October 1, 2016 to April 30, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Michigan Department of Natural Resources

PERSONNEL IF REQUIRED:

None

NEW OR RENEWAL OR AMENDMENT:

Grant is a renewal although the amount varies year to year.

ANY OTHER PERTINENT INFORMATION:

Deputies patrol the trails on department snowmobiles

PROCUREMENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff ph: 385-6176

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approve purchase of Mobile Radio

SPECIFIC ACTION REQUESTED:

Approved the purchase of a Motorola mobile police radio

DESCRIPTION OF ACTION (dollar amount, purpose):

Purchase a mobile police radio for the Marine Boat that patrols primarily Gull Lake at a cost of \$4,863.75

TIME FRAME OF ACTION:

Immediately

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Sheriff's Office General Fund

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

NA

ANY OTHER PERTINENT INFORMATION:

The Marine Deputies work off portable radios which do not have a normal battery life to cover their entire shift. The output of a portable radio is low compared to a mobile radio and not always received by the Dispatch Center. This purchase enhances the safety of the Marine Deputies and also gives them the ability to immediately contact Dispatch for emergencies on the lake.

PROCUREMENT INFORMATION:

The Motorola radio is consistent with other police radios the Sheriff's Office uses.

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas ph: 385-6176



Quote Number: QU0000372210
 Effective: 09 AUG 2016
 Effective To: 08 OCT 2016

Bill-To:

KALAMAZOO COUNTY SHERIFF'S
 DEPARTMENT
 1500 LAMONT AVE
 KALAMAZOO, MI 49048
 United States

Ultimate Destination:

KALAMAZOO COUNTY SHERIFF'S
 DEPARTMENT
 1500 LAMONT AVE
 KALAMAZOO, MI 49048
 United States

Attention:

Name: Under Sheriff Maytas
Email: tlmick@kalcounty.com
Phone: 2693838763

Sales Contact:

Name: Rick Hochstedler
Email: rhochstedler@roecomm.com
Phone: 2693271045

Contract Number: MICHIGAN STATE CONTRACT

Freight terms: FOB Destination

Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
l	1	M25URS9PW1AN	APX6500 7/800 MHZ MID POWER MOBILE	\$2,344.00	\$1,758.00	\$1,758.00
la	1	G892AB	ENH: HAND MIC,GCAI WATER RESISTANT	\$72.00	\$54.00	\$54.00
lb	1	G442AJ	ADD: O5 CONTROL HEAD	\$432.00	\$324.00	\$324.00
lc	1	G442AJ	ADD: O5 CONTROL HEAD	\$432.00	\$324.00	\$324.00
ld	1	W81AQ	ADD: KEY LOCK MOUNT APX	\$33.00	\$24.75	\$24.75
le	1	G66AM	ADD: DASH MOUNT	\$125.00	\$93.75	\$93.75
lf	1	GA05100AA	ENH: STD WARRANTY APPLIES-NO SFS	-	-	-
lg	1	G625AP	ADD: DES/DES-XL/DES-OFB ENCRYPTION	\$599.00	\$449.25	\$449.25
lh	1	W969BG	ADD: MULTIPLE KEY ENCRYPTION OPERATION	\$330.00	\$247.50	\$247.50
li	1	G806BE	ADD: ASTRO DIGITAL CAI OPERATION	\$515.00	\$386.25	\$386.25
lj	1	G444AE	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
lk	1	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	\$43.00	\$32.25	\$32.25
ll	1	G831AD	ADD: SPKR 15W WATER RESISTANT	\$60.00	\$45.00	\$45.00
lm	1	G51AU	ENH: SMARTZONE OPERATION APX6500	\$1,200.00	\$900.00	\$900.00
ln	1	G361AH	ADD: P25 TRUNKING SOFTWARE	\$300.00	\$225.00	\$225.00

Total Quote in USD

\$4,863.75

PO Issued to Motorola Solutions Inc. must:

- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
- >Have a PO Number/Contract Number & Date
- >Identify "Motorola Solutions Inc." as the Vendor
- >Have Payment Terms or Contract Number
- >Be issued in the Legal Entity's Name
- >Include a Bill-To Address with a Contact Name and Phone Number
- >Include a Ship-To Address with a Contact Name and Phone Number
- >Include an Ultimate Address (only if different than the Ship-To)
- >Be Greater than or Equal to the Value of the Order

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 6, 2016

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approval Agreement with Kalamazoo Valley Community College

SPECIFIC ACTION REQUESTED:

Approve the agreement with KVCC for the Sheriff to certify their police officers to enforce State law and local ordinance within Kalamazoo County on behalf of KVCC.

DESCRIPTION OF ACTION (dollar amount, purpose):

This agreement is to allow KVCC Police Department to enforce laws and also provides liability coverage for the County.

TIME FRAME OF ACTION:

Immediately

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

New for KVCC but such agreements are obtained for all jurisdictions within Kalamazoo County.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Ph: 385-6176

T.



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners

FROM: Tina Becker

DATE: August 30, 2016

SUBJECT: Central County Transportation Authority (CCTA) - Reappointment

The Board Appointments Committee is recommending waiving the interview process for Mr. Rob Bricker and approve to reappoint him for a 3-year term commencing 9/16/16 – 9/15/19.

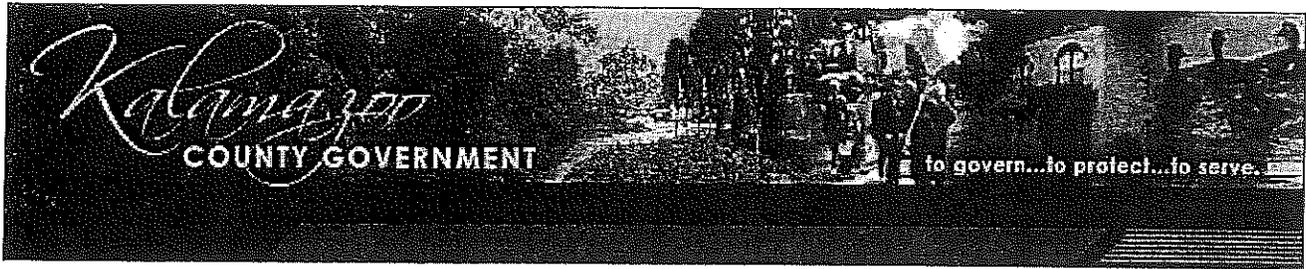
Mr. Bricker was originally appointed December 15, 2015 assuming a term ending September 16, 2016.

He is a "rural" representative for CCTA. No other applications have been received that are rural residents.

Mr. Bricker attended 8/10 meetings.

Thank you for your consideration.

9/6/16 - 5:00pm



Kalamazoo County Board of Commissioners

KALAMAZOO COUNTY GOVERNMENT ADVISORY BOARDS & COMMISSIONS

APPLICATION FOR APPOINTMENT TO:

Central County Transportation Authority (CCTA)

Name:

Occupation:

Home Address:

Home City:

Home Zip:

Home Phone:

Business Phone:

Cell Phone:

E-mail Address:

Please indicate experience and/or qualifications that would help make you an effective board member for which you have applied:

- Pol. Science / Communications - B.S. WMU.

- Dist. Rep. for State Rep. Tom George.

- Various Campaign Work for Various pol. Campaigns.

- Current Board Member of CCTA. Partial Term, expires Sept. - 16.

- Team Building / Leadership of Small, large groups at Perrigo.

Volunteer Experiences

- Christian Life Center - Security

- Youth Coach

- Flag football.

- Soccer.

