

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

SEPTEMBER 15, 2015

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on September 15, 2015.

ITEM 2 Invocation: Commissioner Dale Shugars.

ITEM 3 Pledge of Allegiance: Commissioner Moore led the Pledge of Allegiance.

Commissioner Moore arrived at 7:03 p.m.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Lotta Jarnefelt, Planning & Community Development Director; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Wordelman moved and it was duly seconded that the Minutes of the September 1, 2015, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Moore presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) Communication from Charter Township of Comstock notifying residents of smoke testing of the sanitary sewer system near Kersten Court.
- b) A Resolution from Oceana County Recognizing September 17, 2015 as Constitution Day.

Commissioner Wordelman received two calls from constituents concerning Animal Services.

Vice Chairperson Heppler received a call from a constituent concerning the Road Commission cutting trees down.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Ms. Linda Teeter, Kalamazoo, KCTA Chair addressed the Board regarding an issue raised by a citizen concerning a Metro Connect bus and wanted to let the Board know the issue had been addressed.

Ms. Toby Henny-Davies, Kalamazoo, ISAAC and Vote Yes for Kids, thanked the Board for placing the homeless millage question on the November 3, 2015 ballot.

Mr. Jim Furnor, Kalamazoo, stated on September 16, 2015 from 3:30-6:30 p.m. at the Peoples Food Co-op there would be a drive electric week event.

ITEM 8 For Consideration

A. Request for Approval of 25 Year Resolution Honoring Marcella Cheatham

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Marcella Cheatham has served the citizens of Kalamazoo County for twenty-five (25) years as of September 12, 2015; and

WHEREAS, Marcella Cheatham has faithfully served as a Legal Assistant III – Juvenile; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Marcella Cheatham has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

Commissioner Moore stated Ms. Cheatham had represented the County well both at work and outside of work.

Mr. Scott Brower, Prosecuting Attorney Supervisor thanked the Board for honoring Ms. Cheatham. He stated Marcy was a great team player and an asset to the County.

B. Request for Approval of 25 Year Resolution Honoring Juanita Newsome

Commissioner Provancher moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Juanita Newsome has served the citizens of Kalamazoo County for twenty-five (25) years as of September 1, 2015; and

WHEREAS, Juanita Newsome has faithfully served as a Juvenile Probation Officer II; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Juanita Newsome has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

CONSENT AGENDA

Circuit Court

C. Request for Approval of 2015-2016 Child Care Budget

That the Board of Commissioners approve the 2015-2016 Child Care Budget as included in the Packet.

Drain Commissioner

D. Request for Approval of Extension of Temporary Employee

That the Board of Commissioners approve the extension of a Temporary Employee (Administrative Assistant) in the Drain Office for the period of September 30, 2015 through December 30, 2015.

Health & Community Services

E. Request for Approval of an Agreement with the Center for Information Management, Inc. (CIM)

That the appropriate County officials be authorized and directed to execute an Agreement with CIM for information services from CIM's MI-Choice Information Service Bureau in the amount of \$130/month for software data access, updates, technical assistance and support and Vendor View maintenance fee of \$110/month for the period of October 1, 2015 through September 30, 2016; a copy of said Agreements to be attached to the official Minutes of this meeting.

F. Request for Approval of Amendment #1 with Medicare/Medicaid Assistance Program (MMAP) for the State Health Insurance Assistance Program (SHIP) and SHIP Performance Improvement & Innovative Project Contract with MMAP

That the appropriate County officials be authorized and directed to execute Amendment #1 with MMAP for SHIP in the amount of \$18,105 for the period of April 1, 2015 through March 31, 2016 and SHIP Performance Improvement & Innovative Project Contract with MMAP in the amount of \$980 for the period of October 20, 2014 through September 30, 2015; a copy of said Contracts to be attached to the official Minutes of this meeting.

G. Request for Approval to Accept Statement of Grant Award #2015-5 from the Aging and Adult Services Agency

That the appropriate County officials be authorized and directed to accept Statement of Grant Award #2015-05 from the Aging and Adult Services Agency in the amount of \$5,012 bringing the total funding for FY15 to \$1,647,889 for the period of October 1, 2014 through September 30, 2015; a copy of said Grant Award to be attached to the official Minutes of this meeting.

H. Request for Approval of a Partnership Agreement with Kalamazoo Valley Community College

That the appropriate County officials be authorized and directed to execute a Partnership Agreement with Kalamazoo Valley Community College to allow students to participate in the Skills to Build Program for the period of October 1, 2015 through September 30, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

I. Request for Approval of Notice of Funding Award (NFA) #11 for LCA13-39015 Low Income Home Energy Assistance Program (LIHEAP) Crisis Assistance (LCA) Deliverable Fuel Award from the Michigan Department of Health & Human Services (MDHHS)

That the appropriate County officials be authorized and directed to accept NFA #11 for LCA13-39015 LIHEAP Crisis Assistance Deliverable Fuel Award from MDHHS in the amount of \$71,400;

a copy of said Funding Award to be attached to the official Minutes of this meeting.

J. Request for Approval of Subcontractor Agreements for DOE 13-39015-3 Weatherization Grant

That the appropriate County officials be authorized and directed to execute Subcontract Agreements for DOE 13-39015-3 Weatherization Grant for the period of October 1, 2015 through September 30, 2016; a copy of said Agreements to be attached to the official Minutes of this meeting.

Subcontract Agreements with:

- Rogers Heating/Cooling – HVAC
- DeHaan Heating/Cooling-HVAC
- Community Homeworks-HVAC
- Rand Building Enterprises-Inspector
- Flory Construction – Weatherization Contractor

K. Request for Approval of Amendment to the Healthy Babies Healthy Start (HBHS) Agreement with the YMCA of Greater Kalamazoo

That the appropriate County officials be authorized and directed to execute an Amendment to the HBHS Agreement with the YMCA of Greater Kalamazoo for the provision of professional fitness education services for the HBHS project in an amount not to exceed \$6,800 for the period of June 1, 2015 through March 31, 2016; a copy of said Amendment to be attached to the official Minutes of this meeting.

L. Request for Approval of Elimination/Creation of Positions in the Environmental Health Program (General Funds)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

Account #	Position/#	Grade	FTE	Pay Range	Effective
#221-502	EH Division Supervisor #10078-001	K09	1.0	\$45,364-\$61,256	10/1/2015

Create:

Account #	Position/#	Grade	FTE	Pay Range	Effective
#221-501	EH Division Supervisor #10078-001	K09	1.0	\$45,364-\$61,256	10/1/2015

M. Request for Approval of Elimination/Creation of Positions in the Community Action Agency Program (Grant Funds)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

Account #	Position/#	Grade	FTE	Pay Range	Effective
#793-142	Housing & Neighborhood Coordinator #10847-001	K09	1.0	\$45,364-\$61,256	10/1/2015

#793-142 Program Assistant K06 1.0 \$32,468-\$43,826 10/1/2015
#10874-001

Create:

Account #	Position/#	Grade	FTE	Pay Range	Effective
#690-001	Housing & Neighborhood Coordinator #10847-001	K09	1.0	\$45,364-\$61,256	10/1/2015
#690-001	Program Assistant #10874-001	K06	1.0	\$32,468-\$43,826	10/1/2015

Human Resources

N. Request for Approval of Professional Services Agreement with OnStaff Group
That the appropriate County officials be authorized and directed to execute Temporary Agency Agreement with OnStaff for the period of October 1, 2015 through September 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

Michigan Works!

O. Request for Approval of Sector Partnership National Emergency Grant (SP NEG) PI 15-17
That the appropriate County officials be authorized and directed to execute Sector Partnership National Emergency Grant (SP NEG) PI 15-17 in the amount of \$972,000 for the period of July 1, 2015 through June 30, 2017; a copy of said Plan to be attached to the official Minutes of this meeting.

Planning & Community Development

P. Request for Approval of Resolution to Support and Authorize Participation in Michigan Department of Agriculture and Rural Development (MDARD) Application for Grant Funds
That the Board of Commissioners approve a Resolution to Support and Authorize Participation in MDARD Application for Grant Funds; a copy of said Resolution to be attached to the official Minutes of this meeting.

Sheriff

Q. Request for Approval to Submit a Grant Application to the Kalamazoo Rotary Club for the Honor Guard Program
That the appropriate County officials be authorized and directed to submit a Grant Application to the Kalamazoo Rotary Club for the Honor Guard Program in the amount of \$3,000 with a County match of \$3,000; a copy of said Grant Application to be attached to the official Minutes of this meeting.

Board of Commissioners

R. Request for Approval of Transfers and Disbursements
That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated September 15, 2015", noting claims in the total amount of \$2,922,335.43 be approved with the exception of Riverview Excavating and Snowplowing claim in the amount of \$70.00; that the County Clerk be

Chm Initial _____

Clk Initial _____

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authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated September 15, 2015, and the Director of Finance be authorized to make budgetary transfers, as listed.

Commissioner Moore moved and it was duly seconded that Items C. through R., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

S. Request for Approval to Authorize Administration to Proceed with Relocation of HCS Project Utilizing Existing County Facilities

This item was removed from the Agenda.

T. Request for Approval of Riverview Excavating and Snowplowing Claim

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve payment of claims from Riverview Excavating and Snowplowing in the total amount of \$70.00 for lawn services for tax foreclosed property, and authorize the County Treasurer to make said payments.

Commissioner Heppler made the following disclosure statement:

On the Claims List for September 15, 2015 is a claim from my company, Riverview Excavating and Snowplowing. Since I have a conflict of interest as an owner of Riverview Excavating and Snowplowing, I would like to make the following disclosure pursuant to 1968 P.A. 317, as amended:

The parties to this payment are the County of Kalamazoo and Riverview Excavating and Snowplowing.

The purpose of the payment is for lawn care services for tax foreclosed property.

The amount of the payment to Riverview Excavating and Snowplowing totals:

\$70.00

(Invoice is listed on Page 46 of the Claims List for September 15, 2015.)

I will receive a direct financial benefit from this project.

The term of the agreement is until project completion, and the project is now completed.

No County employees were assigned to this project.

I would request that this disclosure be made a part of the official minutes of the Board meeting of September 15, 2015 Please keep in mind that it will take a two-thirds' vote of the full Board to approve this payment.

There being no discussion, the motion carried by a voice vote with one abstention.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul stated he received a copy of the update from the Transit Authority and shared the link to the report with the Board. He stated the Sheriff, Mr. Canny and Ms. Moored had been in discussion with Oshtemo Township to add a Lt. position to their Police Protection Contract. He stated the next Lunch and Learn was scheduled for September 23rd at Noon and the topic of discussion would be GIS. He stated there would be a tour of the new Gull Road Justice Complex on December 9th at 11 a.m.

ITEM 12 Chairperson's Report

There was no Chairperson's Report.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler congratulated the Chair on his wedding and glad he was feeling better.

ITEM 14 Members' Time

Commissioner Moore stated on Saturday there would be a fundraiser for the Eva L. Ozier Gospel Musical Scholarship Fundraiser. She also stated she would be participating on the panel for the Black Women's Roundtable Forum in Washington, DC on September 16th, 2015. She also stated the Black Arts Culteral Center was awarded a \$5,000 grant. She stated on Saturday, September 19th there would be a grill challenge at Allen Chapel.

Commissioner Provancher stated he attended the interviews for the Dispatch Authority Director and was very impressed with both candidates. He stated on October 19th from 10:00 – 11:00 a.m. he would host a community forum at Oakland Park. He stated Welcome Michigan and Welcome Kalamazoo hosted a reception tonight between the meetings.

Commissioner Rogers stated on September 21st at 6:30 p.m. John Hoadley would host an event on auto no fault insurance at Disability Network. She stated she, along with Commissioner Moore would meet with representatives from Poland as part of the Colleagues International.

Commissioner Seals stated at the last CATAB meeting there were visitors from Indonesia who attended. He asked everyone to thank veterans and first responders.

Commissioner Tuinier congratulated the Chair on his marriage and was glad he was feeling better. He stated he attended the Riverview Launch event and was quite impressed.

Commissioner Wordelman thanked Welcoming Michigan for hosting the reception tonight. He stated at the last Parks Commission meeting they discussed banning smoking at certain areas at the Parks, particularly the beach areas. He stated on September 22nd Arcus would host a forum on social justice prisoner reentry and fair housing. He thanked the YWCA for honoring domestic violence survivors. He commended Commissioner Moore for organizing the men at school on the first day of school.

Commissioner Gisler stated Thursday, September 17th is Constitution Day.

Commissioner McGraw invited everyone to participate in an event on Friday at the Riverview Launch Pad at 6:30 p.m. who would be hosting the individuals from Poland through the Colleagues International.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:43 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners