

The logo for Waterbury Zoo County Government is a semi-circular emblem. It features a blue sky at the top, a green landscape with yellow trees in the middle, and a blue river or path at the bottom. The text "WATERBURY ZOO COUNTY GOVERNMENT" is written in a light blue, semi-circular arc above the landscape.

Committee of the Whole Meeting

September 17, 2014

***NOTICE AND AGENDA
FOR
KALAMAZOO COUNTY BOARD OF COMMISSIONERS'
COMMITTEE OF THE WHOLE MEETING
SEPTEMBER 17, 2014**

PLEASE BE ADVISED that the Kalamazoo County Board of Commissioners has scheduled a Committee of the Whole meeting on **Wednesday, September 17, 2014, at 4:00 p.m.** for the purpose of:

Projected Time For Presentation & Discussion

- | | | |
|-----|---|------------------|
| 1. | Review of Transfers and Disbursements (Item L.) – <i>Tracie Moored</i> | 4:00 – 4:05 p.m. |
| 2. | Child Care Grant (Item C.) – <i>Sue Darling, Rob Peck, Peter Battani</i> | 4:05 – 4:20 p.m. |
| 3. | Dispatch Update – <i>Peter Battani, Thom Canny</i>
<i>Commissioners Heppler, Seals</i> | 4:20 – 4:50 p.m. |
| 4. | Workforce Development Board – <i>Ben Damerow</i> | 4:50 – 5:00 p.m. |
| 5. | Oshtemo SoDA Request – <i>Thom Canny, Lee Adams</i> | 5:00 – 5:30 p.m. |
| 6. | Holtyn Presentation – <i>Ken Holtyn</i> | 5:30 – 5:50 p.m. |
| 7. | County Administrator/Corporate Counsel Evaluations – <i>Chair Maturen</i> | 5:50 – 6:00 p.m. |
| 8. | Any other items | |
| 9. | Executive Session | 6:00 – 6:15 p.m. |
| 10. | Adjournment – no later than 6 p.m. | |

The meeting will be held in the County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, in Room 207A. Questions regarding the meeting may be addressed to the Kalamazoo County Board of Commissioners, 201 West Kalamazoo Avenue, Kalamazoo, MI 49007, or by telephoning (269) 384-8111.

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

SEPTEMBER 10, 2014

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111
TDD PHONE: (269)383-6464

1./L.

COUNTY OF KALAMAZOO
RECOMMENDED TRANSFERS AND DISBURSEMENTS
SEPTEMBER 17, 2014

DISBURSEMENTS

Claims 2,591,787.28

TOTAL CURRENT CLAIMS 2,591,787.28

RELEASE OF FUNDS

COUNTY OF KALAMAZOO
RECOMMENDED TRANSFERS AND DISBURSEMENTS
SEPTEMBER 17, 2014

<u>Department/Account</u>		<u>Decrease</u>	<u>Increase</u>
<u>Prosecuting Attorney:</u>			
Printing & Binding	101-229-727.00	1,000	
Steno/Transcripts	101-229-803.01	1,000	
Travel	101-229-860.00	1,000	
Licensing Fees	101-229-819.02		3,000
Routine line item adjustments			

Account	Vendor	Description	Invoice	Amount	PO Num
101-132	CIRCUIT COURT ADMINISTRATION				
727.00	ALLEGRA PRINT & IMAGING	1917 JUROR QUESTIONNAIRES	120737	51.81	
727.00	JIFFY PRINT	BUS. CARDS AMANDA KUIPER	18902	57.10	
728.00	UNITED STATES POSTAL SERVICE	PERMIT 360 POSTAGE MAIL AND PACKAGE	PERMIT 360	790.25	
728.00	UNITED STATES POSTAL SERVICE	PERMIT BR 2625000 BUSINESS REPLY MAIL	2625000	220.00	
728.00	FEDERAL EXPRESS	ACCT 3300-3253-7 OVERNIGHT MAILING	2-747-31781	32.90	
728.00	UNITED STATES POSTAL SERVICE	PERMIT BR 2625001 BUSINESS REPLY MAIL	2625007	685.00	
728.00	FEDEX GROUND	TO COURT OF APPEALS	2-754-84788	24.35	
730.00	WEST MICHIGAN STAMP & SEAL	NAMEPLATE - REFEREE LEO	17900	9.50	
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	63.97	
730.00	WEST MICHIGAN STAMP & SEAL	NAMEPLATE - CHRISTIAN	17949	8.75	
730.00	WEST MICHIGAN STAMP & SEAL	ELECTRIC SEAL REPAIR	17970	69.00	
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	214.70	
730.00	JB PRINTING CO	BUSINESS CARDS - LEO	37649	41.00	
730.00	CARTRIDGE WORLD	PRINTER CARTRIDGES	114556	763.94	
732.20	WEST PAYMENT CENTER	ACCT 1000157797 DISCOUNT PLAN CHARGES	830121860	400.50	
732.20	LEXISNEXIS	JULY 2014 MINIMUM COMMITMENT	1340414-201407.	50.00	
803.00	KLOMPARENS, LILIANA	140725FY TROY JAMES ELLIOTT	140725FY	9.00	
803.00	PALENICK, M. KIM	20141072FT VICTORY PEETY	20141072FT	49.20	
803.00	FOLEY, BRENDA K.	2013-1794FC DOMINIQUE ESSIX	2434	264.45	
804.00	PNC BANK	2014-31CC JURY PAYROLL 08292014	2014-31CC	1,162.00	
804.03	K & S VENDING SERVICES INC	VENDING SALES COFFEE	7273	164.80	
806.05	MATTHEW L GLASER ATTNY AT LAW	2013-1542 ATTY FEES; PV HRG	2013-1542	150.00	
806.05	TURPEL, KEITH	2014-1082 ATTORNEY FEES	2014-1082	1,795.00	
806.05	CAIRNS, VIRGINIA C	2013-1603 ATTORNEY FEES	2013-1603	460.00	
806.05	ALLEN, THOMAS J	2014-0718 ATTY FEES; 2 DAYS TRIAL	2014-0718	890.00	
806.05	CHAMPION LAW OFFICES	2014-1183 ATTORNEY FEES	2014-1183	800.00	
806.05	CHAMPION LAW OFFICES	2014-1193 ATTY FEES; DC DISPO	2014-1193	265.00	
806.05	LAW OFFICE OF KERRI L SELLECK	2014-1199 ATTORNEY FEES	2014-1199	460.00	
806.05	PRENTICE-SAO, SUSAN	2012-0640 ATTY FEES; PV HRG	2012-0640	248.00	
806.05	PRENTICE-SAO, SUSAN	2013-0740 ATTY FEES; PV HRG	2013-0740	150.00	
806.05	PRENTICE-SAO, SUSAN	2012-1035 ATTY FEES 2ND PV HRG	2012-1035	75.00	
806.05	CAIRNS, VIRGINIA C	2014-0236 ATTORNEY FEES	2014-0236	460.00	
806.05	CAIRNS, VIRGINIA C	2014-1148 ATTY FEES;2ND CASE	2014-1148	230.00	
806.05	LAW OFFICE OF KERRI L SELLECK	2013-0415 ATTY FEES; PV HRG	2013-0415	248.00	
806.05	CONVERSE, CAROL M.	2014-0496 ATTORNEY FEES	2014-0496	800.00	

KALAMAZOO COUNTY CLAIMS LIST
COMMISSION MEETING OF 09/16/2014

kcclm015
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Account	Vendor	Description	Invoice	Amount	PO Num
101-132	CIRCUIT COURT ADMINISTRATION	(Continued)			
806.05	MATTHEW L GLASER ATTNY AT LAW	2014-1132 ATTORNEY FEES	2014-1132	460.00	
806.05	CHAMPION LAW OFFICES	2013-0132 ATTY FEES; PV HRG	2013-0132	248.00	
806.05	GIPSON, PAUL	2014-0593 ATTY FEES; DC DISPO	2014-0593	385.00	
806.05	KINNEY PLC, JAMES M	2009-0395 ATTY FEES; PV HRG	2009-0395	150.00	
806.05	PRENTICE-SAO, SUSAN	2014-1194 ATTORNEY CANCEL	2014-1194	50.00	
806.05	PRENTICE-SAO, SUSAN	2014-1195 ATTORNEY FEES	2014-1195	460.00	
806.05	SYKES, WILLIAM R.	2014-1185 ATTORNEY FEES	2014-1185	800.00	
806.05	GIPSON, PAUL	2014-0889 ATTORNEY FEES	2014-0889	460.00	
806.05	MCDONOUGH JR, WARD F	2014-0923 ATTORNEY FEES	2014-0923	460.00	
806.05	CAIRNS, VIRGINIA C	2014-1142 ATTORNEY FEES	2014-1142	800.00	
806.05	CAIRNS, VIRGINIA C	2014-0884 ATTORNEY FEES	2014-0884	800.00	
806.05	LAW OFFICE OF KERRI L SELLECK	2014-1173 ATTORNEY FEES	2014-1173	460.00	
806.05	CHAMPION LAW OFFICES	2014-1197 ATTORNEY FEES	2014-1197	460.00	
806.05	CONVERSE, CAROL M.	2014-0329 ATTY FEES; PV HRG	2014-0329	150.00	
806.05	LAW OFFICE OF KERRI L SELLECK	2014-1137 ATTORNEY FEES	2014-1137	460.00	
806.05	CONVERSE, CAROL M.	2014-1165 ATTORNEY FEES	2014-1165	460.00	
806.05	CONVERSE, CAROL M.	2014-1043 ATTORNEY CANCEL	2014-1043	50.00	
806.05	ALLEN, THOMAS J	2014-0832 ATTORNEY FEES	2014-0832	460.00	
806.05	PRENTICE-SAO, SUSAN	2013-1392 ATTY FEES; PV HRG	2013-1392	150.00	
806.05	MEYER-SOREK, JULIANNE	2012-1637 ATTORNEY FEES	2012-1637	460.00	
806.05	ALLEN, THOMAS J	2014-0796 ATTORNEY FEES	2014-0796	800.00	
806.05	MEYER-SOREK, JULIANNE	2014-0994 ATTORNEY CANCEL	2014-0994	50.00	
806.05	PRENTICE-SAO, SUSAN	2013-1400 ATTORNEY FEES	2013-1400	800.00	
806.05	KINNEY PLC, JAMES M	2012-1934 ATTY FEES PV HRG	2012-1934	150.00	
806.05	MEYER-SOREK, JULIANNE	2014-1079 ATTORNEY CANCEL	2014-1079	50.00	
806.05	CHAMPION LAW OFFICES	2013-1660 ATTORNEY FEES	2013-1660	460.00	
806.05	CAIRNS, VIRGINIA C	2014-1008 ATTORNEY FEES	2014-1008	460.00	
806.05	MATTHEW L GLASER ATTNY AT LAW	2014-1133 ATTORNEY FEES	2014-1133	800.00	
806.05	HUMBARGER,ZEBELL,PARKS &EIFLER	2014-0778 FOIA MATERIALS	2014-0778	5.00	
806.05	MATTHEW L GLASER ATTNY AT LAW	2013-1584 ATTY FEES; PV HRG; 2ND CASE	2013-1584	75.00	
806.05	MATTHEW L GLASER ATTNY AT LAW	2014-0319 ATTY FEES; PV HRG	2014-0319	150.00	
806.05	MEYER-SOREK, JULIANNE	2014-1128 ATTY FEES; 2ND CASE	2014-1128	230.00	
806.05	PRENTICE-SAO, SUSAN	2014-1063 ATTORNEY FEES	2014-1063	460.00	
806.05	SYKES, WILLIAM R.	2014-1186 ATTORNEY FEES	2014-1186	460.00	
806.05	GIPSON, PAUL	2014-1150 ATTORNEY FEES	2014-1150	460.00	
806.05	GIPSON, PAUL	2014-1099 ATTORNEY FEES	2011-1099	460.00	

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Account	Vendor	Description	Invoice	Amount	PO Num
101-132	CIRCUIT COURT ADMINISTRATION	(Continued)			
806.05	MEYER-SOREK, JULIANNE	2014-1179 ATTORNEY FEES	2014-1179	460.00	
806.05	CHAMPION LAW OFFICES	2014-1196 ATTORNEY FEES	2014-1196	460.00	
806.05	LAW OFFICE OF KERRI L SELLECK	2014-1202 ATTORNEY FEES	2014-1202	460.00	
806.05	LEVINE & LEVINE	8/22/14 2 HRS DRUG COURT	082214	150.00	
806.05	SYKES, WILLIAM R.	2014-0157 ATTORNEY FEES	2014-0157	460.00	
806.05	SYKES, WILLIAM R.	2014-1176 ATTORNEY FEES	2014-1176	460.00	
806.05	CONVERSE, CAROL M.	2013-0727 ATTY FEES; PV HRG	2013-0727	150.00	
806.05	MATTHEW L GLASER ATTNY AT LAW	2013-0833 ATTORNEY FEES	2013-0833	460.00	
806.05	CAIRNS, VIRGINIA C	2014-0694 ATTORNEY FEES	2014-0694	460.00	
806.05	CONVERSE, CAROL M.	2014-1172 ATTORNEY FEES	2014-1172	460.00	
806.05	LAW OFFICE OF KERRI L SELLECK	2014-1170 ATTORNEY FEES	2014-1170	800.00	
806.05	LAW OFFICE OF KERRI L SELLECK	2014-1166 ATTORNEY FEES	2014-1166	460.00	
806.05	HUMBARGER,ZEBELL,PARKS &EIFLER	2014-0150 FOIA MATERIALS	2014-0150	35.00	
806.05	CAIRNS, VIRGINIA C	2014-1105 CANCEL ATTORNEY	2014-1105	50.00	
806.05	GIPSON, PAUL	2014-1037 ATTORNEY FEES	2014-1037	460.00	
806.05	LAW OFFICE OF KERRI L SELLECK	2014-0698 ATTORNEY FEES	2014-0698	460.00	
806.05	MEYER-SOREK, JULIANNE	2014-1152 ATTORNEY FEES	2014-1152	800.00	
806.05	MEYER-SOREK, JULIANNE	2012-1169 ATTORNEY FEES	2012-1169	460.00	
806.05	MEYER-SOREK, JULIANNE	2014-1151 ATTORNEY FEES	2014-1151	460.00	
806.05	MEYER-SOREK, JULIANNE	2014-0761 ATTORNEY FEES	2014-0761	460.00	
806.05	CAIRNS, VIRGINIA C	2014-1011 ATTORNEY FEES	2014-1011	460.00	
806.05	CAIRNS, VIRGINIA C	2014-1118 ATTORNEY CANCEL	2014-1118	50.00	
806.05	LAW OFFICE OF KERRI L SELLECK	2014-1093 ATTORNEY FEES	2014-1093	800.00	
806.05	PRENTICE-SAO, SUSAN	2014-1067 ATTORNEY FEES	2014-1067	460.00	
806.05	SYKES, WILLIAM R.	2014-1144 ATTORNEY FEES	2014-1144	1,382.00	
806.07	DOMBOS, MICHAEL	2006-0101-NA, 2014-0277-NA,	082714	337.50	
806.07	POWERS, THOMAS	2014-0180-DL, 2004-0356-NA,	082214	412.50	
806.07	PRENTICE-SAO, SUSAN	2009-0358-NA, 2014-0295-NA,	082114	337.50	
806.07	MARTELL P.C., CHARLES E	2014-0166-NA, 2010-283-NA,	08194	300.00	
806.07	IHRIG, STEPHEN D	2013-0038-NA, 2014-0115-NA,	082014	393.75	
806.07	SCHLEE, P.C., WILLIAM N.	2014-0401-NA, 2004-0356-NA,	082614	793.75	
806.07	ANDERSON, CHARLES A.	2014-0173-DL, 2007-0040-NA,	081914	412.50	
806.07	ANDERSON, CHARLES A.	1991-0057-NA, 1991-0057-NA,	082014	368.75	
806.07	KIRKPATRICK, NANCY L	2014-0122-NA, 2007-0042-NA	082614	543.75	
806.07	CIUFFA, BARBARA	2012-0037-NA, 2008-0454-NA	082214	168.75	
806.07	BURNES, STEPHEN	2011-0380-NA, 2010-0154-NA,	082214	412.50	

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Account	Vendor	Description	Invoice	Amount	PO Num
101-132	CIRCUIT COURT ADMINISTRATION	(Continued)			
806.07	CAREY, PHILIP R.	2013-0015-DL, 2014-0054-DL,	083014	450.00	
806.07	BURNES, STEPHEN	2012-0507-DL, 2014-0284-NA,	082214	393.75	
806.07	GLEASON, MARGARET	2011-0375-NA, 2014-0222-NA,	082114	356.25	
806.07	DOMBOS, MICHAEL	2014-0041-NA, 2008-0374-NA, 2013-0093-NA	082714	243.75	
806.07	SCHLEE, P.C., WILLIAM N.	2012-0523-NA, 2014-0003-NA,	082614A	412.50	
806.07	ALLEN, THOMAS J	2010-0116-NA	082114	75.00	
806.07	PRENTICE-SAO, SUSAN	2007-0027-NA, 2010-0116-NA,	082214	300.00	
806.07	VEEN, DANIEL	2010-0304-NA, 2014-0041-NA, 2014-0041-NA	082214	175.00	
806.07	GARY K VOSHELL PC	2006-0315-NA, 2007-0027-NA, 2014-0265-NA	082214	281.25	
806.07	PAYNE, E DORPHINE	2012-0152-NA, 2012-0152-NA,	082614	300.00	
806.07	BOSMA, GREGORY R.	2010-0094-NA, 2011-0057-NA,	082714	337.50	
806.07	GLEASON, MARGARET	2014-0115-NA, 2014-0115-NA,	082014	375.00	
806.07	SYKES, WILLIAM R.	2010-0405-DL, 2011-0250-NA,	082014	393.75	
806.07	KIRKPATRICK, NANCY L	2013-0134-NA, 2010-0440-NA,	082114	300.00	
806.07	PRENTICE-SAO, SUSAN	2013-0080-NA, 2008-0374-NA,	082114	318.75	
806.07	ANDERSON, CHARLESA.	1999-0217-NA, 2007-0040-NA	081914	150.00	
806.07	ALLEN, THOMAS J	2014-0040-IN, 2014-0239-NA, 2014-0040-IN	082114	300.00	
806.07	GLEASON, MARGARET	2013-0349-NA, 2009-0266-NA,	082214	300.00	
806.07	IHRIG, STEPHEN D	2014-0028-IN, 2013-0349-NA,	082214	300.00	
806.07	MONTEI, LAWRENCE J	2014-0182-DL, 2014-0238-DL,	082214	337.50	
806.07	MARTELL P.C., CHARLES E	2006-0150-NA, 2012-0478-NA,	082014	469.25	
806.07	MEYER-SOREK, JULIANNE	2014-0122-NA	082214	468.75	
806.07	PAYNE, E DORPHINE	2010-0324-NA	082614	75.00	
806.07	MONTEI, LAWRENCE J	2014-0146-NA, 2013-0552-NA, 2014-0212-NA	082214	243.75	
806.07	ALLEN, THOMAS J	2006-0171-NA	082714	93.75	
806.07	NOBLE, DENISE	2013-0261-NA, 2013-0080-NA,	082114	318.75	
806.07	POWERS, THOMAS	2013-0261-NA, 2012-0371-DL,	081914	393.75	
806.07	CRAIG, MARK J.	2009-0016-NA, 2012-0061-NA,	082614	318.75	
806.07	BOSMA, GREGORY R.	2014-0219-NA, 2007-0071-NA,	082214	356.25	
806.07	DOMBOS, MICHAEL	2013-0294-DL, 2014-0207-NA,	082714	412.00	
806.07	DZIALOWSKI, MICHAEL H.	FDT, 2014-0175-DL, 2012-0478-NA,	081914	412.50	
806.07	MCINTYRE, MICHELLE	2014-0145-NA	082214	93.75	
806.07	MARTELL P.C., CHARLES E	2013-0349-NA, 2011-0019-DL,	082214	318.75	
806.07	MARTELL P.C., CHARLES E	2014-0285-DJ, 2013-0356-NA, 2014-0028-IN	082214	431.25	
806.07	MEYER-SOREK, JULIANNE	2014-0218-NA, 2014-0039-IN,	082214	350.00	
806.07	VEEN, DANIEL	2009-0016-NA, 2009-0016-NA,	082614	278.75	

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Account	Vendor	Description	Invoice	Amount	PO Num
101-132	CIRCUIT COURT ADMINISTRATION	(Continued)			
806.07	ALLEN, THOMAS J	2013-0212-NA, 2014-0029-NA,	082014	431.25	
806.07	ALLEN, THOMAS J	2007-0181-NA	081914	75.00	
806.07	ALLEN, THOMAS J	2013-0093-NA	082214	75.00	
806.07	ALLEN, THOMAS J	2013-0481-DL	082614	75.00	
806.07	CAREY, PHILIP R.	2013-0134-NA, 2010-0304-NA,	082214	318.75	
806.07	GARY K VOSHALL PC	2014-0116-NA, 2014-0116-NA,	081914	487.50	
806.07	MARTELL P.C., CHARLES E	2013-0232-NA	08194	75.00	
806.07	DZIALOWSKI, MICHAEL H.	2013-0356-NA, 2011-0057-NA,	082214	462.50	
806.07	DZIALOWSKI, MICHAEL H.	2013-0499-NA, 2013-0499-NA,	082614	425.00	
806.07	MARTELL P.C., CHARLES E	2013-0091-DL, 2014-0296-NA	08194	187.50	
806.07	MEYER-SOREK, JULIANNE	2010-0094-NA	082214	62.50	
806.07	MONTEI, LAWRENCE J	2010-0042-NA, 2014-0220-NA,	082214	468.75	
806.07	VEEN, DANIEL	2014-0149-NA, 2014-0149-NA,	082614	262.50	
806.07	BROWN, RANDALL	2014-0276-NA, 2014-0186-NA,	082614	337.50	
806.07	BROWN, RANDALL	2007-0027-NA, 2009-0266-NA,	082614A	318.75	
806.07	SNELL, ROGER A P40337	2009-0424-NA, 2013-0421-DL,	082014	318.75	
806.07	SYKES, WILLIAM R.	2011-0144-NA, 2005-0375-NA,	081914	450.00	
806.07	PRENTICE-SAO, SUSAN	2014-7803-VP, 2014-7773-PP,	082114	300.00	
806.07	MCINTYRE, MICHELLE	2006-0171-NA	082714	93.75	
806.07	PAYNE, E DORPHINE	2010-0154-NA, 2010-0154-NA,	082714	300.00	
806.07	GARY K VOSHALL PC	2008-0374-NA, 2011-0261-DL,	082014	356.25	
806.07	IHRIG, STEPHEN D	2014-0232-DL, 2013-0032-NA, 2013-0261-NA	081914	356.25	
806.07	KIRKPATRICK, NANCY L	2006-0101-NA, 2014-0122-NA,	082014	318.75	
806.07	KIRKPATRICK, NANCY L	2014-0138-DL, 2013-0513-NA, 2007-0181-NA	081914	225.00	
806.07	ALLEN, THOMAS J	2014-0256-NA	081914	75.00	
806.07	SYKES, WILLIAM R.	2013-0134-NA, 2014-0041-NA,	082214	337.50	
806.07	VEEN, DANIEL	1994-0015-NA, 2009-0364-DL,	082014	356.25	
806.07	VEEN, DANIEL	2013-0355-NA, 2013-0355-NA,	082114	308.75	
806.07	BOSMA, GREGORY R.	2011-0270-NA, 2009-0424-NA,	082014	431.25	
806.07	CIUFFA, BARBARA	2007-0040-NA, 2014-0081-NA,	082214	337.50	
806.07	CIUFFA, BARBARA	2013-0449-NA, 2013-0449-NA,	082214	300.00	
806.07	SCHLEE, P.C., WILLIAM N.	2014-0218-NA, 2004-0302-NA,	082014	275.00	
806.07	SNELL, ROGER A P40337	2013-0449-NA, 2010-0131-NA, 2005-0238-NA	082614	300.00	
806.07	CAREY, PHILIP R.	2014-0029-NA, 1991-0057-NA,	082014	412.50	
806.07	CAREY, PHILIP R.	2009-0016-NA, 2011-0057-NA,	082714	393.75	
806.09	SNELL, ROGER A P40337	FOC	082614	225.00	

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Account	Vendor	Description	Invoice	Amount	PO Num
101-132	CIRCUIT COURT ADMINISTRATION	(Continued)			
808.27	CHASE, CHUCK	08/28/14 PROCESS SERVER	082814	427.30	
808.27	KARRAKER, JOHN D.	08/28/2014 PROCESS SERVER	082814	459.54	
808.27	FRANKLIN COUNTY SHERIFF	PROCESS SERVICE	09032014	15.00	
808.27	MAYO, GRETCHEN	08/28/2014 PROCESS SERVER	082814	1,155.82	
808.27	TEAM COURIERS LLC	8/11/14-8/22/14 COURIER SERVICES	719	250.12	
808.27	FRIO COUNTY SHERIFFS OFFICE	PERSONAL SERVICE	08212014	90.00	
808.36	PROF TRANS & INTERP SERVICES	INTERPRETATION SERVICES	072414TD	58.75	
850.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	10.00	
850.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	10.00	
850.00	VERIZON WIRELESS	JUDGES' CELL PHONES.~	9730179444	280.20	
941.00	US BANCORP EQUIPMENT FINANCE	ACCOUNT 810132 CONTRACT 500-0275599-000	259810588	689.26	
956.31	HILLS AT LAW PC	REIMBURSEMENT FOR FORENSIC TOXICOLOGY	425	275.00	
956.31	LEVINE & LEVINE	REIMBURSEMENT FOR FORENSIC TOXICOLOGY	427	225.00	
Sub Total 101-132 CIRCUIT COURT ADMINISTRATION				67,889.21	
101-134	CIRCUIT CT TRIAL DIVISION				
807.01	KALAMAZOO CO BAR ASSOC	2015 KALAMAZOO BAR DUES JUDGE LIGHTVOET	2015 KZOO BAR	110.00	
807.01	KALAMAZOO CO BAR ASSOC	2015 KALAMAZOO BAR DUES JUDGE LIPSEY	KZOO BAR 2015	110.00	
Sub Total 101-134 CIRCUIT CT TRIAL DIVISION				220.00	
101-136	DISTRICT COURT				
728.00	UNITED STATES POSTAL SERVICE	PERMIT 360 POSTAGE FOR DISTRICT COURT	070343	260.36	
729.00	APPLIED IMAGING	CONTRACT OVERAGE CHARGES FOR 7/1 -	591094	93.88	
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	77.92	
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	1,060.09	
732.20	WEST PAYMENT CENTER	SUBSCRIPTION PRODUCT CHARGES FOR 7/5 -	830143999	326.25	
804.00	ALLEGRA PRINT & IMAGING	DISTRICT COURT JUROR QUESTIONNAIRES	120738	12.19	
804.00	ALLEGRA PRINT & IMAGING	DISTRICT COURT JURY SUMMONS, OCTOBER	120739	224.00	
804.00	PNC BANK	2014-27DC JURY PAYROLL 08222014	2014-27DC	311.40	
804.00	PNC BANK	2014-28DC JURY PAYROLL 08292014	2014-28DC	339.40	
806.06	ANDERSON, CHARLES A.	2014 DISTRICT COURT MISDEMEANOR	1	3,465.52	
806.06	INNES, DONNA J	2014 DISTRICT COURT MISDEMEANOR	1	4,798.85	
806.06	KRIEKARD, WILLIAM	2014 DISTRICT COURT MISDEMEANOR	1	3,465.52	
806.06	MEYER-SOREK, JULIANNE	2014 DISTRICT COURT MISDEMEANOR	1	3,465.52	
806.06	SNELL, ROGER A P40337	2014 DISTRICT COURT MISDEMEANOR	1	3,465.52	

Account	Vendor	Description	Invoice	Amount	PO Num
101-136	DISTRICT COURT	(Continued)			
806.06	KOENIG, ALAN B	2014 DISTRICT COURT MISDEMEANOR	1	3,465.52	
806.06	BROWN, RANDALL	2014 DISTRICT COURT MISDEMEANOR	1	3,465.52	
808.36	MANDVEE, HABIB	INTERPRETING SERVICES FOR CASE	87	90.00	
808.36	TELELANGUAGE	TELEPHONIC INTERPRETATION SERVICES,	TL61997	8.50	
808.36	MARSALA, STACY	SIGN LANGUAGE INTEPRETATION FOR CASE	08242014SM	80.00	
808.36	ENLACES	SPANISH INTERPRETATION FOR CASE	14-029	47.15	
808.36	DEAF & HARD OF HEARING SERVICE	SIGN LANGUAGE INTERPRETATION FOR CASE	8077	226.32	
850.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	10.00	
850.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	10.00	
		Sub Total 101-136 DISTRICT COURT		28,759.43	
101-148	PROBATE COURT				
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	61.48	
802.00	CRAIG, MARK J.	MATTHEW MORRIS	20091231MI	50.00	
802.00	BOSMA, GREGORY R.	DUANE DEMOTT	20140899MI	175.00	
802.00	BOSMA, GREGORY R.	BOUNCHANH PHONECHELEUM AKA MING	86510003MI	125.00	
802.00	BOSMA, GREGORY R.	CHRISTOPHER SMIT	20140947MI	50.00	
802.00	CLAPP, CHARLES L	GLORIA DAVIS	20140903MI	82.50	
802.00	NOBLE, DENISE	JUDITH JONES	20140334MI	50.00	
802.00	CLAPP, CHARLES L	GERALDINE LEGGETT	20140922MI	82.50	
802.00	FICAJ, ROMAN	ROBERT D. CARMICHAEL III	20140848MI	50.00	
802.00	REISTERER SR, MICHAEL P.	SHARON PRATT	77067375MI	50.00	
802.00	CLAPP, CHARLES L	MICHELLE VROMAN	20140904MI	82.50	
802.00	REISTERER SR, MICHAEL P.	PAMELA CHAPMAN	20060859MI	50.00	
802.00	NOBLE, DENISE	ANGELIA DUNCAN	20140940MI	50.00	
802.00	BOSMA, GREGORY R.	CAMMIE ANDERSON	20131324MI	50.00	
802.00	NOBLE, DENISE	ROBERT KURAS	84010169MI	50.00	
802.00	NOBLE, DENISE	PAMELA BLUM	20140939MI	50.00	
802.00	REISTERER SR, MICHAEL P.	MICHELLE STRUDEVANT	20020651MI	50.00	
802.03	COVAL, JEFFREY	DAVID P. SUCHARSKI	20130573GA	100.00	
941.00	US BANK EQUIPMENT FINANCE	EQUIP: 22123 CONTRACT:500-0351841-000	260033667	486.98	
		Sub Total 101-148 PROBATE COURT		1,745.96	
101-151	ADULT PROBATION				
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	167.37	

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Account	Vendor	Description	Invoice	Amount	PC Num
101-190	ELECTIONS	Sub Total 101-151 ADULT PROBATION		167.37	
808.48	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	10.00	
		Sub Total 101-190 ELECTIONS		10.00	
101-219	CNTY CLRK/REG OF DEEDS				
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	412.32	
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	50.44	
808.00	SHRED-IT	SERVICE DATE: AUGUST 11, 2014 SHRED	9404037509	115.40	
		Sub Total 101-219 CNTY CLRK/REG OF DEEDS		578.16	
101-223	FINANCE				
728.00	FEDERAL EXPRESS	SHIPPING/MAILING EXPENSE FOR JULY 2014	275517670	45.45	
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	667.70	
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	7.55	
730.00	PRECISION PRINTER SERVICES INC	TONER CARTRIDGES 35A & 12A	116744	92.90	
730.00	LEWIS PAPER PLACE	ACCT#0933900 24# WHITE CAPITOL BOND	591233	166.55	
730.17	DELL INC	DELL LATITUDE 14 5000 LAPTOP - FINANCE	XJJ3W5454	864.87	
814.00	BDO USA LLP	MAIN & SINGLE AUDIT SERVICES FOR JUNE	000440017	15,375.00	
850.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	30.00	
850.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	40.00	
		Sub Total 101-223 FINANCE		17,290.02	
101-225	EQUALIZATION				
850.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	20.00	
850.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	30.00	
956.00	RICE, DAVID	FEE FOR STC 4HR RENEWAL CLASS	081914	400.00	
		Sub Total 101-225 EQUALIZATION		450.00	
101-226	HUMAN RESOURCES				
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	34.43	
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	241.19	
806.00	COHL, STOKER & TOSKEY PC	LEGAL FEES - JULY 2014	JULY 2014	12,642.20	
808.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	10.00	
808.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	70.00	

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101-226	HUMAN RESOURCES	(Continued)			
		Sub Total 101-226 HUMAN RESOURCES		12,997.82	
101-229	PROSECUTING ATTORNEY				
727.00	STRATEGIC SOLUTIONS	OPA MAC LETTERHEAD	26057	200.66	
728.00	U.S. POSTMASTER	MAC OPA POSTAGE BR 2030-001 ACCOUNT#	BR 2030-001	500.00	
730.00	ZEMLIK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	643.10	
730.00	ZEMLIK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	497.19	
732.20	WEST PAYMENT CENTER	MI CRIMINAL LAWS AND RULES 2014	830141291	2,227.50	
807.01	KALAMAZOO COUNTY CHILD ABUSE &, NEGLECT F	2014 ANNUAL MEMBERSHIP DUES SCOTT	JUNE 1, 2014	25.00	
931.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	50.00	
931.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	70.00	
941.00	IRON MOUNTAIN	DN805 SECURE SHREDDING OPA	KNU1469	74.79	
941.00	KONICA MINOLTA PREMIER FINANCE	CONTRACT 500-0291101-000 OPA MAC 5TH	258756618	417.75	
941.00	TEAM FINANCIAL GROUP INC	CONTRACT ID 511910 OPA 3RD FLOOR COPIER	111724	120.00	
		Sub Total 101-229 PROSECUTING ATTORNEY		4,826.99	
101-253	TREASURER				
728.00	LAKE MICHIGAN MAILERS	DLQ TAX STATEMENTS AUG 2014	97679	2,500.00	
730.00	SBF ENTERPRISES/CORONA GRAPHIC	CANARY PERF PAPER - FOR 01 851124P-CA	0122386	249.40	
849.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	20.00	
956.00	EATON COUNTY TREASURER	BANKRUPTCY 101 TRAINING WYATT	082614	125.00	
		Sub Total 101-253 TREASURER		2,894.40	
101-265	BUILDINGS & GROUNDS				
730.00	ZEMLIK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	3.79	
735.00	KENDALL ELECTRIC, INC.	LAMPS	S102934858.001	91.98	
775.00	ONE-WAY PRODUCTS, INC.	CUST#240400 CUSTODIAL ITEM/SUPPLIES -	581285	843.58	
775.00	ONE-WAY PRODUCTS, INC.	ACCT#240400 LINERS	583766	185.50	
775.00	KSS ENTERPRISES	ACCT#COUNT160 ROLL TOWEL DISPENSER	887822	182.39	
775.01	ONE-WAY PRODUCTS, INC.	ACCT#240400 BOWL BRITE, BLEACH,	579441	287.08	
808.00	STAP BROTHERS LAWN & LANDSCAPE	JULY LAWN MOWING, JUV HOME & GRC	1288	755.00	
808.17	STAP BROTHERS LAWN & LANDSCAPE	JULY LAWN MOWING, ADMIN	1289	152.00	
808.30	STAP BROTHERS LAWN & LANDSCAPE	JULY LAWN MOWING, MAC	1290	208.00	
850.00	VERIZON WIRELESS	ACCT#742045109-00001 B&G AIR CARD	9730179442	40.01	
850.00	AT&T	FIRE ALARM MONITORING	860597725	2.33	

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Account	Vendor	Description	Invoice	Amount	PO Num
101-265	BUILDINGS & GROUNDS	(Continued)			
850.00	AT&T	FIRE ALARM MONITORING	860597760	2.31	
850.00	AT&T	ACCT#269 383-7879 650 9 FIRE ALARM	269383787908	118.93	
850.00	AT&T	ACCT#269 383-6917 691 9 FIRE ALARM	269383691708	34.49	
930.02	SHERWIN WILLIAMS	ACCT#6764-3902-9 PAINTING SUPPLIES	2224-6	37.27	
930.59	RIVER TOWN PAINTING & CONSTRUCTION INC	EXPO CENTER EIFS REPAIRS	15744	520.00	
930.59	RIVER TOWN PAINTING & CONSTRUCTION INC	EXPO CENTER ENTRANCE REPAIRS	15745	747.00	
931.00	LOWES	ACCT#99001558867 SUPPLIES	02581	54.37	
931.00	GRAINGER INC	ACCT#819545146 LABEL CARTRIDGE	9519221296	23.22	
931.00	LOWES	ACCT#99001558867 CONCRETE SCREWS	01249	22.43	
931.00	LOWES	ACCT#99001558867 CIRCULAR SAW BLADE	02279	52.23	
931.00	GRAINGER INC	ACCT#819545146 JOBBER DRILL SET	9524323970	57.15	
931.00	GRAINGER INC	ACCT#819545146 MAGNETIC DOC HOLDER	9525193935	10.13	
931.00	KENDALL ELECTRIC, INC.	THREADED ROD TUBING, FLASHLIGHT	S102926256.001	117.45	
931.00	J.O. GALLOUP CO	PIPE, CUTTING	S102938120.001	337.43	
931.00	GRAINGER INC	ACCT#819545146 MGNETIC STRIP	9523951052	7.97	
931.00	HOME DEPOT	ACCT#6035 3225 4017 1893 STUD SENSOR	7014301	35.44	
931.00	BILL'S LOCK SHOP	CODE CUT, KEYS	91340	27.00	
931.00	CHEM TREAT, INC.	CUST#12063-06 TEST KITS	1795789	139.65	
931.00	ETNA SUPPLY COMPANY	CUST#8121 THREADED ROD TUBING, SEALANT	S101170628.001	74.33	
931.02	HOME DEPOT	ACCT# 6035 3225 4017 1893, 3/4" STEEL	013915/4013155	9.97	
931.10	O'LEARY PAINT	ACCT#02860264100 PAINT	000128518	78.20	
931.17	COMMERCIAL DOOR SERVICES	CUST#KAZOOCTY REMOVE DOOR, CUT BOTTOM	7134	125.00	
931.17	ALL-PHASE ELECTRIC SUPPLY	ACCT#CV-18637 RECT DEEP BOX	3505-471610	8.67	
931.17	FASTENAL CO	CUST#MIKAL0492 FASTENERS	MIKAL267278	82.09	
931.25	GRAINGER INC	ACCT#819545146 BIMETAL THERMOMETER	9519221247	154.54	
931.25	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	95.07	
931.26	EDWARDS INDUSTRIAL SALES	CUST#75225 HY-T BELTS	3111516	50.89	
931.26	PEERLESS, INC	98 BAGS SALT - JAIL	111670	857.50	
931.26	CUMMINS BRIDGEWAY LLC	CUST#661150 SERVICE CALL, JAIL GENERATOR	003-33725	297.90	
931.26	FERGUSON ENTERPRISES INC	CUST#27645 CORE CABLE, ACID BRSH, MAPP	3106717	79.97	
931.29	ETNA SUPPLY COMPANY	CUST#8121 SUPPLIES	S101174206.001	104.50	
931.29	GRAINGER INC	ACCT#819545146 FILTERS	9526789665	31.80	
931.29	KENDALL ELECTRIC, INC.	THREADED ROB TUBING, HANGERS, ANCHORS	S102905110.001	136.17	
931.30	ETNA SUPPLY COMPANY	CUST#8121 2 HOLE ANGLES FOR UNISTRUT	S101170671.001	14.05	
931.30	J.A. SEXAUER, INC.	ACCT#287310 PARTS STOCK	317527406	363.86	
931.30	FASTENAL CO	CUST#MIKAL1656 FASTENERS	MIKAL267212	24.03	

Account	Vendor	Description	Invoice	Amount	PO Num
101-265	BUILDINGS & GROUNDS	(Continued)			
931.30	GYPSUM SUPPLY COMPANY	ACCT#2005736 CEILING TILES	697280		130.56
934.00	GREG'S TREE SERVICE	JAIL - TREE REMOVAL & CLEANUP	1111		650.00
934.00	PURE GREEN LAWN & TREE PROF	CUST#1595 LAWN ROUND 4	1595		312.00
934.00	GREG'S TREE SERVICE	LAKE/LAMONT - TREE REMOVAL & CLEAN UP	1110		850.00
934.00	MAPLE HILL SPRINKLING	SERVICE CALL, PARTS & LABOR.	2057753		101.00
934.00	QUALITY PRECAST CONCRETE	8' PARKING LOT BUMPERS, PINS	7819		294.00
		Sub Total 101-265 BUILDINGS & GROUNDS			10,022.23
101-266	UTILITIES				
852.05	CONSUMERS ENERGY	JAIL ELEC & GAS 1420 HEALY ST.	1030 0116 8451		39.46
852.05	CONSUMERS ENERGY	HEALY ST ELECTRIC, 1421 HEALY ST.	1000 6874 8058		29.88
852.06	CONSUMERS ENERGY	JAIL ELEC & GAS 1420 HEALY ST.	1030 0116 8451		11.54
852.42	CITY OF KALAMAZOO	PKS 5333 N WESTNEDGE #WBL00533302	WBL00533302		64.28
852.60	CONSUMERS ENERGY	JAIL ELEC 1500 LAMONT#56544086	1000 0013 6653		28,185.35
		Sub Total 101-266 UTILITIES			28,330.51
101-267	SECURITY				
744.00	OKUN BROTHERS SHOES	SHOES FOR KOENIGKNECHT	11407926817		103.46
744.00	OKUN BROTHERS SHOES	BATES SHOES FOR VANORDER	11405953920		124.46
808.41	U S SECURITY ASSOCIATES	#342-1019-000, SECURITY GUARD 8/1/14 -	710727		625.00
808.41	U S SECURITY ASSOCIATES	#342-1019-000 SECURITY GUARD, 8/8/14 -	718184		625.00
808.50	U S SECURITY ASSOCIATES	8/1-8/7/14 SECURITY AT GRC	709477		2,400.37
		Sub Total 101-267 SECURITY			3,878.29
101-275	DRAIN COMMISSIONER				
808.86	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614		60.00
808.86	VANBELLE, JEFFREY	REIMBURSEMENT FOR PURCHASE OF 7" STEEL	POST2-STW		64.90
808.86	CRAIG, NICOLE M	CONSULTING WORK - RAIN GARDEN BROCHURE,	2		614.25
808.86	WAGER, GARY	STAFF WATER WIZARD BOOTH AT COUNTY FAIR	140811		913.00
808.86	VANBELLE, JEFFREY	REIMBURSEMENT FOR PURCHASE OF 7" STEEL	POST1-STW		81.66
		Sub Total 101-275 DRAIN COMMISSIONER			1,733.81
101-301	SHERIFF - ADMIN/SUPPORT				
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14		208.32

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101-301	SHERIFF - ADMIN/SUPPORT	(Continued)			
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	175.90	
801.06	BLUESTONE PSYCH	POST COE FOR TWO INDIVIDUALS	1490	850.00	
801.06	BLUESTONE PSYCH	FITNESS FOR DUTY EVALUATION	1497	1,750.00	
846.50	FRONTIER COMMUNICATIONS	ACCT# 269-273-9169-071598-5 MONTHLY	8/20/14	43.88	
850.00	VERIZON WIRELESS	ACCT# 686707688-00001 MONTHLY BILLING	9730169667	2,747.59	
931.05	ROE-COMM INC	ANNUAL RADIO MAINTENANCE CONTRACT FOR	337698	974.44	pur-010064
Sub Total 101-301 SHERIFF - ADMIN/SUPPORT				6,750.13	
101-302	SHERIFF - JAIL				
729.00	US BANCORP EQUIPMENT FINANCE	ACCT# 810132 CONTRACT # 500-0340045-000	260033683	341.68	
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	92.19	
730.00	PRECISION PRINTER SERVICES INC	TONER CARTRIDGES	116855	99.90	
730.00	PRECISION PRINTER SERVICES INC	TONER CARTRIDGES	116769	515.60	
740.00	ALPHA BAKING COMPANY	ACCT# 12361 PROVISIONS FOR KITCHEN	4191402	368.90	
740.00	PRAIRIE FARMS DAIRY	CUST# 31139 DAIRY PROVISIONS FOR KITCHEN	9001438	472.08	
762.01	CANTEEN SERVICES	COMMISSARY SALES 8/17/14 TO 8/23/14	46051	3,290.92	
762.01	CANTEEN SERVICES	COMMISSARY SALES 8/10/14 TO 8/16/14	45915	3,368.31	
762.02	CANTEEN SERVICES	COMMISSARY SALES 8/10/14 TO 8/16/14	45915	115.00	
775.00	STATE CHEMICAL MFG. CO.	CUST # 60172 FRAGRANCE PAKS	96909254	324.00	
775.00	KSS ENTERPRISES	ACCT#COUNT160 JANITORIAL SUPPLIES	885698	95.14	
802.01	ADVANCED RADIOLOGY SERVICES	INMATE MEDICAL LESS DISCOUNT	ARS.B6306518.1	278.60	
802.01	ADVANCED RADIOLOGY SERVICES	INMATE MEDICAL LESS DISCOUNT	ARS.B10456846	184.80	
802.01	BRONSON METHODIST HOSPITAL	GUEST TRAYS	7	35.00	
802.01	GULL POINTE PHARMACY	INMATE MONTHLY MEDICATIONS	JULY 31, 2014	4,380.33	
802.01	ADVANCED RADIOLOGY SERVICES	INMATE MEDICAL LESS DISCOUNT	ARS.B6306518	28.70	
802.01	KALAMAZOO EMERGENCY ASSOC	INMATE MEDICAL LESS DISCOUNT	191587COL0050	419.30	
802.01	BRONSON HEALTHCARE MIDWEST	AUGUST MONTHLY JAIL FEE	106	5,544.97	
813.00	COLOMA EMERGENCY AMBULANCE INC, DBA PRID	INMATE EMERGENCY TRANSPORT	24236	90.00	
813.00	COLOMA EMERGENCY AMBULANCE INC, DBA PRID	INMATE EMERGENCY TRANSPORT	25648	250.00	
813.00	COLOMA EMERGENCY AMBULANCE INC, DBA PRID	INMATE EMERGENCY TRANSPORT	25775	250.00	
860.01	PTS OF AMERICA LLC	INMATE TRANSPORT - INMATE # 97276	87606	400.00	
860.01	PTS OF AMERICA LLC	INMATE TRANSPORT - INMATE # 97088	87791	595.00	
931.05	ROE-COMM INC	ANNUAL RADIO MAINTENANCE CONTRACT FOR	337698	19,488.86	pur-010064
Sub Total 101-302 SHERIFF - JAIL				41,029.28	

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101-303	SHERIFF - FIELD OPERATIONS				
730.00	ZEMBLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	488.06	
730.00	CORNERSTONE OFFICE SYSTEMS	ACCT # P00823 COLOR TONER CARTRIDGES	IN47772	183.50	
744.00	NYE UNIFORM CO	UNIFORMS - J. JOHNSON	473173	233.00	
808.63	SAFETY SERVICES INC	ACCT# 14003737-02 GLOVES FOR METH	080471	134.00	
846.00	PURITY CYLINDER GASES	ACCT# 34221 LAB SUPPLIES	00625679	68.56	
848.00	FASTSPRING	CARBON COPY CLONER	BOM140819-387	39.95	
848.00	LOWES	ACCT# 9900 695256 0 LAB SUPPLIES	11142	291.33	
848.00	EVIDENT INC	CUST # 26813 LAB SUPPLIES	88104A	258.00	
931.02	EMERGENCY VEHICLE PRODUCTS	CUST ID# KCSD PARTS UNIT#37	S0007788	76.40	
931.02	EMERGENCY VEHICLE PRODUCTS	CUST ID# KCSD PARTS UNIT#32	S0007730	19.50	
931.02	BOAT CITY MARINE	PARTS FOR MARINE BOAT	0093214	65.48	
931.02	EMERGENCY VEHICLE PRODUCTS	CUST ID# KCSD PARTS UNIT#12	S0007741	32.50	
931.03	MEREDITH INSTRUMENTS INC	LAB LASER REPAIR	0919	96.00	
931.05	ROE-COMM INC	ANNUAL RADIO MAINTENANCE CONTRACT FOR	337698	12,018.14	pur-010064
956.19	HOOKE COLLEGE OF APPLIED SCIENCES	TECHNIQUES OF OPTICAL CRYSTALLOGRAPHY	80469/DUNLOP	1,995.00	pur-009956
		Sub Total 101-303 SHERIFF - FIELD OPERATIONS		15,999.42	
101-421	ANIMAL SERVICES & ENFORCEMENT				
730.00	ZEMBLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	79.51	
808.21	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	170.00	
818.00	FEDERAL EXPRESS	FED EX VIROLOGY SHIPMENTS: 7/31/14,	2-755-51073	222.16	
850.00	VERIZON WIRELESS	4G MOBILE BROADBAND UNLIMITED FROM	9730163233	240.16	
931.02	MCGINNIS, JENNIFER-PETTY CASH	PETTY CASH REIMBURSEMENT - TRUCK	082614	3.00	
957.00	GORDON WATER SYSTEMS	COOLER RENTAL (7/15/14 - 8/15/14), 5	1359692	19.50	
		Sub Total 101-421 ANIMAL SERVICES & ENFORCEMENT		734.33	
101-426	EMERGENCY MANAGEMENT				
850.00	VERIZON WIRELESS	EM DIRECTOR'S WIRELESS SERVICE~	9730423467	84.94	
850.00	AT&T	JULY 2014~	BAN 858224801	0.11	
931.00	COMMUNICATIONS LABORATORIES	EM4421-03~	9407	3,035.00	
941.00	ERVIN LEASING CO	COPIER LEASE PAYMENT~	25280424	146.69	
941.00	DIRECTV INC	SATELLITE SERVICE~	23823710479	21.99	
941.00	ERVIN LEASING CO	COPIER LEASE PAYMENT~	25559209	146.69	
941.00	ERVIN LEASING CO	COPIER LEASE PAYMENT~	25415989	146.69	
941.00	ERVIN LEASING CO	SHARP MX-M450NB MONO~	25694168	207.87	

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		Sub Total 101-426 EMERGENCY MANAGEMENT		3,789.98	
101-444	GENERAL COUNTY PUBLIC IMPROVEMENT				
958.02	WEST MICHIGAN STAMP & SEAL	MODEL JES ELECTRIC SEAL. PER EMAILED	17967	4,000.00	pur-010045
963.45	CENTRAL CITY PARKING	RENTAL FOR 130 PARKING SPACES IN GRAVEL	6999489	5,824.00	pur-010004
		Sub Total 101-444 GENERAL COUNTY PUBLIC IMPROVEMENT		9,824.00	
101-613	HCS ADMINISTRATION				
740.02	GORDON WATER SYSTEMS	CUST ID 20061 JULY-AUG 2014 WATER	1359660	352.60	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	10.00	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	830.00	
957.00	SHRED-IT	ACCT#11674942 SHREDDING FOR HCS 8/11/14	9404037054	153.27	
		Sub Total 101-613 HCS ADMINISTRATION		1,345.87	
101-614	VETERANS AFFAIRS				
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	10.00	
956.00	MACVC	REGISTRATION FEE FOR AARON EDLEFSON FOR	AARON EDLEFS	45.00	
		Sub Total 101-614 VETEEKANS AFFAIRS		55.00	
101-648	MEDICAL EXAMINER				
808.15	WMU SCHOOL OF MEDICINE	JULY 2014 MEDICAL EXAMINER	KA040	41,727.50	
		Sub Total 101-648 MEDICAL EXAMINER		41,727.50	
101-681	VETERANS BURIAL				
833.00	STIVER, JOAN	BURIAL BENEFIT FOR HAROLD STIVER	06/27/14	300.00	
833.00	CALVIN FUNERAL HOME	DONALD SUMMERHILL BURIAL BENEFIT	08/14/14	300.00	
833.00	JOLDERSMA & KLEIN FUNERAL HOME	GARRY DEGRAAF BURIAL BENEFIT	08/18/14	300.00	
833.00	RISTORI, GERTRUD	GEORGE RISTORI BURIAL BENEFIT	08/19/14	300.00	
833.00	POWERS, SHARON	CLAUDE POWERS BURIAL BENEFIT	08/14/14	300.00	
		Sub Total 101-681 VETERANS BURIAL		1,500.00	
101-689	SOLDIERS & SAILORS RELIEF				
845.00	HARDINGS MARKETS	ANGELA MARSCHKE FOOD & PERSONAL ITEMS	04/25/14	49.18	
845.00	HARDINGS MARKETS	TERRI WALKER FOOD & PERSONAL ITEMS	04/15/14	49.34	
845.00	TOWN & COUNTRY SUPERMARKET	BOBBY TURNER FOOD & PERSONAL ITEMS	07/19/14	50.00	

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101-689	SOLDIERS & SAILORS RELIEF				
845.00	TOWN & COUNTRY SUPERMARKET	(Continued)	08/12/14		50.00
845.00	HARDINGS MARKET	ROBERT SHEPARD FOOD & PERSONAL ITEMS	01/31/14		75.00
845.00	TOWN & COUNTRY SUPERMARKET	RAMONA TUCKER FOOD & PERSONAL ITEMS	07/28/14		50.00
845.00	HARDINGS	RONALD WARE FOOD & PERSONAL ITEMS	07/23/14		50.00
845.00	HARDINGS MARKETS	LYNN PHILLIPI FOOD & PERSONAL ITEMS	08/12/14		50.00
		MARK ANDERSON FOOD & PERSONAL ITEMS			
		Sub Total 101-689 SOLDIERS & SAILORS RELIEF			423.52
103-000	NON HEALTH BENEFITS				
718.01	KAZOO CO SHERIFF'S DEPUTIES, ASSOC MONEY F	FOP MONEY PURCHASE PENSION CONTRIBUTIONS	PPE 8/22/2014		76,016.47
718.02	NATIONWIDE RETIREMENT SOLUTION	RETIREMENT CONTRIBUTIONS	713-06565		1,257.66
718.03	KAZOO CO SHERIFF'S DEPUTIES, ASSOC MONEY F	COMMAND OFFICERS PENSION CONTRIBUTIONS	PPE 8/22/2014		2,730.00
865.07	COUNTERPOINT PILATES LLC	MAT PILATES - 10 WEEKS - GRANT FUNDED	105		500.00
865.07	COUNTERPOINT PILATES LLC	ZENGA CLASS - 10 WEEKS - GRANT FUNDED	103		500.00
911.02	CMI	CHECK REGISTER 08/18/14 THRU 08/22/14	CMI82214		4,453.39
911.02	CMI	CHECK REGISTER 8/25/14-8/29/14	08292014		4,216.30
911.24	RELIANCE STANDARD INS CO	01000001 LIFE & DISABILITY SEPTEMBER	SEPTEMBER 20		14,937.16
911.30	RELIANCE STANDARD INS CO	01000001 LIFE & DISABILITY SEPTEMBER	SEPTEMBER 20		24,093.70
		Sub Total 103-000 NON HEALTH BENEFITS			128,704.68
104-229	PROSECUTING ATTORNEY				
805.00	RADISSON PARKING SERVICES	VICTIMWITNESS PARKING	6134		375.25
805.00	SERVICES CONCEPTS	VICTIMWITNESS TRANSPORTATION FOR JULY	3722		96.00
941.00	TEAM FINANCIAL GROUP INC	CONTRACT 51909 OPA GULL ROAD JUVENILE	111725		99.50
955.06	IRON MOUNTAIN	CLOSED COURT FILE STORAGE FOR AUGUST	KNU2433		347.90
		Sub Total 104-229 PROSECUTING ATTORNEY			918.65
104-276	COMMUNITY CORRECTIONS				
808.00	REDWOOD TOXICOLOGY LAB INC	EMP UA'S JULY 2014	12325120147		59.00
		Sub Total 104-276 COMMUNITY CORRECTIONS			59.00
104-301	SHERIFF - ADMIN/SUPPORT				

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104-301	SHERIFF - ADMIN/SUPPORT	(Continued)			
744.00	OKUN BROTHERS SHOES	UNIFORM SHOES - FULLER	11408461703	110.96	
		Sub Total 104-301 SHERIFF - ADMIN/SUPPORT		110.96	
104-302	SHERIFF - JAIL				
744.00	NYE UNIFORM CO	UNIFORMS - PRICE	473519	193.00	
744.00	NYE UNIFORM CO	UNIFORMS - RYAN	474338	97.00	
744.00	NYE UNIFORM CO	UNIFORMS - J. MILLER	471332	72.50	
744.00	NYE UNIFORM CO	UNIFORMS -MCLAIN	474275	107.00	
744.00	OKUN BROTHERS SHOES	UNIFORM SHOES -WALLS	11408784459	115.00	
744.00	DANIELS, PETE	UNIFORM SHOES REIMBURSEMENT	42066	129.99	
744.00	NYE UNIFORM CO	UNIFORMS - BINGAMAN	475906	133.00	
744.00	OKUN BROTHERS SHOES	UNIFORM SHOES - RUNCIE	11408548274	124.46	
		Sub Total 104-302 SHERIFF - JAIL		971.95	
104-303	SHERIFF - FIELD OPERATIONS				
745.00	GULL LAKE MARINE CENTER	CUST # TCS1461 OIL FOR MARINE BOAT	46144	48.29	
745.00	FUELMAN OF MICHIGAN, FLEETCOR TECHNOLOG	ACCT# BG167000 FUEL 8/4/14 TO 8/10/14	NP42048203	431.83	
		Sub Total 104-303 SHERIFF - FIELD OPERATIONS		480.12	
104-421	ANIMAL SERVICES & ENFORCEMENT				
730.12	ROE-COMM INC	ML 910 LAPTOP BATTERY REPLACEMENT (1),	248469	220.00	
850.00	MCGINNIS, JENNIFER-PETTY CASH	PETTY CASH REIMBURSEMENT - MICRO USB	082614	5.00	
		Sub Total 104-421 ANIMAL SERVICES & ENFORCEMENT		225.00	
		Total 104 LAW ENFORCEMENT		2,765.68	
112-001	ENTERPRISE NETWORK				
808.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	400.00	
808.00	CDH	MISCELLANEOUS SUPPORT ACTIVITIES	61528	180.00	
808.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	400.00	
968.01	HEWLETT-PACKARD	HP PROLIANT DL360P GEN8 SERVER -	54689259	4,986.80	pur-010029
		Sub Total 112-001 ENTERPRISE NETWORK		5,966.80	
		Total 112 TECHNOLOGY FUND		5,966.80	

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115-001	NAZARETH - B&G				
930.00	SPRING CREST WINDOW COVERINGS	WINDOW BLINDS FOR WIC	07/08/14		570.00
931.00	GRAINGER INC	ACCT#819545146 VIBRATION ISOLATOR	9519221288		30.60
931.00	GRAINGER INC	ACCT#819545146 VIBRATION INSULATOR	9522098533		12.24
931.00	GRAINGER INC	ACCT#819545146 BATTERIES	9521465972		24.80
931.00	KENDALL ELECTRIC, INC.	BUSHINGS, DRILL BIT	S102939866.001		5.65
931.00	COMMERCIAL DOOR SERVICES	CUST#KAZOOCY REPAIR SHOP ENTRY DOOR,	7133		85.00
931.00	BILLS LOCK SHOP	SERVICE CALL, REKEY & MASTER LOCK, KEYS	W2136		90.00
931.00	KENDALL ELECTRIC, INC.	LDP RACEWAYS, JUNCTION BOXES, WIRE, ETC	S102933164.001		539.97
934.00	MITE-E EXTERMINATING	SERVICE CALL - MICE	45192		40.00
934.08	STERICYCLE, INC.	MEDICAL WASTE DISPOSAL 9/1/14	4005038694		473.20
		Sub Total 115-001 NAZARETH - B&G			1,871.46
115-002	NAZARETH OPERATIONS				
740.02	GORDON WATER SYSTEMS	CUST ID 20051 JULY-AUG 2014 WATER	1359660		39.15
940.00	SISTERS OF ST. JOSEPH	OCTOBER 2014 NAZARETH COMPLEX RENT PER	100114		10,416.66
		Sub Total 115-002 NAZARETH OPERATIONS			10,455.81
115-003	NAZARETH - SUPPLIES				
931.00	MICHIGAN OFFICE SOLUTIONS	ACCT#111058 QUARTERLY METER READS FOR	IN185796		104.20
		Sub Total 115-003 NAZARETH - SUPPLIES			104.20
		Total 115 NAZARETH FACILITY			12,431.47
208-000	ADMINISTRATION/SUPPORT				
776.00	SHIP PAC	FIREWOOD WRAP	039447		200.99
931.00	FASTENAL CO	RABBIT BARN MAINTENANCE	MIKAL266422		30.83
		Sub Total 208-000 ADMINISTRATION/SUPPORT			231.82
208-001	MARKIN GLEN				
776.00	MATERIAL RESOURCES	CB AND MG MOP HANDLES	3193886		32.40
776.00	LOWES	TOOL FOR CB. FENCE AND REPAIRS AT MG.	13363		79.00
961.00	LOWES	TOOL FOR CB. FENCE AND REPAIRS AT MG.	13363		67.45
		Sub Total 208-001 MARKIN GLEN			178.85

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208-003	COLD BROOK				
776.00	BATTLE CREEK FARM BUREAU	DISC GOLF SIGN REPAIR	200764	25.98	
776.00	LOWES	TOOL FOR CB, FENCE AND REPAIRS AT MG.	13363	16.15	
776.00	MATERIAL RESOURCES	CB AND MG MOP HANDLES	3193886	32.40	
776.00	JONS TO GO	CB RESTROOM. 8/15-9/11	065861	88.00	
		Sub Total 208-003 COLD BROOK		162.53	
208-004	PRAIRIE VIEW				
776.00	MATERIAL RESOURCES	BATHROOM SUPPLIES	3193500	19.38	
776.00	ONE-WAY PRODUCTS, INC.	POLY LINER	583439	94.84	
776.00	JONS TO GO	PV AUGUST 15- SEPTEMBER 11	065863	188.00	
776.00	TRU GREEN	PV FLEA AND TRICK CONTROL	21946639	720.00	
776.00	GRAINGER INC	TAPE, RESTROOM SIGNS	9526732400	303.82	
931.00	NELSON HARDWARE	OUTDOOR CLEANER, SCREWS FOR KRVT	21557	15.99	
931.00	SHERWIN WILLIAMS	REPAINT BATHROOM EXTERIOR	2402-8	149.39	
		Sub Total 208-004 PRAIRIE VIEW		1,491.42	
208-005	RIVER OAKS				
776.00	SPRING BROOK SUPPLY	IRRIGATOR VALVE	189101	208.11	
776.00	RATHCO SAFETY SUPPLY	RO DECALS	146984	4.50	
776.00	SIGN CENTER	RIVER OAKS SPLASH PAD SIGNAGE	47492	480.00	
776.00	GALESBURG HARDWARE	NEW SIGNS INSTALLATION	89511	25.88	
776.00	GALESBURG HARDWARE	SPLASH PAD PROJECT	89597	6.29	
776.00	RATHCO SAFETY SUPPLY	RO DECALS	146986	4.50	
776.00	CARTER LUMBER	RIVER OAKS DOG PARK PROJECT	260520462	11.47	
776.00	J & J LOCKSMITHS	KEYS AND PADLOCKS FOR SPLASH PAD AND	P58366	73.96	
776.00	GALESBURG HARDWARE	RO SPLASH PAD	89539	6.29	
776.00	GALESBURG HARDWARE	RO SPLASH PAD	89529	3.29	
776.00	GALESBURG HARDWARE	NEW SIGNAGE INSTALLATION	89510	23.83	
931.00	LOWES	BARN DOOR REPAIR	27183	62.47	
931.00	SPRING BROOK SUPPLY	RO IRRIGATION	189582	55.48	
934.07	SPRING BROOK SUPPLY	RIVER OAKS SOCCER SPRINKLER HEAD	189381	66.53	
934.07	GALESBURG HARDWARE	SOCCER NETS	89541	45.98	
961.00	LOWES	SPLASH PAD PROJECT	22073	463.25	
961.00	LOWES	FRAME BARN DOOR FOR OVER HEAD DOOR	02944	54.65	
961.00	LOWES	SPLASH PAD PROJECT	02602	484.76	

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208-006	FAIRGROUNDS		Sub Total 208-006 RIVER OAKS	2,081.34	
775.00	INDUSCO SUPPLY CO.	BATHROOM SUPPLIES	796880	65.03	
811.00	OKUN BROTHERS SHOES	CARLOINA CA8821 WORK BOOTS FOR MATT	11405958202	100.00	
930.01	GOGGIN RENTALS	RENTAL OF BOBCAT S175, BOBCAT BUCKET,	157349	1,588.00	pur-010057
930.01	TRU GREEN	VEGETATION CONTROL	22302589	1,000.00	pur-010055
930.01	CINTAS CORP.	EXPO MATS	725718385	31.87	
931.00	RICHARDS SUPPLY	BRASS BACKFLOW PREV WITH ATMOSPHERIC	S009148384.001	58.00	
931.00	ESPER ELECTRIC LTD	PARKING LOT 4QTY. LIGHT REPAIRS	4187	214.62	
934.03	BESTWAY DISPOSAL INC	UKC DOG SHOW DUMPSTER SERVICE	014907	1,153.00	pur-010049
957.04	WHITE, DANIEL	2014 FAIR NIGHT SECURITY	2	40.00	
957.04	BEST WAY DISPOSAL	70-96 GALL TRASH CONTAINER, 8-8 YARD	7232014	2,141.00	pur-010052
957.04	THE HOME CITY ICE COMPANY	UKC DOG SHOW	3255140431	134.20	
957.04	SPRINKLE ROAD SUPPLY	MANURE REMOVAL FROM FIARGROUNDS AUG	1627		
957.04	JONS TO GO	18 PORTABLE RESTROOM, 2 HANDICAP, 2	065074	3,500.00	pur-010013
957.04	JONS TO GO	FAIR RV PUMP OJTS	065408	1,230.00	pur-010053
957.04	THE HOME CITY ICE COMPANY	UKC DOG SHOW	3255140430	675.00	
957.04	DEBOER, WILLIAM	2014 FAIR NIGHT SECURITY	3	107.00	
957.04	KATHY'S KLEENING	6 DAYS AUGUST 4-9.	5561	220.00	
957.04	THE HOME CITY ICE COMPANY	UKC DOG SHOW	3638140035	3,650.00	pur-010051
		Sub Total 208-006 FAIRGROUNDS		16,122.72	
208-007	KRV TRAIL				
776.00	JONS TO GO	RESTROOM FOR TRAIL. 8/15-9/11	065862	94.00	
776.00	CONSUMERS CONCRETE CORP.	WASHOUT REPAIR	141614	22.12	
776.00	RATHCO SAFETY SUPPLY	DECALS, 18" STOP, 4 ALUM SIGN	146985	539.06	
930.00	NELSON HARDWARE	OUTDOOR CLEANER, SCREWS FOR KRV	21557	21.99	
930.00	GRAINGER INC	KRV BOARDWALK MAINTENANCE	9525858917	139.60	
		Sub Total 208-007 KRV TRAIL		815.77	
208-008	KRV TRAILWAY PROGRAMMING				
737.00	HOWARD PRINTING	3000 KRV FALL NEWSLETTERS	50438	550.00	
808.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	50.00	
		Sub Total 208-008 KRV TRAILWAY PROGRAMMING		600.00	

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208-009	COUNTY FAIR				
737.00	ROHRBACHER, PAM	4-H OPEN HORSE SHOW JUDGE	8282014	100.00	
737.00	THE FAIR PUBLISHING HOUSE INC	RIBBON BANNER 12 X 18". 3QTY. STREAMER	61617-01	1,062.49	pur-010043
808.00	BEST WAY DISPOSAL	70-96 GALL TRASH CONTAINER, 8-8 YARD	7232014	2,500.00	pur-010052
808.00	JONS TO GO	18 PORTABLE RESTROOM, 2 HANDICAP, 2	065074	1,200.00	pur-010053
808.38	JIM'S MUSIC SERVICE	COMBINE DERBY ENTERTAINMENT	830-0400	150.00	
808.38	GIBSON, ROBERT	ENTRY, WINNING HEATS, BEST OF SHOW.	892014	1,200.00	pur-010050
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	170.00	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	180.00	
957.04	ROE-COMM INC	FAIR COMMUNICATIONS	246724	375.00	
957.50	VANDENBERG, CARLIE	KALAMAZOO COUNTY FAIR PREMIUMUM MONEY	00026	19.14	
957.50	PORTAGE PARTNERS	KALAMAZOO COUNTY FAIR PREMIUMUM MONEY	00208	32.64	
957.50	VANDENBERG, JOSIE	KALAMAZOO COUNTY FAIR PREMIUMUM MONEY	00027	17.64	
957.50	CLIMAX WILLING WORKERS	KALAMAZOO COUNTY FAIR PREMIUMUM MONEY	00757	8.63	
957.50	SCOTT'S BUSY YOUTH	KALAMAZOO COUNTY FAIR PREMIUMUM MONEY	00207	25.52	
		Sub Total 208-009 COUNTY FAIR		7,041.06	
215-141	FOC FUND				
760.10	LEWIS PAPER PLACE	ACCT#0933900 65# SOLAR YELLOW, 20#	614925	105.20	
760.10	TEAM COURIERS LLC	8/11/14-8/22/14 COURIER SERVICES	719	250.12	
760.10	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	19.00	
808.00	DMG MAXIMUS	PREPARATION OF FOC'S DHS-286 BILLINGS	003	1,200.00	
952.00	HOUSEHOLDER, WAYNE	PSYCH SERVICES FOR DOCKET G99-7462 DP.	08172014	750.00	
952.00	PARK PLACE COUNSELING ASSOC	PSYCH SERVICES FOR DOCKET 07-7170 DM.~	08142014	550.00	
		Sub Total 215-141 FOC FUND		2,874.32	
221-201	ADMINISTRATION				
808.00	HOMNICK, DOUGLAS	AUGUST 2014 MEDICAL DIRECTOR SERVICES	AUGUST 2014	10,000.00	
		Sub Total 221-201 ADMINISTRATION		10,000.00	
221-204	ORAL HEALTH PROGRAM				
760.00	SMILE MAKERS	CUST#000614072 STICKERS FOR DENTAL	7261905	172.93	
		Total 208 PARKS		28,726.51	
		Total 215 FOC FUND		2,874.32	

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221-204	ORAL HEALTH PROGRAM	(Continued)			
760.00	PURITY CYLINDER GASES	CUST#32333 OXYGEN	00623658	44.25	
760.00	PURITY CYLINDER GASES	ACCT#32333 TEST ULTRASONIC CYLINDER	00623659	25.00	
819.02	MIRION TECHNOLOGIES INC	ACCT#QT07 RENEWAL CHARGES FOR DENTAL	R065427-IN	52.96	
850.00	VERIZON WIRELESS	ACCT#942045074-00001 AUG 2014 VERIZON	9730212932	120.07	
931.00	DENTAL EQUIPMENT & REPAIR CO	FOREST SYRINGE BUTTON, LABOR ON CHAIR 7	WEB001709	177.95	
931.00	DENTAL EQUIPMENT & REPAIR CO	LITER WATER BOTTLE, LABOR ON CHAIR 5	WEB001707	254.00	
		Sub Total 221-204 ORAL HEALTH PROGRAM		847.16	
221-206	LABORATORY SERVICES				
760.09	SIGMA-ALDRICH	CUST#49587206 PROBE, OLIGO STANDARD DNA	21850107	199.85	
760.09	IDEXX LABORATORIES INC	ACCT#12640 COLILERTS, COMPARATOR,	280563579	603.96	
760.09	SIGMA-ALDRICH	CUST#49587206 PROBE, OLIGO STANDARD DNA	21850104	467.80	
931.00	DR LAB SERVICES, INC	LAB EQUIPMENT ANNUAL PREVENTATIVE	231	2,375.00	pur-010061
		Sub Total 221-206 LABORATORY SERVICES		3,646.61	
221-217	HOUSEHOLD HAZARDOUS WASTE				
740.02	GORDON WATER SYSTEMS	CUST ID 27424 1301 LAMONT AUG 2014	1359494	31.50	
901.00	YP	YP PHONE NUMBER LISTING FOR AAA & HHW	08/01/14	600.60	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	50.00	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	10.00	
931.00	J & J LOCKSMITHS	PADLOCK FOR HHW	P58068	30.14	
		Sub Total 221-217 HOUSEHOLD HAZARDOUS WASTE		722.24	
221-218	CLINICAL SERVICES ADMINISTRATION				
850.00	VERIZON WIRELESS	ACCT#942045074-00001 AUG 2014 VERIZON	9730212932	80.18	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	10.00	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	10.00	
		Sub Total 221-218 CLINICAL SERVICES ADMINISTRATION		100.18	
221-225	IMMUNIZATION CLINIC				
760.00	CENTER MEDICAL SUPPLY	ORDER# 1223958 MEDICAL SUPPLIES	1255930	93.53	
760.01	MERCK & CO INC	CUST#57760 VARIVAX VACCINE	7006193073	1,845.46	
		Sub Total 221-225 IMMUNIZATION CLINIC		1,938.99	

Account	Vendor	Description	Invoice	Amount	PO Num
221-226	COMMUNICABLE DISEASE SURVEILLANCE				
760.01	SUBURBAN HOMETOWN LTC	ACCT- TBC STATEMENT DATE 7/31/14 BO#	07/31/14	457.46	457.46
		Sub Total 221-226 COMMUNICABLE DISEASE SURVEILLANCE		457.46	
221-227	STD				
730.00	EXCEL SYSTEMS	CUST#99197-AK ALPHA ROLLS FOR FILES FOR	119168	36.50	
760.00	CENTER MEDICAL SUPPLY	ORDER# 1255943 MEDICAL SUPPLIES	1256236	115.86	
760.00	CENTER MEDICAL SUPPLY	ORDER# 1255943 MEDICAL SUPPLIES	1255943	39.06	
		Sub Total 221-227 STD		191.42	
221-501	ENVIRONMENTAL ADMINISTRATION				
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	30.00	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	20.00	
		Sub Total 221-501 ENVIRONMENTAL ADMINISTRATION		50.00	
221-502	EH-FOOD SAFETY & FACILITIES DIVISION				
730.00	CREATIVE VISUALS	BUSINESS CARDS FOR CHRIS KUJAWA	90841	16.10	
808.00	ACCURATE ANALYTICAL TESTING	LEAD IN DW PAINT OR SOIL TK#196408 8551	L67109	82.00	
850.00	VERIZON WIRELESS	ACCT#942045074-00001 AUG 2014 VERIZON	9730212932	240.24	
956.00	BELL'S BREWERY INC	REGISTRATION FEE FOR CHRIS KUJAWA FOR	REGISTRATION	200.00	
		Sub Total 221-502 EH-FOOD SAFETY & FACILITIES DIVISION		538.34	
229-000	ACCOMMODATION TAX				
901.06	BATTLE CREEK SHOPPER	SUMMER FUN GUIDES BC SHOPPER	11502186	162.48	
901.06	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	10.00	
901.06	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	10.00	
901.06	LEWIS PAPER PLACE	SUNDANCE FIBER TEXT	614286	165.76	
901.06	SOUTHWEST MICHIGAN LIVING	EXPO ADVERTISING	662014	625.00	
985.02	KAL CO CONVENTION & VISITORS, BUREAU	KAL CO CONVENTION & VISITORS, BUREAU	8/26/14	213,585.63	
985.05	ESPER ELECTRIC LTD	ELECTRIC REPAIRS TO BARN, LIGHTS, TEMP	7212014	5,500.00	pur-010054
		Sub Total 229-000 ACCOMMODATION TAX		220,058.87	
		Total 229 ACCOMMODATION TAX		220,058.87	
		Total 221 HEALTH		18,492.40	

Account	Vendor	Description	Invoice	Amount	PO Num
239-130	YOUNG ADULT DIVERSION COURT (YADC)				
801.08	REDWOOD TOXICOLOGY LAB INC	8TH DIST UA'S JULY 2014	12325020147	126.00	126.00
		Sub Total 239-130 YOUNG ADULT DIVERSION COURT (YADC)		126.00	
243-140	YOTP GRANTS				
940.00	PARK CORPORATION	YOTP SATELLITE OFFICE MONTHLY PYMT	1	595.00	595.00
		Sub Total 243-140 YOTP GRANTS		595.00	
248-140	EMERGENCY PREPAREDNESS				
850.00	VERIZON WIRELESS	ACCT#942045074-00001 AUG 2014 VERIZON	9730212932	40.01	40.01
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	50.00	50.00
		Sub Total 248-140 EMERGENCY PREPAREDNESS		90.01	
263-000	LOCAL CORRECTIONS OFFICERS TRAINING FUND				
808.61	MCNALLY, JEFFREY	INMATE TRAUMA RECOVERY CLASS	0034	1,800.00	1,800.00
		Sub Total 263-000 LOCAL CORRECTIONS OFFICERS TRAINING FUND		1,800.00	
275-130	PROSECUTORS COOPERATIVE REIMBURSEMENT				
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	154.09	154.09
730.00	ZEMLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	30.03	30.03
807.01	LEXISNEXIS	NEW ACCOUNT ACTIVITY JULY 2014	1241781-201407	70.85	70.85
900.01	EXPRESS PROCESS SERVICE	SERVICE OF PROCESS FOR NCP 2014-6381-DS	CRT-2014004392	120.00	120.00
900.01	GRUHN, TAMMIE	SERVICE OF PROCESS FOR 2014-5192-DS	072014	65.00	65.00
900.01	HOLT, MELISSA	SERVICE OF PROCESS FOR NCP IN	814	60.00	60.00
941.00	TEAM FINANCIAL GROUP INC	CONTRACT 511909 OPA GULL ROAD SUPPORT	111725 - 2	99.50	99.50
		Sub Total 275-130 PROSECUTORS COOPERATIVE REIMBURSEMENT		599.47	
		Total 275 PROSECUTORS COOPERATIVE REIMB. GRANT		599.47	

Account	Vendor	Description	Invoice	Amount	PO Num
280-000	AREA AGENCY ON AGING				
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	20.00	
		Sub Total 280-000 AREA AGENCY ON AGING		20.00	
280-131	ADMINISTRATION				
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	20.00	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	10.00	
901.00	YP	YP PHONE NUMBER LISTING FOR AAA & HHW	08/01/14	922.80	
		Sub Total 280-131 ADMINISTRATION		952.80	
280-132	PROVIDERS				
950.21	SENIOR SERVICES	JULY 2014 CONTRACTUAL AGING SERVICES	JULY 2014	1,702.91	
950.76	SENIOR SERVICES	JULY 2014 CONTRACTUAL AGING SERVICES	JULY 2014	194.00	
950.86	SENIOR SERVICES	JULY 2014 CONTRACTUAL AGING SERVICES	JULY 2014	247.00	
950.89	SENIOR SERVICES	JULY 2014 CONTRACTUAL AGING SERVICES	JULY 2014	1,102.00	
950.93	SENIOR SERVICES	JULY 2014 CONTRACTUAL AGING SERVICES	JULY 2014	27,100.00	
950.94	SENIOR SERVICES	JULY 2014 CONTRACTUAL AGING SERVICES	JULY 2014	21,400.00	
950.98	SENIOR SERVICES	JULY 2014 CONTRACTUAL AGING SERVICES	JULY 2014	12,855.20	
		Sub Total 280-132 PROVIDERS		64,601.11	
280-139	INFORMATION & ASSISTANCE				
901.00	SENIOR SERVICES	CHOICES FOR INDEPENDENCE, CUSTOM CARE,	SS329914	50.00	
		Sub Total 280-139 INFORMATION & ASSISTANCE		50.00	
280-147	HEALTHY LIVING PROGRAM				
808.00	BOUR, NORMA	HEALTHY LIVING PROGRAMS	07/11/14-07/31/14	2,237.50	
865.00	ECUMENICAL SENIOR CENTER	AUG 2014 SITE STIPEND	PATH AUG 2014	200.00	
901.00	SENIOR SERVICES	CHOICES FOR INDEPENDENCE, CUSTOM CARE,	SS329914	50.00	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	20.00	
		Sub Total 280-147 HEALTHY LIVING PROGRAM		2,507.50	
282-000	AAA CUSTOM CARE				
901.00	SENIOR SERVICES	CHOICES FOR INDEPENDENCE, CUSTOM CARE,	SS329914	50.00	
		Total 280 AREA AGENCY ON AGING		68,131.41	

Account	Vendor	Description	Invoice	Amount	PO Num
282-125 VETERANS LTC					
808.00	GT FINANCIAL SERVICES	PAYROLL & FISCAL LJ	7/16/14-7/31/14 L	257.60	
808.00	GT FINANCIAL SERVICES	PAYROLL	8/1/14-8/15/14 LJ	121.98	
808.00	VALUED RELATIONS INC	JULY 2014 CARE MANAGEMENT SERVICES	JULY 2014	23.00	
808.00	GT FINANCIAL SERVICES	WORKMANS COMP GC	JULY 2014 WOR	380.00	
808.00	GT FINANCIAL SERVICES	PAYROLL & FISCAL GC	7/1/14-7/31/14	802.66	
Sub Total 282-125 VETERANS LTC				1,585.24	
282-131 ADMINISTRATION					
901.00	SENIOR SERVICES	CHOICES FOR INDEPENDENCE, CUSTOM CARE,	SS329914	50.00	
Sub Total 282-131 ADMINISTRATION				50.00	
282-132 CASE MANAGEMENT					
951.76	SENIOR SERVICES	JULY 2014 CM CARE MANAGEMENT SERVICES	JULY CM SERVI	2,196.00	
951.76	CARE N ASSIST	JULY 2014 CARE MANAGEMENT SERVICES	JULY 2014	1,062.60	
951.77	CARE N ASSIST	JULY 2014 CARE MANAGEMENT SERVICES	JULY 2014	230.72	
951.77	SENIOR SERVICES	JULY 2014 CM CARE MANAGEMENT SERVICES	JULY CM SERVI	2,612.00	
951.78	SENIOR SERVICES	JULY 2014 CM CARE MANAGEMENT SERVICES	JULY CM SERVI	808.00	
951.79	SENIOR SERVICES	JULY 2014 CM CARE MANAGEMENT SERVICES	JULY CM SERVI	15.36	
951.79	CARE N ASSIST	JULY 2014 CARE MANAGEMENT SERVICES	JULY 2014	41.85	
951.82	VALUED RELATIONS INC	JULY 2014 CARE MANAGEMENT SERVICES	JULY 2014	421.00	
951.83	CARE N ASSIST	JULY 2014 CARE MANAGEMENT SERVICES	JULY 2014	88.00	
Sub Total 282-132 CASE MANAGEMENT				7,475.53	
282-133 CASE COORDINATION					
951.76	SENIOR SERVICES	JULY CCS 2014	JULY CCS 2014	336.00	
951.78	SENIOR SERVICES	JULY CCS 2014	JULY CCS 2014	120.00	
Sub Total 282-133 CASE COORDINATION				456.00	
Total 282 CHOICES FOR INDEPENDENCE PROGRAMS				9,616.77	
282-130 ADMINISTRATION					
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0714	10.00	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	10.00	

Account	Vendor	Description	Invoice	Amount	PO Num
297-133 EDUCATION & TRAINING					
808.00	Y.M.C.A. OF KALAMAZOO	USAGE OF SMALL POOL FOR JULY 2014	07/31/14	520.00	
901.00	WNWN-AM	HBHS SAFE SUMMER RADIO ADS FOR	177880-1	255.00	
901.00	WNWN-AM	HBHS QUIT SMOKING MARCH 2014 RADIO ADS	164313-1	210.00	
Sub Total 297-133 EDUCATION & TRAINING				985.00	
Total 297 HEALTHY START GRANT				1,005.00	
304-130 NURSE FAMILY PARTNERSHIP GRANT					
850.00	VERIZON WIRELESS	ACCT#942045074-00001 AUG 2014 VERIZON	9730212932	120.03	
968.01	DELL INC	2 - DELL LATITUDE 3340 LAPTOPS NFP	XJJ3W46F2	1,659.42	
Sub Total 304-130 NURSE FAMILY PARTNERSHIP GRANT				1,779.45	
Total 304 NURSE FAMILY PARTNERSHIP GRANT				1,779.45	
317-130 COORDINATION					
730.00	ZEMBLICK OFFICE PRODUCTS	ACCT#7335 OFFICE SUPPLIES	0097502-001	594.75	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING PROGRAMMING AND	0714	20.00	
Sub Total 317-130 COORDINATION				614.75	
Total 317 BCCCP				614.75	
318-130 IMMUNIZATION ACTION PLAN					
901.00	CROSSTOWN COMMUNICATIONS	12 TAILLIGHT SIGNS FOR 2 MONTHS EACH.	9444	3,600.00	pur-010032
901.00	CROSSTOWN COMMUNICATIONS	PRODUCTION INCLUDING MOUNTING AND	9444	780.00	pur-010032
Sub Total 318-130 IMMUNIZATION ACTION PLAN				4,380.00	
Total 318 IMMUNIZATION ACTION PLAN				4,380.00	
323-130 W.I.C.					
760.00	AMERICAN PROFICIENCY	HEMOCUE SAMPLES, ANNUAL FEE	373648	210.00	
850.00	VERIZON WIRELESS	ACCT#942045074-00001 AUG 2014 VERIZON	9730212932	80.02	
901.00	KKZO LLC	KALCOUNTY.COM HOSTING, PROGRAMMING AND	0614	20.00	
931.00	PERSPECTIVE ENTERPRISES	CUST ID#MI3299A SERVICE AND CALIBRATION	47708	250.00	

Account	Vendor	Description	Invoice	Amount	PO Num
331-000 COMMUNITY CORRECTIONS					
808.00	REDWOOD TOXICOLOGY LAB INC	PTCM UA'S JULY 2014	12325320147	1,255.35	
808.00	REDWOOD TOXICOLOGY LAB INC	OTHER UA'S JULY 2014	12325220147	1,245.10	
808.00	REDWOOD TOXICOLOGY LAB INC	EMP UA'S JULY 2014	12325120147	842.75	
941.00	BEHAVIORAL INTERVENTIONS	BI JULY 2013	8553333	3,909.53	
Sub Total 331-000 COMMUNITY CORRECTIONS				7,252.73	
331-002 DOC-TESTING SERVICES					
808.00	REDWOOD TOXICOLOGY LAB INC	8TH DIST UA'S JULY 2014	12325020147	2,182.30	
808.00	REDWOOD TOXICOLOGY LAB INC	PTCM UA'S JULY 2014	12325320147	7.25	
808.11	REDWOOD TOXICOLOGY LAB INC	SOB CT UA'S JULY 2014	12324820147	4,928.00	
808.11	REDWOOD TOXICOLOGY LAB INC	8TH DIST UA'S JULY 2014	12325020147	1,638.00	
Sub Total 331-002 DOC-TESTING SERVICES				8,755.55	
331-127 MONITORING & TESTING					
730.00	GORDON WATER SYSTEMS	7/26/14 TO 8/15/14 WATER/COOLER RENTAL	1359693	35.20	
Sub Total 331-127 MONITORING & TESTING				35.20	
331-132 MENTAL HEALTH OUTPATIENT					
808.00	KCMHSAS	MONTHLY ON-SITE SCREENING SERVICES	1	500.00	
Sub Total 331-132 MENTAL HEALTH OUTPATIENT				500.00	
331-133 COMMUNITY CORRECTIONS ADMINISTRATION					
730.00	ZEMICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	10.42	
Sub Total 331-133 COMMUNITY CORRECTIONS ADMINISTRATION				10.42	
331-135 ELECTRONIC MONITORING					
730.00	ZEMICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	121.22	
Sub Total 331-135 ELECTRONIC MONITORING				121.22	

Account	Vendor	Description	Invoice	Amount	PO Num
331-137	MONITORING & TESTING	(Continued)			
730.00	ZEMICK OFFICE PRODUCTS	ACCT#7005 SALES 8/11/14 - 8/15/14	08/15/14	159.37	
		Sub Total 331-137 MONITORING & TESTING		159.37	
345-130	WIA	Total 331 COMMUNITY CORRECTIONS		16,834.49	
960.10	WE UPJOHN INST FOR EMPLOYMENT	PATH	09032014	28,889.70	
960.13	WE UPJOHN INST FOR EMPLOYMENT	WIA	09032014	356.50	
960.17	WE UPJOHN INST FOR EMPLOYMENT	TRADE	09032014	97,054.14	
		Sub Total 345-130 WIA		126,300.34	
		Total 345 WIA		126,300.34	
466-011	JAIL IMPROVEMENT PROJECT				
966.25	MILLER DAVIS COMPANY	PRJ#10-001026-GC,PARTIAL PAYMENT FOR	10-001026-00037	16,973.46	
967.15	MILLER DAVIS COMPANY	PRJ#10-001026-GC,PARTIAL PAYMENT FOR	10-001026-00037	57,712.49	
993.00	BYCE & ASSOCIATES INC	ARCHITECTURAL/ENGINEERING - JAIL	42	7,533.42	
		Sub Total 466-011 JAIL IMPROVEMENT PROJECT		82,219.37	
466-013	1421 HEALY STREET PROJECT				
966.21	MICHIGAN OFFICE ENVIRONMENT	WORKSTATIONS FOR KALAMAZOO COUNTY	57132	5,274.58	pur-009997
		Sub Total 466-013 1421 HEALY STREET PROJECT		5,274.58	
466-014	GULL ROAD COURT FACILITY				
808.00	PROFESSIONAL SERVICE INDUST.	CUST#1020215, PJT#0413741 GULL RD COURT	00308010	2,610.00	
967.15	AVB	PJT#AVB-13-040 GULL RD COURT FACILITY.	134395	1,399,525.00	
993.00	TOWER,PINKSTER,TITUS ASSOC.	PRJ#13115.24 GULL RD COURT SIGNAGE,	47773	1,100.00	
993.00	TOWER,PINKSTER,TITUS ASSOC.	PJT#13115.21 GULL RD COURT FURNITURE,	47772	2,621.00	
993.00	TOWER,PINKSTER,TITUS ASSOC.	PRJ#13115.00 GULL RD COURT -	47771	20,007.00	
		Sub Total 466-014 GULL ROAD COURT FACILITY		1,425,863.00	
516-010	2010 PROPERTY TAX FORECLOSURE				
967.35	ENVIROLOGIC INC	ENVIRONMENTAL CONSULTING FOR DEMO 300 W	29604	5,000.00	
		Total 466 GENERAL COUNTY PUBLIC IMPROVEMENT		1,513,356.95	

Account	Vendor	Description	Invoice	Amount	PO Num
2011 PROPERTY TAX FORECLOSURE					
516-011		Sub Total 516-010 2010 PROPERTY TAX FORECLOSURE		5,000.00	
901.00	WKZO RADIO	AIR TIME - TAX SALE	181788-1	1,200.00	
933.00	CUTTING EDGE PROPERTY SERVICES	MOWING MAINTENANCE	71527	2,329.00	
933.00	CUTTING EDGE PROPERTY SERVICES	CLEAN UP AND SECURITY	71528	1,236.75	
933.00	SIGN CENTER	ALUMINUM SIGN	8673	320.00	
933.00	CUTTING EDGE PROPERTY SERVICES	909 CLARENCE,686 LAKE,1221 WELLS,701	71526	2,197.50	
967.35	SPECIALIZED DEMOLITION INC	FINISH GRADING AND SEEDING 501 FENIMORE	2900	620.00	
967.35	EDISON NEIGHBORHOOD ASSOC	DECONSTRUCTION OF 648 LAKE STREET	08/18/14	5,000.00	
967.35	ANALYTICAL TESTING&CONSULTING	ASBESTOS ANALYSIS	9752-14	330.00	
		Sub Total 516-011 2011 PROPERTY TAX FORECLOSURE		13,233.25	
581-581 ADMINISTRATION					
730.00	ZEMBLICK OFFICE PRODUCTS	ACCT#7005 SALES 8/18/14 - 8/22/14	08/22/14	335.69	
		Total 516 TAX REVERSION FUND		18,233.25	
581-582 FIELD MAINTENANCE					
744.00	CINTAS CORP.	AIRPORT OPS MAINT PARKING UNIFORMS	725724789	61.13	
744.00	CINTAS CORP.	AIRPORT OPS MAINT PARKING UNIFORMS	725722550	73.00	
744.00	CINTAS CORP.	AIRPORT OPS-MAINT-PARKING LOT	725715751	62.13	
744.00	CINTAS CORP.	AIRPORT OPS-MAINT-PARKING LOT	725713514	62.13	
749.00	HOME DEPOT	AIRPORT ARFF SUPPLIES	6563134	87.15	
808.28	PRO TEC FIRE SERVICE LTD	CRASH/FIRE/RESCUE	1	29,125.00	
931.00	SAFETY SERVICES INC	AIRPORT SRE SUPPLIES	079626	123.76	
931.00	GRAINGER INC	AIRPORT SRE BENCH GRINDER REPAIR	9521395666	18.47	
931.00	STEENSMA LAWN & POWER EQUIP	AIRPORT LAWN TRIMMER REPAIR	198424	107.37	
931.00	STEENSMA LAWN & POWER EQUIP	AIRPORT TRIMMER REPAIR	198633	43.95	
931.00	GORDON WATER SYSTEMS	AIRPORT SRE BUILDING WATER COOLER RENT	1359671	11.50	
931.00	SAFETY SERVICES INC	AIRPORT SRE SUPPLIES	080157	221.13	
931.02	STEENSMA LAWN & POWER EQUIP	AIRPORT MOWER REPAIR	200733	196.30	
931.02	ROAD EQUIPMENT PARTS	AIRPORT VEHICLE REPAIR	KK521698	48.65	
931.06	WINDEMULLER ELECTRIC	LABOR-MATERIALS TO CHECK LIGHTNING	155966	281.59	
934.00	WILDLIFE PRODUCTS	AIRPORT WILDLIFE CONTROL SUPPLIES	0035579-IN	263.47	
		Sub Total 581-581 ADMINISTRATION		335.69	

Account	Vendor	Description	Invoice	Amount	PO Num
581-582	FIELD MAINTENANCE	(Continued)			
941.00	GORDON WATER SYSTEMS	AIRPORT SRE BUILDING WATER COOLER RENT	1359671	8.00	
956.00	AMERICAN ASSN OF AIRPORT EXEC	COURSE REGISTRATION FOR AIRPORT EMPLOYEE	649776	490.00	pur-010000
956.00	AMERICAN ASSN OF AIRPORT EXEC	COURSE REGISTRATION FOR AIRPORT EMPLOYEE	649775	1,200.00	pur-010000
		Sub Total 581-582 FIELD MAINTENANCE		32,484.73	
581-583	TERMINAL MAINTENANCE				
775.00	KSS ENTERPRISES	AIRPORT JANITORIAL SUPPLIES	887452	342.32	
808.00	UNITED COMMERCIAL SERVICE INC	AIRPORT JANITORIAL SERVICES 8.2014	37597	13,391.84	
808.00	UNITED COMMERCIAL SERVICE INC	MONTHLY AIRPORT JANITORIAL SERVICES FOR	37485	3,938.75	
852.02	CONSUMERS ENERGY	AIRPORT ELEC 5235 PORTAGE #83710077	1000 5440 1417	29,257.60	
931.00	RATHCO SAFETY SUPPLY	AIRPORT ALUMINUM SIGNS FOR	147126	250.00	
931.00	GRAINGER INC	SUPPLIES FOR AIRPORT BOARDING BRIDGE	9514596981	14.00	
931.00	A-1 SIGNS	AIRPORT PARKING LOT HANG TAGS TERMINAL	A1-14192	15.00	
934.00	STEENSMA LAWN & POWER EQUIP	AIRPORT LANDSIDE LANDSCAPING SUPPLIES	199855	255.96	
934.00	HOME DEPOT	AIRPORT ENTRY DRIVE REPAIRS	3013233	77.56	
		Sub Total 581-583 TERMINAL MAINTENANCE		47,543.03	
581-584	PARKING				
744.00	CINTAS CORP.	AIRPORT OPS MAINT PARKING UNIFORMS	725724789	10.78	
744.00	CINTAS CORP.	AIRPORT OPS-MAINT-PARKING LOT	725713514	8.05	
744.00	CINTAS CORP.	AIRPORT OPS MAINT PARKING UNIFORMS	725722550	27.01	
744.00	CINTAS CORP.	AIRPORT OPS-MAINT-PARKING LOT	725715751	8.05	
808.54	STANDARD PARKING	2014 MANAGEMENT FEE	1	4,000.00	
		Sub Total 581-584 PARKING		4,053.89	
		Total 581 AIRPORT		84,417.34	
633-000	DOCUMENT SERVICES				
730.00	LEWIS PAPER PLACE	ACCT#0933900 70# GLACIER4 MIST	602021	146.00	
		Sub Total 633-000 DOCUMENT SERVICES		146.00	
633-002	MISCELLANEOUS CHARGES				
850.00	VERIZON WIRELESS	ACCT#542045154-00001 CELLPHONE CHARGES	9730146602	2,001.64	
		Sub Total 633-002 MISCELLANEOUS CHARGES		2,001.64	

Account	Vendor	Description	Invoice	Amount	PO Num
633-003	VEHICLE SERVICES				
763.00	DENOAYER BROTHERS, INC.	ACCT#7553 KEY	638521	23.86	
763.00	THE RIDGE COMPANY, INC.	ACCT#08018 SERP BELT, ALTERNATOR, CORE	873340	184.14	
763.00	THE RIDGE COMPANY, INC.	ACCT#08018 LAMP	861278	3.21	
763.00	THE RIDGE COMPANY, INC.	ACCT#080108 GASKETS	865916	2.24	
763.00	THE RIDGE COMPANY, INC.	ACCT#08018 WATER PUMP, THERMOSTATE &	872901	122.34	
763.00	THE RIDGE COMPANY, INC.	ACCT#08018 SERP BELT	872956	29.59	
763.00	THE RIDGE COMPANY, INC.	ACCT#08018 BRAKE PADS & ROTORS, BRAKE	873469	467.18	
763.00	THE RIDGE COMPANY, INC.	ACCT#08018 DISC PAD	873206	63.97	
763.00	THE RIDGE COMPANY, INC.	ACCT#08018 WASTER PUMP GASKET	866025	-2.24	
763.00	THE RIDGE COMPANY, INC.	ACCT#08018 CORE DEPOSITS	872705	-225.00	
763.00	THE RIDGE COMPANY, INC.	ACCT#08018 CORE DEPOSIT	874279	-27.50	
763.00	THE RIDGE COMPANY, INC.	ACCT#08018 BULBS, HEADLIGHT SOCKET	873088	31.71	
763.00	GOODYEAR COMMERCIAL TIRE	ACCT#116075-0001 TIRE	157-1052798	149.01	
763.00	THE RIDGE COMPANY, INC.	ACCT #08018 HEADLIGHT SOCKET	873091	6.77	
		Sub Total 633-003 VEHICLE SERVICES		829.28	
690-005	AREA AGENCY ON AGING STAFF				
850.00	VERIZON WIRELESS	ACCT#942045074-00001 AUG 2014 VERIZON	9730212932	80.02	
		Sub Total 690-005 AREA AGENCY ON AGING STAFF		80.02	
764-000	INMATES TRUST - XJAIL				
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 20,	8202014	379.88	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 24,	8242014	423.32	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 26,	8262014	1,094.37	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 21,	8212014	374.19	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 30,	8302014	629.50	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 28,	8282014	542.54	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 22,	8222014	73.84	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 27,	8272014	503.60	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 29,	8292014	344.80	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 31,	8312014	94.80	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR SEPTEMBER	9022014	39.83	
		Sub Total 690 HCS POOLED COSTS		80.02	

Account	Vendor	Description	Invoice	Amount	PO Num
764-000	INMATES TRUST - XJAIL	(Continued)			
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 25	8252014	623.36	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR AUGUST 23,	8232014	8.36	
957.00	EZ CARD & KIOSK	DEBIT CARD TRANSACTIONS FOR SEPTEMBER	9012014	0.75	
		Sub Total 764-000 INMATES TRUST - XJAIL		5,193.14	
		Total 764 INMATES TRUST - XJAIL		5,193.14	
790-130	CDBG HOUSING				
957.00	ROSS, SYDNEY	NOTARY PACKAGE REIMBURSEMENT	NOTARY PACKA	38.64	
		Sub Total 790-130 CDBG HOUSING		38.64	
790-131	REHABILITATION				
808.00	ETC ENVIRONMENTAL SERVICES	PROJECT#157211 DUNNING RESIDENCE 1332	45701	415.00	
		Sub Total 790-131 REHABILITATION		415.00	
		Total 790 CDBG HOUSING		453.64	
791-135	LCA LIHEAP - DELIVERABLE FUEL				
863.00	DAVE BUNYON & SONS	ROBIN JOHNSON 7200 N RIVERVIEW	676	1,000.00	
		Sub Total 791-135 LCA LIHEAP - DELIVERABLE FUEL		1,000.00	
		Total 791 EMERGENCY NEEDS		1,000.00	
793-131	ADMINISTRATION				
850.00	VERIZON WIRELESS	ACCT#942045074-00001 AUG 2014 VERIZON	9730212932	40.01	
		Sub Total 793-131 ADMINISTRATION		40.01	
793-132	GCP				
863.00	CONSUMERS ENERGY	SHARENDA MILLS 518 WASHBURN AVE	ACCT#10301122	454.70	
863.00	GREEN, A.C.	SAMANTHA DEAN 1314 N BURDICK ST	ACCT#14573644	937.50	
863.00	CONSUMERS ENERGY	ROSIE ROGERS 2114 SUNNY/SIDE DR APT B12	ACCT#10300301	489.29	
863.00	DENWAY APARTMENTS	IRMA COLEMAN 530 DENWAY CIR APT 40	ACCT#14574485	467.00	
863.00	CONSUMERS ENERGY	MARCINA SMITH 452 CLINTON AVE KALAMAZOO	ACCT#10002960	1,708.03	
863.00	CONSUMERS ENERGY	OSVALDO SIMON-SANCHEZ 1091 BRIDGE ST	ACCT#10300163	700.55	
863.00	CONSUMERS ENERGY	LEA BRAXTON 5109 BROOK MEADOW CIR APT B	ACCT#10004946	610.67	

Account	Vendor	Description	Invoice	Amount	PO Num
793-132	GCP	(Continued)			
863.00	VILLAGE SQUARE APARTMENTS	BETTINA SMITH 2904 S 9TH ST APTA	ACCT#14572323	1,635.00	
863.00	CONSUMERS ENERGY	LUKISHA BANKS 1417 RACE ST KALAMAZOO MI	ACCT#10300013	1,597.60	
		Sub Total 793-132 GCP		8,600.34	
		Total 793 COMMUNITY SERVICES		8,640.35	
		Grand Total		2,591,787.28	

2/c.



Peter Battani, County Administrator

201 West Kalamazoo Avenue • Kalamazoo, Michigan 49007

Phone: (269) 384-8111 • Fax: (269) 384-8032

To: Board of Commissioners
From: Peter Battani, Administrator/Controller
Date: September 9, 2014
Re: Child Care Budget Summary

A large, stylized handwritten signature in blue ink, consisting of the letters 'PB' with a large loop, is written over the 'From' and 'Date' lines of the memo.

The attached Child Care Budget Summary for 2014-15 is on for discussion at your September 17 Committee of the Whole meeting and for action at your regular meeting at 7 p.m. This is the form that earlier this year became the subject of controversy concerning the Child Care Fund issue. Circuit Court and Administration recommend approval of this document. We are in agreement with the budgeted commitment of \$2.4 million for the Child Care Fund, of which the State reimburses \$1.2 million (50%).

Rob Peck will be in attendance to answer any questions you may have about his progress on this issue.

Attachment

C: Rob Peck, DHS Director

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: September 17, 2014

DEPARTMENT: Circuit Court

PREPARED BY: Susan Sayles

SUBJECT: Child Care Grant Approval

SPECIFIC ACTION REQUESTED:

Approve and sign the Child Care Budget Summary for the year October 1, 2014 thru September 30, 2015.

DESCRIPTION OF ACTION (dollar amount, purpose):

Circuit Court Portion of Grant \$7,509,100

DHS Portion of Grant \$2,400,000

This grant supports the Juvenile Home and the various other Child Care (In-Home Care) programs managed by the Circuit Court. This grant also supports the juvenile related programs managed by the Kalamazoo Office of DHS.

TIME FRAME OF ACTION:

This is for October 1, 2014 through September 30, 2015. The signed document must be in Lansing by September 30, 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

50% State Funding 50% Local (general fund)

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

Any change in personnel is requested through a separate board request

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

This is for the renewal of the Child Care Grant.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

N/A

CONTACT PERSON WITH PHONE NUMBER:

Susan Sayles 383-6415

**Peter Battani, County Administrator**

201 West Kalamazoo Avenue • Kalamazoo, Michigan 49007

Phone: (269) 384-8111 • Fax: (269) 384-8032

To: Board of Commissioners

From: Peter Battani, Administrator/Controller

Date: September 9, 2014

Re: Consolidated Dispatch

Consolidated Dispatch is on your September 17 Committee of the Whole agenda for discussion. We will request action at your October 7 meeting, including action on the 42 cent surcharge. We anticipate all five PSAPs will act on the Interlocal Agreement prior to action by the Board of Commissioners. Though you will be asked to take action on the 42 surcharge on October 7, it will not go into place until July 1, 2015. Attached is the packet that is the same that will have been presented and discussed at the Dispatch Steering Committee Meeting on September 12. As you know, this is a rather significant development in the history of intergovernmental cooperation and consolidation in our county. The parties have worked through a great amount of detail and have come to unanimous consent. Your action to adopt the agreement and institute the surcharge is respectfully requested.

K:\Battani\BOC\2014\boc-memo-dispatch-september 17 cow.doc

TO: Kalamazoo County Consolidated Dispatch Steering Committee

FROM: Jan Van Der Kley, WMU Vice President for Business and Finance
Larry Shaffer, Acting Portage City Manager
Jim Ritsema, Kalamazoo City Manager
Ron Reid, Kalamazoo Township Supervisor
Richard Fuller, Kalamazoo County Sheriff
Peter Battani, Kalamazoo County Administrator/Controller

RE: Recommended Draft Agreement for Consolidated Dispatch

DATE: September 5, 2014

INTRODUCTION

In preparation for your meeting on September 12, please see the attached Interlocal Agreement. The purpose of this meeting is to present to you what we believe should be the final draft of this agreement, and to seek your support moving forward. The draft we are presenting to you is the culmination of successive drafts which went through exhaustive review by legal counsel and staff from Western Michigan University, City of Portage, City of Kalamazoo, Kalamazoo Township, Kalamazoo County and the Kalamazoo County Sheriff's Office – all of which are proposed parties to the agreement.

As you know, the idea of developing consolidated dispatch is not a new conversation for our communities. Initial discussions occurred in the 1990s, but we did not, at that time, reach consensus. Beginning in fall 2011, the parties reconvened to determine the most appropriate pathway forward to achieve the goal of establishing consolidated dispatch to serve our citizens.

The process over the past two-plus years has been transparent and inclusive. Each participant is respected as an equal partner in the deliberations. The process has been thoughtful and has included an exchange of ideas through open and ongoing dialogue. To be careful and respectful of our constituents' needs, we engaged L.R. Kimball to study the issue for our communities. We held public sessions, issued news releases, and provided information for local media to provide an opportunity

for our community members to learn about our efforts and respond with their input.

Representatives of Kalamazoo, Kalamazoo County, Kalamazoo Township, Portage, Western Michigan University, Kalamazoo County Association of Fire Chiefs, Kalamazoo County Medical Authority, and the Kalamazoo County Township Supervisors Association have dedicated countless hours and much energy and commitment to this effort. We have carefully considered the financial, technical and operational needs of consolidated dispatch for our communities – both for the short term and the long term.

PUBLIC AND COMMUNITY SAFETY NEED FOR THIS ACTION

High quality dispatch is a critical component to building a safe and responsive community. Why consider consolidated dispatch for Kalamazoo County now? The answer is simply that we are responsible for the protection of the lives and property of our community members. It is our duty and privilege to provide the best service we can in the most efficient and effective manner possible. Rather than have such deliberations prompted by a community tragedy, we are coming together now to be proactive in building the highest quality dispatch and to exercise control over our future:

Here are but some of the opportunities that will result from your affirmative decision to move forward and support the establishment of consolidated dispatch:

- More efficient dispatch collaboration for public safety, fire and emergency medical services.
- Address both current and future 911 communication and dispatch needs.
- Pooling of resources – facilities, technology and personnel.
- Faster and more reliable service provided through standardized training of those responsible for handling calls and dispatching responders.
- Better interagency information sharing.
- A financial stream to procure next generation 911 technology that allows the costs to be spread across a pool of users.
- Elimination of duplicative services.
- A more cost-effective overall solution.

We have also attached a copy of the Business Case Statement for Consolidated Dispatch which the partners previously produced and released. It contains more detail about the need for consolidated dispatch.

INCREMENTAL, STAGED APPROACH VS. KIMBALL

It is unfortunate that the L.R. Kimball report called for a major increase in staffing and operational costs, which then led to a presentation and public discussion of voter approved surcharge at the \$3 level from the outset. We do not recommend this approach.

Although the Kimball report indicated a range of possible costs, the final solution selected for our communities will ultimately be unique and tailored to best meet our needs. The Kimball report may serve as a useful guide but it will not be our reality. We believe the model we are proposing as an alternative to Kimball makes more sense for our community. Our recommended approach is an incremental, more affordable, practical approach. As we move forward, we will continue to be conscientious about the best use of limited resources.

We recognize that major challenges exist. Each party has developed its own processes that are performed by its own personnel using discrete equipment and facilities. While this diversity of operations exists and is recognized as a challenge, we are committed to overcoming it. In some ways, these may be strengths and provide an advantage.

In order to achieve our goal of consolidated dispatch, a first step must be the creation of a central presiding authority. We have worked together and have reached agreement on the governance structure, mission, goals and expectations of the Kalamazoo County Consolidated Dispatch Authority. As equal partners, we are recommending that you endorse the establishment of the authority and affirm the hard work done by your representatives. As equal partners, we are also recommending that each Party to the proposed Interlocal Agreement consider and approve the Agreement in order to create the Authority. Without an Authority, work cannot move forward to the next steps and levels.

As a second step, the County of Kalamazoo through action by the Board of Commissioners would assess a 42-cent monthly surcharge on each device that can

be used to access to 911 services. This access fee will allow the authority to hire a director and begin the mission of developing consolidated dispatch, in incremental, affordable ways. It is recognized that over time, this fee may need to be increased through voter acquiescence, though there are no proposals to do this at this time.

We jointly request that the County Board of Commissioners authorize this surcharge by simple resolution no later than October 7, 2014. It will be presented to the Board of Commissioners for discussion at their Committee of the Whole on September 17. The surcharge, by statute, will not go into effect until July 1, 2015. We are requesting that the Board of Commissioners take action this calendar year for a surcharge that will go into effect in 2015, in order to begin preparations for the hiring of a director early in 2015. This may require temporary funding by one of the partners that would be reimbursable once the surcharge is levied.

It is important to note the fundamental need and importance of the surcharge as a funding mechanism for dispatch. The phone surcharge is commonly used around the nation to support 911 dispatch. It is an access fee paid by any person or entity that has the ability to access 911. Currently, taxpayers in the County support dispatch operations through each entity's general funds, which is neither fair to all concerned nor sufficient to adequately fund Next Generation dispatch. Why is it not fair? It is not fair because the property owners are picking up the vast majority of the current costs through their local and county taxes. Under the surcharge scenario, anyone who has a device that can access dispatch will pay a fee for that access. That is why the phone surcharge is recognized nationally as the fairest and most appropriate way to fund dispatch services. In Michigan, 66 of the state's 83 counties rely on a surcharge to fund all or part of their dispatch operations. Another 19 have dedicated millages. Kalamazoo County has neither, and this is one of the reasons we lag behind most other counties in dispatch. Additionally, 74 counties have one form or another of consolidated dispatch.

While we are sensitive to increasing costs for our constituents, our guiding principle must continue to be that each single life is priceless. The initial access fee equates to less than \$6 per year per device per year – which is a fraction of the cost outlined in Kimball.

The third step, the hiring of a Director, would allow us to begin the task of creating and embarking upon a staged implementation plan, keeping in mind the funding limitations and the unique differences of each of the partner agencies.

It is also important to note that the commitment by the partner agencies at the present time to this proposed agreement provides an appropriate “on ramp” and “off ramp” if necessary. The formation of the Authority at this time does not commit any of the partner agencies to relinquish management and control of their current dispatching operations to the Authority, nor does it commit any of them to assuming additional consolidation costs as a result of merging operations. The only commitment the partners are making is to build an incremental, staged approach to consolidation. Any commitments related to transfer of operations, staffing, cost allocation, location of a dispatch center, radio frequency, for example, will be decision points in the future.

Our objective is to continue to protect the lives and property that make our communities the places we all treasure. The Kalamazoo County Consolidated Dispatch Authority is a crucial ingredient in helping us achieve this goal. We ask you to take the necessary action that supports and endorses the authority and turns our efforts to form consolidated dispatch into a reality.

AN INTERLOCAL AGREEMENT CREATING THE
KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

A Michigan Public Body Corporation

THIS INTERLOCAL AGREEMENT (the Agreement) is entered into by and between the City of Kalamazoo, the City of Portage, the County of Kalamazoo, the Charter Township of Kalamazoo, and Western Michigan University.

RECITALS

WHEREAS, the Michigan Constitution of 1963, Article 7, Section 28 permits a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common with each other and which each might exercise separately; and

WHEREAS, the Urban Cooperation Act of 1967, being MCL 124.501 et seq., and the Intergovernmental Transfer of Functions and Responsibilities Act, give effect to the Constitutional provision by providing that public agencies may enter into interlocal agreements to carry out their respective functions, powers and authority; and

WHEREAS, Article 8, Section 6 of the Michigan Constitution of 1963 provides that institutions of higher education established by law and having the authority to grant baccalaureate degrees shall each be governed by a board of control which shall be a body corporate, and further that the board shall have general supervision of the institution, including the control and direction of all expenditures from the institution's funds: and,

WHEREAS, PA 1963, 2nd Executive Session, No. 48, being MCL 390.551 et seq., references numerous powers of the boards of state institutions of higher education, including Western Michigan University, and that those powers include, but are not limited to the board's power to enter into agreements as may be desirable in the conduct of the board's affairs; and,

WHEREAS, at its regular meeting on _____, 20___, the Western Michigan University Board of Trustees approved a Resolution authorizing the University to express its intent to merge its Public Safety Dispatch center operations into a county-wide Consolidated Dispatch Operation; and,

WHEREAS, on January 19, 1988, the Kalamazoo County Board of Commissioners adopted a 9-1-1 Service Plan for the County of Kalamazoo under the authority of Act 32 of the Public Acts of the State of Michigan of 1986, as amended, being MCL 484.1101 et seq., commonly referred to as the Emergency Telephone Service Enabling Act; and,

WHEREAS, said 9-1-1 Service Plan involves five (5) Public Safety Answering Points (PSAPs) consisting of the County of Kalamazoo, the City of Kalamazoo, the City of Portage, the Charter Township of Kalamazoo, and Western Michigan University (collectively Public Agencies), for the purpose of receiving 9-1-1 calls and dispatching public safety response services as appropriate; and,

WHEREAS, the Final 9-1-1 Service Plan contained a provision for five (5) separate primary public safety answering points for the purpose of receiving 9-1-1 calls and dispatching public and private safety response services; and

WHEREAS, the parties to this Agreement have expressed their support of the creation of a single and separate entity called the Kalamazoo County Consolidated Dispatch Authority (Authority) which is an efficient and non-duplicative way of providing cost effective and efficient response to public safety emergency services, including the dispatch of emergency police, fire, and medical services within Kalamazoo County; and

WHEREAS, it is the intent of the parties to this Agreement that all current dispatch employees and dispatch supervisors who are not sworn officers of the respective primary Public Safety Answering Points are provided the opportunity to seek employment with the Authority, consistent with Michigan law; and

WHEREAS, the Authority, when created, will be charged with the responsibility of ultimately operating a central communications system for participating Local Governmental

Units and the County and other supporting agencies or entities as determined by the Governing Board of Directors; and,

WHEREAS, the Authority, when created, will proceed with a sense of urgency, to expeditiously prepare and distribute a plan for the implementation, financing and schedule for consolidated dispatch.

NOW, THEREFORE, in consideration of the mutual promises contained in this agreement, the parties agree as follows:

1: CREATION AND EFFECTIVE DATE

There is hereby created, under the authority of the Urban Cooperation Act, MCL 124.501 et seq., the Kalamazoo County Consolidated Dispatch Authority, to be initially, and temporarily, located at 201 West Kalamazoo Avenue, Kalamazoo, Michigan 49007. The Authority shall become effective thirty (30) days after the final Party to this Agreement signs the Agreement.

2: DEFINITIONS

As used in this Agreement, the following terms whether capitalized or not, shall have the following meanings:

- A. "Authority" means the Kalamazoo County Consolidated Dispatch Authority as created herein.
- B. "Board" means the Kalamazoo County Consolidated Dispatch Authority Governing Board of Directors as set forth and described in this Agreement.
- C. "Board of Commissioners" means the Kalamazoo County Board of Commissioners.
- D. "Budget" means the annual operating budget showing anticipated expenditures and revenues adopted by the Board in compliance with the Uniform Budgeting and Accounting Act, P. A. Number 621 of the Public Acts of 1978, as amended.

- E. "Committee" means the Technical Advisory Committee as set forth and described in this Agreement.
- F. "County" means the County of Kalamazoo, a Michigan Municipal Corporation.
- G. "Director" means the person hired by the Board to serve as the Authority's Chief administrative officer and who shall serve as an At-Will employee of the Board.
- H. "Emergency Telephone Service Enabling Act" means Act 32 of the Public Acts of 1986, as amended, being MCL 484.1101 et seq.
- I. "Fiscal year" means the period of time in which the budget shall be effective.
- J. "Operating Costs" mean the cost of operating the Kalamazoo County Consolidated Dispatch Authority's Dispatch Center including, but not limited to, personnel costs, wages, fringe benefits, insurance, health care costs, utilities, janitorial service, rent, maintenance agreements, repairs and other costs and expenses as indicated in the Authority's Budget.
- K. "Participating Entities" means the law enforcement agencies, fire departments and emergency services providers of municipalities that are not Parties to this Agreement.
- L. "Properly Convened Meeting" means a Governing Board or Committee meeting where a majority of the appointed members are present.
- M. "Public Safety Agency" means a law enforcement agency authorized and established pursuant to Michigan law which is responsible for the prevention and detection of crime and the enforcement of the general criminal laws of Michigan.
- N. "Telephone Surcharge" means a surcharge on all eligible communication devices as authorized by the Emergency Telephone Service Enabling Act and as adopted by the Board of Commissioners.
- O. "9-1-1 Plan" means the Final 9-1-1 Service Plan the Board of Commissioners adopted on January 19, 1988.

- P. "Dispatch Employee" means a person, who is not a sworn law enforcement officer, whose principal or primary job responsibility is to perform or engage in the performance of dispatch functions. This definition includes both supervisory and non-supervisory employees engaged in the performance of dispatch functions. As used in this definition, "dispatch functions" means the receipt of 9-1-1 calls and dispatching public safety response services, as appropriate, by the direct dispatch method, relay method, or transfer method.
- Q. "Primary Public Safety Answering Point or PSAP" means a communication facility operated or answered on a 24-hour basis assigned responsibility by a public safety agency or the County to receive 9-1-1 calls and to dispatch public safety response services, as appropriate, by the direct dispatch method, relay method, or transfer method. It is the first point of reception by a public safety agency or 9-1-1 call and serves the jurisdictions in which it is located and other participating jurisdictions, if any.
- R. "Party or Parties to this Agreement" means a city, county, township, or university that has signed this Agreement.
- S. Meanings of Undefined Words, Terms and Phrase. Any word, term, or phrase, that is used in this Agreement and which is not defined in this Section, shall be given the definition provided for the word, term, or phrase, in the Emergency Telephone Service Enabling Act. If the word, term, or phrase, is not defined in the Emergency Telephone Service Enabling Act, the word, term or phrase will be given its ordinary, commonly understood meaning.
- T. "Legacy costs or expenses," as used in this Agreement, means the financial cost or expense of funding or paying for retiree benefits, including but not limited to pension, retirement, health insurance benefits and health care, whether self-funded or insured, provided or to be provided to or for the benefit of employees and retirees and their spouses, dependents and/or domestic partners.

3: PRINCIPLES FOR INTERPRETING THIS AGREEMENT

If any Party or Court requires guidance in interpreting the meaning of this Agreement or the Intent of the Parties who have entered into this Agreement, they shall apply the following principles:

- A. This Agreement does not amend or revoke the 1988 Final 9-1-1 Service Plan for Kalamazoo County, as adopted by the Kalamazoo County Board of Commissioners.
- B. The Parties agree to be bound by the obligations set forth in this Agreement regardless of whether any current state or federal statute or court decision grants any Party the discretion or option to conduct itself differently than set forth in this Agreement. To the extent that any current state or federal statute or court decision grants any Party the discretion or option to conduct itself differently than set forth in this Agreement, each Party hereby agrees to exercise such option or discretion to accomplish and maintain the obligations set forth in this Agreement.

4: GOVERNING BOARD OF DIRECTORS

A. Governing Board of Directors

The Kalamazoo County Consolidated Dispatch Authority Governing Board of Directors shall consist of thirteen (13) voting members from the following nine (9) appointing agencies:

- 1. One (1) member(s) selected by the Board of Commissioners.
- 2. Two (2) member(s) selected by the City Commission of the City of Kalamazoo.
- 3. Two (2) member(s) selected by the City Council of the City of Portage.

4. Two (2) member(s) selected by the Township Board of Trustees Charter Township of Kalamazoo.
5. Two (2) member(s) selected by Western Michigan University.
6. The Kalamazoo County Sheriff or, his /her designee.
7. One (1) member selected by the Michigan State Police.
8. One (1) member selected by the Board of Commissioners who is a firefighter from an entity not already represented by the Parties and who is recommended by the Kalamazoo Fire Chief Association.
9. One (1) member selected by the Kalamazoo County Medical Authority.

The term of appointment shall be determined by each appointing agency. The initial appointment of a member shall occur within forty-five (45) days of ratification of this Interlocal Agreement creating the Kalamazoo County Consolidated Dispatch Authority. A member may be reappointed or be replaced by each individual appointing agency as designated above. In the event of a vacancy, the person to be appointed to fill the remainder of the term shall be appointed by the same individual appointing agency responsible for the original appointment. The selection shall be the individual decision of each appointing agency and each appointing agency may remove its appointee(s) at will. All members shall serve without compensation. The terms of appointment are subject to change by the Parties to this Agreement.

Whenever an appointing agency appoints a member to the Board of Directors, the appointing agency shall also appoint an alternate for that member who shall serve in place of the appointed member if he/she is absent or unable to participate in an action of the Board of Directors.

B. Powers

In addition to its general policy-making authority, to the extent permitted by law, the Board is authorized to perform the following functions for the Authority:

1. To oversee the development of an Operational Plan for Consolidated Dispatch in Kalamazoo County.
2. To make and enter into contracts with public or private agencies or other entities to carry out the purposes of this Agreement, including, but not limited to, contracts necessary to implement an Operational Plan for Consolidated Dispatch in Kalamazoo County with public agencies for the provision of personnel, buildings, equipment and technology.
3. To employ agents or employees.
4. To adopt an annual budget of revenues and expenses on a calendar year basis.
5. To acquire, hold, or dispose of real or personal property.
6. To incur debts, liabilities, or obligations, which do not constitute the debts, liabilities, or obligations, of any of the Parties to this Agreement.
7. To purchase and maintain insurance to protect the interest of the Authority and its representatives, agents, and employees.
8. To accept gifts, grants, or other financial assistance, from any public or private agency for the use in carrying out the purposes of this Agreement.
9. To contract with municipalities and public agencies, whether or not they are Parties to this Agreement, for the provision of central dispatch and record services in exchange for financial or other in-kind payments.
10. To make and promulgate necessary rules and regulations and their enforcement by or with the assistance of any party to this Agreement.

11. To adopt Bylaws.
12. To make claims or grant applications for federal or state aid payable to the individual or several member public agencies on account of the execution of this Agreement.
13. To adopt policies covering the general operations of the Authority, including, but not limited to, personnel policies, purchasing policies, diversity policies, conflict of interest, and retirement benefit policies.
14. To retain an attorney, an independent auditor, and any other such professional services as the Board deems necessary for the good governance of the Authority.
15. To hire, employ, and discharge an Authority Director.
16. To establish such Committees the Board deems necessary for the good governance of the Authority.
17. A majority of the members of the Board constitutes a quorum for the transaction of the ordinary business of the Authority. The Board may require in its bylaws that the votes of 2/3 of the members present or a majority of the members elected and serving, whichever is greater, are required on final passage or adoption of an item that does not appear on the printed Agenda prepared and available before the Board's meeting.
18. Report annually, in writing, to the parties to this Agreement, the progress of the Authority on a plan for the implementation, financing and schedule for consolidated dispatch, until such time as the Authority becomes operational. At that time, the Authority shall prepare and submit an Annual report to the Parties to this Agreement
19. Other functions as permitted by law.

C. Limitations

1. The Authority shall not have the power or authority to levy any type of tax within the boundaries of any governmental unit, or to issue any General or Limited tax Obligation Bonds or Notes, or otherwise pledge the full faith and credit of any governmental unit with regard to repayment of any indebtedness of the Authority.
2. The Authority does not and shall not assume or accept liability for any legacy costs or expenses associated with any Authority employee or contractor related to such person's employment with any other entity (including with any member of the Authority) unless the Authority is required to assume, accept or be liable for such legacy costs or expenses pursuant to state or federal law. The Authority also does not and shall not assume or accept any liability for any costs or expenses of any other employee benefits (including but not limited to vacation pay, holiday pay, sick leave or any other paid time off) earned or accrued by any Authority employee or contractor while employed by any other entity (including with any member of the Authority) unless the Authority is required to assume, accept or be liable for such costs or expenses pursuant to state or federal law.
3. The Authority shall have the power to assume and accept liability for Legacy costs or expenses with regard to its employees accruing after the establishment of the Kalamazoo County Consolidated Dispatch Authority.

D. Employees

The Authority may employ, engage, compensate, transfer, or discharge, necessary personnel, subject to any personnel system established by the Authority and the restrictions set forth in the Urban Cooperation Act.

E. Officers

The Authority may have such Officers as it deems appropriate by providing for the same, with their respective duties, in the Authority's Bylaws.

F. Compensation and Expenses of Member Representatives

The representatives of each appointing agency to this Agreement shall serve without additional compensation but shall be entitled to reimbursement for expenses under such terms and conditions as the Authority shall determine.

G. Public Meetings

The Authority is a public body as defined in the Michigan Open Meetings Act, as amended, Act 267 of the Public Acts of 1977, being MCL 15.261 et seq., and shall comply with the Provisions of the Open Meetings Act.

H. Public Records

The Authority is a public body as defined in the Michigan Freedom of Information Act, as amended, Act 442 of the Public Acts of 1976, being MCL 15.231 et seq., and shall comply with the Provisions of the Freedom of Information Act.

5: TECHNICAL ADVISORY COMMITTEE

A. Technical Advisory Committee

The Technical Advisory Committee or "Committee" shall consist of eight (8) voting members who shall be appointed by, and report, to the Board. The Committee shall consist of the following members:

1. A representative of the Michigan State Police who is recommended to the Board by the Michigan State Police.
2. A representative of the Kalamazoo County Sheriff's Office who is recommended to the Board by the Sheriff.

3. A representative of the City of Kalamazoo Department of Public Safety who is recommended to the Board by the City of Kalamazoo.
4. A representative of the Charter Township of Kalamazoo Police Department who is recommended to the Board by the Charter township of Kalamazoo.
5. A representative of the City of Portage Public Safety Department who is recommended to the Board by the City of Portage.
6. A representative of the Western Michigan University Public Safety Department who is recommended to the Board by Western Michigan University.
7. A representative of the Kalamazoo County Medical Control Authority who is recommended to the Board by the Kalamazoo County Medical Control Authority.
8. A representative of the Kalamazoo County Association of Fire Chiefs who is recommended to the Board by the Association of Fire Chiefs and is from an entity not already represented by the Participating Entities.

The term of appointment for the members shall be determined by each recommending agency. The initial recommendation shall occur within forty-five (45) days of the ratification of this Interlocal Agreement creating the Kalamazoo County Consolidated Dispatch Authority. A member of the Committee may be reappointed or replaced by the Board. It is the intent of the Parties to this Agreement that such appointments are to be representative of the E9-1-1 Board as stated in the Emergency Telephone Service Enabling Act. Members of the Committee shall serve without compensation.

Whenever a recommending agency recommends a member to the Technical Advisory Committee, the recommending agency shall also recommend an alternate for that member who shall serve in place of the appointed member if he/she is absent or unable to participate in an action of the Technical Advisory Committees.

B. Powers and Duties

The powers and duties of the Committee are as follows:

1. Assist the Director in recommending policy and operating procedures for the Consolidated Dispatch Center to the Board.
2. Assist the Director and the Board in resolving agency disputes that might arise among the Parties to this Agreement and/or Participating Entities.
3. Assist the Director and Board in developing standards for agencies and employees of the Consolidated Dispatch Center.
4. Work with technical groups on projects or problems related to County-wide consolidated dispatch operations.
5. Provide recommendations to the Director and Board regarding equipment acquisition and maintenance.
6. Assist the Board with such other projects as the Board may assign to the Committee.

C. Meetings

The Committee shall meet in accordance with the schedule or other processes adopted by the Board.

6: DISPATCH CENTER OPERATIONS

A. Director

The Board shall hire a Director who shall be an at-will employee who serves at the Board's pleasure and may be terminated without notice, with or without cause. The Board shall set the compensation for the Director on an annual basis. The Director

shall be responsible for all those duties as determined by the Board, which generally will include the following responsibilities:

1. To hire, employ, discipline, and discharge personnel of the Authority in accordance with such policies and guidelines the Board may set.
2. For the day-to-day operations of the Dispatch Center in accordance with such policies and guidelines the Board may set.
3. To prepare and submit a proposed annual budget to the Board in a time frame established by the Board.
4. To keep an accurate accounting of the financial operations of the Authority and to report, on no less than a monthly basis, to the Board regarding the financial condition of the Authority and its operations.
5. To prepare and post the Agenda of, and Notice to, all Board and Committee meetings.
6. To cause the minutes of all Board and Committee meetings to be kept and distributed to each member of the respective Board and Committee.
7. To consult and work with the Committee regarding the acquisition, maintenance, replacement, and use of equipment.
8. To carry out such other duties as the Board may assign to the Director.

B. Insurance

The Board shall contract with an insurance company authorized to conduct business in the State of Michigan, or may contract for inclusion in the insurance coverage of a Party to this Agreement, for all appropriate insurance the Board deems necessary and prudent to protect the Authority. Provided that if the Board seeks to be included in the insurance coverage of a Party to this Agreement, the Board must secure the consent of all of the parties to this Agreement before being included in the coverage.

In any event, any insurance coverages the Board secures shall meet the minimum liability level limits set forth below:

1. Comprehensive General Liability: \$5,000,000 each person and \$10,000,000 each occurrence for bodily injury and \$1,000,000 aggregate for property damage.
2. Worker Compensation: Statutory requirements must be met.
3. Employer Liability: \$500,000 each person.

During each year's budget process, the Board shall review the insurance limits and coverage and the availability of insurance within the marketplace to determine whether the Authority's insurance coverage is adequate and fiscally responsible. The Board shall not reduce the limits set forth above unless two-thirds of the Parties to this Agreement authorize a specific reduction in one or more of the limits.

Administrative Services

The Board will determine an acceptable way to secure necessary Administrative Services including, but not limited to, finance, personnel, payroll and human resources, to the Authority on an in-kind basis for the Authority. The Authority may contract with any appropriate entity, including a Party to this Agreement, for support services including, but not limited to, finance, legal, personnel administration, human resources, employee health programs, etc.

7: FISCAL ADMINISTRATION

A. Initial Funding Plan

Initially, the Authority will be funded by a county-wide surcharge on communication devices as authorized in the Emergency Telephone Service Enabling Act. The County-wide surcharge shall provide a continuing source of revenue for the operating costs and capital improvements of the Authority. Exhibit 1, attached to and made part of this

Agreement by this reference, is an “Agreement for the Distribution of County 9-1-1 Surcharge Revenues.”

The Kalamazoo County Board of Commissioners agrees to adopt a Resolution pursuant to the Emergency Telephone Enabling Act establishing the surcharge at the maximum permissible level that does not require approval at a general or special election.

B. Alternative Funding Plan

In the event of the County-wide surcharge does not provide sufficient revenue for the operating costs and capital improvements of the Authority; or, the discontinuation of the County-wide surcharge; or, the discontinuation of other State authorized funding for E9-1-1; the Parties executing this Agreement will immediately meet to determine if this Agreement remains viable, and if it remains viable, the most appropriate, equitable, and beneficial way in which to continue financing the consolidated dispatch.

C. Fiscal Year

The Authority shall operate on a calendar year basis.

D. Budget

The Authority shall adopt an annual balanced operating budget of on a calendar year basis. The budget shall be provided to all parties to this Agreement on an annual basis.

E. Expenditures

The Board must approve expenditures of the Authority in the manner the Board specifies by Resolution or in its Bylaws, but said approval may be provided after the expenditure has occurred. The Director may approve an expenditure for dispatch operations in accordance with the Bylaws.

F. Annual Audit

All Authority finances and expenditures shall be subject to a complete audit to be performed by an independent certified public accountant in accordance with generally accepted accounting standards.

A copy of the annual audit shall be submitted to the legislative body of each Party to this Agreement and each Party to this Agreement shall have the right to request additional financial information regarding the Authority's budget, funds, expenditures, and fiscal health.

The Director shall send quarterly financial reports to the chief administrative officer of each party to this Agreement within thirty (30) days after the end of the quarter.

8: MISCELLANEOUS

A. Privileges, Immunities and Benefits of Officers, Agents or Employees

All of the privileges and immunities from liability, exemptions from laws, ordinances, and rules, and all pensions, relief, disability, workers compensation, and other benefits, which apply to the activities of officers, agents, or employees, of any public agents or employees of any Party when performing their respective functions within the territorial limits for their respective Parties shall apply to the same degree and extent to the performance of such functions and duties of such officers, agents, or employees, extraterritorially under the provisions of this Agreement. Nothing in this Agreement acts as or shall constitute a waiver of any governmental immunity, or other defense.

B. Termination

Any Party may withdraw from this Agreement by giving a six (6) month written notice to the Authority and the Other Parties to the Agreement, prior to such withdrawal; provided, however, no Party may withdraw from this Agreement unless it has first satisfied any and

all financial and/or other commitments for which it has become obligated during the term of its membership. However, no such financial and or other obligation shall be imposed upon a Party if the Party gives notice of withdrawal from this Agreement within thirty (30) days of the date such financial or other obligation was imposed. After a Party to the Agreement provides Notice of its intent to withdraw, any members of the Board who were recommended by, or representative of, that Party shall not be counted for quorum purposes and shall have no voting rights on issues that come before the Board impacting future operations of the dispatch center or additional obligations of the Authority. After a Party to the Agreement provides Notice of its intent to withdraw, the Board shall not impose new or additional obligations upon that Party.

C. Contributions or Acquisition of Equipment

The parties may own certain pieces of equipment that the Authority determines would be useful in carrying out the purposes of this Agreement. Once the need for the equipment is known, each Party may decide, on its own, to donate or sell its equipment to the Authority. If a Party decides to donate or sell equipment pursuant to this Section, the donation or sale is voluntary and the Party waives any interest it has in the equipment once it completes the donation or sale. Donated or sold equipment will not be considered an asset of the Authority for purposes of determining a distribution under Section 8.D of this Agreement.

D. Distribution of Assets , Withdrawal of a Party

If a Party terminates its participation in this Agreement, and after the Party has met all of its financial obligations, as set forth in Section 8.B, the Party shall be entitled to receive its equitable share of the assets accumulated by the Authority. A Party's equitable share shall be determined on the basis of the Party's contribution to the Agreement, and determined at the time the contribution is made.

E. Distribution of Assets, Dissolution of Authority

Upon dissolution of the Authority, and after the Authority has met all of its legal obligations, all assets accumulated by the Authority shall be distributed to the then Parties to the Agreement on a fair and equitable basis.

F. Additional Parties

Additional governmental units or public agencies may become Parties to this Agreement under such terms and conditions as the existing Parties to the Agreement may unanimously agree upon. Any entity that has withdrawn from the Agreement and requests reinstatement or has provided Notice of Withdraw and request to rescind the Notice prior to its effective date, shall be considered as an additional Party to this Agreement and will become a Party to the Agreement under such terms and conditions as the existing parties to the Agreement may unanimously agree upon. The terms and conditions for a former party's re-admission to the Agreement shall include the consideration of whether the party has met its financial obligations as required by Section 8.B, and, whether the Party should return to the Authority any assets distributed to the Party under Section 8.C. upon its withdrawal from this Agreement.

G. Amendments

This Agreement may be amended at any by the unanimous agreement of all of the Parties to the Agreement.

H. Incompatibility and Conflict of Interest

Pursuant to Article 7, Section 28, of the Michigan Constitution of 1963, an elected official of the governing body of a Party to this Agreement may serve as a representative on the Authority and such service shall not be deemed incompatible with his/her service as an elected official. In addition, said elected official may vote on any action before the Authority that affects his/her public agency, including a contractual relationship.

I. Liberal Construction

The provisions of this Agreement, the Urban Cooperation Act of 1967, and the Intergovernmental Transfers of Functions and Responsibilities Act of 1967, and all other applicable laws, shall be liberally construed in favor of the Authority. The powers granted to the Authority by this Agreement, the Urban Cooperation Act of 1967, the Intergovernmental Transfers of Functions and Responsibilities Act of 1967, and all other applicable laws, shall include those powers fairly implied and not prohibited by this Agreement, the Urban Cooperation Act, the Intergovernmental Transfers of Functions and Responsibilities Act, or any other applicable law.

J. Conflicting Statutory Provisions

Except as provided in Section 3.B. of this Agreement, if any provision of this Agreement conflicts with any statute of the State of Michigan providing for the authorization or performance of joint or cooperative agreements or undertakings between public agencies of this State, the provisions of such statute(s) shall control.

K. Severability

If any section, subsection, sentence, clause, phrase, or portion of this Agreement is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent, provision and such holding shall not affect the validity of the remaining portions hereof.

L. Notice

Any required notices to the Parties to this Agreement shall be in writing, sent by first-class mail, and shall be addresses to the Party's principal address.

K. Revocation of Previous Agreements

If any Party that has signed this Agreement was a Party to any previous Agreement or Obligation to form a Consolidated Dispatch Authority, the Party's execution of this

Agreement serves as the cancellation and revocation of its participation of any previous Agreement or Obligation.

IN WITNESS WHEREOF, the parties have executed this Agreement at Kalamazoo, Michigan.

COUNTY OF KALAMAZOO

David Maturen, Chairperson
Kalamazoo County Board of
Commissioners

Timothy A. Snow
County Clerk/Register

CITY OF KALAMAZOO

James Ritsema
City Manager

CHARTER TOWNSHIP OF KALAMAZOO

Ronald E. Reid
Supervisor

September 4, 2014 DRAFT

CITY OF PORTAGE

Laurence Shaffer
Acting City Manager

WESTERN MICHIGAN UNIVERSITY

By: _____

Its: _____

AGREEMENT FOR THE DISTRIBUTION OF COUNTY 9-1-1 SURCHARGE REVENUES

THIS AGREEMENT (the Agreement) is entered into by and between the City of Kalamazoo, the City of Portage, the County of Kalamazoo, the Charter Township of Kalamazoo, and Western Michigan University.

RECITALS

WHEREAS, the Section 401b of the Emergency 9-1-1 Service Enabling Act, Act 32 of the Public Acts of 1986, as amended, being MCL 484.1401b permits the Kalamazoo County Board of Commissioners to assess a county 9-1-1 charge of \$0.42 per month (Surcharge) to service users, except for users of a prepaid wireless telecommunications service, located in Kalamazoo County by the adoption of a Resolution assessing the Surcharge within the county; and

WHEREAS, the revenues from a Surcharge shall only be used to fund costs described in Section 401b(14), as amended, of the Emergency 9-1-1 Service Enabling Act [MCL 484.401b(10)]; and

WHEREAS, the Kalamazoo County Board of Commissioners intend to adopt a Resolution assessing a county 9-1-1 charge of \$0.42 per month (Surcharge) to service users, except for users of a prepaid wireless telecommunications service, located in Kalamazoo County primarily to fund the operations of the Kalamazoo County Consolidated Dispatch Authority; and,

WHEREAS, Section 401b(6) of the Emergency 9-1-1 Service Enabling Act [MCL 484.401b(6)] provides that the revenues produced by the Surcharge shall be distributed to the Primary Public Safety Answering Points operated by Public Agencies within the County as provided in the Kalamazoo County Final 9-1-1 Service Plan unless the Kalamazoo County Final 9-1-1 Service Plan does not provide for the distribution of the Surcharge revenues; and,

WHEREAS, Section 401b(6) of the Emergency 9-1-1 Service Enabling Act [MCL 484.401b(6)] provides if the Kalamazoo County Final 9-1-1 Service Plan does not provide for the distribution of the Surcharge revenues, then the Surcharge Revenues shall be distributed according to any agreement for distribution between the County and the public agencies within the County; and,

WHEREAS, the Kalamazoo County Final 9-1-1 Service Plan does not provide for the distribution of Surcharge Revenues among the public agencies; and,

WHEREAS, the Parties to this Agreement desire to enter into an agreement for the distribution of Surcharge revenues after the Kalamazoo County Board of Commissioners adopts a Resolution assessing a county 9-1-1 charge of \$0.42 per month (Surcharge) to service users, except for users of a prepaid wireless telecommunications service.

NOW, THEREFORE, in consideration of the mutual promises contained in this agreement, the parties agree as follows:

Section 1: DISTRIBUTION TO THE KALAMAZOO COUNTY CONSOLIDATED DISPATCH AUTHORITY

The Parties agree that, subject to Section 2 and Section 3 of this Agreement, all revenues generated by the 9-1-1 charge of \$0.42 per month assessed to service users, except for users of a prepaid wireless telecommunications service, within the Kalamazoo County (Surcharge Revenues) shall be distributed to the Kalamazoo County Consolidated Dispatch Authority to fund the operations of that Authority.

Section 2: ANNUAL DISTRIBUTION TO THE PARTIES TO THIS AGREEMENT

Beginning on April 1, 2016, and continuing on the first of April every subsequent year, for the length of this Agreement, One Hundred Thousand Dollars (\$100,000) of Surcharge Revenues shall be distributed as follows:

- a. Forty-Three Thousand (\$43,000) shall be distributed to the County of Kalamazoo for the use of the Kalamazoo County Sheriff to fund costs described in Section 401b(14), as amended, of the Emergency 9-1-1 Service Enabling Act [MCL 484.401b(10)].
- b. Twenty-Eight Thousand Dollars (\$28,000) shall be distributed to the City of Kalamazoo to fund costs described in Section 401b(14), as amended, of the Emergency 9-1-1 Service Enabling Act [MCL 484.401b(10)].
- c. Eighteen Thousand Dollars (\$18,000) shall be distributed to the City of Portage to fund costs described in Section 401b(14), as amended, of the Emergency 9-1-1 Service Enabling Act [MCL 484.401b(10)].

- d. Nine Thousand Dollars (\$9,000) shall be distributed to the Charter Township of Kalamazoo to fund costs described in Section 401b(14), as amended, of the Emergency 9-1-1 Service Enabling Act [MCL 484.401b(10)].
- e. Two thousand Dollars (\$2,000) shall be distributed to Western Michigan University to fund costs described in Section 401b(14), as amended, of the Emergency 9-1-1 Service Enabling Act [MCL 484.401b(10)].

Section 3: DISTRIBUTION TO THE PARTIES TO THIS AGREEMENT

In addition to the provisions of Section 2 this Agreement, if any Party is no longer a Party to "An Interlocal Agreement Creating the Kalamazoo County Consolidated Dispatch Authority" regardless of whether the Party withdrew from the Consolidated Dispatch Authority, or the Consolidated Dispatch Authority dissolved, the Party shall be entitled to receive a portion of all revenues generated by the 9-1-1 charge of \$0.42 per month assessed to service users, except for users of a prepaid wireless telecommunications service, within the Kalamazoo County (Surcharge Revenues) according to the population within the Party's boundaries, except for Western Michigan University which shall be entitled to Two Percent (2%) of the revenues. Population shall be determined based upon the most recent United States 10 year Census Report.

Section 4: INDEMNIFICATION

The City of Kalamazoo, the City of Portage, the Charter Township of Kalamazoo, and Western Michigan University each agree to defend, indemnify, and hold harmless Kalamazoo County, its officers, employees and agents from and against all claims, actions, lawsuits, liabilities, losses, fines, proceedings, costs and expenses, including reasonable attorney's fees, alleged to be caused by the County's distribution of Surcharge Revenues to the City of Kalamazoo, the City of Portage, the Charter Township

of Kalamazoo, and Western Michigan University under Section 2 of this Agreement or caused by the default or negligence of the City of Kalamazoo, the City of Portage, the Charter Township of Kalamazoo, and Western Michigan University Township, their officers, employees and agents, in receiving or administering the Surcharge Revenues.

Section 5: REPORTING

The City of Kalamazoo, the City of Portage, the Charter Township of Kalamazoo, and Western Michigan University each agree to provide the County with an annual report, within ninety (90) days of the end of each calendar year, which contains a detailed record of their expenditure of the Surcharge Revenues they received from the County.

Section 6: RETURN OF FUNDS

The Parties agree that if the Michigan Emergency Telephone Service Committee, the Michigan Auditor General, or a court of competent jurisdiction determines that a Party to this Agreement has failed, refused or neglected to administer, conserve, and/or disburse the Surcharge revenues it receives under this Agreement in compliance with all applicable laws; and said Committee, Auditor General or court orders the Party to return the subject funds to the County or the State, then the Party shall return to the County all funds transferred to the Party pursuant to this Agreement and which are also subject to said order, and any unexpended income derived from those funds. Returned funds under this Section of the Agreement shall then be distributed to the Kalamazoo County Consolidated Dispatch Authority.

Section 7: ASSIGNMENT

No Party to this Agreement may assign its interest in this Agreement without the express written consent of the other Parties.

Section 8: RELATIONSHIP BETWEEN THE PARTIES.

This Agreement shall not be construed to establish any employer/employee, master/servant, or principal/agent, relationship between the Parties.

Section 9: AMENDMENTS.

Changes to this Agreement will only be valid if they are in writing and signed by all Parties.

Section 10: NOTICES.

Any Notice/Communication required, or permitted, under this Agreement from one Party to another shall be deemed effective if the Party sending the Notice/Communication hand delivers the Notice or communication to the other Party or if the Party sends the Notice/Communication through first class mail to the other Party. Notices to the County of Kalamazoo shall be sent to the Office of the County Administrator, 201 W. Michigan Ave., Kalamazoo, MI 49007. Notices to the City of Kalamazoo shall be sent to the Office of the City Manager, 241 W. South St., Kalamazoo, MI 49007. Notices to the City of Portage shall be sent to the Office of the City Manager, 7900 S. Westnedge Ave., Portage, MI 49002. Notices to the Charter Township of Kalamazoo shall be sent to Township Clerk, 1720 Riverview Dr., Kalamazoo, MI 49004. Notices to Western Michigan University shall be sent to the Office of the President, 1903 W. Michigan Ave, Kalamazoo, MI 49008.

Section 11: SEVERABILITY

If a court of competent jurisdiction declares any part, portion or provision of this Agreement invalid, unconstitutional or unenforceable, the remaining parts, portions and provisions of this Agreement shall remain in full force and effect.

Section 12: Entire Agreement

This Agreement constitutes the entire understanding between the Parties with respect to the subject matter identified in the Agreement, and no modification or revision to the Agreement shall have any force and effect unless it complies with the provisions of Section 8 of this Agreement. The failure of any Party to insist on the strict performance of any condition, promise, agreement, or undertaking set forth herein shall not be construed as a waiver or relinquishment of the right to insist upon strict performance of the same condition, promise, agreement or undertaking at a future time.

Section 13: Term and Review.

This Agreement shall commence on the date when all of the Parties have signed the Agreement and shall continue in existence for as long as the County assesses of

\$0.42 per month, or more, to service users, except for users of a prepaid wireless telecommunications service, within the Kalamazoo County. Provided that this Agreement shall also terminate if the Kalamazoo County Consolidated Dispatch Authority is disbanded or terminated.

The Parties agree to meet at least once every five (5) years to discuss the continued viability of this Agreement and whether Amendments should be discussed.

Section 14: HEADINGS.

The Titles of the Sections and Paragraphs of this Agreement are provided for reference purposes only. If any discrepancy or disagreement exists between a Title and the text of the section or paragraph, the text shall control.

Section 15: SIGNATURES.

The individual or officer who signs this Agreement certifies through his/her signature that he/she is authorized to sign this Agreement on behalf of the Party that he/she represents.

Section 16: GOVERNING LAW.

This Agreement shall be governed, and interpreted in accordance with, the laws of the State of Michigan. The Parties agree that any action to enforce this Agreement may be brought in any state or federal court that possesses subject matter jurisdiction and is located in, or whose district includes Kalamazoo County, Michigan.

Section 17: SIGNATURE SECTION

IN WITNESS WHEREOF, the parties have executed this Agreement at Kalamazoo, Michigan.

COUNTY OF KALAMAZOO

David Maturen, Chairperson
Kalamazoo County Board of
Commissioners

Timothy A. Snow
County Clerk/Register

CITY OF KALAMAZOO

James Ritsema
City Manager

CHARTER TOWNSHIP OF KALAMAZOO

Ronald E. Reid
Supervisor

CITY OF PORTAGE

Laurence Shaffer
Acting City Manager

WESTERN MICHIGAN UNIVERSITY

By: _____

Its: _____

Business Case Statement:

Consolidated Dispatch

For

Kalamazoo County

October 2, 2013

Consolidated Dispatch Steering Committee Members

Robert Beam
Consultant/Project Manager

Maurice Evans, Manager
City of Portage

Richard White, Chief
City of Portage

Ken Collard, Manager
City of Kalamazoo

Jeff Hadley, Chief
City of Kalamazoo

Ronald Reid, Supervisor
Kalamazoo Township

George Cochran, Treasurer
Kalamazoo Township

Chief Tim Bourgeois
Kalamazoo Township Police Department

Randy Smith, Supervisor
Brady Township

Ann Nieuwenhuis, Supervisor
Comstock Township

Mark Barnes, President
Kalamazoo County Fire Chief's Association

Michael Corfman, Vice President
Kalamazoo County Fire Chief's Association

Robert Brown, Chief
Western Michigan University

Blaine Kalafut, Deputy Chief
Western Michigan University

Dr. William Fales, Director
Kalamazoo County Medical Control Authority

Rick Fuller, Sheriff
Kalamazoo County

Peter Battani, Administrator/Controller
Kalamazoo County

BUSINESS CASE STATEMENT FOR CONSOLIDATED DISPATCH

INTRODUCTION

The following is the Business Case Statement of the Consolidated Dispatch Steering Committee and our recommendations for next steps regarding Consolidated Dispatch. L.R. Kimball has completed its "Report for Dispatch Service Improvement Plan" which is attached for review. We respectfully request and recommend a joint meeting of the governing bodies of all of the Public Safety Access Points and users of emergency dispatch services in Kalamazoo County for a presentation to be made by representatives from L.R. Kimball on the 150 plus page report. Additionally, we would like to discuss the recommendations and next steps to move forward.

We concur that, while our separate entities are doing the best we can under current circumstances, there are deficiencies in key areas in the emergency communication systems, and as such, public safety personnel and citizens are at risk. Further, we must be visionary and looking to the future, be prepared for Next Generation 911 (NG-911) technologies. The Kalamazoo County region must be proactive in preparing for the NG-911 as it continues to be developed, verses being reactive when this technology becomes fully available. Although not quantifiable, the former should be less expensive for our citizens if addressed collectively by local units of government while the latter will be more expensive if acted upon individually.

There is no question that personnel working in the Public Safety Access Points (PSAPs) are dedicated professionals who provide the best services possible. However, acting on the recommendations that are made will begin the process of addressing current deficiencies through improved technologies and operations. The present reality is that although some of the current PSAPs may be maintaining and improving their systems within the financial constraints each local unit of government is facing in Kalamazoo County. The question is can the PSAPs continue at this pace and be prepared for the NG-911 as previously mentioned. Further, please ask yourself – "what is in the best interests of the greater good of the Kalamazoo County region?" If we opt for the status quo, as opposed to being proactive, we will set our region even further behind than it already is. Consolidated Dispatch is already a reality in 75 out of the Michigan's 83 counties. Sixty six (66) of those counties have a locally generated surcharge and 19 have a special voted millage dedicated for 911 communications (See attached). Kalamazoo County has neither a millage nor a dedicated surcharge.

BUSINESS CASE STATEMENT FOR ACTION

The deficiencies that put us at risk include:

1. There is no equity of service between law enforcement and fire services in the county. The services provided by the Kalamazoo County Sheriff's Department to the fire departments (excluding Kalamazoo, Kalamazoo Township and Portage) have been reported by L.R. Kimball to be below the National Fire Protection Association (NFPA) standards.

2. Shift supervision of PSAP personnel is often a combination of oversight by sworn personnel either in the field or located with the PSAP but who are also responsible for either call-taking and/or other dispatch responsibilities. This also falls below NFPA standards. Emergency communication oversight should not be performed by personnel with multiple duties. The technology evolution requires a higher degree of specialization and training.
3. Although interoperability can be achieved in different ways, having all PSAPs and first responders on the same communications system is optimal. It is worthy to note that L.R. Kimball states that utilizing separate communications in the short run is not a roadblock to PSAP consolidation.
4. In the near future NG-911 Communications will include the ability to receive texts, photos, video and other data. To this end the State of Michigan is creating the Michigan Public Safety Broadband. Further, our State's efforts mirror the Federal Governments' efforts called "First Net", to be capable of receiving the same data. In order for Public Safety communications in Kalamazoo County to embrace these new modes of communication collaboration is necessary. Individually the cost of software and equipment will be prohibitive for individual PSAP's.
5. A single computer aided dispatch system for Kalamazoo County Public Safety Communications will reduce individual costs of maintenance, updating, and replacement as well as providing an improved regional awareness and information sharing.
6. The Medical Director of the Kalamazoo County Medical Authority has expressed concerns that the Emergency Medical Services (EMS) system suffers from the lack of a consolidated, fully integrated central communications system. The problems with the current system are many and have clearly contributed, on too many occasions, to adverse patient outcomes during medical emergencies. The Kalamazoo County Medical Control Authority and our two hospitals continue to fully support this initiative.
7. While the current collocated facility at Crosstown may be able to handle from a space standpoint full consolidation of all dispatching agencies, there is concern that it will be insufficient on a long-term basis. Also, there continue to be concerns expressed about the location of Crosstown in a flood plain. The costs of a potentially new facility have not been factored into the current analysis and may need to be considered in the future.

This is the third attempt in the last 20 years to address consolidated dispatch with the prior two attempts ending in failure. Failure resulted from lack of consensus on the part of the PSAPs and other jurisdictions to move forward. This time is different. The timing on proceeding with consolidated dispatch is now. The question has to be asked, "Can the current PSAPs maintain and improve their current systems within the financial constraints each local unit of government faces?" The answer to that question is clearly, "no". According to the recently released Plante Moran *Local Government Fiscal Study* (Kalamazoo Region) commissioned by Southwest Michigan First:

- Collectively revenues are not keeping up with anticipated expenses in our region just to maintain our basic operations.
- Fund balances – collectively – are projected to shrink, or conversely, major service reductions will be necessary.
- Public safety (police, fire, dispatch) make up 53 percent of total expenses for general funds and this is an area where many citizens may feel worthy of consolidation.

(www.southwestmichiganfirst.com/about_us/transformation_agenda.cfm “Resources: Local Government Fiscal Study Presentation 07.18.2013”)

Because of the noted items, the financial challenges associated with upgrading the PSAPs and jurisdictions that use dispatch services will continue to grow for the general funds of each local unit of government. As a result, in some instances local units may have to reduce expenses by reducing fire and police personnel in the field.

RECOMMENDATIONS FOR PHASING AND NEXT STEPS

Unequivocally, our collective recommendation, supported by L.R. Kimball, is that we should proceed in step-by-step fashion to full consolidation of all five PSAPs. And full consolidation will have to be supported eventually by a phone surcharge of up to three dollars.

The County Board of Commissioners is authorized under state law to enact by resolution, through a simple majority vote of the Board, a locally-generated phone/device surcharge of up to 42 cents to pay for E-911 communications. In addition, they may place a question before the county’s electorate on any amount over 42 cents, up to a maximum of three dollars. This surcharge is an amount added to the customer’s phone bill each month for each device which can access 911 Dispatch. L.R. Kimball evaluated multiple alternatives at surcharge levels of 42 cents and three dollars. These funds can ONLY be used on support of the E911 system.

As you review the Kimball report, you will see that full consolidation is not possible with a 42 cent surcharge. A surcharge at that level would still require separate PSAP operations and an infusion of significant general fund dollars from each PSAP, as well as funds from jurisdictions that use the system in order to be prepared for NG-911 and to rectify the public safety risks we currently have. This will not permit us to be prepared for NG-911, nor to bring fire dispatch up to safe, professional standards. Only a surcharge of up to the three dollar mark will make full consolidation possible and provide full and sufficient revenue to correct the long term and worsening deficiencies in the current system as well as prepare us for the NG-911 communications. We recognize that this recommendation will generate questions, discussion and debate in full view of the public. We also recognize that a multiplicity of implementation steps will be necessary over time to achieve full consolidation – a phased process.

We also recognize this recommendation may be difficult to understand at first and will require careful, thoughtful discussion, in a step-by-step fashion by locally elected officials, with public input.

For initial steps, we recommend the following:

1. **Phase One:** That the five separate dispatching agencies form a Dispatch Authority under the provisions of the Urban Cooperation Act. This Act allows for, among other things:
 - Formation of the Authority with terms and conditions, including the number of authority members and the manner of appointment;
 - Formation of advisory subcommittees; and
 - Provision for exiting the Authority should any of the PSAP governing bodies choose to do so in the future.

(Note: We will develop a draft agreement for the PSAP governing bodies to formally consider and approve.)

2. **Phase Two:** The Kalamazoo County Board of Commissioners authorize by resolution a surcharge of up to 42 cents, **based on a proposed budget submission from the appointed Dispatch Authority.** Proceeds from the surcharge (estimated at \$1.2 million annually for a 42 cent levy) would be used by the Authority to:
 - Hire an Authority Director or Project Manager and any needed support staff for consultation. They will be charged with the responsibility to prepare and coordinate step-by-step, phased implementation, including all estimated costs and benefits associated with a consolidated dispatch operation in a collocated facility (either Crosstown or an as yet unidentified facility) and/or at dual locations;
 - Make as its top priority some immediate operational improvements to fire dispatch;
 - Develop a Technology Plan that will address current issues such as deficiencies in county fire dispatch and interoperability as well as prepare for NG-911 technology;
 - Create a capital reserve fund that will be used for technology and operational upgrades related only to dispatch; and,
 - Prepare an Implementation Plan and budget for full consolidation (staffing, operations, capital, with relevant timelines and phased benchmarks) which will be presented to the governing bodies of the PSAPs. They will then request the Kalamazoo County Board of Commissioners to place a question on an election ballot for county voters to approve a surcharge of up to three dollars.
3. **Phase Three:** This would require the Authority to create a very specific implementation plan, with major timelines and benchmarks, and a proposed budget which would require a voter-approved surcharge of up to \$3. If a surcharge question is approved by the voters, the five PSAPs would proceed to full consolidation and transfer of staffing, capital and operations to the Authority.

SUMMARY OF BUSINESS CASE STATEMENT AND NEXT STEPS

- The current situation does not adequately protect the public safety of the 250,000 citizens of Kalamazoo County
- Township fire dispatch is particularly substandard

- On the whole, dispatch staffing levels are currently insufficient, and will grow ever more insufficient over time, without action
- The current dispatch communication system contributes to adverse patient outcomes regarding EMS
- We are not prepared for NG-911 as most other counties in the state
- Without consolidation, we will be forced to continue to build 5 different and separate silos at greater overall cost in the future, and with less safety for the citizen
- Without action, emergency dispatch and communications will fall farther and farther behind, unless there is a larger infusion of general fund money from the separate agencies, at a time when they are struggling to provide current core services.

Consolidation of public services is often spoken of as a means of saving taxpayer dollars in the short term. We expect to hear this argument made to oppose these recommendations. But argument is a fallacy and to continue to espouse it is a great disservice to the public safety. Consolidation of services is sought for public safety reasons, primarily, and to achieve greater efficiencies and to avert greater taxpayer expense in the future. This may be difficult for some to understand and support. That is why we propose an orderly phased-approach, so that we proceed in a step-by-step, fully transparent fashion with the citizens foremost in our minds.

If we proceed in an orderly phased-approach, as described above, we will be able to adequately meet the NG-911 needs of the Kalamazoo County community into the future. If we do not, our combined and separate general fund budgets and operations will not be able to provide NG-911 communications and support for public safety now or into the future.

The issue we are about to deliberate will affect every citizen in every single city, village and township in our county either positively or negatively, depending on our choice of action.

**INTERGOVERNMENTAL TRANSFER OF FUNCTIONS
AND RESPONSIBILITIES AGREEMENT**

This Inter-governmental Transfer of Functions and Responsibilities Contract is entered into by Branch County, Calhoun County, Kalamazoo County, and St. Joseph County with an effective date of October 1, 2014;

WHEREAS, the State of Michigan (hereinafter known as the State) set forth guidelines establishing Michigan Works! Areas (MWA's), and

WHEREAS, the State of Michigan has established a system of Workforce Development Boards to carry out workforce development programs and other workforce development initiatives at the local level for the purpose of providing policy direction, and

WHEREAS, Barry County, Branch County, and Calhoun County formerly constituted Workforce Investment Area No. 3/Michigan Works! Area and Barry County has provided written notice of its intention, effective September 30, 2014, to withdraw from the Inter-local Agreement creating Workforce Investment Area No. 3 so that Barry County can merge with Kent and Allegan Counties to form a new region alignment supporting the Governor's Regional Economic Prosperity Initiative; and

WHEREAS, the Kalamazoo-St. Joseph Michigan Works Works! Area has, prior to the effective date of this Contract, served Kalamazoo and St. Joseph Counties; and

WHEREAS, Branch County and Calhoun County wish to join with Kalamazoo and St. Joseph Counties to create a new four-county regional alignment, to be known as Michigan Works! Region 8, that is also supportive of the Governor's Regional Economic Prosperity Initiative; and

WHEREAS, this new regional alignment will allow the four Counties to better serve the individuals, employers, and others that benefit from the Michigan Works! Programs; and

WHEREAS, the State of Michigan policy is for each Michigan Works! Area to identify a Grant Recipient and an Administrative Agency, (also referred to as the "Michigan Works Agency" or "Administrative Entity"), and

WHEREAS, the State of Michigan, or its designated department, policy requires that at a minimum, Inter-local Agreements address the liability for disallowed costs relating to all state and federal workforce development funds received from the State, and

WHEREAS, Public Act No. 8 of 1967, Ex. Sess., MCL 124.531, et. Seq., permits two or more "political subdivisions" to enter into a contract providing for the transfer of certain functions and responsibilities to one another as a means of implementing state and federal workforce development programs, and

WHEREAS, the specific functions and responsibilities of these entities are established in accordance with this agreement between the Branch County Board of Commissioners, the Calhoun County Board of Commissioners, the Kalamazoo County Board of Commissioners and the St. Joseph County Board of Commissioners and the Region 8 Workforce Development Board,

NOW THEREFORE LET IT BE RESOLVED, that the Board of Commissioners of Branch County, the Board of Commissioners of Calhoun County, the Board of Commissioners of Kalamazoo County and the Board of Commissioners of St. Joseph County by concurrent resolution enter into this agreement for the purpose of identifying the Grant Recipient and Administrative Agent for the Branch – Calhoun - Kalamazoo-St. Joseph Michigan Works! Area and transfer of functions and responsibilities delineated as follows:

1. **FUNCTIONS/RESPONSIBILITIES TRANSFERRED**

The Branch County Board of Commissioners (for the County of Branch), the Calhoun County Board of Commissioners (for the County of Calhoun), and the St. Joseph County

Board of Commissioners (for the County of St. Joseph) transfers to the Kalamazoo County Board of Commissioners (for the County of Kalamazoo) the functions and responsibilities assigned to the entity termed "Grant Recipient" as defined in Section 117 (c)(1)(B) of the Workforce Investment Act of 1998 and the Workforce Innovation and Opportunity Act of 2014 and as further clarified in State of Michigan policy issuances.

For purposes set forth, herein, the Kalamazoo County Board of Commissioners shall be designated as the Grant Recipient for the Branch-Calhoun-Kalamazoo-St. Joseph Michigan Works! Area. As Grant Recipient, the County of Kalamazoo:

- a. will be responsible for the administration of workforce development plans and grants assigned to the Branch-Calhoun-Kalamazoo-St. Joseph Michigan Works! Area in such a manner as determined to be most advantageous to the Branch-Calhoun-Kalamazoo-St. Joseph Michigan Works! Area;
- b. will be the legal entity which will receive funds directly from the State of Michigan for purposes of carrying out functions described in the approved workforce development grants, plans and/or contracts; and
- c. will be held ultimately liable for federal and state funds expended and, as a general purpose political subdivision of the State, has sufficient assets to offset any future liabilities/debts which may arise from operations within the Branch-Calhoun-Kalamazoo-St. Joseph Michigan Works! Area.

2. DURATION OF OPERATION

This agreement is entered into for the period October 1, 2014 through September 30, 2016, by and between the County of Branch, County of Calhoun, County of Kalamazoo and the County of St. Joseph. This agreement shall be reviewed at least every two (2) years.

3. AMENDMENTS TO THIS AGREEMENT

Revisions, amendments or alterations to this agreement may be executed at any time by written notice of one party to the other parties specifying: the basis of the revision, amendment or alteration; substitute language to be added, changed, or deleted; and the effective date for such revision, amendment or alteration. Under normal procedures it is agreed however, that revisions, amendments or alterations be initiated and acted upon during the biennial planning process and that such changes would be effective with the beginning date of the next biennial agreement.

4. EMPLOYEE TRANSFER, REASSIGNMENT OR BENEFIT ADJUSTMENTS

This agreement is executed solely for the purpose of establishing the entities that will be responsible as the "Grant Recipient" and "Administrative Agent" and will not result in the transfer, reassignment or other treatment of individuals employed with the County of Branch, County of Calhoun, County of Kalamazoo or the County of St. Joseph for the purpose of fulfilling obligations set forth in this agreement.

5. PROPERTY

Properties, as defined by the U.S. Department of Labor, real or personal, acquired through the operation of the Branch-Calhoun-Kalamazoo-St. Joseph Michigan Works! System shall be vested with the Grant Recipient except where title is vested with the State of Michigan or U.S. Department of Labor. All procurement and/or disposition of property used in the administration of programs and activities for the Branch-Calhoun-Kalamazoo-St. Joseph MWA shall proceed in accordance with the Michigan Works! Area procurement procedures as required by the State.

6. **FINANCING**

Unless otherwise noted, responsibilities and functions transferred or reassigned as a result of this agreement are done so without any financial contribution or other remuneration of one party to the other.

7. **OTHER LEGAL, FINANCIAL AND ADMINISTRATIVE ARRANGEMENTS**

Except as defined below there are no other legal, financial or administrative arrangements required to effectuate the terms and conditions of this agreement.

- a. **Administrative Agent** (also known as the Michigan Works! Agency) - The organization designated by this agreement to be responsible for staffing the Branch-Calhoun-Kalamazoo-St. Joseph Workforce Development Board, committees of the Board and the conduct of the day-to-day administrative operations of local programs, as required by the State of Michigan, shall be the W.E. Upjohn Institute for Employment Research, Employment Management and Services Division.

The Director, or designee, for the Michigan Works! Agency shall, by this agreement, be authorized to sign legal documents not otherwise required to be signed by the Grant Recipient's Chief Elected Official.

- b. **Chief Elected Official** - The Chief Elected Official (a.k.a. Local Elected Official - LEO) is the individual authorized to sign legal documents on behalf of the Branch-Calhoun-Kalamazoo-St. Joseph Michigan Works! Area. The Chairperson of the Kalamazoo

County Board of Commissioners shall be the Chief Elected Official for the Branch-Calhoun-Kalamazoo-St. Joseph Michigan Works I Area.

- c. **Reporting** - Copies of official documents relating to workforce development programs and activities conducted for the Michigan Works! System, will be provided to the Grant Recipient with copies to the Administrators/Controllers of each County which is a party to this Contract. In addition, the Administrative Agent will provide periodic status reports to the Boards of Commissioners of each participating county.
- d. **Resource Distribution** - Unless specifically designated by a program or funding source, resources made available to the Branch-Calhoun-Kalamazoo-St. Joseph WDB shall be allocated to each county consistent with each county's share of the economically disadvantaged population within the Branch-Calhoun-Kalamazoo-St. Joseph Michigan Works! Area.
- e. **Monitoring of Resource Distribution** - Resource distribution will be monitored based on the percentage of participants served from each county unless the source of program funds dictates another basis for distribution.
- f. **Conflicting Statutory Provision** - If any provision of this agreement conflicts with any statute of the State of Michigan providing for the authorization or performance of joint undertakings between public agencies of this State, the provision of such statutes shall control.

- g. Severability** - If any sections, subsections, sentence, clause, phrase or portion of this agreement is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.
- h. WDB Nominations** - Nominations to fill vacancies on the Branch-Calhoun-Kalamazoo-St. Joseph Development Board will be solicited from representative organizations by the WDB. The WDB will review and recommend appointments to the respective County Board of Commissioners. Final certification of WDB membership rests with the State of Michigan. Composition of the WDB is as follows:

Workforce Innovation and Opportunity Act

Workforce Development Board Composition Requirements

Sector	Branch	Calhoun	Kalamazoo	St. Joseph	At-Large	Total	Percentage
Private Sector	2	4	6	3	0	15	52%*
Organized Labor/ Community Based Organization**	1	1	3	1	0	6	21%***
Adult Education	1	0	0	0	0	1	3.33%
Higher Education	0	1	0	0	0	1	3.33%
Economic Development	0	1	1	0	0	2	7%
Employment Service/WDA****	0	0	0	0	1	1	3.33%
Rehabilitation	0	0	1	0	0	1	3.33%
Department of Human Services*****	0	0	1	0	0	1	3.33%
Department of Corrections+	0	0	0	0	1	1	3.33%
Totals	4	7	12	4	2	29	
Percentage	14%	24%	41%	14%	7%		100%

Notes

- * A majority of the members shall be representatives of businesses in the local area.
- ** Community Based Organizations (CBO's) meet the Organized Labor definition in WIOA. CBO's are still required in Michigan Law; Public Act 491 of 2006.
- *** Not less than 20% of the members shall be representatives of the workforce within the local area.
- **** State Employment Service Office under the Wagner Peyser Act required. Michigan Law; Public Act 491 of 2006 requires a representative from the Workforce Development Agency.
- ***** WIOA does not require federal TANF partners but Michigan Law; Public Act 491 of 2006 does require.
- + Prisoner Reentry program requires one Department of Corrections representative on the Workforce Development Board.

8. JOINT BOARD OF COMMISSION

- a. This agreement does not establish any such board or commission, or establish duties or memberships for the purpose of executing the terms and conditions of this agreement beyond those specified in this agreement. The member body established for oversight responsibilities for workforce development programs and activities for the Branch-Calhoun-Kalamazoo-St. Joseph Michigan Works! Area shall be the Branch-Calhoun-Kalamazoo-St. Joseph Workforce Development Board (WDB).

- b. Establishment of the Workforce Development Board, and WDB Bylaws for the execution of responsibilities for the Grant Recipient, Workforce Development Board and Administrative Agent shall be in written form and confirmed at least biennially by the Branch County Board of Commissioners, Calhoun County Board of Commissioners, Kalamazoo County Board of

Commissioners, the St. Joseph County Board of Commissioners and the Workforce
Development Board.

9. SIGNATURES AND EFFECTIVE DATE.

The effective date of this agreement shall be October 1, 2014.

COUNTY OF BRANCH

By: _____
Donald Vrablica
Its: Board Chair

Dated: _____

By: _____
Terry Ann Kubasiak
Its: County Clerk Register of Deeds
Dated: _____

COUNTY OF CALHOUN

By: _____
Art Kale
Its: Board Chair

Dated: _____

By: _____
Anne Norlander
Its: County Clerk and Register of Deeds
Dated: _____

COUNTY OF KALAMAZOO

By: _____
David Maturen
Its: Board Chair
Dated: _____

By: _____
Tim Snow
Its: County Clerk and Register of Deeds
Dated: _____

COUNTY OF ST. JOSEPH

By: _____
John Dobberteen
Its: Board Chair
Dated: _____

By: _____
Pattie Bender
Its: County Clerk/Register of Deeds
Dated: _____

Region 8 Workforce Development Board

By: _____
Dale Swift
Its: WDB Chairman

Dated: _____

BYLAWS OF THE REGION 8 WORKFORCE
DEVELOPMENT BOARD

WDB
Bylaws
OCTOBER
1, 2014

Article I: Establishment

Section 1: Name

The name of this Board shall be the Region 8 Workforce Development Board, hereinafter referred to as the WDB or Board.

Section 2: Area Served

The area to be served by the Board is the jurisdiction of the Counties of Branch, Calhoun, Kalamazoo and St. Joseph, inclusive of all cities and townships within the jurisdiction boundaries. This area is referred to as the Branch – Calhoun - Kalamazoo-St. Joseph Michigan Works! Area (MWA).

Article II: Functions

Section 1: Provision

The Workforce Development Board (WDB) was established by the Governor's Workforce Commission and shall conform to policy issuances of the Workforce Development Agency, State of Michigan or its successor and applicable federal and state rules and regulations.

(WDB) is established under the Workforce Investment Act (“WIA”) Section 117 "Local Workforce Investment Boards," paragraph (i) "Alternative Entity." The WDB is also intended to constitute a Local Workforce Development Board under the Workforce Innovation and Opportunity Act of 2014 (“WIOA”). The WDB, in conjunction with the units of local government, provides policy guidance and exercises oversight of the activities carried out under WIA and its successor statute, WIOA.

Section 2: Purpose

- A. The Board shall participate in the development of, and submit recommendations regarding, the Michigan Works! Area's workforce development plans, basic goals, and policies and procedures for the Branch-Calhoun-Kalamazoo-St. Joseph Michigan Works! System.
- B. The Board shall monitor, and provide for objective evaluation of workforce

development programs and services in the Michigan Works! Area.

- C. The Board shall provide a continuing analysis of the need for employment, training and related services, including efforts to reduce and eliminate artificial barriers to employment.
- D. The Board shall identify specific areas of training based on local labor market needs and occupations in demand.
- E. The Board shall maintain a “one stop” workforce development system which provides customers, employers, and job seekers with access to a full range of services that are seamless, easily accessible, and tailored to individual needs.

Section 3: Distribution of Workforce Development Funds

Unless specifically designated by a program or funding source, resources made available to the Board shall be allocated to each county consistent with its share of the economically disadvantaged population within the Board’s MWA.

Resource distribution will be monitored based on the percentage of participants served from each county unless the source of program funds dictates another basis for distribution.

Article III Organization

Section 1: Membership

The general composition of the membership of the Board and the process of appointment is directed by federal, state, and local policy. Membership shall be allocated as follows:

Sector	Branch	Calhoun	Kalamazoo	St. Joseph	At-Large	Total	Percentage
Private Sector	2	4	6	3	0	15	52%*
Organized Labor/ Community Based Organization**	1	1	3	1	0	6	21%***
Adult Education	1	0	0	0	0	1	3.33%
Higher Education	0	1	0	0	0	1	3.33%
Economic Development	0	1	1	0	0	2	7%
Employment Service/WDA****	0	0	0	0	1	1	3.33%
Rehabilitation	0	0	1	0	0	1	3.33%
Department of Human Services*****	0	0	1	0	0	1	3.33%
Department of Corrections+	0	0	0	0	1	1	3.33%
Totals	4	7	12	4	2	29	
Percentage	14%	24%	41%	14%	7%		100%

Notes

- * A majority of the members shall be representatives of businesses in the local area.
- ** Community Based Organizations (CBO's) meet the Organized Labor definition in WIOA. CBO's are still required in Michigan Law; Public Act 491 of 2006.
- *** Not less than 20% of the members shall be representatives of the workforce within the local area.
- **** State Employment Service Office under the Wagner Peyser Act required. Michigan Law; Public Act 491 of 2006 requires a representative from the Workforce Development Agency.
- ***** WIOA does not require federal TANF partners but Michigan Law; Public Act 491 of 2006 does require.
- + Prisoner Reentry program requires one Department of Corrections representative on the Workforce Development Board

A. Appointment Process

Appointments to the Board and the filling of vacancies, should they occur, are made following specific appointment procedures defined by State and federal policy.

- i. Individuals must be appointed to the WDB. Whenever possible, preference is given to individuals nominated by an organization. For renewal appointments, official members and alternates of the Board shall be

appointed by their representative agency or organization.

- ii. All WDB appointees must be currently employed in the sector they represent with the exception of ES, labor and education representatives.
- iii. "At-large" seats are filled by nominees to assist in addressing any inequities which may exist on the WDB (e.g. low representation of females, minorities, etc.)
- iv. Approximately fourteen percent (14%) will be reserved for representatives appointed by the Branch County Board of Commissioners; twenty four percent (24%) reserved for representatives appointed by the Calhoun County Board of Commissioners; fourteen percent (14%) reserved for representatives appointed by the St. Joseph County Board of Commissioners and forty one (41%) will be reserved for representatives appointed by the Kalamazoo County Board of Commissioners.
- v. Terms for members who also serve as County Commissioners shall be for four years or until their respective term of office ends. When appointments are made for the first Board, effective October 1, 2014, all private industry terms shall be for 2 years and all other appointments for 3 years such that terms will be staggered. Thereafter, terms for non-County Commissioners shall be for four years or until a successor is appointed. If a member resigns or for any reason leaves office prior to the end of a term, his or her replacement shall first be appointed to fill the remainder of the current term.
- vi. Each County shall have the option to appoint at least one County Commissioner to the Board so long as that County Commissioner meets one of the other categories as set forth above. For example, one of Calhoun's four private sector appointments could be a County Commissioner who would also be involved/employed in the private sector.

Section 2: Attendance

In the event that a WDB member has excessive absences from regularly scheduled meetings, the WDB Executive Committee will discuss with the WDB member, the member's current and future availability to serve.

Excessive absences shall be defined from time to time by the Executive Committee.

Section 3: Neglect of Duties

Grounds for removal may include, but not limited to, excessive absences. Members of the Board may be recommended for removal from the Board by action of the Executive Committee. Any members of the Board may be removed from the Board by resolution of the Board.

Section 4: Officers

- A. **Chairperson of the Board** shall be a member representing the private sector. The Chairperson beginning with the re-organization of the Board to add Branch and Calhoun Counties, effective October 1, 2014, shall be Dale Swift, Branch County Private Sector Representative, for a term of one year. Thereafter, the Chairperson shall be elected by vote of the Board for a one year term. Their term may be renewed for a second year, however cannot exceed two consecutive years. The Chairperson shall, at least every two years, be from a different member county so that the Chairperson position rotates on a least a two year basis. The responsibilities of the Chairperson shall include, but are not limited to:
- i. Consult on the Board agenda and preside at all meetings of the WDB and the Executive Committee.
 - ii. Recommend appointments of Chairpersons, members and ex-officio members to the Board's committees.
 - iii. Serve as ex-officio member of all committees of the Board.
 - iv. Sign documents requiring WDB approval.
 - v. Act as the official spokesperson for the Board.
 - vi. Coordinate activities among other committees of the Board.
 - vii. Recommend nominations for Board appointments to **fill** vacancies.
 - vi. Approve appointments to Board committees and the appointments of Committee Chairs.
- B. **Vice-Chairperson of the Board** shall be a member representing the private sector elected by vote of the Board. The duties of the Vice-Chairperson shall include:
- i. Carrying out the responsibilities of the Chairperson during the absence, unavailability, or incapacity of the Chairperson.
 - ii. Serve as Vice Chair of the Executive Committee.

- C. **Chairpersons of Standing Committees** of the Board shall be members representing the private sector and shall be appointed by the Board chair.
- D. **Co-chairs** may be appointed for any standing committee, except the Executive Committee, when a committee's charge is expanded or additional expertise is desirable. At least one Co-chair must be an official Board member representing the private sector.

Section 5: Committees

- A. **Executive Committee** (Standing Committee).
Shall consist of the Chair, Vice-Chair and the chairs of each standing committee. The Executive Committee shall include, if not included through the above representation, at least one member from each of the participating counties. The Executive committee shall have the power to conduct the day to day operations of the Board between the meetings of the full board. It shall also have the powers and duties set forth in these bylaws.
- B. **Marketing and Communications Committee** (Standing Committee)
The members of the Marketing and Communications Committee shall be approved by the Executive Committee. Members of the committee may be Board members or ex-officio members and may include persons who are not members of the Board. The duties of the Marketing and Communications Committee shall be to:
 - i. Develop and recommend a marketing and communications plan to accomplish the promotional purposes and communications of the Workforce Development System.
 - ii. Organize and advise on the implementation and operation of a promotional campaign for workforce development within the MWA.
 - iii. Develop and produce an annual report.
- C. **Monitoring and Evaluation Committee** (Standing Committee)
The members of the Monitoring and Evaluation Committee shall be approved by the Executive Committee. Members may be Board members, ex-officio members, or persons who are not members of the Board. The duties of the Monitoring and Evaluation Committee shall include functions and tasks that impact the overall Michigan Works! Area's workforce development system such as:
 - a. Evaluate Michigan Works! Area programs, data, activities and performance from the perspective of the private sector including but not limited to:
 - b. Labor Market Outcomes -demand occupations, placements, earnings, earnings gained and retentions.
 - c. Access and Equity – demographic distribution of services as well as special

targeting and recruitment, market penetrations and self-services.

- d. Return on Investment - comparing and contrasting different methods of service delivery.
 - e. Assess learning gains and skill enhancements as they relate to the local labor market.
 - ii. Assure that a customer satisfaction system is in place that, at a minimum, measures the level of customer (i.e. job seekers and employers) satisfaction with service delivery.
 - iii. Assess the internal efficiency and effectiveness of the Board's programs and activities.
 - iv. Conduct on site reviews of subcontractor activity.
 - v. Monitor contractual compliance, particularly in the area of outcomes, and render opinions on subcontractor performance.
- D. Veterans' Advisory Committee (Standing Committee). The members of the VAC shall be approved by the Executive Committee. Members of the committee may be Board members or ex-officio members and may include persons who are not members of the Board. The duties of the VAC shall be to develop intentional systems to ensure that the services provided by the Board reach Veterans in need of services in the MWA.
- E. Other Committees may be created from time to time upon the recommendation of the Executive Committee and following approval by the full Board.

Section 6: Board Staff

Professional, technical, and clerical staff support to the Board and its committees shall be provided by the Administrative Agent. The staff shall:

- A. Provide logistical support and technical assistance to the Board and Board committees.
- B. Record, prepare, distribute and maintain minutes of meetings of the Board and Board committees.
- C. Compile, reproduce, and distribute materials and information pertinent to Board activities.
- D. Prepare plans, grants, applications, reports and other documents as required by the State or Board.
- E. Report to the Board on the status of programs, activities and legislation.

Article IV: Meetings

Section 1: Regular Meetings

- A. One regular meeting of the full Board shall, at a minimum, be held each quarter. Board meetings shall be scheduled to last no longer than one and one-half hours unless prior notice is given. The annual schedule of Board meetings shall be established by the Executive Committee. The staff of the Board shall transmit notice of the time and place of each regular meeting at least five (5) calendar days prior to the meeting, to each member of the Board.
- B. By action of the Executive Committee, regular meetings of the Board may be rescheduled; however, no fewer than four (4) meetings must be held in each calendar year. Written notice of rescheduled meetings shall be forwarded to Board members at least five (5) calendar days prior to the regularly scheduled date.

Section 2: Special Meetings

- A. Special meetings of the Board may be called by the Chairperson, a simple majority of the Executive Committee, or by a simple majority of the voting members.
- B. Notice of a special meeting shall be transmitted to members in writing or by e-mail or phone at least twenty-four (24) hours prior to such a meeting. The notice shall identify the business to be addressed at the meeting.

Section 3: Board Committee Meetings

- A. The Executive Committee of the Board shall conduct its meetings on a monthly basis. Executive Committee meetings shall be scheduled to last no longer than two hours unless prior notice is given. All members of the Board shall be notified of the Executive Committee meetings and encouraged to attend.
- B. Meetings of other Board committees shall be scheduled by each of the respective committees.

Section 4: Conflict of Interest

- A. Local policy shall detail the conflict of interest exceptions that would allow representation under specifically defined situations.
- B. No individual shall serve on the Workforce Development Board if he/she has an ownership interest or is employed by an organization that receives funds under the direct control of the Michigan Works! Agency.
- C. Members shall be required to meet the conflict of interest disclosure requirement as soon as they are appointed to the WDB and prior to attending their first meeting.

Section 5: Open Meetings

Regular meetings of the Board and committees shall be scheduled and conducted in compliance with the Open Meetings Act.

Regular and special meetings of the Board shall be at a date, time and place for which public notice shall be given.

Notice of changes in the schedule of regular meetings will be posted in compliance with the Open Meetings Act.

The meetings of the Board and Board committees shall be open and accessible in accordance with the Americans with Disabilities Act (ADA) requirements to the general public.

Section 6: Citizen Participation

Any citizen may comment on agenda items prior to the taking of a vote thereon. Speakers, other than members, after being recognized by the Chairperson, shall identify themselves and shall ordinarily limit their comments to four (4) minutes duration. The time limit may be extended by the Board or Committee Chairperson or by vote of the Board or Committee.

Section 7: Publication of Proceedings

- A. Proposed minutes shall be available for public inspection within eight (8) business days after each meeting. Approved minutes shall be available for public inspection and posted on the MWA's website within five (5) business days following approval.
- B. Minutes of the Executive Committee shall constitute the official minutes of the full Board when the full Board does not meet.
- C. A record of the proceedings of the Board and Board committee meetings shall be maintained by the Administrative Agent at a location accessible to the public.
- D. In accordance with the Americans with Disabilities Act (ADA), the minutes will be made available in alternate format (large print, audio format, etc.) upon special request to the Administrative Agent.

Section 8: Accountability

The State of Michigan holds the Grant Recipient accountable for activities conducted and funds expended.

The Grant Recipient shall hold the Administrative Agent accountable for activities conducted and funds expended.

The Administrative Agent shall hold the service providers / subcontractors accountable for activities conducted and funds expended.

The WDB shall review performance of subcontractors in accomplishing goals established in the workforce development plan.

The EAG Advisory Committee shall serve as the WDB's education contact point to advise the WDB regarding the educational portion of local plans and programs.

The DART Advisory Committee shall serve as the WDB's disability resource contact point to advise the WDB regarding accessibility and services.

The Youth Advisory Committee shall serve as the WDB's youth resource contact point to advise the WDB regarding plans and services for the youth population.

Article V: Signatures and Effective Date

The effective date of this Agreement shall be the date the last party signs it, or October 1, 2014, whichever comes first.

Branch County

By: _____

Donald Vrablic

Its: Board Chair

Dated: _____

By: _____

Terry Ann Kubasiak

Its: County Clerk/Register of Deeds

Dated: _____

Calhoun County

By: _____

Art Kale

Its: Board Chair

Dated: _____

By: _____

Anne Norlander

Its: County Clerk/Register of Deeds

Dated: _____

Kalamazoo County

By: _____

David Maturen

Its: Board Chair

Dated: _____

By: _____

Tim Snow

Its: County Clerk/Register of Deeds

Dated: _____

St. Joseph County

By: _____

John Dobberteen

Its: Board Chair

Dated: _____

By: _____

Pattie Bender

Its: County Clerk/Register of Deeds

Dated: _____

Workforce Innovation and Opportunity Act
Workforce Development Board Composition Requirements

Sector	Branch	Calhoun	Kalamazoo	St. Joseph	At-Large	Total	Percentage
Private Sector	2	4	6	3	0	15	52%*
Organized Labor/ Community Based Organization**	1	1	3	1	0	6	21%***
Adult Education	1	0	0	0	0	1	3.33%
Higher Education	0	1	0	0	0	1	3.33%
Economic Development	0	1	1	0	0	2	7%
Employment Service/WDA****	0	0	0	0	1	1	3.33%
Rehabilitation	0	0	1	0	0	1	3.33%
Department of Human Services*****	0	0	1	0	0	1	3.33%
Department of Corrections+	0	0	0	0	1	1	3.33%
Totals	4	7	12	4	2	29	
Percentage	14%	24%	41%	14%	7%		100%

Notes

- * A majority of the members shall be representatives of businesses in the local area.
- ** Community Based Organizations (CBO's) meet the Organized Labor definition in WIOA. CBO's are still required in Michigan Law; Public Act 491 of 2006.
- *** Not less than 20% of the members shall be representatives of the workforce within the local area.
- **** State Employment Service Office under the Wagner Peyser Act required. Michigan Law; Public Act 491 of 2006 requires a representative from the Workforce Development Agency.
- ***** WIOA does not require federal TANF partners but Michigan Law; Public Act 491 of 2006 does require.
- + Prisoner Reentry program requires one Department of Corrections representative on the Workforce Development Board

Sector	Kalamazoo	Current Kalamazoo Members
Private Sector	6	Dennis Berkebile, Shelly Cinchy, Lisa Godfrey, David Maurer, Sabrina Pritchett-Evans, Julie Rogers <i>Jamie Bos, Jan Opalewski</i>
Organized Labor/ Community Based Organization	3	Morris Applebey, Peggy Gagen, Ken Willcutt <i>Michelle Davis</i>
Adult Education*	0	
Higher Education	0	
Economic Development	1	Jill Bland
Rehabilitation	1	Robert Smith, <i>Jill Murphy</i>
Department of Human Services	1	Sheila Beaty, <i>Juan Ortiz</i>
At-Large/Other	0	
Totals	12	

Italics symbolize Alternate Members



Peter Battani, County Administrator

201 West Kalamazoo Avenue • Kalamazoo, Michigan 49007
 Phone: (269) 384-8111 • Fax: (269) 384-8032

To: Board of Commissioners

From: Peter Battani, Administrator/Controller

Date: September 10, 2014

Re: Oshtemo Township's TIF Request

Administration recommends without reservation that you support the Corridor Improvement Authority TIF request submitted by Oshtemo that is consistent with your recently adopted policy. After many weeks of research, debate, discussion and decision, you crafted an important policy to govern the County's participation in such tax increment financing districts (when the County has the ability to opt out). Oshtemo has revised their request of the County to comply with your new policy.

Under your policy, Oshtemo would be capturing just under 2 mills of the County's base operating millage which leaves the majority of the County general operating revenue in the identified area accruing to the County, and all of the revenue for the special voted Law Enforcement Millage, as well as the transit millage to the KCTA.

In our opinion, while the Costco project itself is and will occur anyway, without the County's TIF participation, the improvements associated with the Costco project and the adjacent areas, such as the non-motorized bike path and other improvements, would be unlikely to occur without the County's participation.

While the County and Oshtemo have not always been in agreement on a variety of issues over the last several years, and we wish that there had been better communication from Oshtemo on this, we believe we are endeavoring to work as partners on a number of fronts, of which transit, dispatch, brownfields, and GIS are prime examples.

Please support their request.

K:\Battani\BOC\2014\boc-memo-oshtemo tif request-september 17 cow.doc



Department of Planning & Community Development

201 West Kalamazoo Avenue, Rm. 202 · Kalamazoo, Michigan 49007
Phone: (269) 384-8305 · FAX: (269) 383-8920 · Email: LAADAM@kalcounty.com

Lee Adams, Resource Coordinator

Memo - Kalamazoo County Economic Development Participation Policy as it applies to SoDA

Oshtemo Township (Township) and the SoDA Board supplied the County Administrator with a letter of understanding outlining how the Township and SoDA will conform to the Kalamazoo County (County) Economic Development Participation Policy (Policy). The letter, dated September 2, 2014, states that the Township and SoDA Board agree to six action items:

1. The SoDA Board will provide written annual reports to the County Administrator and the Department of Planning and Community Development no later than 180 days after the end of the SoDA's fiscal year.
2. The SoDA Board will provide in-person annual reports if requested by the Kalamazoo County Board of Commissioners.
3. The SoDA Board will appoint a County designee as a member of the SoDA Board.
4. The SoDA Board will provide all public notices to the County Clerk and to Kalamazoo County Department of Planning and Community Development
5. The SoDA Board will limit project funding in a manner consistent with the project and funding restrictions provided for in Paragraph 5 of the County's policy.
6. The SoDA Board and Township Board will defend, indemnify and hold the County Harmless against any challenge to the modification of the SoDA TIF Plan by letter agreement.

After review of the letter, Kalamazoo County staff (Department of Planning and Community Development, Corporate Counsel, and Administration) is not comfortable recommending that the County Board of Commissioners rescind their June 17 resolution opting out of the SoDA TIF Plan. County staff would recommend that the County Board of Commissioners rescind their June 17 resolution opting out of the SoDA TIF Plan if two conditions are met: 1) an agreement between the SoDA Board, the Township, and the County is fully executed; 2) the enumerated action items in the letter are expanded to include the following items and are incorporated in the above referenced agreement.

- Section 3,a,1-3 – The Township will transmit revenues from every excluded millage(s) (County Law Enforcement, Juvenile Home debt or any county-wide voted millage enacted after the adoption of this policy) to the County upon collection.
- Section 3,b,1 – The Township will transmit revenues derived from the Kalamazoo County Operating Millage to the County upon collection, as outlined in the Policy (2.734 mills). The Township shall also transmit 1.953 mills of County Operating revenue to the SoDA.
- Section 4,b – The SoDA Board and Oshtemo Township grants Kalamazoo County the option to opt-out of all TIF capture on a quinquennial basis. If the Kalamazoo County Board of Commissioners wishes to opt-out of capture, it shall pass a resolution at any point in the calendar year of 2029 and inform Oshtemo Township.

If Oshtemo Township and/or the SoDA Board submit an acceptable and executed agreement, Kalamazoo County staff will recommend that the County Board of Commissioners rescind their June 17 resolution opting out of the SoDA TIF Plan.

Respectfully submitted,

Lee Adams



September 2, 2014

EMAILED: PMBATT@kalamazoo.org

Mr. Peter Battani
County Administrator
201 West Kalamazoo Avenue
Kalamazoo, MI 49007

Re: Request for Consideration of SoDA TIF Plan

Mr. Battani:

I understand that the County adopted its new Economic Development Property Tax Revenue Sharing Policy at its meeting of August 6, 2014. We do appreciate the Board's willingness to increase the revenue sharing provisions under Chapter 1, Subsection 3.b, to establish a two-to-one revenue sharing provision.

The purpose of this letter is to request the consideration of the SoDA Tax Increment Financing Plan by the Kalamazoo County Board, recognizing the County's policy limiting tax capture as provided in Chapter 1, Section 3, Subsection b, which will result in foregoing the capture of 4.1832 County mills. We are making this request pursuant to Chapter 1 of the Plan and would ask that consideration of the SoDA TIF Plan be placed upon the next County Board of Commissioners meeting agenda.

Given the fact that SoDA's TIF Plan has already been completed, notices for public hearing having been published and the public hearings held, we would like to avoid the expense of amending the Plan already adopted. Also, time is of the essence in this case. Therefore, we respectfully request approval of the SoDA TIF Plan pursuant to this letter of understanding in which the Township and the SoDA Board agree as follows:

1. The SoDA Board will provide written annual reports to the County Administrator and the Department of Planning Community Development no later than 180 days after the end of the South Drake Road Corridor Improvement Authority's fiscal year.
2. The SoDA Board will provide in-person annual reports if requested by the Kalamazoo County Board of Commissioners.

7275 W. Main St.
Kalamazoo, MI 49009
(269) 216-5220
(269) 373-7180 Fax
libbyhc@oshtemo.org
www.oshtemo.org

CHARTER TOWNSHIP OF OSHTEMO.

Letter to Mr. Peter Battani

Page 2

3. The SoDA Board will appoint a County designee as a member of the South Drake Road Corridor Improvement Authority's Board.

4. The SoDA Board will provide all public notices to the County Clerk and to the Kalamazoo County Department of Planning and Community Development.

5. The SoDA Board will limit project funding in a manner consistent with the project and funding restrictions provided for in Paragraph 5 of the County's Tax Increment Financing Participation Policy.

6. The SoDA Board and Township Board will defend, indemnify and hold the County harmless against any challenge to the modification of the SoDA TIF Plan by letter agreement.

We will await your response.

Sincerely,



Libby Heiny-Cogswell
Oshtemo Township Supervisor



Dennis M. Patzer
SoDA Board

c: Thom Canny, emailed tmcann@kalamazoo.org
James W. Porter, emailed at jposhtwp@oshtemo.org
Greg Milliken, emailed at gmilliken@oshtemo.org



September 17, 2014

Kalamazoo County Board Members and Peter Battani:

Dear Peter:

We have partnered with Kalamazoo County to provide excellent wellness programming for the past eight years. Over that time, we have dramatically improved the health and well being of employees. We have reduced and eliminated health risks, uniquely improved the corporate culture to help sustain lifestyle changes, and achieved a 96% satisfaction rating of your employees.

We are proposing to assist you in your transition by providing a scaled down program, at reduced cost to the County. This program will have the advantage of continuing employee engagement, enabling the County to trend results, and track program participation. We are proposing the following attached services at a cost of \$96 per participant per year.

We look forward to our discussion.

Respectfully,

A handwritten signature in cursive script that reads "Ken Holtyn".

Ken Holtyn
President
Holtyn & Associates, LLC

ATTACHMENT

Program cost = \$96/participant/year

Program features:

1. One health screening

Health Survey On Line/Hard Copy
Cholesterol/Lipid, Glucose Test
Blood Pressure Measurement
Stress
Smoking
Activity
Obesity
Alcohol
Diet

2. One fitness Assessment

Cardiovascular Endurance Measured by Polar Monitor Fitness Test
Recommended Activity Intensity
Activity Options

3. One body composition analysis

Determine Percent Fat and Recommended Weight
Determine Body Mass Index
Waist circumference

4. One face-to-face individual consultation

Guided self-help
Personal Wellness Plan
Personal Fitness Plan
Personal Nutrition Plan
Personal Stress Reduction Plan
Personal Smoking Cessation Plan
Personal Weight Control Plan
Alcohol Awareness/Reduction Plan
Preventive Medical Services
Realistic Goals
Written Report and Educational Materials
Internet Resources

5. Medical referral if indicated

6. One Corporate Group Report on Health Status of the Organization

7. Hope Health Letter online six times per year.

8. Online services including

Personal Wellness Website (PWW), a portal to individual and corporate wellness

The first of its kind in the country, the Personal Wellness Website, (PWW) is an online empowerment tool for the individual employee. All employees will have their own Personal Wellness Website.

The website contains elements that are consistent with best practice programs and behavior change science.

- Personal Health Risk Appraisal
- Individual wellness score
- Concise personal report with graphics and recommendations.
- Behavioral change guide
- Wellness Tools
- Health and wellness links
- Breaking wellness news
- Hope Health Newsletter monthly and archived.

Wellness data storage

Health Survey (HS) personal reports and Biometric Screening results are stored, archived and retrievable anytime, anywhere by participant. Many times participants forget, lose or misplace this important information. Sometimes participants want this information for their physicians.

The participant's wellness counselor will have unprecedented ability to support participant. Counselors have access to all pertinent health information, measures of self-efficacy and readiness to change levels. They can effectively outreach to any participant in the system, monitor health changes and provide follow up by our secure website.

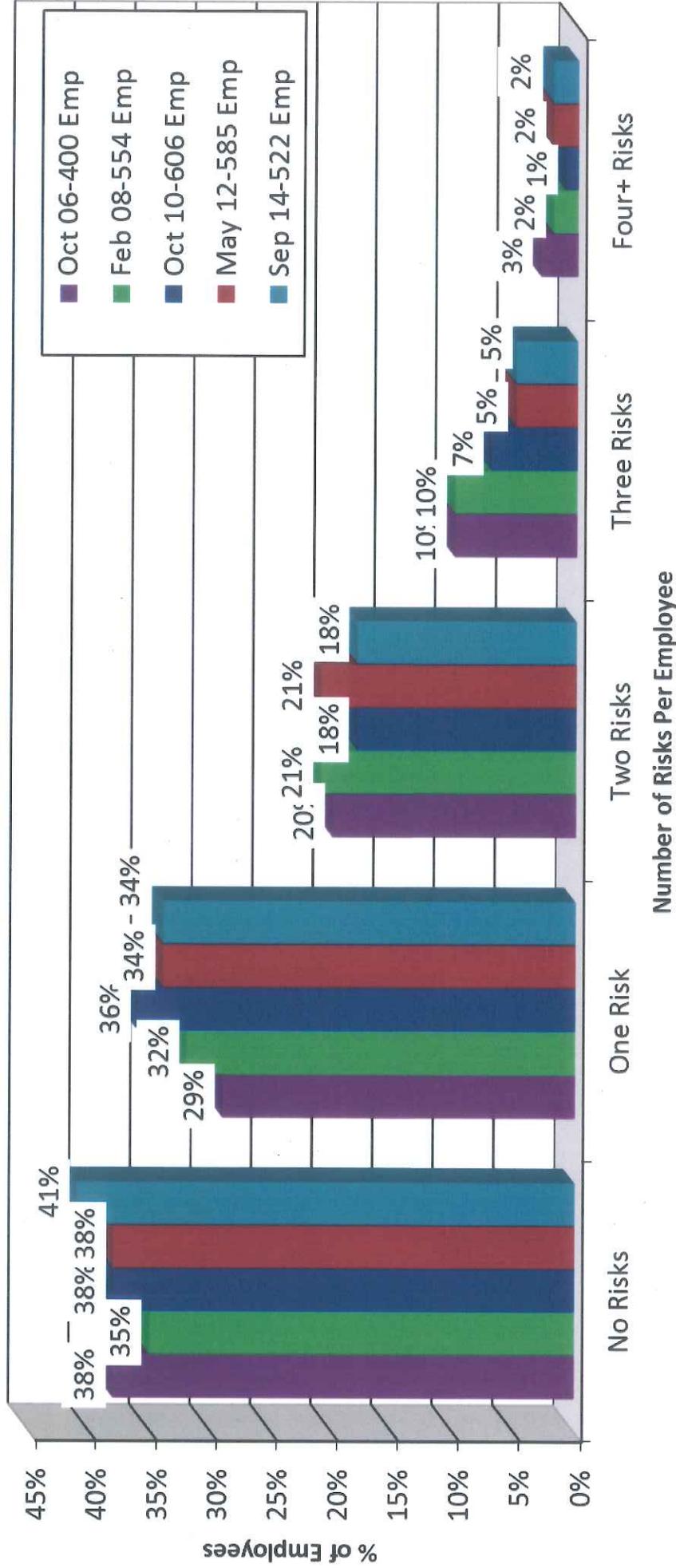
BCBS Proposal

- Online HRA
- Telephonic coaching
- Disease Management
- 24/7 RN Line
- Biometric assessment by Physician
(results forwarded to BCBS)
- Spouses included (no charge)
- Personalized programming

Holtyn & Associates

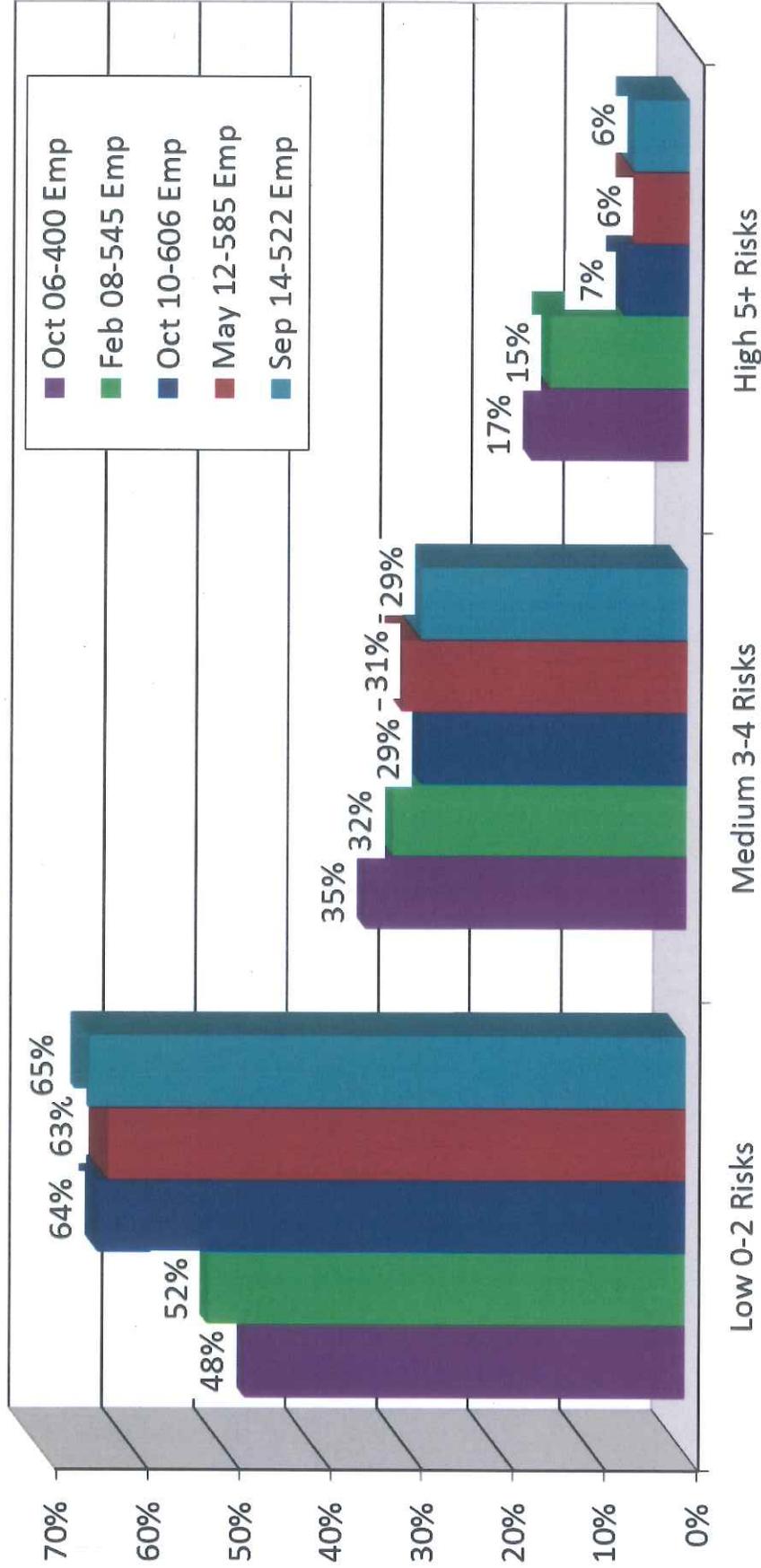
- Online HRA
- In person/face-to-face coaching by
degreed and certified coaches
- Wellness webpage
- Referral to Disease Management
- Referral to 24/7 RN Line
- Onsite biometric assessment (results
can be forwarded)
- May include spouses (fee)
- Personalized programming
- Hope Health newsletter
- Corporate Report
- Monthly wellness tips
- Wellness board posters
- Registered Dietitian programming
- Certified Personal Trainers
- Quarterly vendor meetings
- Science/evidenced based

Prevalence of Multiple Heart Disease Risk Factors



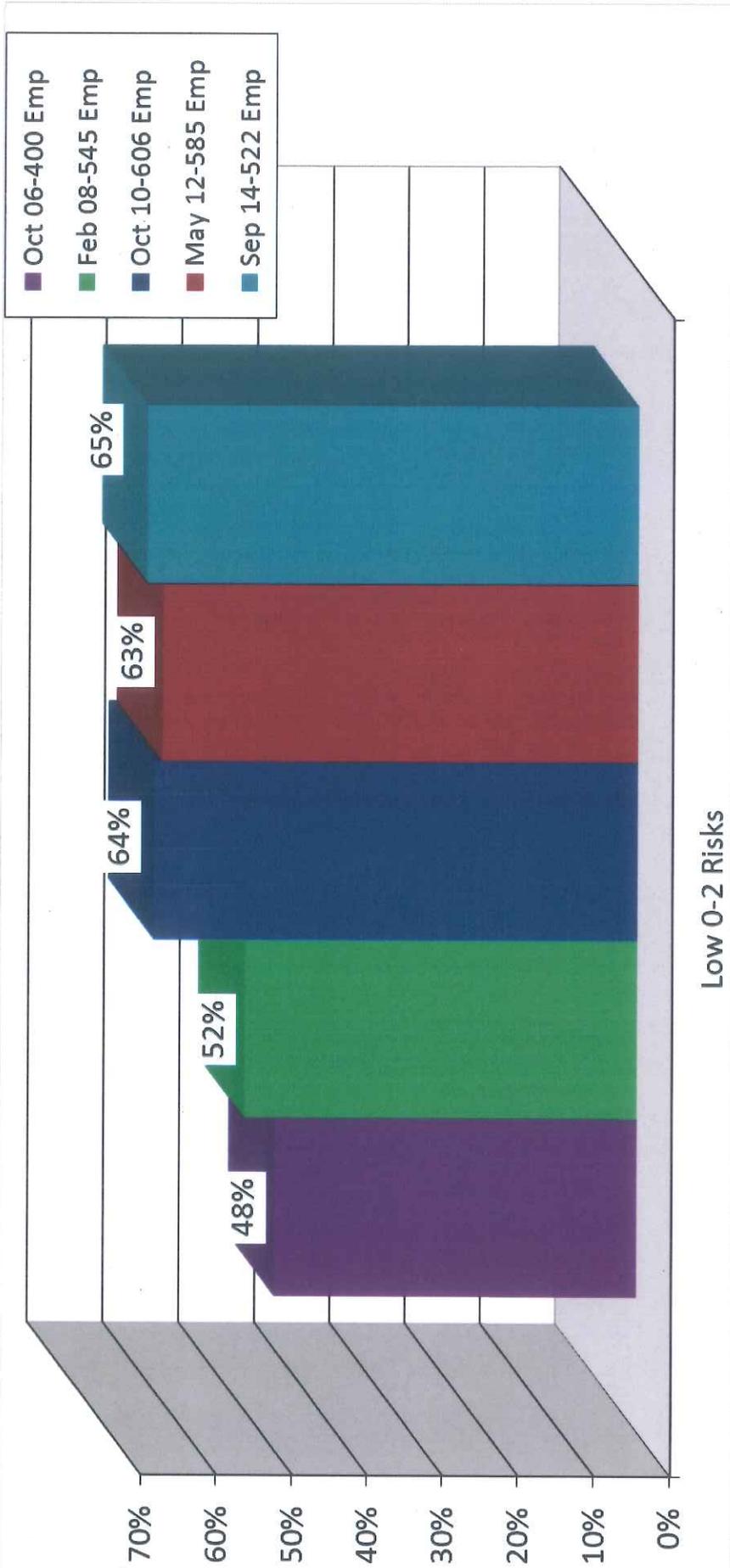
Multiple heart disease risk factors are being eliminated at Kalamazoo County. Multiple risks geometrically increase health related costs. Measured risks include: poor fitness, high BP, cholesterol ≥ 200 , waist at risk, smoking, and elevated glucose.

Trend in Twelve Lifestyle Health Risks



Multiple lifestyle health risk factors are being eliminated at Kalamazoo County. Multiple risks geometrically increase health related costs. Measured risks include: poor fitness, high BP, cholesterol ≥ 200 , waist at risk, smoking, elevated glucose, high stress, low coping, depression, high alcohol intake, high fat consumption, and low fiber consumption.

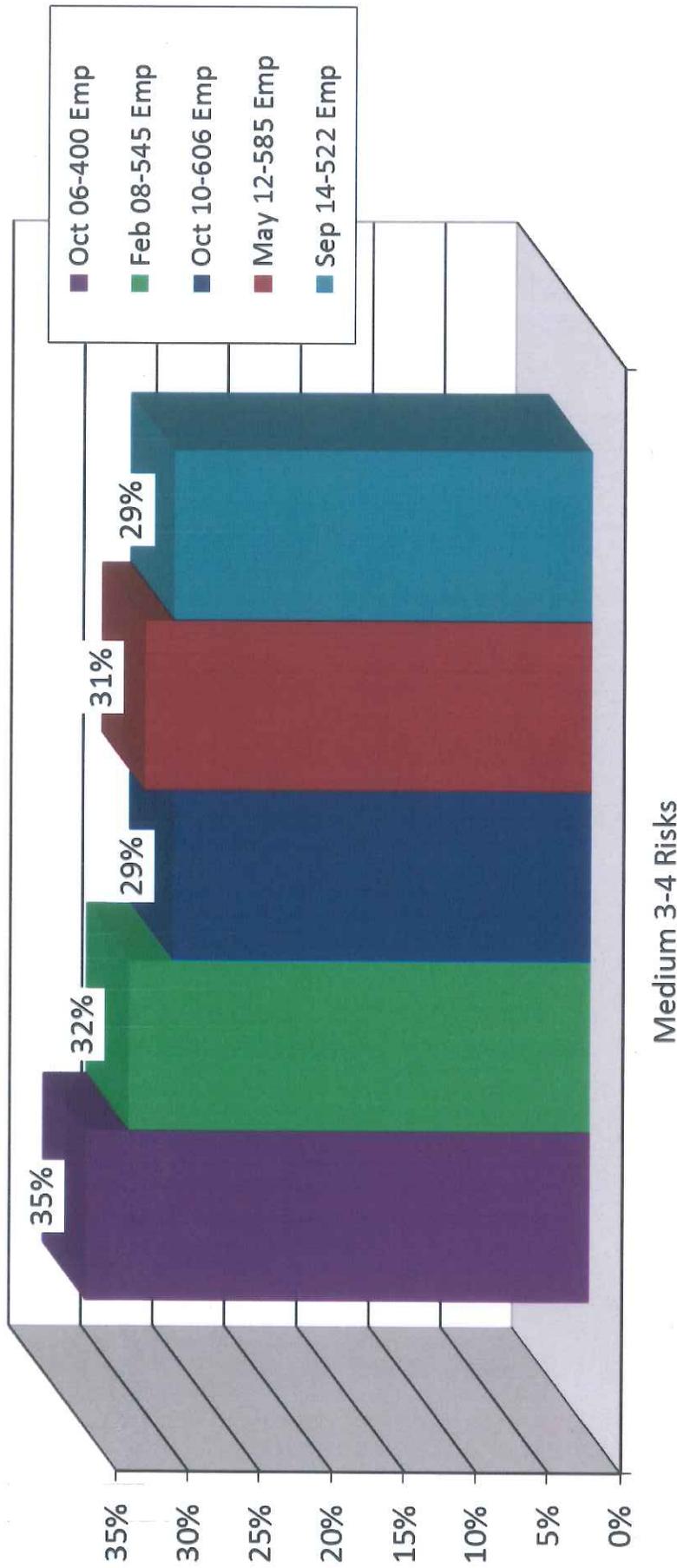
Trend in No/Low Lifestyle Health Risks



Low 0-2 Risks

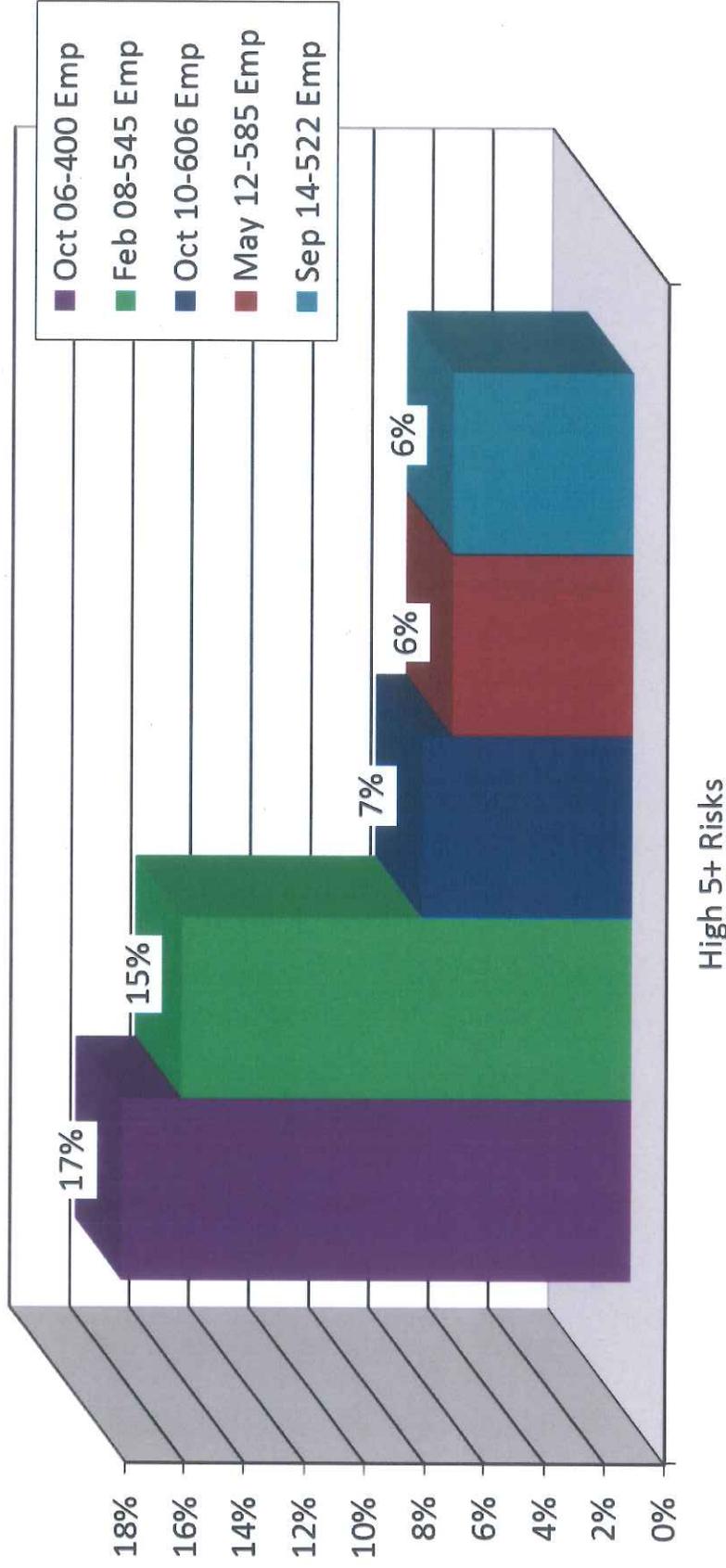
Kalamazoo County is consistently increasing the percentage of employees with zero or low lifestyle health risks. Measured risks include, poor fitness, high BP, cholesterol ≥ 200 , waist at risk, smoking, elevated glucose, high stress, low coping, depression, high alcohol intake, high fat consumption, and low fiber consumption.

Trend in Medium Lifestyle Health Risks



Kalamazoo County is consistently decreasing or maintaining the percentage of employees with 3-4 lifestyle health risks. Measured risks include: poor fitness, high BP, cholesterol ≥ 200 , waist at risk, smoking, elevated glucose, high stress, low coping, depression, high alcohol intake, high fat consumption, and low fiber consumption.

Trend in High Lifestyle Health Risks



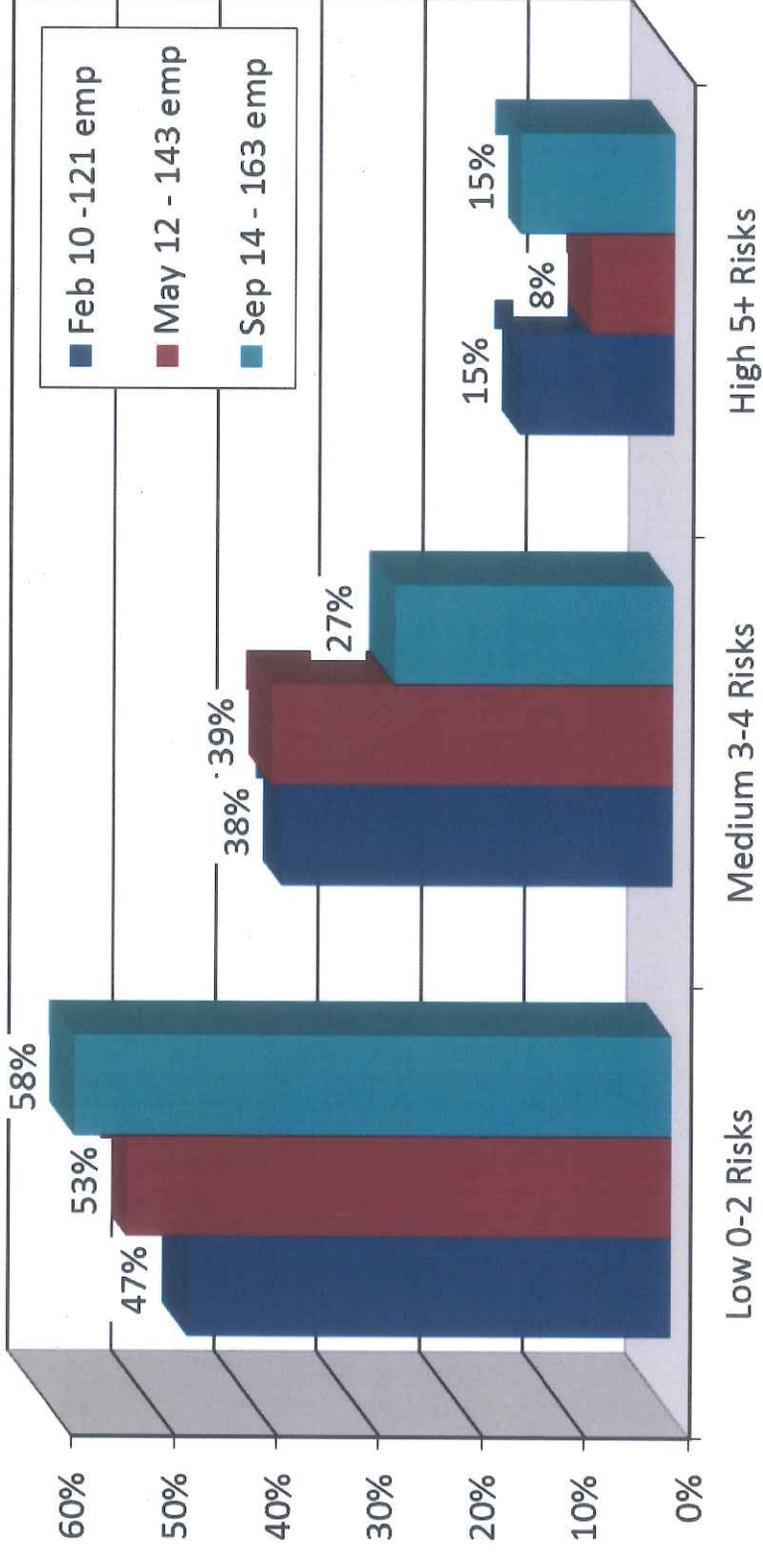
Measured risks include, poor fitness, high BP, cholesterol ≥ 200 , waist at risk, smoking, elevated glucose, high stress, low coping, depression, high alcohol intake, high fat consumption, and low fiber consumption.

Participant Satisfaction Surveys

(Strongly agree, agree, from 676 participants)

- Overall I was satisfied with the total wellness screening/coaching program. **96%**
- I would recommend the wellness screening/coaching program to others. **95%**

Kalamazoo County Sheriff Employees Trend in Twelve Lifestyle Health Risks



Multiple risks geometrically increase health related costs. Measured risks include: poor fitness, high BP, cholesterol ≥ 200 , waist at risk, smoking, elevated glucose, high stress, low coping, depression, high alcohol intake, high fat consumption, and low fiber consumption.

Kalamazoo County Sheriff Employees Participant Satisfaction Surveys

(Strongly agree, agree, from 142 participants)

- Overall I was satisfied with the total wellness screening/coaching program. **94%**
- I would recommend the wellness screening/coaching program to others. **92%**



Holityn associates[®]

Improving wellness one employee at a time

Name _____
D.O.B. _____
Date _____
Phone Number _____
Do you use tobacco products? _____



ONE-TO-ONE at the worksite

www.holtynhpc.com

SMART GOALS (Specific, Measureable, Achievable, Relevant, Time-Framed)
Confidence Level: _____

Please have your provider's office indicate the value and date of service below.

Date of measurement: _____	Date of labs: _____
Weight _____	Fasting or Non Fasting _____
Height _____	Total Cholesterol _____
Blood Pressure _____ / _____	HDL Cholesterol _____
	TC/HDL Ratio _____
	Glucose _____

**All personal health information provided will remain confidential and secure.*

Provider Name _____ Provider Signature _____

Completed forms may be returned by mail or email to Holtyn & Associates at:

P.O. Box 19335, Kalamazoo, MI 49019
pwerme@holtynhpc.com / 269-492-4226

Position #: 10419
Date: July 5, 2007

POSITION DESCRIPTION

Position: County Administrator	Department: Administrative Services
Reports To: Board of Commissioners	Approved: _____ (Board of Commissioners)

	(Finance)

POSITION PURPOSE:

As the Chief Administrative Officer for the County, this position provides central management, planning, supervision, and leadership for the County, and recommends management decisions and policy to the Board of Commissioners. This position is also designated as the Controller under State of Michigan law.

DIMENSIONS:

Personnel supervised: Directly -2- Indirectly -400-
 Gross annual payroll of subordinate personnel: \$297,500
 Annual payroll/operating expenses for directly/indirectly supervised departments: \$83,000,000

OTHER SIGNIFICANT DIMENSIONAL VALUES:

Accountable for 10 departments and to 17-member Board of Commissioners. Annual County budget and capital improvement plan.

REPORTING RELATIONSHIP:

This position reports directly to the Board of Commissioners, whose members are elected officials. The Deputy County Administrator and the Director of Finance and Administrative Services report directly to this position.

ENVIRONMENT:

This position works in a typical office environment, having regular interaction with elected officials and County senior management; also experiences significant public exposure. Some travel and evening hours are expected to attend meetings. This position is designated as an "at-will position" per Personnel Policy 8.02.

PRINCIPAL ACCOUNTABILITIES:

- 1) Present to and work with Board of Commissioners during regularly scheduled meetings, and during annual budget and capital improvement preparations, providing reports and information related to financial, capital, employee, and labor issues.
- 2) Facilitate and direct long-term, strategic planning to maintain and continuously improve economic development and services provided to the community.
- 3) Publicly represent County to news media, and liaise with other units of government, community organizations, and the public.
- 4) Provide supervision and assistance to the various departments organized under the County Administrator. Liaise with and assist elected offices and their departments.
- 5) Administer approved budget and implement County capital improvement plans.
- 6) Perform other duties as required by the Controller's Act and other laws, and as directed by the Board of Commissioners.

This is not all inclusive of the total scope of duties to be performed.

BASIC QUALIFICATIONS:

Bachelor's degree in public administration, finance, or related field and five years senior management experience; or any comparable combination of experience, education, and training. Master's degree in public administration or related and prior experience as a (Deputy) County Administrator or (Assistant) City Manager in a comparably sized or larger community is desired. Experience working with a policy-making board, and knowledge of the principles and practices of public administration. High-quality verbal and written communication and presentation skills, with a commitment to quality improvement and consensus building and the ability to strategically plan and implement complex and creative operation programs ensuring the integrity of and accountability for services provided to the community.

REQUIRED CHECKS & TRAINING:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Post Offer Drug Screen | <input type="checkbox"/> Post Offer Physical – Regular |
| <input checked="" type="checkbox"/> Credit Check | <input type="checkbox"/> Post Offer Physical – DOT |
| <input checked="" type="checkbox"/> Criminal Background Check | <input type="checkbox"/> Annual Physical |
| <input type="checkbox"/> Driving Record | <input checked="" type="checkbox"/> HIPAA Training |
| <input type="checkbox"/> License/Certification | <input type="checkbox"/> Bloodborne Pathogen Training |
| <input type="checkbox"/> Fingerprinting | <input checked="" type="checkbox"/> At-Will Position |

Please rate the performance of County Administrator, Peter Battani, based on the following scale:

1. Unacceptable
2. Needs improvement
3. Meets expectations
4. Exceeds expectations
5. Excellent

CATEGORY	5	4	3	2	1	Don't Know	Comments
LEADERSHIP							
1. Exhibits and communicates a sense of vision for the County; ability to define goals and communicate them.							
2. Consistently demonstrates creativity and innovative thinking in problem solving; is adaptable to change.							
3. Is viewed as trustworthy and as an honest community leader of individual integrity, able to build board confidence and unity.							
4. Is involved in the community at a level appropriate to initiate positive intergovernmental relations and community collaborations.							
5. Board meetings are productive through Administrator's involvement in agenda creation, provision of information, appropriate level of input during meetings and able to separate oneself from political divisions that sometimes affect the legislative process.							
COMMUNICATION							
6. Written material and oral presentations are clear, concise, understandable and forthright with a high level of integrity.							

CATEGORY	5	4	3	2	1	Don't Know	Comments
7. Commissioners are kept abreast of issues, have an appropriate level of information, have access to administrator, and their questions/concerns are appropriately followed up.							
8. Communication within the organization is such that staff and elected officials are well informed of issues/policies of concern to them.							
9. Communication with the general public, media and external stakeholders is sufficient and effective in conveying the county's positions, challenges, and accomplishments.							
MANAGEMENT/ADMINISTRATION							
10. Exercises appropriate level of budget development and oversight to ensure the County's strong fiscal position.							
11. Encourages positive labor relations (appropriate level of involvement, suitable tactics, proper positions in negotiations, etc.) and effective personnel management (hiring process and decisions, delegation, empowerment, accountability, etc.)							
12. Planning and organizational abilities are utilized to take a complex issue/problem/program from start to finish in a coherent and timely manner, sees the big picture as well as the component parts.							
13. Exhibits a commitment to quality and system improvement throughout the organization; effective leader in strategic planning efforts and follow-up at both board and departmental level.							
14. Demonstrates understanding or the organization and successfully utilizes its resources (staff, financial), complemented with external community-based resources, to work toward County goals.							

CATEGORY	5	4	3	2	1	Don't Know	Comments
<p>15. Professional maturity: Demonstrates a strong commitment to job, displays cooperative attitude, meets deadlines, is loyal to board and staff. Respects confidentiality and shows respect to all commissioners, staff and public in both formal and informal situations.</p>							
<p>ISSUES</p> <p>16. Seeks out and participates in continuing education and professional development opportunities for him/herself and for senior staff.</p>							
<p>17. Issues are developed and communicated to commissioners with the necessary information provided, are properly vetted, and adequate time for questions and follow-up is available.</p>							
<p>18. Legislative knowledge of current and pending laws is sufficient and helpful to commissioners in their decision-making.</p>							
<p>19. Administrator is pro-active and alerts commissioners on emerging trends and issues potentially impacting county government.</p>							
<p>GENERAL</p>							
<p>20. Overall, general rating of administrator's performance</p>							

ADMINISTRATOR'S EVALUATION -- ADDITIONAL COMMENTS

Please comment on:

Areas of greatest strength of Administrator:

Areas for improvement by Administrator:

Additional comments:

This evaluation was completed by: _____ Date Completed: _____

Position/PDQ No.: 10418

Date: November 30, 2009

POSITION DESCRIPTION

Position: Corporation Counsel

Department: Administrative Services

Reports To: Board of Commissioners

Approved: _____

(Department)

(Finance)

1) **POSITION PURPOSE:**

Provides legal services to the County Board of Commissioners, all other County Boards and Commissions, County Departments, Courts, and Elected Officials to ensure that the County complies with all applicable laws and to minimize liability exposure and maximize effectiveness of County resources.

2) **AUTHORITY & RESPONSIBILITY:**

- a. **Personnel supervised:** Directly 1 Indirectly 0
- b. **Gross annual payroll of subordinate personnel:** .6 FTE, P11, salary range \$28,942 – 41,434
- c. **Other dollar measures:** Corporation Counsel processes all non-contract claims made against the County. Corporation Counsel reviews all all contracts for legal sufficiency before the Board of Commissioners approves the contracts.
- d. **Other unit quantitative data:** Total annual County operating costs of approximately \$85,000,000. Approximately 180-200 contracts reviewed; 10-20 Contracts drafted; 150-200 Freedom of Information Act (FOIA) requests; 10-20 Contract negotiations; 24 bi-monthly Board meetings for which to prepare and attend.

3) **REPORTING RELATIONSHIP:**

The position reports directly to the Board of Commissioners, whose members are Elected Officials. Reporting to this position is the Assistant Corporation Counsel. This position has no indirect reports.

4) **WORKING CONDITIONS:**

This position works in a typical office environment using standard office equipment such as telephone, computer, copier, and fax machine. Duties include regular interaction with Elected Officials and County Senior Management; also has significant public exposure. Some travel and evening hours and is expected to attend meetings subject to the Open Meetings Act. This position is designated as "at will" per Personnel Policy 8.02.

5) **PRINCIPAL ACCOUNTABILITIES:**

- *1) Provides legal advice to Board of Commissioners and County Departments.
 - *2) Provides risk management advice to County employees. Secure and administer general property and casualty insurance.
 - *3) Process all claims and lawsuits filed against the County and coordinate with external counsel.
 - *4) Serve as the County's Health Insurance Portability and Accountability Act (HIPPA) Compliance Officer.
 - *5) Serve as FOIA Coordinator for all County Offices except Office of Prosecuting Attorney and Drain Commissioner.
 - *6) Negotiate, draft and review contracts.
 - *7) Review and process all legislative and statutory changes that affect County government.
 - *8) Perform other duties as directed by Board of Commissioners including but not limited to acting as Board liaison for all construction projects.
- *Essential functions of this position.**

This is not all inclusive of the total scope of duties to be performed.

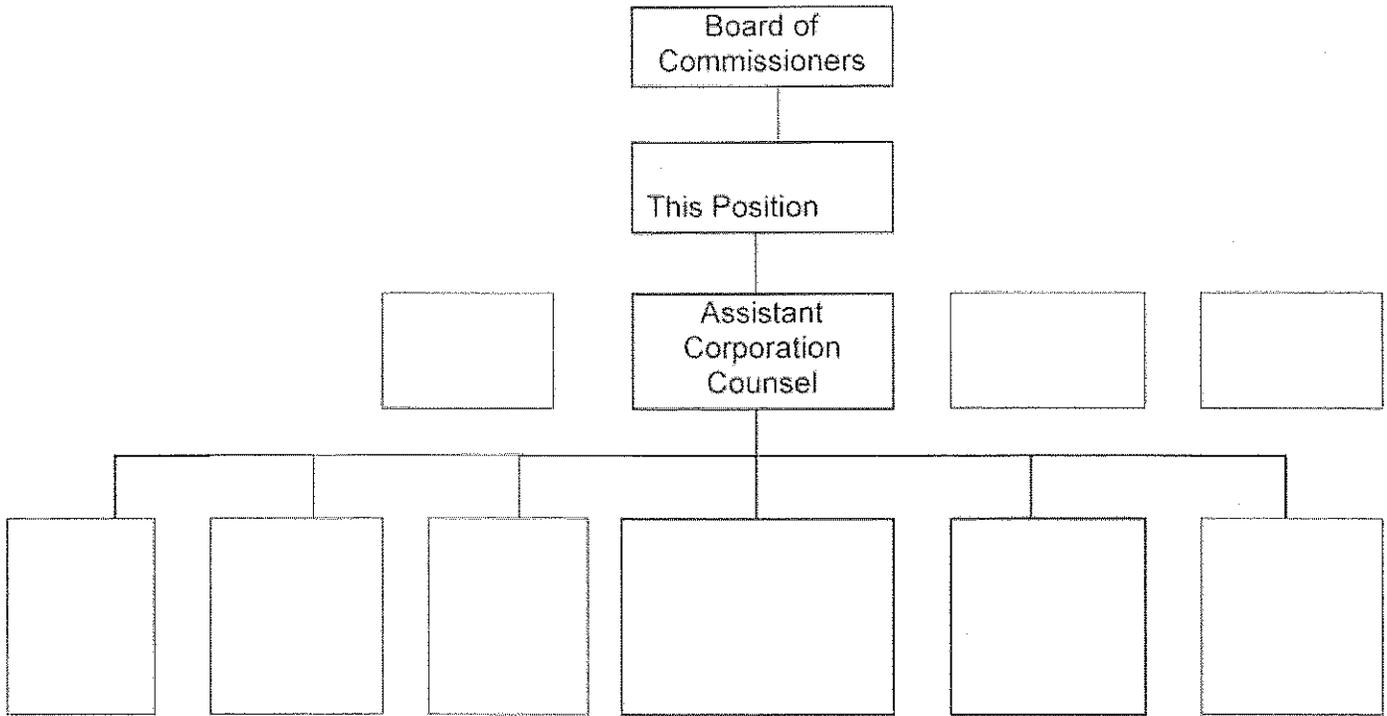
6) **MINIMUM QUALIFICATIONS & EXPERIENCE:**

Juris Doctorate degree and licensed to practice law in the State of Michigan. Five years municipal law experience, or comparable combination of experience, training and education. Comprehensive knowledge of municipal law and strong understanding of authorities and responsibilities of Counties, Cities, Villages, and Townships. Up to date on applicable Federal and State laws. Skills in analysis, research, writing, court representation, and oral and written communications.

7) **REQUIRED CHECKS & TRAINING**

- | | |
|--|--|
| <input checked="" type="checkbox"/> Post Offer Drug Screen | <input checked="" type="checkbox"/> At-Will Position |
| <input checked="" type="checkbox"/> Credit Check | <input checked="" type="checkbox"/> HIPAA Training |
| <input type="checkbox"/> Criminal Background Check | <input type="checkbox"/> Bloodborne Pathogen Training |
| <input type="checkbox"/> Driving Record | <input type="checkbox"/> After Hire Physical – Regular |
| <input checked="" type="checkbox"/> License/Certification | <input type="checkbox"/> After Hire Physical – DOT |
| <input type="checkbox"/> Fingerprinting | |

8) Organizational Chart



Subordinate Title	# Incumbents	Position's Purpose
Assistant Corporation Counsel	1	This position aids the Corporation Counsel with all legal duties as assigned.

Position #: 10418 (formerly 80)
 Exemption Status: Exempt

9) **ACCOUNTABILITIES AND MEASURES:** List a series of five to ten statements describing the principal activities and results of this position. Answer the questions, "What is done", "How it is done", "How it is done" (method), and "Why it is done" (ways to measure).

a. **Essential Functions** * Not all accountabilities are necessarily essential. Essential Functions ties to the Americans w/Disabilities Act to determine what parts of the job **MUST** be done by the employee to accomplish the job and couldn't be reassigned to someone else should the need arise. Please place an asterisk * in the Essential Functions column next to those principal accountabilities that are essential to the job. >

Essential Functions	What Do You Do? (Principal Accountabilities)	How Do You Do It? (Methods)	Why Do You Do it? (Outcomes)	Authority Level
X	Provides legal advice to Board of Commissioners	Assist BoC and Departments to comply with applicable laws while achieving their goals	-number of lawsuits or complaints against County for acting unlawfully. -recognition by other governmental units of the County's competency.	
X	Provide risk management advice to County employees. Secure and administer general property and liability insurance.	Avoidance of claims, injuries, and lawsuits	-total number of lawsuits filed against County -total judgments rendered against County.	
X	Process all claims and lawsuits filed against the County and coordinate with external counsel	Minimize County's exposure to liability	-total general fund payments for claims not covered by insurance	
X	Serve as County's HIPPA Compliance Officer	County complies with HIPPA regulations	-complaints filed regarding HIPPA violations -number of HIPPA training sessions given to employees	
X	Serve as FOIA Coordinator for all County Offices except Office of Prosecuting Attorney and Drain Commissioner.	Process requests for access to public records	-total number of requests received, granted, and denied -total appeals and number of decisions reversed by Courts	
X	Negotiate, draft and review contracts.	Insure public funds are properly spent and accounted for while also insuring that the County complies with applicable laws and grant requirements.	Audit/program reviews by grant agencies	
X	Review and process legislative and statutory changes that affect County government.	Provide accurate and timely legal advice	-time it takes to secure opinions from Counsel -Usefulness of the advice -Accuracy of the advice	

b. **Principle Challenges:** Describe the nature and variety of the most typical and the most complex problems this position encounters and the long-range challenges in this position.

1. **Typical Problems:** Deciding if a public record is exempt from disclosure under FOIA. Advising County Employees on how to respond to subpoenas and other legal processes. Answering parliamentary questions raised at Board meetings. Processing claims for lost property.

2. **Most Complex Problems:** Evaluating potential liability in property damage and personal injury accidents for purposes of settlement. Advising Board of Commissioners, Administrators and Departments on whether their anticipated course(s) of action complies with the law.

3. **Long-Range Challenges:** Recognizing and responding to changes in the law which will impact upon the County's ability to maintain its programs. Maintaining credibility and relevancy when legal advice may pose difficulties in achieving a programmatic goal. Evaluating legal options as County pursues facility and property development options.

10) **ADDITIONAL INFORMATION:** Describe anything else which is important to this position and not covered elsewhere. For example: special assignments, involvement in committees and/or outside organizations required by the job or anything else which may be significant.

Construction project management.

Incumbent's Signature Thomas M. Lang Date 4-5-10

Supervisor's Signature [Signature] Date 4-30-10

IMPORTANT: Significant differences between the supervisor's view of the position and the employee's view should be discussed and resolved prior to submittal of the questionnaire.

Department Head's Signature _____ Date _____

Please rate the performance of Corporate Counsel, Thom Canny, based on the following scale:

1. Unacceptable
2. Needs improvement
3. Meets expectations
4. Exceeds expectations
5. Excellent

**KALAMAZOO COUNTY BOARD OF COMMISSIONERS
CORPORATE COUNSEL ANNUAL EVALUATION**

CATEGORY	5	4	3	2	1	Don't Know	Comments
1. Confidence/Advice: Level to which commissioners have confidence and trust in advice provided by counsel; ability to rely on opinions provided by counsel.							
2. Knowledge – legal: Corporate Counsel demonstrates appropriate command and necessary knowledge of relevant legal issues and questions							
3. Knowledge – legislative: Corporate Counsel remains apprised of legislative proposals and changes which may impact the County, and provides timely analysis of same to the Board.							
4. Accuracy: Verbal and written information provided is accurate and reliable.							
5. Communication: Communication (written and verbal) is clear, concise and generally received as intended.							
6. Timeliness: Corporate Counsel responds to requests, emerging issues and projects in a timely manner, enabling the Board to act appropriately.							

**KALAMAZOO COUNTY BOARD OF COMMISSIONERS
CORPORATE COUNSEL ANNUAL EVALUATION**

CATEGORY	5	4	3	2	1	Don't Know	Comments
7. Preparedness: Corporate Counsel anticipates and is prepared for legal questions which arise during discussions at board meetings.							
8. Emerging Issues: Corporate Counsel appropriately alerts commissioners to emerging legal issues which may impact the County.							
9. Relationship with Commissioners: Corporate Counsel is accessible to commissioners and responsive to their legal inquiries.							
10. Relationship with Administration: Corporate Counsel maintains a positive, productive and professional working relationship with administration and elected officials in the carrying out of responsibilities.							
11. Professionalism: Corporate Counsel represents the County in a professional manner and is respected for his position and opinion by those with whom he works.							
12. Overall general rating of Corporate Counsel's performance.							

CORPORATE COUNSEL – ADDITIONAL COMMENTS

Please comment on:

Areas of greatest strength of Corporate Counsel:

Areas for improvement by Corporate Counsel:

Additional Comments:

This evaluation was completed by: _____

Date Completed: _____