

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

SEPTEMBER 17, 2014

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on September 17, 2014.

ITEM 2 Invocation: Commissioner John Taylor.

ITEM 3 Pledge of Allegiance: Commissioner Taylor led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, John Taylor, Roger Tuinier and John Zull.

Members Absent: Commissioners Dave Buskirk and Phil Stinchcomb.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Pat Crowley, Drain Commissioner; Mary Balkema, Treasurer; Greg Vlietstra, Deputy Treasurer; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the September 2, 2014, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote, with one abstention.

ITEM 6 Communications:

Commissioner Taylor presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) Resolutions from Counties of Alpena and Cheboygan opposing the development of an underground nuclear waste facility near Kincardine, Ontario.
- b) A Resolution from County of Cheboygan in support of HCR 31.

- c) A Resolution from Dickinson County urging Washington to cut ties with foreign countries that do not support us in the fight against terrorism.
- d) A Letter from Representative Sean McCann thanking the County for its letter concerning People vs. Cunningham.

He stated he had also received emails concerning a foreclosure.

ITEM 7 Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. John Gisler, Kalamazoo, stated he drove by the new homes on Clinton Street built by the Land Bank Authority.

ITEM 8 For Consideration

Airport

A. Request for Approval of an Amendment with Pharmacia & Upjohn Company, LLC to Real Estate Purchase and Sale Agreement

That the appropriate County officials be authorized and directed to execute an Amendment with Pharmacia & Upjohn Company, LLC to Real Estate Purchase and Sale Agreement in the amount of \$1,290,000; a copy of said Amendment to be attached to the official Minutes of this meeting.

Circuit Court

B. Request for Approval of Elimination/Creation of Positions (Grant Funded)

That the Board of Commissioners approve the Elimination/Creation of the following Positions:

CREATE

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
10267-xxx	Account Services Specialist	k03	24,440.00-32,988.80	1.0	215-141-704.00

ELIMINATE

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
10856-001	Assistant State Liaison	k03	24,440.00-32,988.80	1.0	215-141-704.00

C. Request for Approval of Child Care Grant

That the Board of Commissioners approve the Child Care Grant in the amount of \$9,909,100 with a County match of \$7,509,100 for the period of October 1, 2014 through September 30, 2015; a copy of said Grant to be attached to the official Minutes of this meeting.

Drain CommissionerD. Request for Approval to Submit a Grant Application to the Michigan Department of Environmental Quality (MDEQ) for Morrow Lake Water Quality Monitoring

That the appropriate County officials be authorized and directed to submit a Grant Application to the MDEQ for Morrow Lake Water Quality Monitoring in the amount of \$42,700 for the period of FY 2015; a copy of said Grant Application to be attached to the official Minutes of this meeting.

Health & Community ServicesE. Request for Approval of Amendment #1 to LIHEAP/DOE 13-39015 Weatherization Subcontractor Agreements

That the appropriate County officials be authorized and directed to execute Amendment #1 to LIHEAP/DOE 13-39015 Weatherization Subcontractor Agreements with the following subcontracts for the period of July 1, 2013 through July 1, 2015; a copy of said Amendments to be attached to the official Minutes of this meeting.

Subcontract Amendment #1 to Agreements with:

- Flory Construction, LLC – Weatherization Contractor
- Neville Construction, LLC – Weatherization Contractor
- Rogers Refrigeration, Inc. – Weatherization Contractor

F. Request for Approval to Accept Terms of Use for Purchase and Use of Fair Health “FH Fee Estimator” for Dental Clinic

That the Board of Commissioners accept Terms of Use for Purchase and Use of Fair Health “FH Fee Estimator” to set competitive and accurate fees for dental services provided in the Dental Clinic in the amount of \$300; a copy of said Terms of Use for Purchase and Use Fair Health “FH Fee Estimator” to be attached to the official Minutes of this meeting.

G. Request for Approval of Service Agreement & Business Associate Agreement with Area Agency on Aging 3A & the Center for Information Management, Inc.

That the appropriate County officials be authorized and directed to execute Service Agreement & Business Associate Agreement with the Center for Information Management, Inc. for information services from CIM’s MI-Choice Information Service Bureau in the amount of \$130/month for the period of October 1, 2014 through September 30, 2015; a copy of said Agreements to be attached to the official Minutes of this meeting.

H. Request for Approval to Accept Notice of Award from the Federal Department of Health & Human Services, Health Resources & Services Administration (HRSA)

That the appropriate County officials be authorized and directed to accept Notice of Award from the Federal Department of Health & Human Services HRSA for the Healthy Babies Healthy Start Project in the amount of \$532,933 for the period of September 1, 2014 through May 31, 2015; a copy of said Notice of Award to be attached to the official Minutes of this meeting.

I. Request for Approval of Agreement for Services for the Healthy Start Initiative – Healthy Babies Healthy Start (HBHS) Program with Multiple Entities

That the appropriate County officials be authorized and directed to execute Agreements for Services for the HBHS Program with Multiple Entities; a copy of said Agreements to be attached to the official Minutes of this meeting.

Provider	Services	Term	Funds
YMCA of Kalamazoo	Provision of pool classes including lifeguard, and child care	September 1, 2014 – May 31, 2015	\$3900
Challenger Group, Inc.	Hosting, Support, Maintenance of HBHS data software	September 1, 2014 – May 31, 2019	\$1000 per month.

Planning & Community Development

J. Request for Approval of a Resolution to Approve Service Agreement between SMPC and the W.E. Upjohn Unemployment Trustee Corporation

That the Board of Commissioners approve the following Resolution:

WHEREAS, Region 3 was created as the Southcentral Michigan Planning and Development Council ("SMPC") on June 13, 1973, pursuant to P.A. 281 of 1945.

WHEREAS, Region 3 consists of the Counties of Barry, Kalamazoo, Calhoun, Kalamazoo and St. Joseph (the "Member Counties") and is represented by SMPC.

WHEREAS, SMPC reorganized in October of 2012.

WHEREAS, following this reorganization, Kalamazoo County provided temporary administrative staff to SMPC in FY 2013 and FY 2014.

WHEREAS, SMPC has determined that a more permanent solution is needed.

WHEREAS, SMPC has reviewed several options, and has decided to pursue a relationship with the W. E. Upjohn Unemployment Trustee Corporation ("Institute").

WHEREAS, in this regard, SMPC wishes to utilize Institute to fulfill the administrative role of SMPC, pursuant to a Services Agreement dated October 1, 2014, between SMPC and Institute substantially in the form of Exhibit A attached hereto (the "Services Agreement").

WHEREAS, the SMPC Board has reviewed the Services Agreement.

APPROVAL OF SERVICES AGREEMENT

NOW THEREFORE, BE IT RESOLVED, that the terms of the Services Agreement is found to be fair and reasonable, and the Services Agreement is hereby approved, and the Chairperson of SMPC is hereby authorized to execute the Services Agreement and any related agreements for and on behalf of Kalamazoo County as a member agency and SMPC.

GENERAL

RESOLVED FURTHER, that the SMPC Board be, and hereby is, authorized and directed to take all actions and to execute and deliver all documents and agreements which the SMPC Board in their discretion reasonably believes are necessary to carry out the Services Agreement and general operations of SMPC.

Treasurer

K. Request for Approval to Accept Parcel 06-14-306-007 and Parcel 06-14-310-010 from the United States Marshals

That the Board of Commissioners Accept Parcel 06-14-306-007 and Parcel 06-14-310-010 from the United States Marshals.

Board of Commissioners

L. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated September 17, 2014", noting claims in the total amount of \$2,591,787.28, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated September 17, 2014, and the Director of Finance be authorized to make budgetary transfers, as listed

M. Request for Approval of Reappointments to the Land Bank

That the Board of Commissioners approve the Reappointments of Mr. Chris Haenicke and Mr. Terry Dorgan to the Land Bank for a term that would expire September 30, 2017.

N. Request for Approval of Lease Agreement with the Michigan Department of Corrections

That the appropriate County officials be authorized and directed to execute a Lease Agreement with the Michigan Department of Corrections for office space at Healy Street in the amount of \$3,517.50/month for the period of May 1, 2014 through April 30, 2022; a copy of said Lease Agreement to be attached to the official Minutes of this meeting.

O. Request for Reaffirmation of the Public Art Commission

That the Board of Commissioners reaffirms that the work of the Kalamazoo County Public Art Commission, on behalf of Kalamazoo County and the cities of Kalamazoo and Portage, will be supported by referring all inquiries, proposals, and planning for public art, based on the charter established in 1981, to the Kalamazoo County Public Art Commission for review and recommendation.

P. Request for Approval of Wellness Recommendations

That the Board of Commissioners approve the following changes in the Wellness Program:

1. Partner with Blue Cross Blue Shield's (BCBS) on wellness program
2. Continue departmental grant program ~\$5,000 grant budget
3. Create Wellness Coordinator (1.0 FTE)

Create:

#TBD Wellness Coordinator K08 1.0 FTE Sal/Frg \$55,563 Funding 103-000-704.00

4. Terminate contract with Holtyn & Associates effective 12/31/2014
Wellness Recommendations as included in the Packet.

Q. Request for Approval Central County Transportation Authority Appointments

That the Board of Commissioners approve the following Appointments:

One Year Terms (9/17/14 – 9/16/15)

Greg Rosine (City of Kalamazoo)

Jeffrey Breneman (Urban)

Two Year Terms (9/17/14 – 9/16/16)

GarryLee McCormick (City of Kalamazoo)

John Gisler (Rural)

Three Year Terms (9/17/14 – 9/16/17)

Linda Teeter (City of Kalamazoo)

Martin Janssen (Rural)

One Year Terms (11/01/14 – 10/31/15)

Ann Nieuwenhuis (Comstock Township)

Two Year Terms (11/01/14 – 10/31/16)

Jim Pearson (City of Portage)

Pam Brown Goodacre (Kalamazoo Township)

Three Year Terms (11/01/14 – 10/31/17)

Terry Urban (City Portage)

Deb Everett (Oshtemo Township)

Commissioner Taylor moved and it was duly seconded that Items A. through Q., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present

Nays: None

Abstains: None
Absent: Commissioners Buskirk and Stinchcomb

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.

Ms. Dana Gill, Michigan Association of Counties (MAC), gave a brief legislative update to the Board on various items, particularly the People vs. Cunningham case. She urged the Board to contact its legislatures on the bill.

Commissioner Taylor thanked MAC for all the work they do, especially on getting revenue sharing reinstated.

Commissioner Rogers stated she was excited about the work on unfunded mandates.

Commissioner Seals thanked Ms. Gill for speaking with him at the MAC Conference. He stated he enjoyed the conference.

ITEM 11 County Administrator's Report

County Administrator Mr. Peter Battani stated the Budget Notebook's were in the Board's mailboxes.

ITEM 12 Chairperson's Report

Chairperson Maturen expressed his condolences to Commissioner Heppler on the passing of his mother.

ITEM 13 Vice Chairperson's Report

There was no Vice Chairperson's Report.

ITEM 14 Members' Time

Commissioner Zull gave a history lesson.

Chm Initial _____

Clk Initial _____

29505

Commissioner Alford thanked Ms. Moored for her budget book. She expressed her condolences to Commissioner Heppler on the loss of his mother.

Commissioner Iden stated Secant Technologies Ribbon Cutting Ceremony was tomorrow at 9 a.m.

Commissioner Rogers stated she was very pleased to have attended the MAC Conference. She was glad to have received an update on the People vs. Cunningham case. She congratulated those who were appointed to the Central County Transportation Authority.

Commissioner Seals thanked Administration for keeping the Board apprized of issues. Commissioner Seals expressed his condolences to Commissioner Heppler on the loss of his mother.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:36 p.m.

Timothy A. Snow
Clerk/Register of Deeds

David C. Maturen, Chairperson
Kalamazoo County Board of
Commissioners