



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

SEPTEMBER 19, 2017

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Shugars, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on September 19, 2017.

ITEM 2 Invocation: Mr. Ed Mueller on behalf of Commissioner Tracy Hall.

ITEM 3 Pledge of Allegiance: Commissioner Hall led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: Tracie Moored, County Administrator/Controller; Thom Canny, Corporate Counsel; Steve Lawrence, Animal Services & Enforcement Director; David Rachowicz, Parks & Expo Director; Judge Curtis Bell; Judge Paul Bridenstine; Jim Rutherford, HCS Director; Timothy A. Snow, County Clerk; Dina Sutton, Executive Coordinator.

Commissioner Seals made a few comments concerning former Commissioner Frank Thompson.

ITEM 5 Approval of Minutes:

Commissioner McGraw moved and it was duly seconded that the Minutes of the September 5, 2017 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.



ITEM 6 Communications:

Commissioner Hall presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from Genesee County opposing any reduction in federal funding for the Great Lakes Restoration Initiative.

ITEM 7 Citizens' Time

Chairperson Shugars stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Ms. Bridgett Bell, Kalamazoo Conservation District made Commissioners aware of upcoming events.

Mr. Dan Mueller, Kalamazoo, stated a delivery was being made for Hurricane Irma.

Mr. Doug Fooy, City of Parchment Commission, indicated someone purchased the Mill and were making arrangements.

ITEM 8 For ConsiderationA. Request for Approval of 25 Year Resolution Honoring Judge Paul Bridenstine

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, the Honorable Paul Bridenstine, Circuit Court Judge, has served the citizens of Kalamazoo County for twenty-five (25) years as of September 8, 2017; and

WHEREAS, the Honorable Paul Bridenstine has faithfully served as Assistant Prosecuting Attorney, District Court Judge and Circuit Court Judge; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor elected officials and employees who have longevity under the umbrella of County Government, since it is through longevity that one achieves expertise in one's particular field.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service the Honorable Paul Bridenstine



has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

Judge Bridenstine thanked the Board for honoring him. He stated he has loved his time in Kalamazoo.

CONSENT AGENDA

Animal Services & Enforcement

B. Request for Approval of a Contract with CHMP for Architect & Engineering Services for the Animal Services & Enforcement Shelter Project

That the appropriate County officials be authorized and directed to execute a Contract with CHMP for Architect & Engineering Services for the Animal Services & Enforcement Shelter Project in the amount of \$56,994 for design phase and \$205,839 for construction phase; a copy of said Contract to be attached to the official Minutes of this meeting.

Health & Community Services

C. Request for Approval of a Coordination Agreement with Molina Healthcare of Michigan for Elevated Blood Lead Case Management

That the appropriate County officials be authorized and directed to execute a Coordination Agreement with Molina Healthcare of Michigan for elevated blood lead case management effective August 1, 2017 with automatic renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

D. Request for Approval to Accept Statement of Grant Award (SGA) #2017-6 and #2017-7 from the MI Aging & Adult Services Agency

That the appropriate County officials be authorized and directed to accept SGA #2017-6 and #2017-7 from MI Aging & Adult Services Agency for the continued provision of a range of services provided by AAIIIA Unit; a copy of said SGA's to be attached to the official Minutes of this meeting.

E. Request for Approval of Contract Extension with Medicare/Medicaid Assistance Program (MMAP) for the State Health Insurance Assistance Program (SHIP) Michigan

That the appropriate County officials be authorized and directed to execute a Contract Extension with MMAP for the SHIP Michigan to support volunteers and staff who provide information, counseling, and outreach activities to educate Medicare and Medicaid beneficiaries in the amount of \$399 for the period of April 1, 2016 through September 15, 2017; a copy of said Contract Extension to be attached to the official Minutes of this meeting.



F. Request for Approval of Contract Amendment with Southwest Michigan Behavioral Health

That the appropriate County officials be authorized and directed to execute a Contract Amendment with Southwest Michigan Behavioral Health for a budget amendment to align line item expenses with contract requirements; a copy of said Contract Amendment to be attached to the official Minutes of this meeting.

G. Request for Approval of Contract Amendment #3 with Medicare/Medicaid Assistance Program (MMAP) for the Senior Medicare Patrol

That the appropriate County officials be authorized and directed to execute a Contract Amendment #3 with MMAP for the Senior Medicare Patrol to support volunteers and staff who conduct outreach and education activities to educate Medicare and Medicaid beneficiaries in the amount of \$2,290 for the period of June 1, 2017 through May 31, 2018; a copy of said Contract Amendment to be attached to the official Minutes of this meeting.

H. Request for Approval of Amendment #1 with Medicare/Medicaid Assistance Program (MMAP) for the State Health Insurance Assistance Program (SHIP)

That the appropriate County officials be authorized and directed to execute a Contract Amendment #1 with MMAP for SHIP to support volunteers and staff who conduct outreach and education activities to educate Medicare and Medicaid beneficiaries in the amount of \$10,857 for the period of April 1, 2017 through May 31, 2018; a copy of said Contract Amendment to be attached to the official Minutes of this meeting.

I. Request for Approval of Elimination/Creation of Positions – Healthy Babies Healthy Start (Cost Neutral – Grant Funds)

That the Board of Commissioners approve Elimination/Creation of the following positions:

Elimination:

Account:	Position #	FTE	Grade	Salary	Effective
297-170	Community Health Educator #10922-001	1.0	K07	\$19.71 – \$24.21	09/20/17

Creation:

Account:	Position #	FTE	Grade	Salary	Effective
297-173	Community Health Educator #10922-001	1.0	K07	\$19.71 - \$24.21	09/20/17

J. Request for Approval of Elimination of Positions in the Breast & Cervical Cancer Control Navigation Program

That the Board of Commissioners approve the Elimination of the following positions:

Elimination:

Account #	Position/#	FTE	Grade	Salary	Effective
317-170	Program Assistant #10276-001	0.2	K06	\$17.83 - \$21.86 per hour	10/2/2017



Chm Initial _____

Clk Initial _____

30218

10/2/2017

317-170 Community Health Worker 0.8 K05 \$16.34 - \$20.06 per hour
#10923-001

K. Request for Approval of Amendment #4 to the 2016-2017 Comprehensive Agreement with the Michigan Department of Health & Human Services (MDHHS)

That the appropriate County officials be authorized and directed to execute Amendment #4 to the 2016-2017 Comprehensive Agreement with MDHHS for additional funding in the amount of \$52,286 for Breast & Cervical Cancer Control (\$7,000), MIECHVP Healthy Families America Expansion (\$8,500) and Public Health Emergency Preparedness – 07/01/2017 – 09/30/2017 (\$36,786) for the period of October 1, 2016 through September 30, 2017; a copy of said Amendment #4 to be attached to the official Minutes of this meeting.

L. Request for Approval of Lease Agreement with Robert L. Walton for the WIC Program

That the appropriate County officials be authorized and directed to execute Lease Agreement with Robert L. Walton for space for the WIC Program in the amount of \$1,500 per month for the period of October 1, 2017 through April 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

M. Request for Approval of Creation of Positions in the WIC Program (Grant Funds)

That the Board of Commissioners approve the Elimination/Creation of the following positions:

Creation:

<u>Account #</u>	<u>Position/#</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective</u>
323-170	Nutritionist #10051-009	1.0	K07	\$40,996.80 - \$50,356.80	10/1/2017
323-170	Nutritionist #10051-010	1.0	K07	\$40,996.80 - \$50,356.80	10/1/2017
323-170	Nutritionist #10051-011	0.8	K07	\$19.71 - 24.21 per hour	10/1/2017
323-170	W.I.C. Technician #10165-013	1.0	K04	\$30,305.60 - \$37,169.60	10/1/2017
323-170	W.I.C. Technician #10165-014	1.0	K04	\$30,305.60 - \$37,169.60	10/1/2017
323-171	Peer Counselor #10932-002	0.5	K03	\$13.69 - \$16.79 per hour	10/1/2017

N. Request for Approval to Accept Grant Award from HRSA for the Healthy Babies Healthy Start Program

That the appropriate County officials be authorized and directed to accept Grant Award from HRSA for the Healthy Babies Healthy Start Program for additional funding in the amount of \$288,902 for the period of



April 1, 2017 through March 31, 2018; a copy of said Grant Award to be attached to the official Minutes of this meeting.

Human Resources

O. Request for Approval of 2018 Wellness Incentive

That the Board of Commissioners approve the 2018 Wellness Incentive for employees by receiving 8 hours of annual leave.

P. Request for Approval of 2018 Personnel Policies Manual

That the Board of Commissioners approve the 2018 Personnel Policies Manual as presented effective December 23, 2017.

Q. Request for Approval of Blue Cross Blue Shield Stop Loss Renewal

That the appropriate County officials be authorized and directed to execute Blue Cross Blue Shield Stop Loss Renewal to continue the administration of health, pharmacy, wellness, dental and vision insurance for all active employees and pre-Medicare retirees for the plan year that begins 1/1/2018.

- The 2018 monthly stop loss rate is \$67.57/subscriber (up from \$61.34 in 2017)

Michigan Works!

R. Request for Approval of the Appointment of Jamie Bos to the Workforce Development Board

That the Board of Commissioners approve the Appointment of Jamie Bos to the Workforce Development Board.

S. Request for Approval of Amended Workforce Development Board Bylaws

That the Board of Commissioners approve the Amended Workforce Development Board Bylaws as included in the packet.

T. Request for Approval of Infrastructure Funding Agreements Under the Workforce Innovation and Opportunity Act (WIOA)

That the appropriate County officials be authorized and directed to execute Infrastructure Funding Agreements under the WIOA; a copy of said Contract to be attached to the official Minutes of this meeting.

U. Request for Approval of Workforce Innovation and Opportunity Act Statewide Activities Funding for High Concentrations of WIOA Youth

That the appropriate County officials be authorized and directed to execute Workforce Innovation and Opportunity Act Statewide Activities Funding for High Concentration of WIOA Youth in the amount of \$8,107 for the period of July 1, 2017 through June 30, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

V. Request for Approval of Workforce Innovation and Opportunity Act Statewide Activities Funding for Michigan Works! Service Center Operations

That the appropriate County officials be authorized and directed to execute Workforce Innovation and Opportunity Act Statewide Activities Funding for Michigan Works! Service Center Operations in the



amount of \$84,542 for the period of July 1, 2017 through June 30, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

W. Request for Approval of Capacity Building & Professional Development Allocations for PY2017
That the appropriate County officials be authorized and directed to execute Capacity Building & Professional Development Allocations for PY2017 in the amount of \$32,488 for the period of July 1, 2017 through June 30, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

Planning & Community Development

X. Request for Approval to Accept Scholarship from Michigan Association of Planning (MAP) for Educational and Training Needs

That the appropriate County officials be authorized and directed to accept scholarship from MAP for educational and training needs of the Kalamazoo Metropolitan County Planning Commission members in the amount of \$1,000.

Prosecuting Attorney

Y. Request for Approval of Second Amendment to FY 2017-2018 Memorandum of Understanding (MOU) with the Department of Attorney General

That the appropriate County officials be authorized and directed to execute Second Amendment to FY 2017-2018 Memorandum of Understanding (MOU) with the Department of Attorney General through execution of the MOU the Michigan Department of Attorney General agrees to reimburse the OPA 1) up to \$139,025.05 for 2 limited term investigators, 2) up to \$55,303.07 for a Limited Term Sexual Assault Advocate (per contract with the YWCA) and 3) up to \$45,000 for additional investigative associated costs including equipment, travel, supplies and investigative costs; a copy of said Second Amendment to be attached to the official Minutes of this meeting.

Z. Request for Approval of First Amendment to Employment Agreement with Charles W. Dahlinger
That the appropriate County officials be authorized and directed to execute First Amendment to Employment Agreement with Charles W. Dahlinger to allow reimbursement of \$69,512.53 from the Department of Attorney General; a copy of said First Amendment to be attached to the official Minutes of this meeting.

AA. Request for Approval of Independent Contractor Agreement with YWCA

That the appropriate County officials be authorized and directed to execute Independent Contractor Agreement with YWCA for Sexual Assault Victim Advocate services through September 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

Sheriff

BB. Request for Approval to Submit FY 2018 Secondary Road Patrol Grant

That the appropriate County officials be authorized and directed to submit FY 2018 Secondary Road Patrol Grant to the Office of Highway Safety in the estimated amount of \$166,830; a copy of said Grant to be attached to the official Minutes of this meeting.



Board of Commissioners

CC. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated September 19, 2017", noting claims in the total amount of \$3,004,277.18 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated September 19, 2017, and the Director of Finance be authorized to make budgetary transfers, as listed.

DD. Request for Resolution to Set Annual Meeting Date and Public Hearing for Proposed 2018 Budget

That the Board of Commissioners approve the following Resolution:

WHEREAS, the statutes in such case made and provided require a municipal corporation to hold an Annual Meeting and a Public Hearing on its proposed budget; and

WHEREAS, the statute further provides that the Annual Meeting shall be held after September 14 but before October 16 of each year.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby designate the date of Tuesday, October 3, 2017 as the date of its Annual Meeting, and Tuesday, October 3, 2017 as the date for the Public Hearing on the 2018 Proposed Budget.

BE IT FURTHER RESOLVED that the County Clerk/Register is hereby authorized and directed to publish in the Kalamazoo Gazette, a newspaper of general circulation in Kalamazoo County, at least six days prior to the Public Hearing, a notice of such Public Hearing, which notice shall be substantially in the following form:

NOTICE OF PUBLIC HEARING ON PROPOSED 2016 BUDGET
OF KALAMAZOO COUNTY, MICHIGAN

Notice is hereby given that a Public Hearing will be held on the proposed Budget of Kalamazoo County, Michigan, for the fiscal year commencing January 1, 2018 and ending December 31, 2018, on Tuesday, October 3, 2017 at 7:00 p.m., in the County Administration Building, second floor, Board of Commissioners' Room 204, located at 201 West Kalamazoo Avenue, Kalamazoo, Michigan.

A copy of the proposed Budget is available for public inspection during normal business hours at the Offices of the Board of Commissioners and County Clerk/Register, 201 West Kalamazoo Avenue, Kalamazoo, Michigan.

THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING

Proposed Motion for Consent Agenda: I move that Items B. through DD. be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:



Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

EE. Request for Approval of the Appointments to the Kalamazoo County Transportation Authority
Vice Chair Moore moved and it was duly seconded that the Board of Commissioners approve the following appointments:

- Pamela Brown Goodacre
 - To serve a term commencing January 1, 2017 through December 31, 2019
- Alex LaPorte
 - To assume a term ending December 31, 2018

Vice Chair Moore indicated it was the will of the Board that at the next opening the Board would appointment Mr. James Denham and Mr. Ken Jones would be considered for vacancies on December 31, 2017.

Commissioner Rogers indicated that the terms expiring in December would be eligible for reappointment.

There being no further discussion, the motion carried by a voice vote.

FF. Request for Approval of Recommendation by Corporate Counsel

Commissioner Kendall moved and it was duly seconded that the Board of Commissioners approve the recommendation by Corporate Counsel concerning Briggs vs. Kalamazoo County Government.

There being no discussion, the motion carried by a voice vote.

Commissioner McGraw distributed a Resolution concerning assistance for hurricane victims and would like the Board to approve at the next meeting.



ITEM 11 County Administrator's Report

County Administrator Ms. Tracie Moored stated that Kalamazoo County Government was recognized as a best County employer in Michigan and was also recognized for its Wellness Program.

ITEM 12 Member's Time

Commissioner McGraw provided an update on the Dispatch Authority.

Commissioner Seals stated Mr. Randy Thompson was going to say a few words, however, was unable to do so and wanted to thank everyone for their support. He provided funeral information on Commissioner Frank Thompson. He thanked Commissioner Fooy for speaking to the Board.

Commissioner Gisler indicated there would be a seminar on gravel roads at the Road Commission tomorrow.

Commissioner Rogers thanked WMU for inviting the Board to CommUniversity event. She thanked Mr. Jim Rutherford for all of his and his staff's work on the opioid event. She indicated Sheriff Fuller presented Deputy Misner with a purple heart.

ITEM 13 Vice Chairperson's Report

Vice Chairperson Moore stated she attended the Equity Health training. She indicated the Northside Ministerial Alliance was back up and running. She expressed her condolences to the families of the young adults who passed away. She thanked the community for their support. She thanked Administrator Moored for all of her work and all the information included in the meeting packet.

ITEM 14 Chairperson's Report

Chairperson Shugars thanked the efforts being made for the hurricane victims. He urged the Board to contact legislators to invest in infrastructure, buildings, etc. in Kalamazoo County.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Shugars adjourned the meeting at 7:56 p.m.

Timothy A. Snow
Clerk/Register of Deeds

Dale Shugars, Chairperson
Kalamazoo County Board of
Commissioners

