

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

SEPTEMBER 20, 2016

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on September 20, 2016.

ITEM 2 Invocation: Pastor Nate Bohl gave the Invocation on behalf of Commissioner Dale Shugars.

ITEM 3 Pledge of Allegiance: Commissioner Shugars led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: Commissioner Stephanie Moore.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Suzanne Darling, Circuit Court Administrator; Pete Holt, Juvenile Home Administrator; Sheriff Rick Fuller; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the September 6, 2016 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Shugars presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Notice of a Joint Meeting with the City of Kalamazoo and Michigan Department of Transportation on potential safety improvements to the Gull Road/Humphrey Street intersection.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Nate Bohl, Kalamazoo, stated on October 13th Urban Alliance would host its Annual Banquet.

Mr. Mike Quinn, Portage, addressed the Board concerning staffing levels at the Veteran's Affairs Office.

Mr. Tony Badalamenti, Kalamazoo, addressed the Board concerning a robo call received the day before the primary election from Treasurer Mary Balkema concerning slanderous statement towards current Texas Township's Treasurer. He felt she misused her position.

Mr. Wayne Cavanaugh, Kalamazoo, addressed the Board concerning the robo call. He too received a mudslinging call from Treasurer Mary Balkema. He too felt Treasurer Balkema misused her position.

Mr. Michael Jones, Kalamazoo, addressed the Board concerning the staffing levels at the Veteran's Affairs Office. He urged the County to pass a millage for the Veteran's Affairs Office.

Ms. Kathy Stauffer, Kalamazoo, addressed the Board concerning the robo call from Treasurer Mary Balkema.

Ms. Rosemary Shay, Kalamazoo, addressed the Board concerning the robo call from Treasurer Mary Balkema.

Mr. Tim Burton, Kalamazoo, stated he served on the County's Veteran's Affairs Committee and it was critical to have adequate staff to serve the Veteran's in need. He stated there needed to be competitive pay to retain qualified staff.

Mr. Justin Wenzel, Richland, addressed the Board concerning traffic control for an event that was held at the Gull Meadow Farms this past weekend.

ITEM 8 For ConsiderationA. Request for Approval of 25 Year Resolution Honoring Bonnie Love

Commissioner Seals moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, Bonnie Love has served the citizens of Kalamazoo County for twenty-five (25) years as of September 15, 2016; and

WHEREAS, Bonnie Love has faithfully served as a Youth Specialist; and

WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Bonnie Love has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: Commissioner Stephanie Moore

The motion carried.

Ms. Bonnie Love thanked the Board for honoring her. She thanked them for the opportunity to serve the youth of Kalamazoo County at the Juvenile Home.

CONSENT AGENDA

Circuit Court

B. Request for Approval of an Agreement with Maria Majeski

That the appropriate County officials be authorized and directed to execute an Agreement with Maria Majeski to provide life skills coaching to participants of the Women's Drug Treatment Court Program in the amount of \$50/hour for the period of August 26, 2016 through December 31, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

C. Request for Approval of 2016-2017 Child Care Budget

That the Board of Commissioners approve the 2016-2017 Child Care Budget in the amount of \$10,199,650.00 (\$5,099,825/State and (\$5,099,825/County) for the period of October 1, 2016 through September 30, 2017.

D. Request for Approval of FY 2017-2021 Title IV-D Cooperative Reimbursement Contract with the Michigan Department of Health & Human Services (MDHHS)

That the appropriate County officials be authorized and directed to execute FY 2017-2021 Title IV-D Cooperative Reimbursement Contract with MDHHS for Friend of the Court Operations funding in the amount of \$14,751,562.53 for the period of October 1, 2016 through September 30, 2021; a copy of said Contract to be attached to the official Minutes of this meeting.

FinanceE. Request for Approval of Realignment of K Band and Applicable Personnel Policies

That the Board of Commissioners approve the realignment of K Band and applicable Personnel Policies effective December 1, 2016.

Health & Community ServicesF. Request for Approval to Terminate Contract with Peak Performers

That the appropriate County officials be authorized and directed to terminate a Contract with Peak Performers effective November 14, 2016.

G. Request for Approval of Amendment to Addendum Letter of Renewal with Kalamazoo Community Mental Health & Substance Abuse Services (KCMHSAS)

That the appropriate County officials be authorized and directed to execute Amendment to Addendum Letter of Renewal with KCMHSAS to extend sublease one month for the period of September 1, 2016 through September 30, 2016 in the amount of \$6,350; a copy of said Amendment to be attached to the official Minutes of this meeting.

H. Request for Approval of Amendment to Addendum Letter of Renewal with Kalamazoo Community Mental Health & Substance Abuse Services (KCMHSAS)

That the appropriate County officials be authorized and directed to execute Amendment to Addendum Letter of Renewal with KCMHSAS to extend sublease for the period of October 1, 2016 through December 31, 2016 in the amount of \$19,812; a copy of said Amendment to be attached to the official Minutes of this meeting.

I. Request for Approval of Agreements with Various Providers of Service for Area Agency on Aging Program

That the appropriate County officials be authorized and directed to execute Agreements with Various Providers of Service for Area Agency on Aging Program for the period of October 1, 2016 through September 30, 2019; a copy of said Agreements to be attached to the official Minutes of this meeting.

J. Request for Approval of an Agreement & Business Associate Agreement with Covered Bridge Healthcare of St. Joseph County

That the appropriate County officials be authorized and directed to execute an Agreement & Business Associate Agreement with Covered Bridge Healthcare of St. Joseph County, Inc. for services provided to the Breast and Cervical Cancer Control Navigation Program (BCCCNP) effective August 1, 2016 with automatic annual renewals; a copy of said Agreements to be attached to the official Minutes of this meeting.

K. Request for Approval of Partner Agreements with Safe Kids Kalamazoo County and Bronson Hospital

That the appropriate County officials be authorized and directed to execute Partner Agreements with Safe Kids Kalamazoo County and Bronson Hospital for the provision of outreach and educational activities through the Safe Sleep Initiative in the amount of \$15,400 for the period of October 1, 2016 through September 30, 2017; a copy of said Agreements to be attached to the

official Minutes of this meeting.

L. Request for Approval of Business Agreement with Kalamazoo Regional Education Service Agency (KRESA)

That the appropriate County officials be authorized and directed to execute a Business Associate Agreement with KRESA to provide data sharing from Maternal & Child Health home visitation programs to KRESA to supplement the KRESA efforts to study ways to improve educational outcomes effective September 1, 2016 with automatic annual renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.

M. Request for Approval to Submit a Grant Application to the United Way of Battle Creek & Kalamazoo Region for a Fatherhood Initiative

That the appropriate County officials be authorized and directed to submit a Grant Application to the United Way of Battle Creek & Kalamazoo Region for a Fatherhood Initiative in the amount of \$100,000 for the period of November 1, 2016 through October 31, 2017.

N. Request for Approval to Accept Grant Award from United Way of Battle Creek & Kalamazoo Region and the Creation of a Position

That the appropriate County officials be authorized and directed to accept a Grant Award from United Way of Battle Creek & Kalamazoo Region to support home visits of the Nurse Family Partnership Program and the Creation of the following Position:

Create:

<u>Account #</u>	<u>Position #</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
304-160	Nurse Home Visitor #10790	K08	1.0	\$50,939 - \$57,324	11/1/2016

Human Resources

O. Request for Approval of 2017 Health Benefit Changes

That the Board of Commissioners approve 2017 Health Benefit Changes as included in the Packet.

P. Request for Approval of Annual Rate Renewal with Blue Cross Blue Shield of Michigan (BCBS) – Active Employees and Pre-Medicare Retirees

This Item was removed from the Consent Agenda.

Q. Request for Approval of Administrative Services Agreement with Nulty Agency, Inc.

That the appropriate County officials be authorized and directed to execute Administrative Services Agreement with Nulty Agency, Inc. for the period of January 1, 2017 through December 31, 2019 in the amount of \$150,000/annually; a copy of said Agreement to be attached to the official Minutes of this meeting.

R. Request for Approval of 2017 Wellness Solution Summary Form Agreement with Blue Cross Blue Shield of Michigan (BCBS)

That the appropriate County officials be authorized and directed to execute 2017 Wellness Solution Summary Form Agreement with BCBS for active employees with health insurance in the

amount of \$2.50/per member/per month and for employees without health insurance \$1.50/per member/per month for the period of January 1, 2017 through December 31, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

Michigan Works!

S. Request for Approval of Bylaws for the Michigan Works! Southwest Workforce Development Board

That the Board of Commissioners approve Workforce Development Board Bylaws.

T. Request for Approval of Intergovernmental Transfer of Functions & Responsibilities Agreement

That the Board of Commissioners approve Intergovernmental Transfer of Functions & Responsibilities Agreement for the administration of the Michigan Works! System and Activities of the Michigan Works! Southwest Workforce Development Board for the Michigan Works! Southwest Area for the period of October 1, 2016 through September 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

U. Request for Approval of Reappointments to the Workforce Development Board for Michigan Works! Southwest

That the Board of Commissioners approve the following Reappointments for the period of October 1, 2016 through September 30, 2018:

Name Sector Representing

Lisa Godfrey	Private Sector-Kalamazoo County	Attorney at Law
David Maurer	Private Sector-Kalamazoo County	Humphrey Products
Jan Opalewski	Private Sector-Kalamazoo County	Fabri-Kal Corp
Sabrina Pritchett-Evans	Private Sector-Kalamazoo County	State Farm Insurance
Julie Rogers	Private Sector-Kalamazoo County	Borgess Health

V. Request for Approval of Capacity Building & Professional Development Allocations for PY 16, PI 16-14

That the appropriate County officials be authorized and directed to execute Capacity Building & Professional Development Allocations for PY 16, PI 16-14 in the amount of \$156,250 for the period of July 1, 2016 through June 30, 2017; a copy of said Contract to be attached to the official Minutes of this meeting.

Prosecuting Attorney

W. Request for Approval of FY 2016-2017 Crime Victim Rights Grant Agreement with the Michigan Department of Health and Human Services (MDHHS)

That the appropriate County officials be authorized and directed to execute FY 2016-2017 Crime Victim Rights Grant Agreement with the MDHHS to retain 2.5 Victim Advocates and .50 FTE Legal Assistant II that provide constitutionally mandated and critical services to victims of crime in the amount of \$203,357 for the period of October 1, 2016 through September 30, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

X. Request for Approval of FY 2017-2021 Title IV-D Cooperative Reimbursement Contract with the Michigan Department of Health and Human Services (MDHHS)

That the appropriate County officials be authorized and directed to execute Title IV-D Cooperative Reimbursement Contract with MDHHS to fund the establishment of paternity and child support orders for families and children in the amount of \$5,142,212 for the period of October 1, 2016 through September 30, 2021; a copy of said Contract to be attached to the official Minutes of this meeting.

Y. Request for Approval of FY 2016-2017 Victims of Violence – Assistance Program (VOCA) Crime Victim Assistance Agreement with the Michigan Department of Health and Human Services (MDHHS) and the Elimination/Creation of Positions (Grant Funds)

That the appropriate County officials be authorized and directed to execute FY 2016-2017 VOCA Agreement with MDHHS for staff to continue working with victims of domestic violence and sexual assault in the amount of \$146,459 in Federal Funds and \$36,615 in County match funds and the Elimination/Creation of the following positions; a copy of said Agreement to be attached to the official Minutes of this meeting.

Eliminate:

Account#	Position Title/#	Grade	FTE	Pay Range	Effective
101-229	Victim Advocate #10160-007	K7	.225	\$11,161 - \$11,329	10/01/16

Create:

Account#	Position Title/#	Grade	FTE	Pay Range	Effective
277-160	Victim Advocate #10160-007	K7	.225	\$11,161-\$11,329	10/01/16
277-160	Victim Advocate #10160-TBD	K7	1.00	\$36,753-\$40,393	10/01/16
277-160	Victim Advocate Asst #10898-001	K4	.275	\$ 8,507-\$ 8,634	10/01/16

Sheriff

Z. Request for Approval of Creation of Temporary Position Due to Leave of Absence (General Fund)

That the Board of Commissioners approve the Creation of a Temporary Position NF-17 due to a leave of absence effective immediately through June 30, 2018.

AA. Request for Approval of a Contract with Kalamazoo Community Mental Health & Substance Abuse Services (KCMHSAS)

That the appropriate County officials be authorized and directed to execute a Contract with KCMHSAS for a work plan, whereas each employee that completes a 40 Hour Crisis Intervention Team Training, the Sheriff's Office will be reimbursed \$1,560 per employee; a copy of said Contract to be attached to the official Minutes of this meeting.

Board of Commissioners

BB. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated September 20, 2016", noting claims in the total amount of \$2,798,596.24 be approved and that the County Clerk

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Clk Initial _____

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be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated September 20, 2016, and the Director of Finance be authorized to make budgetary transfers, as listed.

CC. Request for Approval of the Appointment of Ms. Karen Longanecker to the Kalamazoo Community Mental Health & Substance Abuse (KCMHSAS) Advisory Board

That the Board of Commissioners approve the Appointment of Ms. Karen Longanecker to the KCMHSAS Board to assume a term of April 1, 2015 through March 31, 2018.

DD. Request for Approval of the Appointment of Commissioner Scott McGraw to the Gourdneck Lake Governmental Lake Board

That the Board of Commissioners approve the appointment of Commissioner Scott McGraw to the Gourdneck Lake Governmental Lake Board.

EE. Request for Approval of Resolution Setting Annual Meeting and Public Hearing

That the Board of Commissioners approve the following Resolution:

WHEREAS, the statutes in such case made and provided require a municipal corporation to hold an Annual Meeting and a Public Hearing on its proposed budget; and

WHEREAS, the statute further provides that the Annual Meeting shall be held after September 14 but before October 16 of each year.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby designate the date of Tuesday, October 4, 2016 as the date of its Annual Meeting, and Tuesday, October 4, 2016 as the date for the Public Hearing on the 2017 Proposed Budget.

BE IT FURTHER RESOLVED that the County Clerk/Register is hereby authorized and directed to publish in the Kalamazoo Gazette, a newspaper of general circulation in Kalamazoo County, at least six days prior to the Public Hearing, a notice of such Public Hearing, which notice shall be substantially in the following form:

NOTICE OF PUBLIC HEARING ON PROPOSED 2017 BUDGET
OF KALAMAZOO COUNTY, MICHIGAN

Notice is hereby given that a Public Hearing will be held on the proposed Budget of Kalamazoo County, Michigan, for the fiscal year commencing January 1, 2017 and ending December 31, 2017, on Tuesday, October 4, 2016 at 7:00 p.m., in the County Administration Building, second floor, Board of Commissioners' Room 204, located at 201 West Kalamazoo Avenue, Kalamazoo, Michigan.

A copy of the proposed Budget is available for public inspection during normal business hours at the Offices of the Board of Commissioners and County Clerk/Register, 201 West Kalamazoo Avenue, Kalamazoo, Michigan.

**THE PROPERTY TAX MILLAGE RATE PROPOSED TO BE LEVIED TO SUPPORT THE
PROPOSED BUDGET WILL BE A SUBJECT OF THIS HEARING**

Commissioner Shugars moved and it was duly seconded that Items B. through EE., with the exception of Item P., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: Commissioner Moore

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

P. Request for Approval of Annual Rate Renewal with Blue Cross Blue Shield of Michigan (BCBS) – Active Employees and Pre-Medicare Retirees

Commissioner Tuinier moved and it was duly seconded that the appropriate County officials be authorized and directed to execute Annual Rate Renewal with BCBS – Active Employees and Pre-Medicare Retirees for the period of January 1, 2017 through December 31, 2017; a copy of said Contract to be attached to the official Minutes of this meeting.

- The 2017 monthly administration rate is \$60.94/subscriber (up 2% from \$59.75 in 2016)
- The 2017 monthly stop loss rate is \$61.34/subscriber (up 5% from \$58.42 in 2016)
- The 2017 monthly wellness rate is \$2.50/subscriber *dollar amount was revised*

Commissioner Rogers stated she had concerns with the dollar amounts that were listed in the BCBS material vs. the memo.

Discussion ensued.

Commissioner Tuinier amended his motion to include the language not to exceed a cost of \$64.90.

There being no further discussion, the motion carried by a voice vote.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

FF. Request for Approval of Worker's Compensation Settlement

Commissioner Wordelman moved and it was duly seconded that the Board of Commissioners approve a settlement of a Worker's Compensation Claim as recommended by the County's Attorney in the matter of Beth Drake v. Kalamazoo County in the compromise amount of \$1,500.00.

There being no discussion, the motion carried by a voice vote.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul stated he had provided a written report to the Board.

ITEM 12 Chairperson's Report

Chairperson Taylor stated the next Board had a lot of work ahead of them.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler stated he appreciated the discussion on the Veteran's Affairs Office and urged the Board to use caution and obtain all of the facts. He thanked Mr. Wenzel for bringing an issue to light concerning traffic control. He thanked all the personnel for participating in the stair walk for the 9/11 ceremony.

ITEM 14 Members' Time

Commissioner Shugars stated he was very proud of WMU and their football record.

Commissioner Tuinier stated the Board needed to continue the conversation on the Veteran's Affairs Office. He thanked Mr. Wenzel for sharing his experience.

Commissioner Wordelman stated he too felt the need of the Veteran's Affairs Office was great.

Commissioner Provancher stated he too felt the need of the Veteran's Affairs Office was great. He stated this week was Welcome Michigan.

Commissioner Rogers stated she too felt the need of the Veteran's Affairs Office was great but needed additional data and asked Administration to work with Human Resources concerning wages. She stated she would like additional information on the Dental Clinic and shifting those functions to the Family Health Center. She stated the Workforce Development Board received an award in Washington. She invited everyone to attend the American Heart Walk.

Commissioner Seals stated he attended the MAC Conference last week and learned the MDHHS had not been releasing the reimbursement checks to the Counties. He stated he was asked to serve on the NACo Veteran's Committee and a letter would be forthcoming. He wanted to apologize to the Veterans of Kalamazoo for not receiving services over the last two weeks.

Chm Initial _____

Clk Initial _____

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ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 8:09 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners