

The logo for Kalamazoo County Government is a shield-shaped emblem. It features a blue sky at the top, a green field in the middle, and a blue river at the bottom. In the background, there are yellow trees and a grey city skyline. The text "KALAMAZOO COUNTY GOVERNMENT" is written in a light blue, sans-serif font along the top curve of the shield.

**Board of
Commissioners'
Meeting**

October 4, 2016

**NOTICE AND AGENDA FOR
OCTOBER 4, 2016
ANNUAL MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that the annual meeting of the Kalamazoo County Board of Commissioners is scheduled for **Tuesday, October 4, 2016, at 7:00 p.m.** in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

- A. Public Hearing on Brownfield Plan for Village of Schoolcraft
- B. Request for Approval of Resolution Supporting National Fire Prevention Week

CONSENT AGENDA

Buildings & Grounds

- C. Request for Approval of a Contract with Interstate Gas Supply (IGS)

Circuit Court

- D. Request for Approval of Amendment to 2015-2016 Child Care Budget

Community Corrections

- E. Request for Approval of FY 2017 Comprehensive Corrections Plan with the State of Michigan – Department of Correction (MDOC)

Health & Community Services

- F. Request for Approval of Amendment #5 to the 2015-2016 Comprehensive Agreement with the Michigan Department of Health & Human Services (MDHHS)
- G. Request for Approval of 2016-2017 Comprehensive Agreement with the Michigan Department of Health & Human Services (MDHHS)
- H. Request for Approval to Terminate Contracts with Health Michigan Dental, Delta Dental, MI Advantage Network and University of Detroit Mercy
- I. Request for Approval of Provide Agreements for Area Agency on Aging IIIA
- J. Request for Approval of Notice of Funds Available (NFA) for the Low Income Home Energy Assistance Program (LIHEAP) WAP16-39015 from the Michigan Department of Health & Human Services (MDHHS)
- K. Request for Approval of WAP16-39015 Weatherization Subcontractor Agreements
- L. Request for Approval of a Contract with Housing Resources Inc. (HRI)
- M. Request for Approval of a Contract with Ecumenical Senior Center

- N. Request for Approval of Amended Partnership Agreement with Kalamazoo Valley Community College (KVCC)
- O. Request for Approval of a Contract with the Promise Program at Kalamazoo Valley Community College (KVCC)
- P. Request for Approval of a Contract with Kalamazoo Metro Transit (KMT)
- Q. Request for Approval of a Grant Agreement with the Michigan Department of Agriculture & Rural Development (MDARD)
- R. Request for Approval of 2016-2017 Vision and Hearing Agreements with Multiple Schools
- S. Request for Approval of Elimination of Position (10894-001) (House Keeping)

Parks & Fairground

- T. Request for Approval of an Agreement with AV Catering & Events for Expo Center Concession Services

Planning & Community Development

- U. Request for Approval of Resolution Approving Brownfield Plan for Village of Schoolcraft – 400 S. 14th Street

Prosecuting Attorney

- V. Request for Approval of FY 2016-2017 Memorandum of Understanding (MOU) with the Department of Attorney General

Sheriff

- W. Request for Approval to Purchase Replacement 800MHZ Portable Radios
- X. Request for Approval to Submit FY17 Traffic Enforcement Grant (Strategic Traffic) to the Office of Highway Safety Planning

Board of Commissioners

- Y. Request for Approval of Transfers and Disbursements
- Z. Request for Approval of the Appointment of Heather Isch to the Land Bank Authority

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ANNUAL MEETING ITEMS

- AA. Annual Public Hearing Re: Proposed 2017 Budget for Kalamazoo County
- BB. Request for Adoption of the 2017 Budget for Kalamazoo County
- CC. Request for Approval of Resolution to Levy
- DD. Request for Approval to Accept Apportionment Report – October 18
- EE. Request for the Adoption of Resolution to Apportion Ad Valorem Taxes – October 18
- FF. All Other Items to be Considered at the Annual Meeting

- ITEM 9 Old Business
- ITEM 10 New Business

- GG. Request for Approval of Resolution Recognizing the Western Michigan University College of Education and Human Development's 60th Anniversary as a Stand Alone College

- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Members' Time
- ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

SEPTEMBER 28, 2016

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111
TDD PHONE: (269)383-6464

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 4, 2016 BOC

DEPARTMENT: Planning and Community Development

PREPARED BY: Rachael Grover, Resource Coordinator

SUBJECT: Brownfield Plan for 400 S. 14th Street, Village of Schoolcraft

SPECIFIC ACTION REQUESTED:

The Kalamazoo County Brownfield Redevelopment Authority (KCBRA) respectfully requests that the Kalamazoo County Board of Commissioners consider approval of a County Brownfield Plan for the site located at 400 S. 14th Street in in the Village of Schoolcraft, Michigan and hold the prerequisite public hearing on October 4, 2016.

DESCRIPTION OF ACTION (dollar amount, purpose):

- 1. **October 4, 2016 – in the Regular Meeting of the County Commission –**
 - A) Hold the prerequisite, duly noted public hearing related to a Kalamazoo County Brownfield Plan for the 400 S. 14th Street site. A notice is required 10 days prior to the hearing. Notices will also be sent 10 days prior to all taxing jurisdictions that levy taxes subject to capture under this Brownfield Plan.
 - B) Adopt a resolution approving the Kalamazoo County Brownfield Plan for the 400 S. 14th Street site.

TIME FRAME OF ACTION:

October 4, 2016

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

As outlined in Brownfield Plan. No additional County funds are requested except as indicated through Tax Increment Financing over 16 years.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No new personnel or contracts will be required by this action

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

New Brownfield Plan

ANY OTHER PERTINENT INFORMATION:

The Brownfield Plan will be reviewed by County Legal Counsel prior to being presented to the County Board.

Project Background:

D & D Realty, LLC, and Metal Mechanics, Inc. are proposing to redevelop the 400 S. 14th Street property with the construction of a 30,000 square-foot industrial building on the north end of the 9.8 acre parcel. The redevelopment of this site allows for the relocation and expansion of Metal

Mechanics, Inc. for the manufacture of hydraulic presses. Private investment is expected to be \$1,400,000. This expansion is expected to retain 24 FTE jobs and create 7 new jobs.

The parcel has been identified as a "facility" under Part 201. Contamination at the property includes arsenic and chromium from the former lumber treatment operation at the site as well as volatile organic compounds (VOCs) in the groundwater related to offsite releases. The determination as a facility allows the property to be eligible for Tax Increment Revenue reimbursement for eligible activities related to the redevelopment and reuse of the property under Michigan Public Act 381 of 1996, as amended.

The KCBRA approved the Part II Application for this project at the February 25, 2016 meeting. At the August 25, 2016 KCBRA meeting, the Authority Board approved the Brownfield Plan and is recommending that the Village of Schoolcraft and the Kalamazoo County Board of Commissioners approve the Brownfield Plan through resolution as required under Act 381.

The Schoolcraft Village Council passed a Resolution supporting this Brownfield Plan at the September 19, 2016 Village Council meeting. In July of 2016, the Schoolcraft Village Council also approved a 12-year Industrial Facilities Tax exemption for Metal Mechanics.

The Brownfield Plan:

The Brownfield Plan for 400 S. 14th Street will allow the KCBRA to use Tax Increment Financing (TIF) to reimburse the developer's eligible expenses related to environmental assessments, environmental due care activities, additional response activities including installation of a vapor depressurization system, and demolition and removal of concrete materials at the property. In addition, the Brownfield Plan will include reimbursement of KCBRA expenses related to the site as well as KCBRA administrative expenses.

All taxing jurisdictions will continue to collect taxes on the 2016 Taxable Value of the property. The taxes generated from the increase in Taxable Value will be captured by the KCBRA for a total of 11 years starting in 2017 to pay back the developer and the KCBRA for eligible expenses and Administrative costs that have incurred in the redevelopment of the property. For an additional 5 years, tax increment will be collected into the Local Site Remediation Revolving Fund to aid in the redevelopment of additional Brownfield eligible projects in Kalamazoo County. Taxes levied for debt will not be captured by the KCBRA and will see an increase in the taxes collected starting in 2017.

The development of the 400 S. 14th Street site is an improvement for the site and the surrounding area in several ways:

1. The Plan returns a contaminated and vacant property to a high functional use.
2. The property will have an increased taxable value.
3. The property will allow for the expansion of a local business.
4. The County Brownfield Plan would constitute a cooperative inter-governmental effort.
5. TIF collected will reimburse the developer and the KCBRA for costs incurred in the completion of Brownfield Eligible Activities.
6. Local Site Remediation Revolving Fund (LSRRF) collection for 5 years allows the KCBRA to support additional Brownfield Activities in Kalamazoo County.

400 S. 14th Street (Metal Mechanics), Schoolcraft Brownfield Plan Summary:

Tax increment collected by the KCBRA to reimburse eligible costs is as follows:

| | |
|------------------------------------|-----------|
| 2016 expected Base Taxable Value: | \$ 79,000 |
| 2018 expected Taxable Value: | \$579,000 |
| Taxable Value Increment available: | \$500,000 |

Table 1 – Summary of Eligible Activities and Costs (over 16 years estimated): \$163,935

This total includes:

- \$36,000 in Environmental Eligible Costs reimbursed to the developer
- \$20,000 in Non-Environmental Activities, including demolition, reimbursed to the developer
- \$ 8,400 in contingencies
- \$11,000 in KCBRA Administrative/Operating Costs
- \$10,000 for the development of the Brownfield Plan, reimbursed to the KCBRA
- \$ 1,125 disbursed to the State of Michigan Brownfield Redevelopment Fund
- \$77,410 to the Local Site Remediation Revolving Fund (LSRRF) to be used to support additional Brownfield Activities in Kalamazoo County

Table 4 – Estimate of Taxable Value and Incremental Tax Revenue (over 16 years)

| | |
|-------------------------------|---------------------|
| County Operating | \$23,142.56 |
| County Transportation | \$ 1,975.00 |
| County Public Safety | \$ 7,154.93 |
| County Housing Fund | \$ 493.75 |
| Schoolcraft Village Operating | \$73,571.22 |
| Schoolcraft Township | \$ 4,348.95 |
| State School Taxes | \$ 3,375.00 |
| State Education | \$ 1,125.00 |
| KRESA | \$29,830.40 |
| Library | \$ 4,937.50 |
| KVCC | \$13,980.53 |
| Total | \$163,934.84 |

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

N/A

CONTACT PERSON WITH PHONE NUMBER:

Rachael Grover, ragrov@kalcounty.com ; 384-8305



**RESOLUTION SUPPORTING
NATIONAL FIRE
PREVENTION WEEK**

WHEREAS, the Fire Marshals of Kalamazoo County operate an active and ongoing fire prevention program for the protection of its citizens and their property; and

WHEREAS, the Fire Marshals of Kalamazoo County join the nation in recognizing October 9 through 15, 2016 as Fire Prevention Week, which was established in 1922, to promote fire safety and to encourage citizens to practice fire prevention techniques; and

WHEREAS, Kalamazoo County's citizens have worked with the Department of Public Safety Prevention Bureau for many years to the betterment of the community; and

WHEREAS, the loss through fire, which includes national averages of a house fire every 45 seconds resulting in 3,240 house fire fatalities and over 15,925 injuries, continues to be a concern for all citizens; and

WHEREAS, in one-fifth (20 percent) of all U.S. homes with smoke alarms, the smoke alarms aren't working; three out of five home fire deaths result from fires in properties without smoke alarms (38 percent) or with no working smoke alarms (21 percent).

WHEREAS, the Fire Marshals of Kalamazoo County encourage all citizens to install smoke detectors in their homes, to develop fire escape plans, to help reduce incidents which bring injury and loss of life or property to our citizens.

NOW, THEREFORE BE IT RESOLVED, the Kalamazoo County Board of Commissioners does hereby proclaim the Week of October 9 through 15, 2016 as **FIRE PREVENTION WEEK**, and urges all citizens and institutions to participate in Kalamazoo's fire prevention activities.

STATE OF MICHIGAN)
) SS.
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Proclamation adopted by the Kalamazoo County Board of Commissioners at a regular session held on October 4, 2016.

Timothy A. Snow
County Clerk/Register

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 4, 2016

DEPARTMENT: Buildings & Grounds

**PREPARED BY: Eric McNamara, Director
Ron Kuivenhoven, Assistant Director**

SUBJECT: Natural Gas Supplier

SPECIFIC ACTION REQUESTED:

In 2011, the County Board approved a contract with Border Energy (Now called IGS) to provide natural gas for the County buildings. This request is to approve extending the duration of the agreement and allowing IGS to make bulk gas purchases. The County would be lowering its cost/MCF and limiting price volatility risk.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approval would allow IGS to maintain the County as a customer for natural gas for a longer time, in exchange for benefits to the County of saving money on natural gas by \$.05/MCF, and price risk mitigation by purchasing blocks of gas at opportune moments.

TIME FRAME OF ACTION:

As soon as feasible.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Existing Utility Accounts.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL:

Expands existing contract.

ANY OTHER PERTINENT INFORMATION:

This action would only affect the cost and timing of gas purchases. All other aspects of our service remain the same; billing, customer service, delivery & distribution charges, etc.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

Before entering into the existing contract with IGS, proposals were received from four brokers. IGS offered the most aggressive price structure, combined with purchase flexibility.

CONTACT PERSON WITH PHONE NUMBER:

Eric McNamara, Department of Buildings & Grounds 384-8120

Ron Kuivenhoven, Department of Buildings & Grounds 384-8060

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 4, 2016

DEPARTMENT: Circuit Court

PREPARED BY: Susan Sayles

SUBJECT: Child Care Fund Budget

SPECIFIC ACTION REQUESTED:

The 2015-2016 Child Care Fund Budget needs to be amended. There is no increase in expenditures. The allocation of the expenditures is changing between accounts. There have been more Independent Living Expenses than planned.

DESCRIPTION OF ACTION (dollar amount, purpose):

The total budget is \$10,416,750.

TIME FRAME OF ACTION:

Year October 1, 2015 through September 30, 2016

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

State of Michigan \$5,208,875
Kalamazoo County General Fund \$5,208,875

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No changes

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

This is a renewal for year 2015-2016

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Susan Sayles 383-6415

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: 04 October 2016

DEPARTMENT: Community Corrections

PREPARED BY: Kenneth D. Bobo

SUBJECT: Acceptance of FY17 Comprehensive Corrections Plan between the State of Michigan – Department of Corrections and Kalamazoo County.

SPECIFIC ACTION REQUESTED: Approve acceptance of MDOC grant CPS-2017-1-15 for FY17 in the amount of \$582,838.00.

DESCRIPTION OF ACTION (dollar amount, purpose):

Comprehensive Plans and Services in the amount of \$574,138.00;
Felony Drunk Driver Community Treatment/Jail Reimbursement in the amount of \$8,700.00.

TIME FRAME OF ACTION:

Grant year is October 1, 2016 through September 30, 2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Funding for this grant is from the State of Michigan, Michigan Department of Corrections – Office of Community Alternatives, for purposes as identified in the grant contract and 1988 PA 511 (Community Corrections Act).

PERSONNEL IF REQUIRED: The Grant helps continue funding various levels of 12 personnel.

NEW OR RENEWAL: This is a renewal. First Grant was received in 1990.

ANY OTHER PERTINENT INFORMATION: This funding will help support the following programs within the Office of Community Corrections: Intensive Supervision Program, Drug Testing, Pretrial Supervision, an employment program, five types of cognitive behavioural training, mental health and substance abuse assessments, a Felony Drunk Driver Community Treatment program and the office's administration. These positions oversee 4,000 annual program enrollments.

CONTACT PERSON WITH PHONE NUMBER: Kenneth D. Bobo. 269.383.6434



F.-S.

**KALAMAZOO COUNTY
HEALTH AND COMMUNITY SERVICES DEPARTMENT**

Promoting Health For All

DATE: October 4, 2016
TO: County Board of Commissioners
FROM: Gillian A. Stoltman, Ph.D, M.P.H, Director/Health Officer
RE: **ITEMS FOR YOUR CONSIDERATION**

A. APPROVAL OF AMENDMENT #5 TO THE 2015/2016 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH & HUMAN SERVICES

ACTION REQUESTED

HCS Administration requests Board approval of Amendment #5 to the FY 2015/2016 Comprehensive Agreement with the Michigan Department of Health & Human Services (MDHHS) for the period of October 1, 2015 to September 30, 2016 in an amount of \$3,828,557. The original agreement was approved on 10/20/2015.

DESCRIPTION OF SUBJECT

The Comprehensive Agreement is the contracting mechanism whereby funding is provided for the delivery of public health services in accordance with minimum program requirements and applicable federal, state and local laws and regulations. The purpose of Amendment #5 is to award \$3,700 for Childhood Lead Poisoning Education & Outreach, award \$6,300 for Childhood Lead Poisoning Prevention, award an additional \$2,000 for BCCCNP Coordination, award an additional \$1,350 for Fetal Infant Mortality Review (FIMR) Case Abstraction, award an additional \$1,875 for Public Health Emergency Preparedness (PHEP) 7/1/16 – 9/30/16, and award an additional \$23,120 for Sexually Transmitted Disease (STD) Control.

RELATIONSHIP TO GOALS

The funding provided through the Comprehensive Agreement is relative to all Health and Community Services Department goals.

FUNDING SOURCE

The \$3,828,557 funding level is comprised of a combination of Federal and State funds contracted via the Michigan Department of Health & Human Services.

PERSONNEL

No new personnel are required as a result of this request.

ISSUES/CONCERNS

If you have any questions, please contact Ryan Post, Deputy Director – Financial Management & Administration, at 373-5254 or rjpost@kalcounty.com or Gillian Stoltman, Director/Health Officer, at 373-5260 or gastol@kalcounty.com.

B. APPROVAL OF THE 2016/2017 COMPREHENSIVE AGREEMENT WITH THE MICHIGAN DEPARTMENT OF HEALTH & HUMAN SERVICES (MDHHS)

ACTION REQUESTED

HCS Administration requests Board approval of the FY 2016/2017 Comprehensive Agreement with the Michigan Department of Health & Human Services (MDHHS) for the period of October 1, 2016 to September 30, 2017 in an amount of \$3,776,971.

DESCRIPTION OF SUBJECT

The Comprehensive Agreement is the contracting mechanism whereby funding is provided for the delivery of public health services in accordance with minimum program requirements and applicable federal, state and local laws and regulations. The 2016/2017 funding level is \$3,776,971. The CPBC includes Essential Local Public Health Services (ELPHS) funding for mandated Public Health Services as well as categorical funding for the majority of the Department's public health grant programs. Approval of the Comprehensive Agreement will serve to obligate new fiscal year funding levels and establish individual program budgets and output measures.

RELATIONSHIP TO GOALS

The funding provided through the Comprehensive Agreement is relative to all Health and Community Services Department goals.

FUNDING SOURCE

The \$3,596,513 funding level is comprised of a combination of Federal and State funds contracted via the Michigan Department of Health & Human Services (MDHHS)

PERSONNEL

No personnel actions are required.

ISSUES/CONCERNS

If you have any questions, please contact Ryan Post, Deputy Director – Financial Management & Administration, at 373-5254 or rjpost@kalcounty.com.

C. APPROVAL OF CONTRACT TERMINATIONS IN THE HEALTH AND COMMUNITY SERVICES - DENTAL CLINIC PROGRAM

ACTION REQUESTED

HCS Administration requests Board approval to terminate contracts between HCS-Dental Clinic and the following entities:

- Health Michigan Dental (Termination effective December 3, 2016)
- Delta Dental, MI Advantage Network (Termination effective December 3, 2016)
- University of Detroit Mercy (Termination effective January 2, 2017)

DESCRIPTION OF SUBJECT

The HCS Dental Clinic will be closing on December 2nd of this year and all services will be transferred to and subsequently provided by the Family Health Center immediately after that time. Due to this change, there will no longer be a need for contracts for Health Insurance Reimbursement (Health Michigan Dental and Delta Dental) or for the placement of Dental Students (University of Detroit Mercy). This being the case, HCS Administration requests Board approval to terminate these agreements. The effective dates for termination are consistent with the terms outlined in each contract for termination notification.

RELATIONSHIP TO GOALS

This action does not directly relate to any HCS goals.

FUNDING SOURCE

There is no funding associated with this request.

PERSONNEL

There are no new or current personnel affected by this action.

PROCUREMENT

There is no procurement associated with this action.

CONCERNS/ISSUES

There are no concerns or issues. If there are any questions please contact Gillian Stoltman, Director/ Health Officer, at 373-5260 / gastol@kalcounty.com.

D. APPROVAL OF PROVIDER AGREEMENTS WITH THE HCS/AREA AGENCY ON AGING IIIA

ACTION REQUESTED

HCS Administration requests Board approval of the agreements with the following community organizations for the period October 1, 2016 through September 30, 2019, with funding allocated for the first fiscal year, October 1, 2016 through September 30, 2017.

| <u>Organization</u> | <u>Service(s)</u> | <u>Funding</u> |
|------------------------------------|-----------------------------------|-----------------------------------|
| Senior Services | Home Delivered Meals | \$410,642.00 |
| | Congregate Meals | 191,273.00 |
| | NSIP (USDA) | 109,999.00 |
| | Senior Center Staffing/Operations | 3,000.00 |
| | Home Injury Control | 3,000.00 |
| | Senior Project Fresh | 1,000.00 |
| | Ecumenical Senior Center | Senior Center Staffing/Operations |
| WMU Center for Disability Services | Dementia Adult Day Services | 10,227.00 |
| Counseling at Home | Caregiver Counseling | 6,800.00 |
| Legal Aid of Western MI | Legal Services | 13,086.00 |
| Shepherd's Center | Transportation | 5,000.00 |
| South County Community Services | Caregiver Supplemental Services | 4,268.00 |

DESCRIPTION OF SUBJECT

Every three years the AAALIA is required to request proposals from community organizations for the services it funds to assist older adults and caregivers to remain as independent as possible in the community. The period of time for the contract is three years and the amount of funding is contracted for one year based upon allocations from Federal and State funds. The providers noted above are recommended for funding by the Kalamazoo County Older Adult Services Advisory Council, after a review of competing proposals by a review team and those that did not have competition by HCS staff.

RELATIONSHIP TO GOALS

The services provided by these providers will further the goal of "Strengthening the capacity of individuals and families at risk within the community to take control of their lives and work toward self-sufficiency."

FUNDING SOURCE

Funding for these services is from the Federal Older Americans Act and via State funds allocated by the Michigan Department of Health & Human Services, Aging & Adult Services Agency.

PROCUREMENT

The County's procurement policies were followed in the Request for Proposal process.

PERSONNEL

There are no personnel associated with these agreements.

CONCERNS/ISSUES

There are no concerns or issues. Please contact Judy Sivak at 373-5153 or jasiva@kalcounty.com if you have any questions.

E. APPROVAL OF THE NOTICE OF FUNDS AVAILABLE FOR THE LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) WAP16-39015 FROM MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS)

ACTION REQUESTED

HCS Administration requests Board approval for the Notice of Funds Available #1 in the amount of \$116,293 for October 1, 2016 through September 30, 2017. This is related to an agreement approved by the County Board of Commissioners on May 17, 2016.

DESCRIPTION OF SUBJECT

The LIHEAP funds are for the provision of expanded weatherization services. Weatherization housing services normally includes insulation of walls, floors and ceilings, ensures there is a tight air seal around the windows and doors, and health and safety inspections of furnaces and water heaters. We have a great need in the County for these services and the LIHEAP funds are welcome and will be well invested in helping our citizens maintain their homes and reduce energy costs.

RELATIONSHIP TO GOAL

The Health and Community Services Department establishes their overall goal for the Community Action Agency (CAA) as promoting, providing for and educating our community through all services offered to the best of its ability and with the highest standards of quality and community partnership. This agreement continues to further CAA's goal to promote and create a means to self-sufficiency for Kalamazoo County residents by assisting them to take control of their lives, while also helping to improve the housing stock in our community.

FUNDING SOURCE

No County funds are associated with this action. All funding is from the Michigan Department of Health & Human Services (MDHHS).

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Amber Leverette, MPA, CAA Manager, at 373-5101 or at arleve@kalamazoo.com.

F. APPROVAL OF WAP16-39015 WEATHERIZATION SUBCONTRACTOR AGREEMENTS

ACTION REQUESTED

HCS Administration requests Board approval of Weatherization subcontractor agreements for the period of October 1, 2016 through September 30, 2017 with the entities listed below.

Subcontract Agreements with:

- Hochstedler Energy Services, Inc.-Inspector
- Randd Building Enterprises, LLC- Inspector
- Rogers Refrigeration Inc.-Mechanical/HVAC
- DeHaan Heating & Cooling Co.- Mechanical/HVAC
- Better World Builders, LLC- Contractor

DESCRIPTION OF SUBJECT

These subcontract agreements will allow weatherization work to be completed for the weatherization 2016-2017 program year. The contractors are responsible for performing energy efficiency measures on homes in Kalamazoo County allowing Weatherization clients to see a decrease in energy usage as well as monetary decrease on their monthly energy bill. These subcontracts are a result of the grant award, DHS WAP16-39015, previously accepted by the Board of Commissioners on May 17, 2016.

RELATIONSHIP TO GOALS

The approval of these contract amendments will further the department's goal to strengthen the capacity of individuals and families at risk within the community to be in

control of their lives, support self-sufficiency, and help improve the housing stock in our community.

FUNDING SOURCE

No county general funds are required. Funding is from the MDHHS grant award WAP16-39015 (U.S. Department of Energy through the Michigan Department of Health & Human Services).

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

County Purchasing Policy was followed. The subcontractors listed above submitted a successful RFQ to the HCS – Community Action Agency.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Amber Leverette, MPA, CAA Manager, 373-5101 or at arleve@kalamazoo.org.

G. APPROVAL OF CONTRACT BETWEEN HEALTH AND COMMUNITY SERVICES COMMUNITY ACTION AGENCY AND HOUSING RESOURCES INC. FOR DELIVERY OF FINANCIAL ASSISTANCE RESOLVING HOUSING EMERGENCIES

ACTION REQUESTED

HCS Administration requests Board approval of a contract with Housing Resources Inc. (HRI) for provision of financial assistance to eligible Kalamazoo County residents in need of assistance to resolve housing emergencies on behalf of the Community Action Agency (CAA). Total contract amount is \$30,000. The Agreement is effective October 1, 2016 and ends September 30, 2017.

DESCRIPTION OF SUBJECT

This contract will permit HRI to screen, qualify and serve individuals and families with a housing crisis and meet their needs. HRI will then invoice CAA for reimbursement of financial assistance.

RELATIONSHIP TO GOALS

The Health and Community Services Department has defined the overall goal of the Community Action Agency as improvement of the life conditions of the families served. These funds will assist low-income families with rent payments and other resources in an effort to maintain families in their homes.

FUNDING SOURCE

There are no County funds associated with this action. The funding represents allocations from the Federal Community Services Block Grant (CSBG) program.

PERSONNEL

There are no personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Amber Leverette, MPA, CAA Manager, 373-5101 or at arleve@kalcouny.com.

H. APPROVAL OF CONTRACT BETWEEN HEALTH AND COMMUNITY SERVICES COMMUNITY ACTION AGENCY AND ECUMENICAL SENIOR CENTER FOR THE PROVISION OF CONGREGATE MEALS TO KALAMAZOO COUNTY SENIOR CITIZENS

ACTION REQUESTED

HCS Administration requests Board approval of a contract with Ecumenical Senior Center to provide onsite congregate meals to Kalamazoo County senior citizens in need of nutritional meals on behalf of the Community Action Agency (CAA). Total contract amount is \$5,000. The Agreement is effective October 1, 2016 and ends September 30, 2017.

DESCRIPTION OF SUBJECT

This contract will permit the Ecumenical Senior Center to provide congregate meals to senior citizens who come to the facility for meals and social interaction.

RELATIONSHIP TO GOALS

The Health and Community Services Department has defined the overall goal of the Community Action Agency as improvement of the life conditions of the families served. These funds will be used to provide meals to seniors in a low-income area of the City of Kalamazoo.

FUNDING SOURCE

There are no County funds associated with this action. The funding represents allocations from the Federal Community Services Block Grant (CSBG) program.

PERSONNEL

There are no personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Amber Leverette, MPA, CAA Manager, 373-5101 or at arleve@kalcounty.com.

I. APPROVAL OF AMENDED PARTNERSHIP AGREEMENT BETWEEN HEALTH & COMMUNITY SERVICES COMMUNITY ACTION AGENCY AND KALAMAZOO VALLEY COMMUNITY COLLEGE

ACTION REQUESTED

HCS Administration requests Board approval of a partnership agreement with Kalamazoo Valley Community College (KVCC) and Kalamazoo County Community Action Agency (KCCAA) for provision of finance assistance for eligible Kalamazoo County residents to resolve educational barriers on behalf of the Community Action Agency (CAA). Total Agreement amount is \$8,000.00. The agreement is effective October 1, 2016 through September 30, 2017.

DESCRIPTION OF SUBJECT

The acceptance of this agreement allows for the provision of educational assistance for low income and at risk families that are seeking higher education in the Kalamazoo County community. Kalamazoo County Community Action Agency, in partnership with Kalamazoo Valley Community College, will identify low-income individuals to participate in the Skills to Build Program. The purpose of the program is to connect individuals interested in obtaining certifications/degrees through KVCC's "Fast Track" career programs. KCCAA will refer participants to the program and provide all program information and orientation. Qualified participants will enroll as students with KVCC and create a Self-Sufficiency Plan which will be monitored by the KCCAA in addition to providing case management support. KVCC's Student Success Center will support these students by providing academic and wrap-around social support. For example, KVCC will offer advising, guidance, career assessments and assistance in career decision-making; help with resume writing, cover letters, interviewing, job shadowing, volunteering, and employment opportunities. In addition, KVCC will provide mentorship, counseling, and other services designed to enrich their college experience; and find solutions to housing, personal finance, time management, nutrition, and health related issues. KCCAA and KVCC will share pertinent feedback to support continuous improvement and program design.

RELATIONSHIP TO GOALS

The activities associated with this agreement will further the goal to support KCCAA's "Skills to Build" program in an effort to support self-sufficiency for some of the County's most vulnerable residents.

FUNDING SOURCE

There are no County funds associated with this request. CSBG funds will be used. Maximum participation is 30.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. Please contact Amber Leverette, MPA, CAA Manager, 373-5101 or at arleve@kalcounty.com.

J. APPROVAL OF CONTRACT BETWEEN KALAMAZOO COUNTY HEALTH AND COMMUNITY SERVICES COMMUNITY ACTION AGENCY AND THE KALAMAZOO VALLEY COMMUNITY COLLEGE FOR THE DELIVERY OF FINANCIAL ASSISTANCE TO RESOLVE EDUCATIONAL BARRIERS

ACTION REQUESTED

HCS Administration requests Board approval of a contract with the Promise Program at Kalamazoo Valley Community College for provision of financial assistance for eligible Kalamazoo County residents to resolve educational barriers on behalf of the Community Action Agency (CAA). Total contract amount is \$25,500. The Agreement is effective October 1, 2016 through September 30, 2017.

DESCRIPTION OF SUBJECT

CAA has developed a partnership with the Promise Program at Kalamazoo Valley Community College. Through the partnership CAA will provide financial assistance for low income Kalamazoo Promise Scholarship recipients that are encountering educational barriers related to tuition and educational expenses while attempting to attain higher education. This program will be called Community Action Assistance for Promise Students (C.A.A.P.S.).

RELATIONSHIP TO GOALS

The Health and Community Services Department has defined the overall goal of the Community Action Agency as improvement of the life conditions of the families served. These funds will assist low-income families by removing many of the financial barriers that low-income students face when working to obtain higher education for a better quality of life for themselves and their families.

FUNDING SOURCE

There are no County funds associated with this action. The funding represents allocations from the Federal Community Services Block Grant (CSBG) program.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Amber Leverette, MPA, CAA Manager, 373-5101 or at arleve@kalamazoo.org.

K. APPROVAL OF CONTRACT BETWEEN HEALTH AND COMMUNITY SERVICES COMMUNITY ACTION AGENCY AND THE KALAMAZOO METRO TRANSIT FOR THE DELIVERY OF FINANCIAL ASSISTANCE TO RESOLVE TRANSPORTATION BARRIERS

ACTION REQUESTED

HCS Administration requests Board approval of a contract with Kalamazoo Metro Transit (KMT) for provision of financial assistance for eligible Kalamazoo County residents to resolve transportation barriers on behalf of the Community Action Agency (CAA). Total contract amount is \$3700.00. The Agreement is effective October 1, 2016 through September 30, 2017.

DESCRIPTION OF SUBJECT

The acceptance of this agreement allows for the provision of transportation assistance for low income and at risk families that are seeking higher education and/or are currently working towards self-sufficiency in the Kalamazoo County community. Kalamazoo County Community Action Agency will identify eligible individuals to receive transportation assistance based upon income and asset eligibility and an individual's participation in other CAA services.

RELATIONSHIP TO GOALS

The Health and Community Services Department has defined the overall goal of the Community Action Agency as improvement of the life conditions of the families served. These funds will assist low-income families by removing many of the financial barriers that low-income students face when working to obtain higher education for a better quality of life for themselves and their families.

FUNDING SOURCE

There are no County funds associated with this action. The funding represents allocations from the federal Community Services Block Grant (CSBG) program.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Amber Leverette, MPA, CAA Manager, 373-5101 or at arleve@kalcounty.com.

L. APPROVAL OF A GRANT AGREEMENT WITH MICHIGAN DEPARTMENT OF AGRICULTURE & RURAL DEVELOPMENT FOR THE CLEAN SWEEP PROGRAM FOR COLLECTION AND DISPOSAL OF PESTICIDES AT THE HOUSEHOLD HAZARDOUS WASTE CENTER

ACTION REQUIRED

HCS Administration requests Board approval of a Grant Agreement between the County and the Michigan Department of Agriculture & Rural Development (MDARD) for the Environmental Assurance Program Clean Sweep Program. This Agreement provides \$11,000.00 in funding for collection and disposal of agricultural pesticides and mercury at the Household Hazardous Waste Center.

DESCRIPTION OF SUBJECT

For FY 2016/17, MDARD will provide the County \$11,000.00 to cover the cost of pesticide disposal plus related costs for training. The Agreement is effective October 1, 2016 through September 30, 2017.

The Agreement is a continuation of the original contract between the County and the Michigan Department of Agriculture, which was approved by the Board of Commissioners on August 20, 1996 and was in effect until September 30, 2006.

RELATIONSHIP TO GOALS

The amendment allows the Household Hazardous Waste Center to collect even more hazardous chemicals than was previously possible. The HHW Center will be able to serve the agricultural community and assure proper disposal of their pesticides, so that this waste is no longer a threat to the environment. Proper disposal is consistent with the goal to improve the quality and safety of the physical environment, and in particular, protection of groundwater in Kalamazoo County.

FUNDING SOURCE

This amendment provides \$11,000.00 in funding to cover costs associated with proper disposal of collected pesticides and training activities. Once these funds are expended, the County will collect no additional pesticides until MDARD provides additional funding.

PERSONNEL

This item does not involve the addition or deletion of personnel.

PROCUREMENT

There is no procurement associated with this request.

CONCERNS/ISSUES

There are no issues or concerns. If you have any questions regarding this information, please contact Vern Johnson, Director of Environmental Health, at 373-5356, or vljohn@kalcounty.com.

M. APPROVAL OF 2016/2017 VISION AND HEARING AGREEMENT WITH CLIMAX-SCOTTS COMMUNITY SCHOOLS; COMSTOCK PUBLIC SCHOOLS; GALESBURG-AUGUSTA COMMUNITY SCHOOLS; HERITAGE CHRISTIAN ACADEMY; KALAMAZOO CHRISTIAN ASSOCIATION; KALAMAZOO COUNTRY DAY SCHOOL; AND KAZOO SCHOOL; PROVIDENCE CHRISTIAN SCHOOL

ACTION REQUESTED

HCS Administration requests Board approval of an Agreement with Climax-Scotts Community Schools; Comstock Public Schools; Galesburg-Augusta Community Schools; Heritage Christian Academy; Kalamazoo Christian Association; Kalamazoo Country Day School; Kazoo School; and Providence Christian School to provide vision and/or hearing screening services for their students. This agreement is effective September 1, 2016 and will automatically be renewed each year thereafter.

DESCRIPTION OF SUBJECT

HCS Certified Vision and Hearing Technicians provide vision and/or hearing screenings in the school setting, as a convenience to both the school and the student.

Generally, hearing screening is provided for students in the following grades: Kindergarten, 2, 4 and 6. Vision screening is recommended for students in grades: 1, 3, 5, 7, 9 and 11 or in conjunction with Drivers Education. Students in Special Education are screened for both vision and hearing every year. Referrals are also accepted for those students suspected of having difficulty seeing or hearing during their "grade's off year." Each school year, vision screenings are provided for approximately 15,000 students and hearing screening for 16,000 students.

The charge for services is uniform for all schools: \$150 per full day or \$75 per half day. Students are not charged for this service.

RELATIONSHIP TO GOALS

Through provision of Vision and Hearing screenings, disabling conditions are reduced.

FUNDING SOURCE

The Vision and Hearing Program is funded through County general dollars, fees from schools, and from the Michigan Department of Health & Human Services through the Essential Local Public Health Services (ELPHS) allocation. Vision and Hearing Screenings are two of the eight basic public health services that generate ELPHS funds from the State.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this action.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Deb Lenz, MCH Manager, at 373-5024 or dllenz@kalcounty.com.

N. APPROVAL TO ELIMINATE POSITIONS IN THE HEALTH & COMMUNITY SERVICES DEPARTMENT

ACTION REQUESTED

HCS Administration requests Board approval to eliminate a 1.0 FTE position as a housecleaning item; this action reconciles funded FTEs with authorized FTEs.

DESCRIPTION OF SUBJECT

On a periodic basis, HCS brings position action requests to the Board for housekeeping or accounting purposes. With this action, HCS is requesting the

elimination of a 1.0 FTE vacant and currently unfunded position. This action will reconcile funded FTEs with authorized FTEs.

The position elimination requested is for #10894-001 – Program Coordinator within AAALIIA. The position is not included in the AAALIIA budget and is vacant at this time.

RELATIONSHIP TO GOALS

This action does not relate to a specific HCS goal.

FUNDING SOURCE

Not applicable.

PERSONNEL

The following position actions are requested:

Eliminate:

| <u>Account:</u> <u>Date</u> | <u>Position #</u> | <u>FTE</u> | <u>Grade</u> | <u>Salary</u> | <u>Effective</u> |
|--------------------------------|----------------------------------|------------|--------------|---------------------|------------------|
| 280-151 | Program Coordinator 10894-001 | 1.0 | K9 | \$46,384 - \$62,629 | 10/4/16 |

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. Please direct questions to Ryan Post, Deputy Director FMA, at 373-5257 or rjpost@kalcounty.com.

T.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 4, 2016

DEPARTMENT: Parks & Fairground

PREPARED BY: David Rachowicz

SUBJECT: Agreement with AV Catering & Events for Expo Center Concession Services

SPECIFIC ACTION REQUESTED:

Approve the agreement with AV Catering & Events for Expo Center Concession Services.

DESCRIPTION OF ACTION (dollar amount, purpose):

AV Catering will have exclusive rights to provide concession services at all events at the Kalamazoo County Expo Center. AV Catering will pay the County \$750 per month rent and 10% of the gross receipts above \$100,000.

This service has been contracted in this manner since 2011 to EMA Enterprises. The service offers concession/dining services to all events and Expo Center visitors.

TIME FRAME OF ACTION:

November 1, 2016– October 30, 2019. The County may extend the agreement with two one-year extensions.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

No funding is needed.

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL:

This is a new agreement.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

The concession opportunity was bid through the Purchasing Department. We received two proposals and selected AV Catering & Events based on the established criteria. AV Catering & Events is a local Kalamazoo County based company.

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz, 383-8787 or dmrach@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 4, 2016

DEPARTMENT: Office of the Prosecuting Attorney

PREPARED BY: Jeffrey Getting, Prosecutor

SUBJECT: FY1617 Memorandum of Understanding between
the State Attorney General & the Kalamazoo
County Prosecutor's Office

SPECIFIC ACTION REQUESTED:

Approve and sign the FY 2016-2017 Memorandum of Understanding (MOU) between the Department of Attorney General and the Kalamazoo County Prosecutor's Office.

DESCRIPTION OF ACTION (dollar amount, purpose):

2015 PA 84 appropriated funding to the Department of Attorney General to assist local prosecutors with investigations and prosecutions of viable cases arising from the testing of previously untested sexual assault kits in 82 Michigan counties, including Kalamazoo County. To achieve this goal the Michigan Department of Attorney General and the Kalamazoo County Prosecutor's Office agree to a Memorandum of Understanding (MOU). The MOU establishes the cooperative responsibilities and roles that each signatory has with respect to investigations and prosecutions arising from the testing of previously untested sexual assault kits funded under Section 316(1) of 2015 PA 84.

Through execution of the MOU, the Michigan Department of Attorney General agrees to reimburse the OPA 1) up to \$99,216 for 2 limited term investigators and 2) up to \$45,000 for additional investigative associated costs including equipment, travel and supplies. The limited term investigators will be reimbursed an hourly rate of \$19.42 - \$20.31, with a maximum of 2,080 hours worked per year per investigator.

TIME FRAME OF ACTION:

10/1/2016 through 9/30/2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The MOU includes \$144,216 in State funds and requires no match.

PERSONNEL IF REQUIRED:

None

Account #: XXX-XXX

NEW OR RENEWAL:

New

CONTACT PERSON WITH PHONE NUMBER:

Jeffrey Getting, Prosecutor, (269) 383-8955

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 4th, 2016

DEPARTMENT: The Kalamazoo County Sheriff's Office

PREPARED BY: Sheriff Fuller

SUBJECT: Purchase Replacement 800MHZ Portable Radios

SPECIFIC ACTION REQUESTED:

Purchase 100 Motorola APX6000 portable radios.

DESCRIPTION OF ACTION (dollar amount, purpose):

\$304,300.00 for the purchase and programming of 100 Motorola APX6000 portable radios to replace 100 radios in use.

TIME FRAME OF ACTION:

As soon as possible due to the special pricing.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The 911 Wireless Fund.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

0

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

New equipment.

ANY OTHER PERTINENT INFORMATION:

The Motorola portable radios in use are older than the life expectancy of the equipment, causing them to be out of support.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Richard C. Fuller III, Sheriff 269-385-6173



Kalamazoo County Sheriff's Office

1500 Lamont Street
Kalamazoo, Michigan 49048

Memorandum

To: COUNTY BOARD OF COMMISSIONERS
From: SHERIFF RICHARD C. FULLER, III
Date: SEPTEMBER 23, 2016
Subject: PURCHASE REPLACEMENT 800MHZ PORTABLE RADIOS

The Motorola portable radios were purchased primarily in 2004 when the Sheriff's Office and other Kalamazoo County police departments advanced to the Statewide 800 Mhz police radio system. The portable radios have a life expectancy of 7 years however, through dedicated maintenance and product reliability the Sheriff's Office has been able to get over 10 years usage. The portable radios are now out of support, maintenance has increased, and their reliability, though far exceeding expectations, has been reduced. Both the Kalamazoo Department of Public Safety and Kalamazoo Township Police Departments have replaced their portable radios which were purchased at the same time as the Sheriff's Office after experiencing the same issues the Sheriff's Office currently faces.

Portable radios are in integral part of police work as they provide necessary communications to the dispatch center and other law enforcement personnel. Communication is the primary resource for officer safety. As police spend more and more time away from their patrol vehicles engaged in community policing, the need for portable communications remains a priority for safety and efficiency of operation.

The Sheriff's Office currently has 200 Motorola portable radios. An opportunity exists for a very limited time to purchase the current model of police portable radio, APX6000 with its associated accessories i.e. charger, battery, mic, at a reduced rate. Motorola has generously, though temporarily, reserved 100 of these radios for the Sheriff's Office for \$304,300.00. Earlier quotes from Motorola for the same quantity approached \$500,000.00. Motorola has been the sole source vendor of the Sheriff's Office communications equipment and is also consistent with the Countywide and State police communication systems. Purchase policies have been followed in that the State MPSCS bids and authorizes the vendor.

The Sheriff's Office requests that this purchase be made as soon as possible to take advantage of the significant savings and that the funding be provided through the 911 Wireless Fund. This purchase is allowable using this fund as approved by the State 9-1-1 Committee on June 23, 2009.

16- 65



BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 4, 2016

DEPARTMENT: Sheriff's Office

PREPARED BY: Terra Mickolatcher, Financial Administrator

SUBJECT: Approve the application for the FY17 Traffic Enforcement Grant (also referred to as, Strategic Traffic) through the Office of Highway Safety Planning (OHSP)

SPECIFIC ACTION REQUESTED:

Approve the application of the FY2017 Traffic Enforcement Grant. This grant focuses on the enforcement of impaired driving and seat belt enforcement. In addition, please review and approve the Board chair's electronic submission designee for reporting purposes.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve the application for the FY2017 Traffic Enforcement Grant

TIME FRAME OF ACTION:

Immediate

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Federal

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL OR AMENDMENT:

Renewal

Grant period: October 1, 2016 to September 30, 2017

ANY OTHER PERTINENT INFORMATION:

This grant is a collaborative effort between eight (8) local police agencies to focus on impaired driving and seat belt enforcement.

CONTACT PERSON WITH PHONE NUMBER: Terra Mickolatcher, ph: 383-8763



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners

FROM: Tina Harden

DATE: September 21, 2016

SUBJECT: Land Bank Authority Appointment Approval Requested

At your September 20, 2016 Committee of the Whole meeting Land Bank Authority interviews were conducted for Mr. Steven Hassevoort, Ms. Heather Isch and Mr. Chan Pratt. It was the consensus of the Board of Commissioners to appoint Ms. Heather Isch to serve a 3-year term commencing October 1, 2016 through September 30, 2019.

2016 RESOLUTION TO LEVY

WHEREAS, the County Administrator and County Controller of Kalamazoo County have submitted to the Board of Commissioners of Kalamazoo County estimates of the anticipated expenditures for the various departments and functions of Kalamazoo County for the year 2017 together with the estimated revenues from said departments and from taxation for the year 2017 and

WHEREAS, it is the duty of the Kalamazoo County Board of Commissioners to discuss, consider and authorize an annual appropriation to cover such expenditures as are determined by the Board of Commissioners to be necessary; and

WHEREAS, it is estimated that a 4.6871 mills tax to cover such estimated expenditures would be necessary plus a 1.4491 mills operating levy for special law enforcement as approved by the voters on May 5, 2016 plus a .2301 mill debt service levy for the Juvenile Home construction bond issue as approved by the voters on August 8, 2006 plus a .1000 mills for the Kalamazoo County Local Housing Assistance Fund as approved by the voters on November 3, 2015.

NOW, THEREFORE, BE IT RESOLVED that a 4.6871 mills operating tax was spread on the taxable value of the property of the County of Kalamazoo on July 1, 2016 to cover the estimated expenditures for the various departments and functions of Kalamazoo County for the year 2016.

BE IT FURTHER RESOLVED that an operating tax of up to 4.6871 mills shall be spread on the taxable value of the property of the County of Kalamazoo on July 1, 2017 to cover the estimated expenditures for the various departments and functions of Kalamazoo County for the year 2017.

BE IT FURTHER RESOLVED that 1.4491 mills for special law enforcement operations be spread on the taxable value of the property of the County of Kalamazoo on December 1, 2016 to cover the estimated expenses for operations for 2017.

BE IT FURTHER RESOLVED that .2301 mills be spread on the taxable value of the property of the County of Kalamazoo, on December 1, 2016 to cover the estimated Juvenile Home bond issue debt service for the year 2017.

BE IT FURTHER RESOLVED that .1000 mills be spread on the taxable value of the property of the County of Kalamazoo, on December 1, 2017 to cover the estimated expenses for the operation of the Local Housing Assistance Programs for 2017.

BE IT FURTHER RESOLVED that the County Administrator, as the duly appointed Budget Director, is hereby empowered to administer such duties as may be from time to time delegated to that office by the Kalamazoo County Board of Commissioners.

BE IT FURTHER RESOLVED that the Budget Guidelines as adopted by the Kalamazoo County Board of Commissioners at the October 4, 2016 meeting and such amendments as from time to time may be adopted, shall be incorporated by reference into this Resolution and the County Administrator is hereby authorized to implement those guidelines for fiscal control of the County revenues and expenditures.

DATED: October 4, 2016

John Taylor, Chairperson
Kalamazoo County Board of Commissioners

STATE OF MICHIGAN) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register for the County of Kalamazoo, Michigan, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on October 4, 2016.

Timothy A. Snow, Kalamazoo County Clerk/Register