

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

ANNUAL MEETING

OCTOBER 6, 2015

ITEM 1 Call to Order: The Annual Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on October 6, 2015.

ITEM 2 Invocation: Reverend Harold Boy gave the Invocation on behalf of Commissioner Wordelman.

ITEM 3 Pledge of Allegiance: Commissioner Wordelman led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Patricia Crowley, Drain Commissioner, Jeff Getting, Prosecuting Attorney; Timothy A. Snow, County Clerk; Tina Becker, Administrative Assistant

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the September 15, 2015, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Wordelman presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

Commissioner Moore arrived at 7:05 p.m.

- a) A Meeting Notice on the Allied Landfill Clean Up Plan scheduled for October 15, 2015.
- b) A Notice of Public Hearing from Charter Township of Comstock on an Industrial Facilities Exemption Certificate.

- c) A Letter from Kalamazoo County Fair Council Chairman Robert Gibson thanking the Expo Center and Fair Staff for all their work during the 2015 Fair.
- d) A Resolution from Bay County in Support of the Waterfront Community Revitalization and Resiliency Act of 2015.
- e) An Invitation for the 2015 Allegan County Leadership Conference on October 28, 2015.

Commissioner Wordleman received a call from a constituent regarding the Humane Society.

Commissioner Seals received two calls, one from Wakeshma Township and another from an attorney that represented kids in the 9th District Court. He was looking into both issues and would report back to the Board at a later date.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Jim Ferner, Berkely St., Kalamazoo. He stated there was a meeting this week to discuss the Berkley/ North Street traffic. He indicated the City wanted to work out a plan and felt there needed to be a paradigm ship in the community. He recommended the Road Commission should be absorbed by the County Commission.

Mr. Frank Warren, Lynn Terrace, Kalamazoo. He stated he had concerns with teenage children in drug court and felt if they had jobs, they would more likely not end up there. He announced there would be a memorial event at Ft. Custer on November 15th to recognize the forgotten German soldiers buried out there.

Mr. Bobby Hicks, Juvenile Home Youth Specialist. He stated he believed in a plan for success with young juveniles and families with the power of positive thinking and being solution conscious.

Ms. Bonnie Love, Juvenile Home Youth Specialist. She stated the jobs at the juvenile home were a high risk job with high stress and felt they were under paid at the Juvenile Home. She indicated Kalamazoo County was one of the lowest paid detention facilities in the State of Michigan but yet was highly ranked in the Nation.

Mr. Todd Wigg, Juvenile Home. He expressed his concerns about retaining good qualified employees. He mentioned the starting wage was significantly less than other counties in the area. He felt there was no incentive to keep good employees at the Juvenile Home.

ITEM 8 For Consideration

CONSENT AGENDA

Buildings and GroundsA. Request for Approval of Service Agreement with Engineered Protection Systems (EPS)

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute a Service Agreement with EPS for 24 hour Fire Alarm Panel Monitoring at the Gull Road Justice Center at the rate of \$30/month for a period of five years; a copy of said Agreement to be attached to the official Minutes of this meeting.

Clerk/Register of DeedsB. Request for Approval of Appointments to Board of Canvassers

Proposed Motion: I move that the Board of Commissioners approve the appointments of Wendy Flora (D) and Frances E. (Francie) Brown (R) to the Board of Canvassers for a term commencing November 1, 2015 through October 31, 2019.

Drain CommissionerC. Request for Approval to Accept 2015 Drain Assessment Roll Summary

Proposed Motion: I move that the Board of Commissioners Accept the 2015 Drain Assessment Roll Summary as presented.

Health & Community ServicesD. Request for Approval of Amendment #6 to the Sublease Agreement with the Parks Foundation of Kalamazoo County

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Amendment #6 to the Sublease Agreement with the Parks Foundation of Kalamazoo County for office space in the amount of \$2,225/annually for the period of January 1, 2016 through December 31, 2016; a copy of Amendment #6 to be attached to the official Minutes of this meeting.

E. Request for Approval of an Amendment to Addendum Letter of Renewal for 2015-2016 Sublease with Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS)

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute an Amendment to Addendum Letter of Renewal for 2015-2016 sublease with KCMHSAS for office space in the amount of \$148,012.50/annually for the period of October 1, 2015 through September 30, 2016; a copy of said Amendment to be attached to the official Minutes of this meeting.

F. Request for Approval of Amendment #4 to the 2014-2015 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH)

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Amendment #4 to the 2014-2015 CPBC Agreement with MDCH for additional funding for a total amount of \$3,755,839 for the period of October 1, 2014 through September 30, 2015; a copy of said Amendment #4 to be attached to the official Minutes of this meeting.

G. Request for Approval of a Partnership Agreement with the Van Buren/Cass Health Department

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute a Partnership Agreement with VanBuren/Cass Health Department to help develop a large

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scale emergency preparedness exercise in the amount of \$1,500 for the period of September 1, 2015 through June 30, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

H. Request for Approval to Provider of Service Agreements with Provider Entities for Area Agency on Aging IIIA Program

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Provider of Service Agreements with Provider Entities for Area Agency on Aging IIIA Program for the period of October 1, 2015 through September 30, 2016; a copy of said Agreements to be attached to the official Minutes of this meeting:

<u>Organization</u>	<u>Services</u>	<u>Funding</u>
Counseling at Home	Caregiver Counseling/ Education & Support	\$11,155
Ecumenical Senior Center	Senior Center Staffing	\$4,093
Legal Aid of Western Michigan	Legal Services	\$12,772
Senior Services SW MI	Multiple Services Provided	\$743,966
WMU Center for Disability Services	Dementia Adult Day Care/ USDA	\$10,827

I. Request for Approval of a Contract with SQS, Inc., dba Environmental Recycling Group (ERG) Environmental Services

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute a Contract with SQS, Inc., dba Environmental Recycling Group (ERG) Environmental Services for the transportation and disposal of hazardous waste collected by the Household Hazardous Waste Center in the amount of \$88,000 for the period of November 1, 2015 through October 31, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

J. Request for Approval of Elimination/Creation of Positions in the Healthy Babies Healthy Start Program (Grant Funds)

Proposed Motion: I move that the Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
297-150	MCH Admin. Coordinator #10828-001	K06	1.0	\$32,468 - \$43,825	10/7/15

Create:

<u>Account#</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
297-150	Admin Assistant # New - TBD	K03	1.0	\$24,939 - \$33,654	10/7/15

K. Request for Approval of an Agreement with Bronson Methodist Hospital

Proposed Motion: I move that the appropriate County officials be authorized and directed to

execute an Agreement with Bronson Methodist Hospital to accept a commitment from Bronson Methodist Hospital to meet the requirements of the federal 340B Program; a copy of said Agreement to be attached to the official Minutes of this meeting.

L. Request for Approval to Accept CSBG14-39015 Community Service Block Grant (CSBG) Notice of Funds (NFA) #6 from the Michigan Department of Health and Human Services (MDHHS)

Proposed Motion: I move that the appropriate County officials be authorized and directed to accept CSBG14-39015 CSBG Notice of Funds #6 from MDHHS in the amount of \$603,147 for the period of October 1, 2015 through September 30, 2016; a copy of said NFA #6 to be attached to the official Minutes of this meeting.

Human Resources

M. Request for Approval to Increase Grace Period for Medical Reimbursement Account and add 3D Radiology Services Coverage with Blue Cross Blue Shield

Proposed Motion: I move that the Board of Commissioners approve an increase in the grace period for Medical Reimbursement Account and add 3D Radiology Services Coverage with Blue Cross Blue Shield effective January 1, 2016.

N. Request for Approval to Increase the Annual Contribution to the Flexible Spending Account

Proposed Motion: I move that the Board of Commissioners approve an increase in the Annual Contribution to the Flexible Spending Account.

Michigan Works!

O. Request for Approval of Members and Alternate Members to the Workforce Development Board of Branch, Calhoun, Kalamazoo and St. Joseph Counties

Proposed Motion: I move that the Board of Commissioners approve the Appointments to the Workforce Development Board as included in the packet.

P. Request for Approval of Food Assistance Employment and Training Program Plan

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Food Assistance Employment and Training Program Plan in the amount of \$122,030 for the period of October 1, 2015 through September 30, 2016; a copy of said Plan to be attached to the official Minutes of this meeting.

Q. Request for Approval of Partnership, Accountability, Training, Hope (PATH) Program Plan

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute PATH Program Plan in the amount of \$3,484,837 for the period of October 1, 2015 through September 30, 2016; a copy of said Plan to be attached to the official Minutes of this meeting.

R. Request for Approval of Trade Adjustment Assistance (TAA) Program Plan

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute TAA Program Plan in the amount of \$723,741 for the period of October 1, 2014 through September 30, 2016; a copy of said Plan to be attached to the official Minutes of this meeting.

Prosecuting Attorney

S. Request for Approval of Victims of Violence – Assistance Program, Victim of Crime Act

(VOCA) FY2015-2016 Grant Agreement with the Michigan Department of Health and Human Services (MDHHS)

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute VOCA FY2015-2016 Grant Agreement with MDHHS for funds to work with victims of domestic violence and sexual assault in the amount of \$91,250 for the period October 1, 2015 through September 30, 2016; a copy of said Grant Agreement to be attached to the official Minutes of this meeting.

SheriffT. Request for Approval of Amendment to Police Protection Agreement with Oshtemo Township and Creation of Lieutenant Position

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute an Amendment to the Police Protection Agreement with Oshtemo Township and create a Lieutenant Position; a copy of said Amendment to be attached to the official Minutes of this meeting.

Create:

Pos #	Position Title	Grade	fte	Salary/Fringe	Account
10436	Lieutenant	C02	1.0	\$132,548	101-303-704.28

Board of CommissionersU. Request for Approval of Transfers and Disbursements

Proposed Motion: I move that the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated October 6, 2015", noting claims in the total amount of \$1,866,209.91 be approved and that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated October 6, 2015, and the Director of Finance be authorized to make budgetary transfers, as listed.

Commissioner Wordelman moved that Items A. through U. be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The Motion carried by a Roll Call vote.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ANNUAL MEETING ITEMSV. Annual Public Hearing Re: Proposed 2016 Budget for Kalamazoo County

Commissioner Gisler moved that the Board of Commissioners move into a Public Hearing on the 2016 Budget.

There being no discussion, the motion carried by a voice vote.

Commissioner McGraw moved that the Board of Commissioners move out of a Public Hearing on the 2016 Budget.

There being no discussion, the motion carried by a voice vote.

W. Request for Adoption of the 2016 Budget for Kalamazoo County

Commissioner Moore moved that the Board of Commissioners Adopt the 2016 Budget as presented.

Commissioner Moore had concerns with health equity. She also had concerns with the pay scale and not being fairly compensated. She would like to have a conversation about what kind of example the County set on how to take care of employees.

Commissioner Rogers indicated she would be supporting the budget. She appreciated Administration and Finance for good job presenting the budget.

Commissioner Seals echoed Commission Moore and Commissioner Rogers statements. He felt the Commissioners were the leaders of employees to have a quality life.

Commissioner McGraw thanked Administration and Finance for their hard work. He stated he would not be supporting the budget.

There being no further discussion, the motion carried by a voice vote with two abstentions.

X. Request for Approval of Resolution to Levy

Commissioner Provancher moved that the Board of Commissioners approve the following Resolution:

WHEREAS, the County Administrator and County Controller of Kalamazoo County have submitted to the Board of Commissioners of Kalamazoo County estimates of the anticipated expenditures for the various departments and functions of Kalamazoo County for the year 2016 together with the estimated revenues from said departments and from taxation for the year 2016; and

WHEREAS, it is the duty of the Kalamazoo County Board of Commissioners to discuss, consider and authorize an annual appropriation to cover such expenditures as are determined by the Board of Commissioners to be necessary; and

WHEREAS, it is estimated that a 4.6871 mills tax to cover such estimated expenditures would be necessary plus a 1.4491 mills operating levy for special law enforcement as approved by the voters on May 4, 2010 plus a .2528 mill debt service levy for the Juvenile Home construction bond issue as approved by the voters on August 8, 2006.

NOW, THEREFORE, BE IT RESOLVED that a 4.6871 mills operating tax was spread on the taxable value of the property of the County of Kalamazoo on July 1, 2015 to cover the estimated expenditures for the various departments and functions of Kalamazoo County for the year 2015.

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BE IT FURTHER RESOLVED that an operating tax of up to 4.6871 mills shall be spread on the taxable value of the property of the County of Kalamazoo on July 1, 2016 to cover the estimated expenditures for the various departments and functions of Kalamazoo County for the year 2016.

BE IT FURTHER RESOLVED that 1.4491 mills for special law enforcement operations be spread on the taxable value of the property of the County of Kalamazoo on December 1, 2015 to cover the estimated expenses for operations for 2016.

BE IT FURTHER RESOLVED that .2528 mills be spread on the taxable value of the property of the County of Kalamazoo, on December 1, 2015 to cover the estimated Juvenile Home bond issue debt service for the year 2016.

BE IT FURTHER RESOLVED that the County Administrator, as the duly appointed Budget Director, is hereby empowered to administer such duties as may be from time to time delegated to that office by the Kalamazoo County Board of Commissioners.

BE IT FURTHER RESOLVED that the Budget Guidelines as adopted by the Kalamazoo County Board of Commissioners at the October 6, 2015 meeting and such amendments as from time to time may be adopted, shall be incorporated by reference into this Resolution and the County Administrator is hereby authorized to implement those guidelines for fiscal control of the County revenues and expenditures.

Commissioner Shugars stated he had concerns with wording in the Resolution not being consistent.

Corporate Counsel Thom Canny indicated an amendment would be acceptable to make consistent.

The motion carried by a roll call vote.

Y. Request for Approval to Accept Apportionment Report – October 20

This Item will be postponed until a future meeting.

Z. Request for the Adoption of Resolution to Apportion Ad Valorem Taxes – October 20

This Item will be postponed until a future meeting.

AA. All Other Items to be Considered at the Annual Meeting

ITEM 9 Old Business

ITEM 10 New Business

Commissioner Moore requested a summary of voter access in the jail from Clerk Snow and Sheriff Fuller.

Sheriff Fuller indicated they went through that process last week. He stated he would get numbers to Board.

Commissioner Moore questioned if the investigations with the Community Action Agency (CAA) had been concluded.

Corporate Counsel Thom Canny stated that was correct.

Commissioner Moore stated she sent an email earlier in the day to the Board expressing her concerns about the process of the internal investigation with CAA. She requested this be an agenda item to discuss.

Commission Taylor appreciated her concerns and stated this would be put on the agenda at a future meeting.

ITEM 11 County Administrator's Report

Interim Director John Faul thanked Commissioners for their leadership on the decision of moving forward on finding a location for HCS. He thanked the Board for approving the Budget and thanked Finance for all their hard work as well as Elected Officials, Court Administrators and Department Heads who put a lot of time into it. He stated on October 9th the Juvenile Home would be unveiling the new juvenile justice programs. This would be taking place at the Juvenile Home in the Multipurpose Room at 10:00 a.m.

ITEM 12 Chairperson's Report

Chairperson Taylor stated he was proud the budget was passed. He thanked the Administrative Team for presenting a good budget.

ITEM 13 Vice Chairperson's Report

Vice Chairperson Jeff Heppler echoed Chairperson Taylor's comments regarding the budget. He cautioned to watch out for kids; drive carefully and safely. He also thanked the law enforcement, military and firefighters for protecting the public.

ITEM 14 Members' Time

Commissioner Wordelman thanked Reverend Harold Boy for this evening's invocation. He stated this was his first budget and learned a lot from it. He suggested some type of report that showed the outcomes of numbers budgeted to departments and how or what was being done with the money.

Commissioner Gisler concurred with Commissioner Wordelman's comments.

Commissioner Provancher stated he met with a delegation of Polish local government officials a couple of weeks ago and had the opportunity to discuss the differences between the governments, etc.

Commissioner Rogers stated the Senior Expo was a huge success. She thanked Judy Sivak and Dave Rachowicz and their staff for putting on a great event. She stated she was proud to be there

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representing her employer. She reminded everyone to get their flu shots if they have not done so already. She stated the CVS Caremark Prescription Program would be going live sometime in November. She gave an update on Michigan Works! Workforce Development of which she was the Board Liaison. She stated they were working diligently to get Coldwater up and running for the Clemens Food Group that will open in 2017. She stated she was excited about this bringing new jobs to the community.

Commissioner Seals referred to Frank Warren's comments at citizen's time regarding the youth problems. He stated this had been an on-going issue and was a tough subject to get resolved overnight. He stated he appreciated Frank's comments and thanked him. He indicated Project Connect would be held October 14th, from 12:00 p.m. to 4:00 p.m. at the Expo Center.

Commissioner Shugars applauded the Commission for making the decision to make a joint consolidation with HCS and the State. He stated he appreciated Jim Ferner's comments at citizen time regarding the issues with the Road Commission and he too felt the Road Commission needed to address the safety of several streets in the community.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 8:10 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners