



**Board of
Commissioners'
Meeting**

October 7, 2014

**NOTICE AND AGENDA FOR
OCTOBER 7, 2014
ANNUAL MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that annual meeting of the Kalamazoo County Board of Commissioners is scheduled for Tuesday, October 7, 2014, at 7:00 p.m. in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

CONSENT AGENDA

Circuit Court

- A. Request for Approval to Accept a Grant Award from the John E. Fetzer Institute Fund of the Kalamazoo Community Foundation

District Court

- B. Request for Approval of Grant Award from the Michigan Mental Health Court Grant Program (MMHCGP) for the Mental Health Recovery Court Program
- C. Request for Approval to Apply for Grant Funding to the Kalamazoo Community Foundation for the Young Adult Diversion Court Program (YADC)

Drain Commissioner

- D. Request for Approval to Submit a Grant Application to the Michigan Department of Environmental Quality (MDEQ) for the Davis Creek Drain

Health & Community Services

- E. Request for Approval to Accept Statement of Grant Award from the Michigan Office of Services to the Aging
- F. Request for Approval of a Contract Amendment for Professional Services with Norma S. Bour, MS, RD for the Area Agency on Aging Program
- G. Request for Approval of Contract Amendment #2 with SQS, Inc., dba Environmental Recycling Group for the Household Hazardous Waste (HHW) Center
- H. Request for Approval of a Business Associate Agreement with MedSpeed
- I. Request for Approval of Creation of a Position in the Healthy Babies Healthy Start (HBHS) Program

Michigan Works!

- J. Request for Approval of Temporary Assistance for Needy Families (TANF) Refugee Program 14-00
- K. Request for Approval of Partnership, Accountability, Training, Hope (PATH) 14-05
- L. Request for Approval of AY13 Workforce Investment Act (WIA) Statewide Activities, PY 2014 JAG Michigan, PI:14-07
- M. Request for Approval of Food Assistance Employment & Training Program Operations and Supportive Services Plan 14-00
- N. Request for Approval of Bylaws of the Region 8 Workforce Development Board
- O. Request for Approval of Intergovernmental Transfer of Functions & Responsibilities Agreement
- P. Request for Approval of Appointments to the Workforce Development Board

Parks & Expo Center

- Q. Request for Approval of Location Release and Agreement with Cineflix (US Pordco) Inc.
- R. Request for Approval of a Contract with Home Builders Association of S.W. Michigan for the 2015 Home Expo

Prosecuting Attorney

- S. Request for Approval of Elimination/Creation of Positions (General Fund, Grant Fund, Law Enforcement Fund)

Sheriff

- T. Request for Approval of Fee Schedule Change for the EZ Card Kiosks
- U. Request for Approval of an Agreement with the Kalamazoo Township & the City of Kalamazoo for the Michigan Public Safety Communications System (MPSCS) Projects
- V. Request for Approval of Emergency Management Performance Grant Renewal

Board of Commissioners

- W. Request for Approval of Transfers and Disbursements
- X. Request for Approval of Appointments/Reappointments to Various Advisory Boards
- Y. Request for Approval of Resolution Appointing Dr. Gillian Stoltman as Public Health Officer
- Z. Request for Approval of Change Orders and Certificate of Substantial Completion for Healy Street Project
- AA. Request for Approval of an Interlocal Agreement Creating the Kalamazoo County Consolidated Dispatch Authority
- BB. Request for Approval of a Resolution to Levy Surcharge
- CC. Request for Approval of an Agreement for the Distribution of County 9-1-1 Surcharge Revenues
- DD. Request for Approval of Resolution of Intent to Issue Bonds for CMH Construction Project

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

- EE. Request for Approval of SoDA TIF plan
- FF. Request for Approval of a Resolution to Rescind the Resolution Opting Out of the

ANNUAL MEETING ITEMS

- GG. Annual Public Hearing Re: Proposed 2015 Budget for Kalamazoo County
- HH. Request for Adoption of the 2015 Budget for Kalamazoo County
- II. Request for Approval of Resolution to Levy
- JJ. Request for Approval to Accept Apportionment Report
- KK. Request for the Adoption of Resolution to Apportion Ad Valorem Taxes
- LL. All Other Items to be Considered at the Annual Meeting

- ITEM 9 Old Business
- ITEM 10 New Business
- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Members' Time
- ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

OCTOBER 1, 2014

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111
TDD PHONE: (269)383-6464

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 7, 2014

COURT: Ninth Circuit Court – Family Division

PREPARED BY: Kathy Flack

SUBJECT: Acceptance of grant award – John E. Fetzer Institute Fund of the Kalamazoo Community Foundation

SPECIFIC ACTION REQUESTED:

We request BOC approval to accept a grant award of \$5,000 from the John E. Fetzer Institute Fund of the Kalamazoo Community Foundation.

DESCRIPTION OF ACTION (dollar amount, purpose):

The John E Fetzer Fund of the Kalamazoo Community Foundation has awarded the Ninth Circuit Court a grant in the amount of \$5,000 for the operation of the Youthful Offender Transitions Program (Y.O.T.P.)

TIME FRAME OF ACTION:

Upon receipt of funds through February 28, 2015.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

John E. Fetzer Fund of the Kalamazoo Community Foundation – grant number 201448750.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

Position already exists from previous grant. New grant funding will come out of the same fund, so no elimination or creation is needed.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

New.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out; if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

-Kathy Flack 269 385-6039 or kbfllac@kalcounly.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: Tuesday Oct. 7, 2014

DEPARTMENT: 8th District Court

PREPARED BY: Lynn Kirkpatrick, Probation Services Director

SUBJECT:

Request approval of grant funds provided by Michigan Mental Health Court Grant Program (MMHCGP) to help fund the 8th District Court Mental Health Recovery Court Program.

SPECIFIC ACTION REQUESTED:

8th District Court requests Board approval of grant award from MMHCGP/SCAO to provide \$122,000 for our Mental Health Recovery Court Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

Funding in the amount of \$122,000 is requested for ongoing operational costs.

TIME FRAME OF ACTION:

This is a renewable grant that runs from 10-1-14 to 9-30-15.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

FY 2015 Michigan Mental Health Court Grant Program/SCAO.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No new court personnel required at this time.

NEW OR RENEWAL: Renewal

ANY OTHER PERTINENT INFORMATION:

The 8th District Court Mental Health Recovery Court has been in operation for 6 years, since 2008. Most of the funding has been provided by Kalamazoo Community Mental Health and Substance Abuse Services (KCMHSAS) with the exception of last year's SCAO grant and this grant award.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Lynn Kirkpatrick, Probation Services Director, 383-8966.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: Tuesday Oct. 7, 2014

DEPARTMENT: 8th District Court

PREPARED BY: Lynn Kirkpatrick, Probation Services Director

SUBJECT: Request approval to seek local grant funding from Kalamazoo Community Foundation.

SPECIFIC ACTION REQUESTED:

The 8th District Court requests Board approval to seek KCF grant funding which would provide the ongoing operational costs for our Young Adult Diversion Court Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

Funding in the amount of \$110,000 is requested for operational costs.

TIME FRAME OF ACTION:

Depending on acceptance this grant would run either January 2015-2016 or March 2015-2016.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Kalamazoo Community Foundation

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No new court personnel required at this time.

NEW OR RENEWAL: Renewal

ANY OTHER PERTINENT INFORMATION:

The Young Adult Diversion Court (YADC) is an intensive court program that is in its second year of operation. It is a problem solving court designed for first time offenders, 17 through 20 years of age, who are sentenced to probation on a misdemeanor charge under a diversion statute, and are at risk of losing the diversion status resulting in a conviction of the criminal charge and a criminal record. YADC is an energetic program designed to address not only the symptoms – or criminal charges that brought the individual to the court’s attention – but also the underlying issues that manifested in the criminal behavior.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 7, 2014

DEPARTMENT: Office of the Drain Commissioner

PREPARED BY: Pat Crowley

SUBJECT: MDEQ Non Point Source grant for Davis Creek Drain @ Cork St

SPECIFIC ACTION REQUESTED:

The Kalamazoo County Drain Commissioner is requesting grant funding to restore and stabilize approximately 700 linear feet of channel between E Cork Street and the Canadian National Railroad. Principles of natural channel design will be incorporated to restore the dimension, pattern and profile of the stream. A native vegetative buffer will also be restored

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve the proposal to MDEQ.

TIME FRAME OF ACTION:

At the meeting of October 7, 2014

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

No additional funding required. Match will be met with assessments from Davis-Olmstead Creek Drain and in-kind match from the Drain Office, Finance, the City of Kalamazoo and the Kalamazoo River Watershed Council.

PERSONNEL IF REQUIRED:

No new personnel required.

NEW OR RENEWAL OR AMENDMENT:

New

ANY OTHER PERTINENT INFORMATION:

This implementation work is a result of planning done from a MDEQ Total Daily Maximum Load planning grant from 2009.

PROCUREMENT INFORMATION:

Contractor is a partner in the grant proposed.

CONTACT PERSON WITH PHONE NUMBER:

Pat Crowley, 384-8116 or Jeff VanBelle 384-8113.



**Michigan Department of Environmental Quality
Water Resources Division – Nonpoint Source Program
Fiscal Year 2015 Notice of Intent**
(Authorized by 1994 PA 451).



Organization Name: Kalamazoo County Drain Commissioner
 Organization Address: (Street Name and #) 201 W Kalamazoo Avenue
 (City, Zip Code) Kalamazoo, 49007
 Organization Phone #: (269) 384-8117
 Contact Person: Patricia A.S. Crowley, PhD, Kalamazoo County Drain Commissioner
 Contact's E-Mail: pacrow@kalcounty.com
 (Name)(Title)

Organization can provide proof of a successful audit? Yes No
 Organization is a: Nonprofit -or- Unit of Governmental

Project Name: Davis Creek County Drain - Tracking Code 2015-0020
 Project Location (Primary County): Kalamazoo
 Water body Name: Kalamazoo River and Davis Creek HUC Code: 04050003-0604
 Watershed Management Plan Name: Kalamazoo River and Davis Creek
 Plan is: CMI Approved 319 Approved

Specific Recommendation(s) being implemented: Specific recommendations and objectives from the Kalamazoo River and Davis Creek WMPs include: Meet and restore designated uses by reducing pollutants threatening or impairing water quality (Kalamazoo River WMP), stabilize the streambank and channel by implementing engineering re-design of Davis Creek (Davis Creek WMP), establish buffer strips (Davis Creek WMP).

Listed Watersheds:

12 Digit HUC: 04050003-0604 Designated Use: Other Aquatic Life Wildlife TMDL Date: 2001 (Phosphorus)
 12 Digit HUC: Designated Use: TMDL Date:

Watershed is a 2014 NPS Targeted Watershed

Project Summary (Maximum 200 words):

Davis Creek is a highly modified, predominantly urban Kalamazoo County drainage system and major tributary to the Kalamazoo River and its downstream impoundment, Lake Allegan. The watershed encompasses 14.5 mi² throughout the townships of Pavilion, Comstock and Kalamazoo, and the cities of Kalamazoo and Portage. A TMDL for phosphorus has been established for Lake Allegan (downstream receiving water body). Increased development has encroaches natural floodplains and eliminated critical riparian habitat, increasing hydrologic flashiness and peak flows, resulting in property flooding, channel instability, erosion, and nutrient loading along the Drain.

The 1999 Davis Creek Watershed Management Plan identified suspended solids and sediment, trash and litter, bacteria (fecal coliform), nutrients (phosphorus), and hydrocarbons as known pollutants. Recent studies along the established county drain portion of Davis Creek have focused primarily on addressing the phosphorus TMDL by identifying areas of in-stream erosion/sedimentation and developing associated restoration and stabilization plans.

The Kalamazoo County Drain Commissioner is requesting grant funding to restore and stabilize approximately 700 LF of channel between E Cork Street and the Canadian National Railroad. Principles of natural channel design will be incorporated to restore the dimension, pattern and profile of the stream. A native vegetative buffer will also be restored.

Project Outcomes (Maximum 100 words):

The goal of the proposed project is to reduce sediment and nutrient (phosphorus) loading along Davis Creek and the downstream water course (Kalamazoo River / Lake Allegan) in accordance with the recommendations and objectives of the WMPs. The proposed project will finalize and implement the preliminary design that was developed for this reach ("Area 2") as part of the American Recovery and Reinvestment Act 2009, Water Quality Management Grant #8635-0001. The proposed project is expected to reduce the annual sediment load by 85 tons/year and annual phosphorous load by 72 pounds/year and includes elements of channel restoration/stabilization, floodplain reconnection and riparian enhancements/buffers.

Project Includes:

- Physical Best Management Practice (BMP) Installation: Sites are known
BMP Type: Stream Restoration
- Managerial BMPs: Sites are known
BMP Type: Vegetative
- Technical Support for BMP installation via other funding source
- Land Protection: _____
- Information and Education Efforts
- Environmental Monitoring
- Social Monitoring
- Technical Watershed Plan Update

Partners: City of Kalamazoo, Kalamazoo River Watershed Council

Consultants: Land & Resource Engineering, Inc

Estimated Grant Funds: \$ 56,400

Estimated Local Match: \$ 18,853



Kalamazoo County

Health & Community Services

3299 Gull Road, P.O. Box 42, Nazareth, MI 49074-0042

DATE: October 7, 2014
TO: County Board of Commissioners
FROM: Lynne Norman, Acting Health Officer
RE: ITEMS FOR YOUR CONSIDERATION

A. ACCEPTANCE OF STATEMENT OF GRANT AWARD FROM THE MI OFFICE OF SERVICES TO THE AGING (OSA) TO THE KALAMAZOO COUNTY HEALTH & COMMUNITY SERVICES DEPARTMENT, REGION IIIA AREA AGENCY ON AGING

ACTION REQUESTED

HCS Administration requests Board approval to accept Statement of Grant Award (SGA) 2014-#9 from the MI Office of Services to the Aging (OSA) for the period of October 1, 2013 through September 30, 2014.

DESCRIPTION OF SUBJECT

Statement of grant award 2014-#9 authorizes an increase of federal administrative and service funds for Fiscal Year 2014. Acceptance of these funds allows for the continued provision of a range of services provided by the AAAllIA and community partners, designed to help older persons remain independent in their own homes and communities, along with assisting residents in licensed long-term care facilities with concerns about care and quality of life issues.

RELATIONSHIP TO GOALS

The acceptance of this SGA will further the Department's goal to "Strengthen the capacity of individuals and families at risk within the community to take control of their lives and work toward their self-sufficiency."

FUNDING SOURCE

The funding represents allocations from the Older Michiganian's Act and Older American's Act through the MI Office of Services to the Aging. This is an increase in funding of \$8,770. The total funding award to date is \$1,576,431.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Judy Sivak, Director, Area Agency on Aging IIIA at 373-5153 or at jasiva@kalcounty.com.

B. APPROVAL OF A CONTRACT AMENDMENT FOR PROFESSIONAL SERVICES WITH NORMA S. BOUR, MS, RD AND THE COUNTY OF KALAMAZOO THROUGH ITS HEALTH & COMMUNITY SERVICES DEPARTMENT/AREA AGENCY ON AGING IIIA

ACTION REQUESTED

HCS Administration requests Board approval of a contract amendment for Professional Services with Norma S. Bour, MS, RD, who provides coordination services for Personal Action Toward Health (PATH, Diabetes and Chronic Pain PATH) classes under the Area Agency on Aging IIIA license. This amendment extends the contract period to March 31, 2015. Total consulting fees not to exceed \$15,600. The original contract was approved by the Board on 10/1/13.

DESCRIPTION OF SUBJECT

The AAAIIIA is required to utilize Title IIID federal funding to provide evidence based programs. PATH programs are well vetted, provide consistent results, and are in demand as effective in assisting individuals to improve their health. Ms. Bour is contracted to provide PATH coordination services in Kalamazoo County for regular PATH, diabetes PATH, and chronic pain PATH classes, especially targeting low income, minority, and rural communities. She is a Master Trainer, which the PATH programs require, and has been meeting and exceeding expectations. This amendment will allow for the continuation of PATH programs and service coordination for an additional 6 month time period.

RELATIONSHIP TO GOALS

This program addresses the goal to strengthen the capacity of individuals and families at risk within the community to take control of their lives and work toward self-sufficiency.

FUNDING SOURCE

Funding for this position include federal Title IIID funds for evidence based programs and local funds generated through grants.

PERSONNEL

There are no new personnel required.

PROCUREMENT

Procurement for these services was sought and approved as sole source as Ms. Bour is the only certified PATH Master Trainer serving all of Kalamazoo County.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Judy Sivak, AAA Director at 373-5153 or at jasiva@kalcounty.com.

C. APPROVAL OF A CONTRACT AMENDMENT #2 WITH SQS INC., dba ENVIRONMENTAL RECYCLING GROUP, FOR TRANSPORTATION AND DISPOSAL OF HAZARDOUS WASTE COLLECTED AT THE HOUSEHOLD HAZARDOUS WASTE CENTER

ACTION REQUIRED

HCS Administration requests Board approval of contract amendment #2 to the current contract between the County of Kalamazoo, through the Health & Community Services Department/Environmental Health Program and SQS Inc, dba Environmental Recycling Group for hazardous waste disposal and transportation. The last amendment was approved on January 7, 2014.

DESCRIPTION OF SUBJECT

On November 6, 2012, the County entered into a one-year contract with Environmental Recycling Group for the transportation and disposal of hazardous waste collected by the Household Hazardous Waste Center. The contract contained the option for two contract extensions, if performance and pricing remained competitive. The contract was extended once for the period of November 1, 2013 through October 31, 2014. We are seeking BOC approval of a second extension for the period, November 1, 2014 through October 31, 2015.

Environmental Recycling Group has performed quite well and agreed to maintain current pricing for another year. The contract extension assigns final responsibility for the transportation and disposal of all collected household hazardous waste to the contractor, SQS Inc., a federally licensed treatment and storage facility.

RELATIONSHIP TO GOALS

The contract assures that the collected household hazardous wastes are properly disposed of, so that these wastes are no longer a threat to the environment. Proper disposal is consistent with the goal to improve the quality and safety of the

physical environment, and in particular, protection of groundwater in Kalamazoo County.

FUNDING SOURCE

No County funds are required. Fees charged to local municipalities cover these contractual costs.

PERSONNEL

There are no new personnel issues associated with this item.

PROCUREMENT

This service will be bid out according to the County's RFP Purchasing Policy when this contract ends.

CONCERNS/ISSUES

There are no issues or concerns. If you have any questions please contact Deb Cardiff, Environmental Health Division Manager, at 373-5347 or dacard@kalcounty.com.

D. APPROVAL OF BUSSINESS ASSOCIATE AGREEMENT BETWEEN HEALTH & COMMUNITY SERVICES AND MEDSPEED

ACTION REQUESTED

HCS Administration requests Board approval to enter into a Business Associate Agreement (BAA) with Medspeed to commence August 1, 2014.

DESCRIPTION OF SUBJECT

Medspeed is contracted through Borgess Medical Center to transport specimens between the Laboratory at Kalamazoo County Health and Community Services and their own laboratory. Being that transport is of medical related specimens and samples contain identifying health information, KCHCS wishes to establish a business associate relationship between our two entities to ensure all information is accurately and appropriately exchanged, transported and stored.

RELATIONSHIP TO GOAL

This partnership supports and aids KCHCS in its overall goal of reducing preventable disabilities and deaths and promoting healthy lifestyles and choices for all Kalamazoo County Residents.

FUNDING SOURCE

No funds are required as a result of this request.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions, please contact Courtney Davis, HCS Administrative Coordinator, at 373-5197 or at cldavi@kalcounty.com

E. POSITION CREATION IN THE HEALTHY BABIES HEALTHY START (HBHS) PROGRAM

ACTION REQUESTED

HCS Administration requests Board approval to create 1.0 FTE Care Coordinator position effective October 1, 2014.

DESCRIPTION OF SUBJECT

The HBHS project is a 5-year federal grant provided for the reduction of infant mortality and perinatal health disparities in Kalamazoo. The additional Care Coordinator position will provide case management services to project participants including but not limited to social, behavioral, and nutritional services. This FTE creation is in response to the newly awarded Healthy Start grant, approved by the Board on 9/17/14.

RELATIONSHIP TO GOALS

This funding provides services consistent with the HCS goal to improve the overall health of the community by reducing preventable disabilities and death, and promoting healthy lifestyles and choices.

FUNDING SOURCE

No County funds are required as a result of this request. This position is funded through the Federal Healthy Start grant. Notification of grant award was received September 1, 2014.

PERSONNEL

Create:

<u>Account #</u>	<u>Position/#</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
297-142	Care Coordinator Position# 10202	K06	1.0	\$15.30-\$20.66/hr	10/1/2014

PROCUREMENT

There is no procurement issue associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions please contact Deb Lenz, Maternal & Child Health Division Manager at 373-5024 or at dllenz@kalcounty.com.

J.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 7, 2014

DEPARTMENT: Michigan Works! – Upjohn Institute

PREPARED BY: Dawn Roberts

SUBJECT: Temporary Assistance for Needy Families (TANF) Refugee Program (TRP) 14-00

SPECIFIC ACTION REQUESTED: Review and approval of the Workforce Investment Act Youth Plan 14-00

DESCRIPTION OF ACTION (dollar amount, purpose): \$8000.00

The Branch, Calhoun, Kalamazoo and St. Joseph Michigan Works! Area has received a policy issuance from the Workforce Development Agency, with the Fiscal Year (FY) 2015 allocations for the Partnership, Accountability, Training, Hope. (PATH) Program, Refugee Program (TRP). The program plan covers October 1, 2014 through September 20, 2015. The amount allocated is \$8000.00

The current number of Family Independence Program (FIP) refugees to be served will be: 26 from Calhoun County only.

TIME FRAME OF ACTION: October 1, 2014 through September 30, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): TANF

PERSONNEL IF REQUIRED: N/A

NEW OR RENEWAL: New

CONTACT PERSON WITH PHONE NUMBER: Dawn Roberts 385-0445

**PLEASE ATTACH ALL NECESSARY INFORMATION
i.e. Agreements/Contracts/Applications**



222 S. Westnedge Avenue, Kalamazoo, Michigan 49007-4628
 TX: 269-349-1533 FAX: 269-349-5505 www.michiganworks14.org

A Private-Public Partnership serving Branch, Calhoun, Kalamazoo and St. Joseph Counties

Workforce Development Board

Funds Received to Implement the Partnership, Accountability, Training, Hope. (PATH) Program for Temporary Assistance for Needy Families (TANF) Refugee Program (TRP).

The Branch, Calhoun, Kalamazoo and St. Joseph Michigan Works! Area has received a policy issuance from the Workforce Development Agency, with the Fiscal Year (FY) 2015 allocations for the Partnership, Accountability, Training, Hope. (PATH) Program, Refugee Program (TRP). The program plan covers October 1, 2014 through September 30, 2015. The amount allocated is \$8000.00

The current number of Family Independence Program (FIP) refugees to be served will be: 26 from Calhoun County only.

Funding and Customer Service Levels

Funding Source and Cost Categories	Funding Levels
FY2015 Allocation	\$ 8,000.00
Direct Client Services	\$7040.00
Administration	\$960.00

Technical Information

Program Title/Number	TANF Refugee PI 14-XX
Funding Source	Temporary Assistance for Needy Families (TANF)
Funding Level	\$ 8,000.00
Duration	FY2015 (October 1, 2014 – September 30, 2015)
Service Level	26
Reference	WDASOM Policy Issuance Draft 14-XX, dated 9/09/14
CFDA Number	93.558 (TANF)

BRANCH COUNTY
 (517) 278-0200 FAX (517) 278-0221

CALHOUN COUNTY
 (269) 660-1412 FAX (269) 965-3653

KALAMAZOO COUNTY
 (269) 383-2536 FAX (269) 383-3765

ST. JOSEPH COUNTY
 (269) 273-2717 FAX (269) 273-3002

*An equal opportunity employer / program supported by the State of Michigan. 1-800-285-WORK (9675).
 Auxiliary aids and services are available upon request. National Relay Center 1-800-435-8910 or TTY 1-888-605-6722.*

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 7, 2014

DEPARTMENT: Michigan Works! – Upjohn Institute

PREPARED BY: Dawn Roberts

SUBJECT: Partnership, Accountability, Training, Hope. (PATH) 14-05

SPECIFIC ACTION REQUESTED: Review and approval of Partnership, Accountability, Training, Hope. (PATH) 14-05 Plan.

DESCRIPTION OF ACTION (dollar amount, purpose): \$3,990,007

The Branch, Calhoun, Kalamazoo and St. Joseph Michigan Works! Area has received notice from the Workforce Development Agency, with the Fiscal Year (FY) 2015 allocations for the Partnership, Accountability, Training, Hope. (PATH) program. The projected FY2015 allocation totaling \$3,990,007 is supported from two funding sources: \$3,412,660 in Temporary Assistance for Needy Families (TANF); \$577,347 in General Fund/General Purpose (GF/GP) state funds. This represents a 17% reduction to the PATH program compared to the FY 2014 allocation.

The overall purpose of PATH is to assist Family Independence Program (FIP) recipients in transitioning towards self-sufficiency. The PATH program provides applicants and participants with employment-related services, training, and supportive services to obtain and retain employment.

Individuals eligible for participation include those who have applied for or have been determined eligible to receive cash assistance. The PATH program serves Family Independence Program (FIP) recipients and applicants referred by the Department of Human Services (DHS).

TIME FRAME OF ACTION: October 1, 2014 through September 30, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): Federal (TANF), State (General Fund/General Purpose)

PERSONNEL IF REQUIRED: N/A

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Dawn Roberts 385-0455

**PLEASE ATTACH ALL NECESSARY INFORMATION
i.e., Agreements/Contracts/Applications**



222 S. Westnedge Avenue, Kalamazoo, Michigan 49007-4628
 TX: 269-349-1533 FAX: 269-349-5505 www.michiganworks14.org

A Private-Public Partnership serving Branch, Calhoun, Kalamazoo and St. Joseph Counties

Workforce Development Board

Funds Received to Implement the Partnership, Accountability, Training, Hope. (PATH) Program for Public Assistance Recipients

The Branch, Calhoun, Kalamazoo and St. Joseph Michigan Works! Area has received a policy issuance from the Workforce Development Agency, with the Fiscal Year (FY) 2015 allocations for the Partnership, Accountability, Training, Hope. (PATH) Program. The FY2015 allocation totaling \$3,990,007 is supported from two funding sources: \$3,412,660 in Temporary Assistance for Needy Families (TANF); \$577,347 in General Fund/General Purpose (GF/GP) state funds. This represents a 17% reduction to the PATH program compared to the FY 2014 allocations.

The overall purpose of PATH is to assist Family Independence Program (FIP) recipients in transitioning towards self-sufficiency. FIP applicants begin with a 21-day application eligibility period (AEP) in order to identify barriers and prepare applicants to attain employment, meet federal work participation requirements, and work towards self-sufficiency. The PATH program provides applicants and participants with employment-related services, training, and supportive services to obtain and retain employment.

Individuals eligible for participation include those who have applied for or have been determined eligible to receive cash assistance. The PATH program serves Family Independence Program (FIP) recipients and applicants referred by the Department of Human Services (DHS).

Funding and Customer Service Levels

Funding Source and Cost Categories	Funding Levels	Customer Service Level
FY2015 Allocation	\$ 3,990,007	2015
TANF	\$3,412,660	
GF/GP	\$577,347	
CATEGORY		
Direct Client Services	\$2,923,933	
Supportive Services	\$465,192	
Administration	\$478,801	
Information Technology	\$122,081	

Technical Information

Program Title/Number	PATH 2014-05
Funding Source	Temporary Assistance for Needy Families (TANF) & GF/GP
Funding Level	\$ 3,990,007
Duration	FY2015 (October 1, 2014 -- September 30, 2015)
Service Level	2015
Reference	WDASOM Policy Issuance 14-05, dated 9/04/14
CFDA Number	93.558 (TANF)

BRANCH COUNTY
 (517) 278-0200 FAX (517) 278-0221

CALHOUN COUNTY
 (269) 660-1412 FAX (269) 965-3653

KALAMAZOO COUNTY
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ST. JOSEPH COUNTY
 (269) 273-2717 FAX (269) 273-3002

L.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 7, 2014

DEPARTMENT: Michigan Works! – Upjohn Institute

PREPARED BY: Dawn Roberts

SUBJECT: AY13 WIA Statewide Activities, PY 2014 JAG Michigan, PI:14-07.

SPECIFIC ACTION REQUESTED: Review and approval of PY 2014 JAG Michigan, 14-07.

DESCRIPTION OF ACTION (dollar amount, purpose): \$70,000

The WDA has identified \$70,000 AY 2013 WIA SWA funding to be awarded in support of the JAG - Michigan program for PY 2014. JAG - Michigan, a state affiliate of the national JAG program, is committed to helping Michigan resolve dropout and transition challenges by supporting new and expanding existing local programs that help young people greatest at risk in overcoming barriers to graduation from high school. The JAG Model consists of a comprehensive array of services designed to keep young people in school through graduation and improve the rate of success in achieving educational and career goals. JAG is in alignment with Governor Snyder's plan to reinvent Michigan by keeping our youth – our future – here and revitalizing our educational system. Additionally, the Governor's Talent Investment Board is in full support of the Michigan Strategic Fund-Workforce Development Agency's efforts to expand the presence of JAG programs in Michigan.

TIME FRAME OF ACTION: July 1, 2014 through June 30, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): Federal (Workforce Investment Act)

PERSONNEL IF REQUIRED: N/A

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: N/A

CONTACT PERSON WITH PHONE NUMBER: Dawn Roberts 385-0455

PLEASE ATTACH ALL NECESSARY INFORMATION

i.e. Agreements/Contracts/Applications

J:\Annex\PLANS\Plan Approval Process\Board of Commissioners Forms\Board Agenda Request Form\14-00_WIA_Statewide_Service_Ctr_Operations.doc



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A Private-Public Partnership serving Branch, Calhoun, Kalamazoo and St. Joseph Counties

Workforce Development Board

Funds Received to Implement the Jobs for America's Graduates (JAG) - Michigan

The Branch, Calhoun, Kalamazoo and St. Joseph Michigan Works! Area has received a policy issuance from the Workforce Development Agency, for the Program Year (FY) 2014 (July 1, 2014 – June 30, 2015) in support of JAG – Michigan.

The WDA has identified WIA SWA funding to be awarded in support of the JAG - Michigan program for PY 2014. JAG - Michigan, a state affiliate of the national JAG program, is committed to helping Michigan resolve dropout and transition challenges by supporting new and expanding existing local programs that help young people greatest at risk in overcoming barriers to graduation from high school. The JAG Model consists of a comprehensive array of services designed to keep young people in school through graduation and improve the rate of success in achieving educational and career goals. JAG is in alignment with Governor Snyder's plan to reinvent Michigan by keeping our youth – our future – here and revitalizing our educational system. Additionally, the Governor's Talent Investment Board is in full support of the Michigan Strategic Fund-Workforce Development Agency's efforts to expand the presence of JAG programs in Michigan.

The WDA will support a one-time award for JAG – Michigan in the amounts of up to \$70,000 to be used in Kalamazoo and St. Joseph counties a commitment of leveraged funding must be committed on a minimum of a one to one ratio

All participants served with this funding must be WIA eligible, enrolled youth

Funding

Funding Source and Cost Categories	Funding Levels
PY2014 Allocation	\$70,000

CATEGORY

Program	\$66,500
Administration	\$ 3,500

Technical Information

Program Title/Number	PY 2014 JAG
Funding Source	WDA
Funding Level	\$70,000
Duration	PY2014 (July 1, 2014 – June 30, 2015)
Service Level	45
Reference	WDA Policy 14-07 dated 09/11/2014

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CALHOUN COUNTY
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KALAMAZOO COUNTY
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ST. JOSEPH COUNTY
 (269) 273-2717 FAX (269) 273-3002

An equal opportunity employer / program supported by the State of Michigan. 1-800-285-WORK (9675).
 Auxiliary aids and services are available upon request. National Relay Center 1-800-435-8910 or TTY 1-888-605-8722.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 7, 2014

DEPARTMENT: Michigan Works! – Upjohn Institute

PREPARED BY: Dawn Roberts

SUBJECT: Food Assistance Employment & Training Program Operations and Supportive Services Plan 14-XX

SPECIFIC ACTION REQUESTED: Review and approval of the Food Assistance Employment and Training Operations Plan and Food Assistance Supportive Services Plan 14-00.

DESCRIPTION OF ACTION (dollar amount, purpose): \$136,903

The Workforce Development Agency, State of Michigan (WDA) announced the availability of resources to assist Food Assistance recipients. For fiscal year 2015 (October 1, 2014 – September 30, 2015) \$136, 903 is allocated to the Branch, Calhoun, Kalamazoo and St. Joseph Michigan Works! Area with \$133,888 for Food Assistance Employment and Training program operations and \$3,015 for supportive services. The program will assist individuals, 18 through 49 years old and without dependents, in participating in a work program or training activity. A wide-range of services are supported through this funding including:

- Assessment
- Job Search and Job Readiness Assistance
- Workfare
- Education/Training
- Job Retention Services
- Supportive Services

TIME FRAME OF ACTION: October 1, 2014 through September 30, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): Federal (US Department of Agriculture), State (General Fund General Purpose)

PERSONNEL IF REQUIRED: N/A

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Dawn Roberts 385-0455

**PLEASE ATTACH ALL NECESSARY INFORMATION
i.e. Agreements/Contracts/Applications**



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A Private-Public Partnership serving Branch, Calhoun, Kalamazoo and St. Joseph Counties

Workforce Development Board

Funds Received to Assist Food Assistance Recipients

The Workforce Development Agency, (WDA) announced the availability of resources to assist Food Assistance recipients. For fiscal year 2015 (October 1, 2014 – September 30, 2015) \$136,903 is allocated to the Branch, Calhoun, Kalamazoo and St. Joseph Michigan Works! Area with \$133,888 for Food Assistance Employment and Training program operations and \$3,015 for supportive services. This is a voluntary program that will assist individuals, 18 through 49 years old and without dependents, in participating in a work program or training activity. The long-term goal is to assist the individuals in obtaining unsubsidized employment.

A wide-range of services are supported through this funding:

- **Assessment** of individuals to establish levels of academic, employability and job specific skills, and interests prior to the development of a plan for training and employment.
- **Job Search and Job Readiness Assistance** to enhance the employability of individuals and increase their abilities to search for and obtain unsubsidized employment.
- **Workfare** establishes a “working experience” mechanism to enable individuals to learn and acquire skills related to achieving positive employment experiences.
- **Education/Training** is provided to enable individuals to achieve a high school completion of GED certification, and/or assist with the development of occupational or job specific.
- **Job Retention Services** are available for up to 90 days after a participant becomes employed to assist in maintaining employment.
- **Supportive Services** such as transportation allowance, work related expenses, etc. A participant may receive up to a maximum of \$50 per month in supportive services.

Funding & Customer Service Levels

<u>FY 2015 Planned</u>	<u>Funding Levels</u>	<u>Customer Service Levels</u>
<i>Base Allocation</i>	\$136,903	125
<i>Employment & Training</i>		
<i>Supportive Services</i>	\$3,015	

Technical Information

Program Title Food Assistance Employment and Training Program
 Revision Number 2015-0
 Funding Source US Department of Agriculture & State General Fund General Purpose
 Funding Level \$136,903
 FY2015 (October 1, 2014 – September 30, 2015)

Period

Service Level 125
 Reference WDA PI:13-14c4 9/8/14
 CFDA Number 10.561

BRANCH COUNTY
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CALHOUN COUNTY
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KALAMAZOO COUNTY
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N.

A Private-Public Partnership serving Branch, Calhoun, Kalamazoo and St. Joseph Counties

DATE: September 17, 2014
TO: Kalamazoo County Board of Commissioners
FROM: Ben Damerow
SUBJECT: Workforce Development Board Appointments

We are requesting consideration and approval of the individuals listed below for appointment to the Branch, Calhoun, Kalamazoo, and St. Joseph Workforce Development Board.

These appointments are for two-year terms for private sector members and three-year terms for non-private sector members beginning October 1, 2014.

<u>Name</u>	<u>Sector</u>	<u>Representing</u>
Dennis Berkebile	Private Sector	Consumers Energy
Jamie Bos	Private Sector	Bronson Healthcare Group
Lisa Godfrey	Private Sector	Attorney at Law
David Maurer	Private Sector	Humphrey Products
Sabrina Pritchett-Evans	Private Sector	State Farm Insurance
Julie Rogers	Private Sector	Borgess Health
Morris Applebey	Organized Labor	International Brotherhood of Electrical Workers
Ken Wilcutt	Organized Labor	Pipefitters and HVACR Local Union No. 357
Peggy Gagen	Community Based Org.	United Way of Battle Creek and Kalamazoo
Jill Bland	Economic Development	Southwest Michigan First
Robert Smith	Rehabilitation	Michigan Rehabilitation Services
Sheila Beaty	Human Services	Kalamazoo County Dept. of Human Services



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Additionally, we are requesting consideration and approval of the individuals listed below for appointment to the Branch, Calhoun, Kalamazoo, and St. Joseph Workforce Development Board as alternate members.

These appointments are for two-year terms for private sector members and three-year terms for non-private sector members beginning October 1, 2014.

<u>Name</u>	<u>Sector</u>	<u>Representing</u>	<u>Alternate To</u>
Shelly Cinchy	Private Sector	Borgess Health	Jamie Bos
Jan Opalewski	Private Sector	Express Packaging Solutions	Dave Maurer
Michelle Davis	Community Based Org.	Housing Resouces	Peggy Gagen
Jill Murphy	Rehabilitation	Michigan Rehabilitative Serv.	Robert Smith

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 7, 2014

DEPARTMENT: Parks & Expo Center

PREPARED BY: David Rachowicz

SUBJECT: Location Release and Agreement with Cineflix (US Prodco) Inc for NSRA Street Rod Nationals North to film Cars and Stripes

SPECIFIC ACTION REQUESTED:

Approve the Location Release and Agreement with Cineflix (US Prodco) Inc for NSRA Street Rod Nationals North at the Kalamazoo County Expo Center.

DESCRIPTION OF ACTION (dollar amount, purpose):

The National Street Rod Show is partnering with Cineflix to produce a realty television program about car restorations (Cars & Stripes) that may be programmed on the History Channel. The producers have requested a location and release agreement so the footage can be used for this television program.

TIME FRAME OF ACTION:

The filming took place at the 2014 Street Rod Nationals North held on September 12-14.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL:

This is a new agreement.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION: NA

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz, (269) 383-8787

Email: dmrach@kalcounty.com

R.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 7, 2014

DEPARTMENT: Parks & Expo Center

PREPARED BY: David Rachowicz

SUBJECT: Home Builders Association of S.W. Michigan 2015 Home Expo Contract

SPECIFIC ACTION REQUESTED:

Approve the 2015 Home Expo Contract for use of the Kalamazoo County Expo Center. The event is scheduled for March 12 thru 14, 2015.

DESCRIPTION OF ACTION (dollar amount, purpose):

Approve the 2015 Home Expo contract at the following rate = \$20,592.

TIME FRAME OF ACTION:

The contract is for the 2015 Home Expo.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NA

NEW OR RENEWAL:

The Home Expo returned to the expanded Expo Center facilities in 2014.

ANY OTHER PERTINENT INFORMATION:

The Home Expo Contract is approved by the County Board of Commissioners because the rental income is greater than the \$15,000 limit the County Board has set on contracts that can be executed by the Park Commission.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

David Rachowicz, (269) 383-8787

Email: dmrach@kalamazoo.org

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 7, 2014

DEPARTMENT: Office of the Prosecuting Attorney

PREPARED BY: Kristine Cunningham, Administrator

SUBJECT: Add/Delete/Move Positions

SPECIFIC ACTION REQUESTED:

- Create .5 FTE position in the Crime Victim Rights Grant (278-000-704.00).
- Eliminate position # 10169 (Legal Assistant I – Victim/Witness) 101-229-704.00
- Create .725 FTE (Victim Advocate Assistant) 104-229-704.00

DESCRIPTION OF ACTION (dollar amount, purpose):

Due to our increased allocation in the Crime Victim Rights Grant, we are moving half of Amanda Reeves' position under the grant and the other half will remain under the Law Enforcement Millage.

In addition, we've made some changes to an existing position and increased the hours. Therefore, we need to delete the old position and create a new position. No additional county funding is needed for any of these changes.

TIME FRAME OF ACTION:

Effective October 1, 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Crime Victim Rights Grant 278-000-704.00

Law Enforcement Millage 104-229-704.00

General Fund 101-229-704.00

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

Eliminate:

Account #	Position/#	Grade	FTE	Pay Range	Effective
101-229	Legal Assistant I (10169)	K3	.50	\$11.75/hour - \$15.86/hour	10/1/14

Create:

Account #	Position/#	Grade	FTE	Pay Range	Effective
104-229	Victim Advocate Assistant (TBD)	K4	.725	\$12.50/hour - \$16.88/hour	10/1/14
278-000	Legal Assistant II (10131)	K4	.5	\$12.50/hour - \$16.88/hour	10/1/14

NEW OR RENEWAL:

New

CONTACT PERSON WITH PHONE NUMBER:

Kristine Cunningham, Administrator, (269) 383-8965

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 7, 2014

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approve fee schedule change for EZ Card Kiosks

SPECIFIC ACTION REQUESTED:

Approve the fee schedule change for the EZ Card kiosks used by the Sheriff's Office

DESCRIPTION OF ACTION (dollar amount, purpose):

50 cents is added to the fee structure for each item.

TIME FRAME OF ACTION:

Immediately upon approval

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

None

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

Amendment to existing agreement with EZ Card Kiosk

ANY OTHER PERTINENT INFORMATION:

EZ Card Kiosk is the company contracted by the Sheriff's Office to provide kiosk services for inmate accounts and bail bonds. With the opening of the video visitation on Healy Street it has become necessary to add a kiosk at that facility as a customer service. Without the kiosk at Healy St, citizens completing a visit would be required to go to the Sheriff's Office to handle any inmate accounting. To cover the cost of the additional kiosk, a fee increase of 50 cents is necessary.

PROCUREMENT INFORMATION:

NA

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff ph: 385-6176

Current Fees		Proposed New Fees	
Booking - Kiosk Cash		Booking - Kiosk Cash	
\$0.00 for booking		\$0.00 for booking	
Money Load - Kiosk Cash		Money Load - Kiosk Cash	
\$0.00 - \$100.99 = 3.00		\$0.00 - \$100.99 = 3.50	
\$101.00 and up = 4.00		\$101.00 and up = 4.50	
Money Load - Kiosk Credit (Card Present)		Money Load - Kiosk Credit (Card Present)	
\$0.00 - \$20.99 = \$4.00		\$0.00 - \$20.99 = \$4.50	
\$21.00-\$50.99= \$6.00		\$21.00-\$50.99= \$6.50	
\$51.00-\$100.99=\$8.00		\$51.00-\$100.99=\$8.50	
\$101.00=\$200.99=\$10.00		\$101.00=\$200.99=\$10.50	
\$201.00+ = 8% of Load		\$201.00+ = 8% of Load	
Money Load - Remote Credit (Card Not Present)		Money Load - Remote Credit (Card Not Present)	
\$0.00 - \$20.99 = \$4.00		\$0.00 - \$20.99 = \$4.50	
\$21.00-\$50.99 = \$6.00		\$21.00-\$50.99 = \$6.50	
\$51.00-\$100.99=\$8.00		\$51.00-\$100.99=\$8.50	
\$101.00=\$200.99=\$10.00		\$101.00=\$200.99=\$10.50	
\$201.00+ = 8% of Load		\$201.00+ = 8% of Load	
Bail - Kiosk Cash		Bail - Kiosk Cash	
\$0.00 - \$100.99 = 3.00		\$0.00 - \$100.99 = 3.50	
\$101.00 - \$200.99 = 4.00		\$101.00 - \$200.99 = 4.50	
\$201.00+=7%		\$201.00+=7%	
Bail - Kiosk Credit (Card Present)		Bail - Kiosk Credit (Card Present)	
\$.01- \$2000.99 - \$10.00 plus 7% of Bail		\$.01- \$2000.99 - \$10.00 plus 7% of Bail	
\$2100.00+- 7% of bail		\$2100.00+- 7% of bail	
Bail - Remote Credit (Card Not Present)		Bail - Remote Credit (Card Not Present)	
\$.01 - \$2000.99 - \$10.00 plus 8% of Bail		\$.01 - \$2000.99 - \$10.00 plus 8% of Bail	
\$2100.00+- 8% of bail		\$2100.00+- 8% of bail	

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 7, 2014

DEPARTMENT: Sheriff's Department, Office of Emergency Management

PREPARED BY: Richard C. Fuller III, Sheriff

SUBJECT: 2015 Emergency Management Performance Grant Work Agreement

SPECIFIC ACTION REQUESTED:

Approval of the 2015 Emergency Management Performance Grant and Board Chair signature on the 2015 EMPG Work Agreement with the Emergency Management Division of MSP.

DESCRIPTION OF ACTION (dollar amount, purpose):

FY 2015 EMPG Work Agreement is a quarterly breakdown of duties to be completed by the Emergency Management Director/Office.

TIME FRAME OF ACTION:

The period of the grant is October 1, 2014 through September 30, 2015. It is due back to the State by October 17, 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

This is a Federal grant that is a pass-through to the State of Michigan then to Kalamazoo County. This is a supplement to the county for the duties performed quarterly by the Emergency Management Director. The county funds the remaining cost.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No additional personnel required for this action.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Renewal

ANY OTHER PERTINENT INFORMATION:

This grant is issued to all local Emergency Management State of Michigan recognized programs. Kalamazoo County has received these funds for many years.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Richard C. Fuller III, Sheriff 385-6173



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners
FROM: Tina Becker
DATE: September 16, 2014
SUBJECT: Board Action

The Board Appointments Committee recommends the follow appointment/reappointment:

- To appoint Mr. Bill Becker to the Veteran's Committee to assume a term expiring 12/31/2015.
- To reappoint Mr. Rob Barnard to the Fair Council for a 3-year term that will expire 09/30/2017. Mr. Barnard was appointed in 2012 when the Fair Council was established. If reappointed, this would be Mr. Barnard's first 3-year term.



PARKS AND FAIRGROUND

2900 LAKE STREET • KALAMAZOO, MI 49048

PHONE: (269) 383-8778 • FAX (269) 383-8724

www.kalcounty.com/parks

TO: Board Appointments Committee, Tina Becker

FROM: David Rachowicz

DATE: 9/17/2014

SUBJECT: Kalamazoo County Fair Council Appointment

Robert Barnard is interested in continuing his service on the Kalamazoo County Fair Council. At the August 20, 2014 Fair Council Meeting a motion was approved supporting the re-appointment of Robert Barnard to the Fair Council for a three year term. In the past year, he has attended 10 of the scheduled meetings and was absent from 3 meetings.

Let me know if you have any questions or if you need any additional information.

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT TO:

(Please select which board you are interested in serving)

- Animal Services & Enforcement Board
- Board of Public Works
- Building Authority
- Central County Transportation Authority
- Community Action Tripartite Advisory Board
- Department of Human Services
- Economic Development Corporation /Brownfield
Redevelopment Authority
- Fair Council

- Kalamazoo County Transportation Authority
- Land Bank Authority
- Metropolitan Planning Commission
- Parks & Recreation Commission
- Retirement Investment Committee
- Solid Waste Management Planning Committee
- Soil Erosion & Sedimentation Board of Appeals
- Southcentral Michigan Planning Council
- Substance Abuse Council

Name Robert Barnard

Occupation Self Employeed, General Contractor

Home Address [REDACTED] Street [REDACTED] City [REDACTED] Zip [REDACTED]

Home Telephone _____

Business Telephone [REDACTED]

Cell Number [REDACTED]

E-mail address [REDACTED]

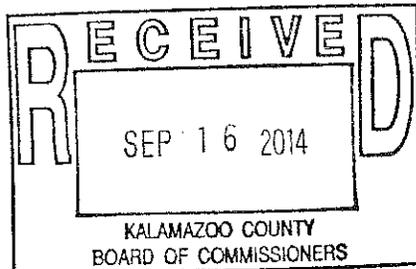
Please indicate experience and/or qualifications that would help make you an effective board member for which you have applied:

Two years on Fair Council, Ten years County Commission, Six years Parks and Recs Commission, retain support of Fair Council to continue as a member of the Council.

Volunteer Experiences:

Building Blocks of Kalamazoo, Habitat for Humanity Board member, KNHS Board memeber (past) and other various boards within Kalamazoo and projects to improve the community mainly in and around the Edison Neighborhood.

9/16/2014
Date of Application



BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF: October 7, 2014****DEPARTMENT: Administration****PREPARED BY: John Faul****SUBJECT: Healy Street Center, Substantial Completion Report****SPECIFIC ACTION REQUESTED:**

1. Approve Change Orders 3 through 10.
2. Approve Statement of Substantial Completion

DESCRIPTION OF ACTION (dollar amount, purpose):

1. \$88,597.00, total Change Orders 3 through 10
2. Agree to Substantial Completion, which triggers warranty periods

TIME FRAME OF ACTION:

1. Retroactive approval of Change Orders
2. Immediate acceptance of Substantial Completion

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Capital Public Improvement Fund, Healy Street Center Project, Contingency

PERSONNEL IF REQUIRED: No additional personnel**NEW OR RENEWAL:** Renewal**ANY OTHER PERTINENT INFORMATION:**

1. On the Consent Agenda for tonight's meeting is the retroactive approval of Change Orders 3 through 10. Because the County used a General Contractor arrangement to construct the Healy Street Center and in order to keep the project moving, authority granted to Administration was \$30,000 for any one Change Order and/or \$10,000 any one item. Change Orders ultimately must be approved by the Board of Commissioners. Please see Summary of Change Orders. Change Orders 1 & 2 were approved by the BOC in 2013.
2. The Statement of Substantial Completion was reviewed and approved by our Architect/Engineer, Tower Pinkster. It is requested that Administration is allowed to sign and acknowledge our acceptance as well with the knowledge that a few punch list items remain.

PROCUREMENT INFORMATION:

A financial status report is also attached for your review. Most importantly, we have kept the project under budget. We anticipate returning approximately \$200,000 to the Capital Improvement fund.

CONTACT PERSON WITH PHONE NUMBER: John Faul, 383-8908, jmfaul@kalcounty.com

Financial Status Report
1421 Healy St
as of 10/7/14 Claims List

	Amount	% of Budget
Recommended Budget	5,364,847	
Committed	5,137,778	95.77%
Amount Completed	5,112,272	95.29%

Contingency Review

	Combined Total Contingency	Construction Amount	% of Construction	Owner/Design Amount	% of Construction
Contingency	\$ 407,385	\$ 386,306	9.33%	\$ 21,079	0.51%
Change Orders to Date	226,857	226,857		-	
Remaining Contingency	\$ 180,528	\$ 159,449	3.85%	\$ 21,079	0.51%
	Percent Used	55.69%	58.72%	0.00%	

Description	Budget		Budget		Commitments Remaining
	Budget	Committed	Remaining	Completed	
Land	\$ 315,400	\$ 315,400	-	\$ 315,333	67
Demolition	40,000	36,000	4,000	36,000	-
Construction	4,140,094	4,140,094	-	4,335,826	31,125
Construction Contingency	386,306	226,857	159,449	-	-
Owner Contingency	21,079	-	21,079	-	-
Furniture Fixtures & Equipment Allowance	66,600	56,488	10,112	56,488	-
Miscellaneous (Testing, Insurance, Admin., etc.)	47,068	28,150	18,918	28,150	-
A&E (6.75% Construction & Contingency)	348,300	334,789	13,511	340,475	(5,686)
Total	\$ 5,364,847	\$ 5,137,778	\$ 227,069	\$ 5,112,272	\$ 25,507

29,593

CHANGE ORDERS

October 21, 2014

Healy Street Center

CO #	CONTRACTOR	DESCRIPTION	AMOUNT
3	Frederick Construction, Inc.	Change Order # 3 to remove and replace the existing perimeter fencing along north property line, and to replace the casting of storm structure east of the ring road fence, to furnish additional toilet accessories, to furnish and install privacy slats at dumpster gates, to furnish and install 4" conduit and polytwine from the telecom structure to pole for future AT&T service.	\$ 15,306.00
4	Frederick Construction, Inc.	Change Order # 4 to furnish and install 5" roof drain extensions to all roof drains, for the additional steel lintels, for additional waterproofing behind metal wall panels on metal truss, and for addition of wood blocking and membrane flashing above all windows with metal panels.	\$ 14,523.00
5	Frederick Construction, Inc.	Change Order # 5 to add electric hand dryers and delete paper towel dispensers, to add owner-requested audio/visual changes, to install furniture in Video Visitation, to upgrade Federal APD barrier gates, and to furnish and install domestic hot water return piping.	\$ 18,571.00
6	Frederick Construction, Inc.	Change Order # 6 to provide Shaw "Block Print" in lieu of Mannington product, and for a credit for omitting building signage illumination.	\$ 3,244.00
7	Frederick Construction, Inc.	Change Order # 7 to add demand control ventilation, to replace sink 3 in room 1225 with sink 4, for additional parking signs, for interior signage, to omit ceilings/hang light fixtures/revise fire protection/modify HVAC, to provide concrete in island at parking lot, to provide galvanized steel lintel at dumpster enclosure, for various metal framing/drywall/ceiling revisions, to relocate VFDs in mechanical room, to provide discharge sensors to VAV boxes.	\$ 9,984.00
8	Frederick Construction, Inc.	Change Order # 8 to revise OCC Check-in transaction window and counter, to revise water service, to relocate door/sidelight/light switch, to provide network cabling to condensing unit/control panel and back to MDF, to furnish and install 3 wire barbed wire to east fence, and to provide light switch with occupancy sensor in room 1011.	\$ 7,724.00
9	Frederick Construction, Inc.	Change Order # 9 to to revise electrical system related to emergency power, to furnish and install stainless steel cover plates to Norrix furniture, to furnish and install 2" high vinyl cut lettering for suites 1, 2, and 3, to install additional access control to doors 1100B and 1100C, to provide seating in Video Visitation, to install two (2) GFI receptacles in breakroom, to install additional pane sign to room 1102, to repair walls and touch up painting, and including credit for omitting curb & gutter.	\$ 18,120.00
10	Frederick Construction, Inc.	Change Order #10 to provide card reader/gate programming.	\$ 1,125.00

Total

\$ 88,597.00



Peter Battani, County Administrator
201 West Kalamazoo Avenue • Kalamazoo, Michigan 49007
Phone: (269) 384-8111 • Fax: (269) 384-8032

To: Board of Commissioners
From: Peter Battani, Administrator/Controller
Date: September 30, 2014
Re: Dispatch

As per the discussion at the Committee of the Whole meeting on September 17, you have three action items on the agenda for the regular Board of Commissioners meeting of October 7:

- Interlocal Agreement Creating the Kalamazoo County Consolidated Dispatch Authority
- Resolution to Levy Surcharge
- Agreement for the Distribution of County 9-1-1 Surcharge Revenues

At the writing of this memo, the Interlocal agreement has been adopted by Kalamazoo Township, City of Portage, WMU Board of Trustees, and is anticipated to be adopted on October 6 by the City of Kalamazoo Commission.



September 2, 2014

EMAILED: PMBATT@kalcounty.com

Mr. Peter Battani
County Administrator
201 West Kalamazoo Avenue
Kalamazoo, MI 49007

Re: Request for Consideration of SoDA TIF Plan

Mr. Battani:

I understand that the County adopted its new Economic Development Property Tax Revenue Sharing Policy at its meeting of August 6, 2014. We do appreciate the Board's willingness to increase the revenue sharing provisions under Chapter 1, Subsection 3.b, to establish a two-to-one revenue sharing provision.

The purpose of this letter is to request the consideration of the SoDA Tax Increment Financing Plan by the Kalamazoo County Board, recognizing the County's policy limiting tax capture as provided in Chapter 1, Section 3, Subsection b, which will result in foregoing the capture of 4.1832 County mills. We are making this request pursuant to Chapter 1 of the Plan and would ask that consideration of the SoDA TIF Plan be placed upon the next County Board of Commissioners meeting agenda.

Given the fact that SoDA's TIF Plan has already been completed, notices for public hearing having been published and the public hearings held, we would like to avoid the expense of amending the Plan already adopted. Also, time is of the essence in this case. Therefore, we respectfully request approval of the SoDA TIF Plan pursuant to this letter of understanding in which the Township and the SoDA Board agree as follows:

1. The SoDA Board will provide written annual reports to the County Administrator and the Department of Planning Community Development no later than 180 days after the end of the South Drake Road Corridor Improvement Authority's fiscal year.
2. The SoDA Board will provide in-person annual reports if requested by the Kalamazoo County Board of Commissioners.

7275 W. Main St.
Kalamazoo, MI 49009
(269) 216-5220
(269) 375-7180 Fax
libbyhc@oshtemo.org
www.oshtemo.org

CHARTER TOWNSHIP OF OSHTEMO.

Page 2

Letter to Mr. Peter Battani

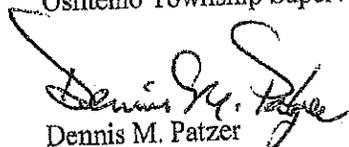
3. The SoDA Board will appoint a County designee as a member of the South Drake Road Corridor Improvement Authority's Board.
4. The SoDA Board will provide all public notices to the County Clerk and to the Kalamazoo County Department of Planning and Community Development.
5. The SoDA Board will limit project funding in a manner consistent with the project and funding restrictions provided for in Paragraph 5 of the County's Tax Increment Financing Participation Policy.
6. The SoDA Board and Township Board will defend, indemnify and hold the County harmless against any challenge to the modification of the SoDA TIF Plan by letter agreement.

We will await your response.

Sincerely,



Libby Heiny-Cogswell
Oshtemo Township Supervisor



Dennis M. Patzer
SoDA Board

- c: Thom Canny, emailed tmcann@kalamazoo.org
James W. Porter, emailed at jposhtwp@oshtemo.org
Greg Milliken, emailed at gmilliken@oshtemo.org

**A RESOLUTION TO RESCIND THE JUNE 17, 2014 RESOLUTION TO EXEMPT COUNTY TAXES
FROM CAPTURE BY THE SOUTH DRAKE ROAD CORRIDOR IMPROVEMENT AUTHORITY**

WHEREAS, the Charter Township of Oshtemo (Township) exercised its authority under the Corridor Improvement Authority Act, being Act 280 of the Public Acts of 2005, (Act) as amended (MCL 125.2871 et seq.) on or about March 18, 2014 by adopting a resolution establishing the South Drake Road Corridor Improvement Authority (SoDA); and

WHEREAS, the SoDA Board determined that a Development Plan and a Tax Increment Financing Plan (TIF Plan) were necessary to carry out the purposes of the SoDA under the Act; and

WHEREAS, the Township Board accepted the SoDA's Development Plan and TIF Plan on April 15, 2014; and

WHEREAS, the Township Board, pursuant to the requirements of the Act held a duly Noticed Public Hearing on the Development Plan and TIF Plan on April 22, 2014; and

WHEREAS, at the April 22, 2014 Public Hearing the Township adopted the SoDA's Development Plan and TIF Plan; and

WHEREAS, the County of Kalamazoo (County) adopted a Resolution on June 17, 2014, to "Exempt County Taxes From Capture by the South Drake Road Corridor Improvement Authority" but expressed an interest in sharing a portion of the captured value of the County taxes as described in the TIF Plan through the development and adoption of a County Tax Increment Financing Participation Policy; and

WHEREAS, the County adopted the "Kalamazoo County Economic Development Property Tax Revenue Sharing Policy" (Revenue Sharing Policy) on August 6, 2014; and

WHEREAS, on or about September 2, 2014 the Township and SoDA submitted a written "Request for Consideration of SoDA TIF Plan" to the County and asked for the County to consider and approve the SoDA's and Townships' April 22 TIF Plan, as amended by the September 2, 2014 request (Collectively, the Amended TIF Plan, which is attached to and made part of this document as Appendix #1) under the County's Revenue Sharing Policy; and

WHEREAS, the County has considered the Amended TIF Plan and finds that it meets the standards and conditions set forth under the County's Revenue Sharing Policy.

NOW, THEREFORE, be it RESOLVED that the County approves the Amended TIF Plan; and,

BE IT FURTHER RESOLVED that the County Rescinds its June 17, 2014, "Resolution to Exempt County Taxes From Capture by the South Drake road Corridor Improvement Authority" in order to allow for the capture of County taxes as described in the Amended TIF Plan and the County's revenue Sharing Policy

BE IT FURTHER RESOLVED that this Resolution shall be effective on the date it is adopted, or, on the date on which the Township and the SoDA, have signed an "Agreement and Acknowledgment Regarding the Capture of County Taxes," whichever occurs later.

BE IT FURTHER RESOLVED that the County Clerk shall file a copy of this Resolution with the Oshtemo Charter Township Clerk.

AYES, Commissioners:

NAYS, Commissioners:

ABSTAIN, Commissioners:

RESOLUTION DECLARED ADOPTED.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by the Kalamazoo County Commission at a regular meeting held on October 7, 2014. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by the Act.

Kalamazoo County Economic Development Property Tax Revenue Sharing Policy

When deemed appropriate and necessary, the Kalamazoo County Board of Commissioners may choose to participate in property tax revenue sharing for economic development purposes through tax increment financing plans and interlocal agreements, under certain conditions spelled out in this policy. Local jurisdictions or authorities that wish to capture Kalamazoo County property tax revenue for economic development purposes should assume that the Board of Commissioners, consistent with Michigan law, will opt out of any TIF plans that do not meet certain criteria spelled out in this policy. Local jurisdictions are encouraged to plan accordingly and contact County Administration well in advance of plans to establish a TIF. The County reserves the right, under Michigan Law, to opt out under any conditions. Kalamazoo County may consider participation under this policy if County participation is determined by the Board of Commissioners to be necessary for the success of the proposed TIF; i.e., County property tax revenue will determine the success or failure of a proposed project, that the county's participation is truly needed for the resurgence or development of an area that absent the county involvement would not see that resurgence or development on its own and that County participation will not have a detrimental effect on property tax revenue required to support mandated and necessary public services. The following chapters outline two separate and mutually exclusive policy options regarding Kalamazoo County tax increment financing (TIF) and interlocal agreements.

Chapter 1: Tax Increment Financing Participation Policy

1. Purpose. This chapter is intended to establish guidelines under which Kalamazoo County will participate in tax sharing agreements with local units of government under existing and future tax increment financing programs.

It is the intent of the County Board of Commissioners to encourage the promotion of economic development through local and regional collaboration. The County Board of Commissioners intends to participate in TIF programs in a manner that is not detrimental to fiscal health of the County or other taxing jurisdictions. Nevertheless, the Board of Commissioners recognizes that TIF programs, when complete, should ultimately increase the tax base and revenues for every affected taxing jurisdiction.

The County Board of Commissioners encourages local units of government to meet with the County in advance of initiating or amending TIF plans to allow for communication regarding program goals, potential projects, length of capture, and coordination of program implementation.

The County Board of Commissioners intends to opt-out of any TIF plan if the conditions of this chapter are not incorporated.

2. Definitions.

- a. Local unit of government means any city, village, or township
- b. Tax increment financing authority means any organization or plan established to capture the tax revenue of another jurisdiction on properties within a defined geographic area, including, but not limited to, those authorized under the following statutes:
 - i. Downtown Development Authority Act - Act 197 of 1975, MCL 125.1651 to 125.1681
 - ii. The Tax Increment Finance Authority Act – Act 450 of 1980, MCL 125.1801 to 125.1830
 - iii. Local Development Financing Act - Act 281 of 1986, MCL 125.2151 to 125.2174
 - iv. Historical Neighborhood Tax Increment Financing Authority Act - Act 530 of 2004, MCL 125.2841 to 125.2866
 - v. Corridor Improvement Authority Act – Act 280 of 2005, MCL 125.2871 to 125.2899
 - vi. Neighborhood Improvement Authority Act – Act 61 of 2007, MCL 125.2911 to 125.2932
 - vii. Water Resources Improvement Tax Increment Financing Authority Act – Act 94 of 2008, MCL 125.1771 to 125.1794
 - viii. Private Investment Infrastructure Funding Act – Act 250 of 2010, MCL 125.1871 to 125.1883

The Brownfield Redevelopment Finance Act (Act 381 of 1996) is intentionally excluded from this definition. The Kalamazoo County Board of Commissioners reserves the right to apply this chapter to future TIF statutes.

- c. Tax increment financing district means the geographical boundaries of a tax increment financing authority
3. Capture of County Revenue. The Kalamazoo County Board of Commissioners may permit the capture of a portion of county ad valorem tax increment revenues, as permitted in various statutes, in any new or amended tax increment financing with the following restrictions:
- a. All special voted or dedicated millages levied by Kalamazoo County are excluded from capture regardless of any increase or decrease in the levies.
 - i. These millages include, but are not limited to, the following:
 - 1. Law Enforcement
 - 2. Juvenile Home Debt
 - 3. Any county-wide voted millage enacted after the adoption of this policy
 - b. The tax increment revenue originating from County levies will be proportionate to the overall revenue of the governing body (local unit of government) and special assessments levied specifically for the TIF district. The millage used to calculate the captured revenue generating from Kalamazoo County will be calculated as follows:
 - 1. For the first 0.5 through 1.0 millage rates of the governing body and special assessment specifically for the TIF district, the captured County revenue will match the governing body's millage rate on a 2 for 1 basis. E.g. if the governing body's millage rate is 1.0 the County revenue match will be 2.0 mills.
 - 2. For millage rates of the governing body and special assessment specifically for the TIF district in excess of 1.0 mill, the captured County revenue will match the governing body's millage rate on a 1 for 1 basis. E.g. if the governing body's millage rate is 1.5 the County revenue match will be 2.5 mills.
 - c. The tax increment revenue originating from County levies cannot constitute a greater proportion of the overall revenue than that of the governing body (local unit of government) and special assessments levied specifically for the TIF district. E.g. the millage used to calculate the captured revenue generating from Kalamazoo County cannot exceed the millage rates of the governing body and special assessment specifically for the TIF district.

The County may also exempt all revenue from capture if the oversight and project restriction conditions in sections four (4) and five (5) are not met.

4. Oversight. The County Board of Commissioners shall exercise oversight over all TIF districts that capture any County revenue. Oversight shall include, but is not limited to all of the following:
- a. Annual reports. A written annual report shall be delivered to the County Administrator and Department of Planning and Community Development no later than 180 days after the end of the TIF authority's fiscal year. The County Board of Commissioners may also require an in-person annual report.
 - b. Quindecennial opt-out. The County Board of Commissioners shall maintain the ability to opt out of the TIF capture on a quindecennial (15 year) basis. Prior to June 30 of the year following each quindecennial year after the adoption of a TIF plan, the County may file a resolution with the Clerk of the Governing Body that exempts all county revenues from capture. The County shall accompany the resolution with a written explanation outlining any reasons for exempting its revenue.

- i. Such reasons may include, but are not limited to, any or all of the following:
 - 1. Lack of economic development progress
 - a. Few to no new jobs created
 - b. Few to no new businesses attracted
 - c. Little to no new private investment
 - 2. Financial hardship
 - 3. Greater than anticipated revenue
 - a. The Tax Increment Revenues were more than 20% greater than anticipated in the TIF plan
 - b. The County may forgo opting-out if the TIF plan is amended to account for greater than anticipated revenue
 - 4. Completion of anticipated activities
 - a. All or a vast majority of the major activities listed in the TIF plan were completed
 - ii. The County shall waive its right to opt-out if the TIF Authority has outstanding debt obligations that require all available revenue to fulfill.
 - c. Appointment to TIF Authority. The governing body and TIF authority shall appoint a county designee as a member of the TIF authority board.
 - d. Public notices. All public notices shall be sent to both the County Clerk and the Department of Planning and Community Development.
5. Project and Funding Restrictions. The Kalamazoo County Board of Commissioners may exempt its taxes from capture if it believes the projects included or intended uses of funds in the TIF Plan or Development Plan are excessive or inappropriate for a TIF authority. Examples of excessive or inappropriate projects include, but are not limited to the following:
 - a. Funding for law enforcement activities in excess of 5% of annual revenue
 - b. Funding for routine road maintenance or rehabilitation in excess of 5% of the total project not including pedestrian or non-motorized facilities or new road construction
 - c. Funding for expenses typically attributed to a local unit of government through its charter unless directly attributable to the administration or programming of a TIF District.
 - d. Exclusively residential sewer or water projects; sewer and water service to mixed use or commercial developments are permitted
 - e. Funds to study potential expansion of district boundaries
 - f. Funds to pursue or resolve disputes with any and all municipalities other than the governing body
6. Responsibility. The County Clerk shall immediately forward any notice of creation or expansion of any tax capture district to the Administrator, Department of Planning and Community Development, and the County Treasurer.

The County Administrator shall respond to such notices, indicating that Kalamazoo County wishes to enter into a possible agreement for capture of County tax revenues. The Administrator shall be responsible for implementing this policy and negotiating tax sharing agreements with affected development districts and municipalities using guidelines established consistent with this chapter. All such agreements shall require approval by a majority of the County Board of Commissioners.

The County Treasurer and Department of Planning and Community Development shall be responsible for assuring that captured property tax revenues collected in excess of the amounts permitted by any tax capture agreements are returned to the County on an annual basis.

7. Application. This chapter applies to all requests for tax capture that permit the County the option to enter into an agreement that specifies the terms of a new or expanded tax capture district. This chapter shall also apply to any existing or future tax capture in which the County is provided the statutory authority to enter into agreements with a new, renewed, or expanded tax capture district.

It is understood that County participation in tax increment financing plans is based upon the expectation that ultimately economic development benefits and increased tax revenues are realized by all of the participating jurisdictions.

Chapter 2: Policy for Project Specific Interlocal Agreements under the Urban Cooperation Act of 1967

1. Purpose. This chapter intends to establish guidelines under which Kalamazoo County will participate in revenue sharing with local units of government to spur economic development through infrastructure improvements. This chapter is intended to give structure to economic development related interlocal agreements under the Urban Cooperation Act, Act 7 of 1967.

It is the intent of the County Board of Commissioners to spur economic development through infrastructure improvements. The County Board of Commissioners intends to participate in interlocal agreements in a manner that is not detrimental to fiscal health of the County or other taxing jurisdictions.

The County Board of Commissioners would like to encourage the development of the infrastructure network throughout the County. Thus, the County Board of Commissioners intends to participate in local economic development efforts by allowing the capture of revenues stemming from incremental tax growth in a defined district through interlocal agreements.

2. Definitions.
 - a. County is defined as Kalamazoo County or Kalamazoo County Board of Commissioners
 - b. Infrastructure is intended to include but not limited to the following:
 - i. High speed communication facilities
 - ii. Pedestrian or non-motorized facilities
 - iii. New transportation construction
 - iv. Road enhancement
 - v. Sewer expansion or improvements
 - vi. Utility installation or improvements
 - vii. Water supply expansion or improvements
 - c. Interlocal Agreement is defined by PA 7 of 1967
 - d. Local unit of government means any city, village, or township
 - e. Public agency is defined by PA 7 of 1967
 - f. Revenue Sharing is defined in section 3.
3. Revenue Sharing. The Kalamazoo County Board of Commissioners may wish to enter into interlocal agreements that share ad valorem tax increment revenues within a district to fund infrastructure improvements. The following subsections outline the parameters that Kalamazoo County would require in an interlocal agreement.
 - a. Only revenue generated from taxable value in excess of the baseline established in an interlocal agreement shall be subject to capture.
 - b. All special voted or dedicated millages levied by Kalamazoo County are excluded from revenue sharing.
 - i. Special voted or dedicated millages may included but are not limited to the following:
 1. Law Enforcement

2. Juvenile Home Debt
 3. Any millage levied by Kalamazoo County for Kalamazoo County Transit Authority
 4. Any county-wide voted millage enacted after the adoption of this policy
- c. Revenue sharing cannot exceed 20 years unless a significant need is identified or an extension is agreed upon by the participating parties.
 - d. An agreement will expire when the timeframe of revenue sharing has expired or the scope of work in the interlocal agreement is complete.
 - e. Revenue is only derived from a defined district outlined in the interlocal agreement.
 - f. The baseline value for any revenue sharing district cannot exceed two years prior to the agreement date.
 - g. Projected revenue tables and assessment projections are required as part of any interlocal agreement subject to this policy.
 - h. Use of revenue is restricted to the payment of infrastructure costs and related debts, as well as a small amount for administration (no greater than 5% of the overall project).
 - i. Use of revenue is restricted to the geographic district defined in the interlocal agreement.
 - j. The local unit of government may transfer funds captured in a revenue sharing agreement to a non-taxing jurisdiction public body if agreed upon in the interlocal agreement.
4. Reporting. The local unit of government must report on all funds captured on an annual basis. A copy of the report is to be sent to the County Board Administration Office and the Department of Planning and Community Development.
 5. Application. This chapter applies to all requests for revenue sharing through interlocal agreements intended to fund infrastructure projects.

It is understood that County participation in interlocal agreements is based upon the expectation that ultimately economic development benefits and increased tax revenue will be realized by all of the participating jurisdictions.

2014 RESOLUTION TO LEVY

WHEREAS, the County Administrator of Kalamazoo County has submitted to the Board of Commissioners of Kalamazoo County estimates of the anticipated expenditures for the various departments and functions of Kalamazoo County for the year 2015 together with the estimated revenues from said departments and from taxation for the year 2015 and

WHEREAS, it is the duty of the Kalamazoo County Board of Commissioners to discuss, consider and authorize an annual appropriation to cover such expenditures as are determined by the Board of Commissioners to be necessary; and

WHEREAS, it is estimated that a 4.6871 mills tax to cover such estimated expenditures would be necessary plus a 1.4491 mills operating levy for special law enforcement as approved by the voters on May 4, 2010 plus a .2239 mill debt service levy for the Juvenile Home construction bond issue as approved by the voters on August 8, 2006.

NOW, THEREFORE, BE IT RESOLVED that a 4.6871 mills operating tax was spread on the taxable value of the property of the County of Kalamazoo on July 1, 2014 to cover the estimated expenditures for the various departments and functions of Kalamazoo County for the year 2014.

BE IT FURTHER RESOLVED that an operating tax of up to 4.6871 mills shall be spread on the taxable value of the property of the County of Kalamazoo on July 1, 2015 to cover the estimated expenditures for the various departments and functions of Kalamazoo County for the year 2015.

BE IT FURTHER RESOLVED that 1.4491 mills for special law enforcement operations be spread on the taxable value of the property of the County of Kalamazoo on December 1, 2014 to cover the estimated expenses for operations for 2015.

BE IT FURTHER RESOLVED THAT .2239 mills be spread on the taxable value of the property of the County of Kalamazoo, except Kalamazoo Township (Comstock School District), on December 1, 2014 to cover the estimated Juvenile Home bond issue debt service for the year 2015.

BE IT FURTHER RESOLVED THAT .2341 mills be spread on the taxable value of the property of Kalamazoo Township (Comstock School District), on December 1, 2014 to cover the estimated Juvenile Home bond issue debt service for the year and to resolve an incorrect levy in 2013.

BE IT FURTHER RESOLVED that the County Administrator, as the duly appointed Budget Director, is hereby empowered to administer such duties as may be from time to time delegated to that office by the Kalamazoo County Board of Commissioners.

BE IT FURTHER RESOLVED that the Budget Guidelines as adopted by the Kalamazoo County Board of Commissioners at the October 7, 2014 meeting and such amendments as from time to time may be adopted, shall be incorporated by reference into this Resolution and the County Administrator is hereby authorized to implement those guidelines for fiscal control of the County revenues and expenditures.

DATED: October 7, 2014

David C. Maturen, Chairperson
Kalamazoo County Board of Commissioners

STATE OF MICHIGAN) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register for the County of Kalamazoo, Michigan, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on October 7, 2014.

Timothy A. Snow, Kalamazoo County Clerk/Register