

The logo for Kalamazoo County Government is a shield-shaped emblem. It features a blue sky at the top, a green field in the middle, and a blue river at the bottom. In the background, there are yellow trees and a white house. The text "KALAMAZOO COUNTY GOVERNMENT" is written in a semi-circle above the shield.

**Board of
Commissioners'
Meeting**

October 18, 2016

**NOTICE AND AGENDA FOR
OCTOBER 18, 2016
CONTINUATION OF THE ANNUAL MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that continuation of the annual meeting of the Kalamazoo County Board of Commissioners is scheduled for **Tuesday, October 18, 2016, at 7:00 p.m.** in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

- A. Advisory Council Appreciation – *George Cochran*

CONSENT AGENDA

Buildings & Grounds

- B. Request for Approval of an Addendum to a Contract with Advance Security

District Court

- C. Request for Approval of a Contract with the State Court Administrative Office (SCAO), Michigan Drug Court Grant Program (MDCGP)
- D. Request for Approval to Accept PA2 Grant Award and a Contract with Southwest Michigan Behavioral Health (SWMBH)

Drain Commissioner

- E. Request for Approval to Accept 2016 Drain Assessment Roll Summary

Finance

- F. Request for Approval of Contract with Rehmann for Auditing Services for the County

Health & Community Services

- G. Request for Approval of a Grant Application & Accept Grant Award from the Michigan Department of Health & Human Services (MDHHS), Aging & Adult Services Agency
- H. Request for Approval of FY 2017-2019 Master Contract with the Branch-St. Joseph Area Agency on Aging (IIC)
- I. Request for Approval of Multiple Purchase of Service & Business Associate Agreements with Various Service Providers
- J. Request for Approval to Accept Two Statements of Grant Awards from the Michigan Department of Health & Human Services (MDHHS) Aging & Adult Services Agency – Amendments #6 & #7

- K. Request for Approval of Grant Contracts with the Michigan Medicare/Medicaid Assistance Program (MMAP) to Support MI Health Link
- L. Request for Approval of an Agreement with Southwest Michigan Behavioral Health (SWMBH)
- M. Request for Approval to Terminate Contracts associated with the Dental Clinic
- N. Request for Approval to Accept CSBG14-39015 Community Services Block Grant (CSBG) Notice of Funds Available (NFA) #10 from the Michigan Department of Health & Human Services (MDHHS)
- O. Request for Approval of a Contract Extension with SQS Inc., dba Environmental Recycling Group
- P. Request for Approval of 2016-2017 Vision and Hearing Agreements with Multiple Schools
- Q. Request for Approval of Resolution Appointing Lynne Norman as Acting Public Health Officer

Michigan Works!

- R. Request for Approval of Food Assistance Employment & Training Program Plan for FY 2017

Prosecuting Attorney

- S. Request for Approval of a Contract with Thomson-Reuters for Electronic & Print Legal Research Services

Sheriff

- T. Request for Approval to Hire a Temporary Corrections Deputy Due to Employee on Extended Military Leave

Board of Commissioners

- U. Request for Approval of Transfers and Disbursements
- V. Request for Approval of the Reappointment of Jim Pearson and GarryLee McCormick to the Central County Transportation Authority (CCTA)
- W. Request for Approval of the Reappointment of Ken Peregón and Appointment of Jodi Milks to the Economic Development Corporation (EDC)/Brownfield Redevelopment Authority (BRA)
- X. Request for Approval of a Resolution for a Planning Grant for the Fountain of the Pioneers

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

- Y. Request for Approval of a Resolution Supporting House Bills 5940 & 5941

ANNUAL MEETING ITEMS

- Z. Request for Approval to Accept Apportionment Report
- AA. Request for the Adoption of Resolution to Apportion Ad Valorem Taxes

- ITEM 9 Old Business
- ITEM 10 New Business

- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Members' Time
- ITEM 15 Adjournment

Dina Sutton

Dina Sutton
Office Manager for Administrative Services

OCTOBER 12, 2016

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 18, 2016

DEPARTMENT: Buildings & Grounds

PREPARED BY: Eric McNamara

SUBJECT: Services Agreement

SPECIFIC ACTION REQUESTED:

Requesting Board of Commissioner approval for addendum to contract with Advance Security for Security Services at Gull Road Justice Complex, Administration Building, and the Nazareth Complex.

DESCRIPTION OF ACTION (dollar amount, purpose):

Increase approx \$13,000/year at Gull Road Justice Complex, \$3,500/year at Administration Building, and \$2,000/year at Nazareth.

TIME FRAME OF ACTION: Effective date of Addendum: Jan 1, 2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Circuit Court Operations, B&G Security Operations, and Nazareth (HCS) Operations.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL:

Renewal

ANY OTHER PERTINENT INFORMATION:

Average hourly rate increase for each security officer from \$13.44 to \$14.65. Average hourly rate increase for Supervisor from \$16.44 to \$17.92.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Eric McNamara, Director of Buildings & Grounds 384-8120

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: Oct. 18, 2016

DEPARTMENT: 8th District Court

PREPARED BY: Lynn Kirkpatrick, Probation Services Director

SUBJECT: Approval of grant funds and acceptance of the contract between the Michigan Drug Court Grant Program (MDCGP) to help fund the 8th District Court Sobriety/OWI Court Program.

SPECIFIC ACTION REQUESTED:

8th District Court requests Board approval of grant award from MDCGP/SCAO to provide \$55,000 for our Sobriety/OWI Court Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

Funding is in the amount of \$55,000.00. These funds are designated for drug testing, supplies and training.

TIME FRAME OF ACTION:

This is a renewable grant that runs from 10-1-16 to 9-30-17.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

FY 2017 SCAO: Michigan Drug Court Grant Program.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

None.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Renewal.

ANY OTHER PERTINENT INFORMATION:

The 8th District Court Sobriety/OWI Court program continues in operation with funding from SCAO, with the specific mission of holding repeat drinking & driving offenders to a higher level of accountability. By entering into this agreement with SCAO, our program will have the opportunity to maintain its purpose and mission.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

N/A

CONTACT PERSON WITH PHONE NUMBER:

Lynn Kirkpatrick, Probation Services Director: 383-8966

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF: Tuesday, Oct. 18, 2016****DEPARTMENT: 8th District Court****PREPARED BY: Lynn Kirkpatrick, Probation Services Director****SUBJECT: Approval of grant funds and acceptance of contract/agreement between Southwest Michigan Behavioral Healthcare (SWMBH) and the 8th District Court.****SPECIFIC ACTION REQUESTED:**

Board approval of a PA2 grant award of \$40,000, for the 8th District Court's Sobriety/OWI Court, Young Adult Diversion Program and general probation.

DESCRIPTION OF ACTION (dollar amount, purpose):

Acceptance of total funding (\$40,000) will provide for:

- 1) \$28,000 for the Sobriety/OWI Court Program: Supplies (bus tokens, incentives, gift cards, AA Books), Contractual (counseling & drug testing fees) and Trainings.
- 2) \$5,000 for the Young Adult Diversion Program: Supplies (bus tokens, incentives, gift cards, school supplies) and Contractual (counseling & drug testing fees).
- 3) \$7,000 for regular probation services: Supplies (bus tokens, incentives, gift cards), Contractual (counseling & drug testing fees).

TIME FRAME OF ACTION:

Oct. 1, 2016 through Sept. 30, 2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

This is state funding through PA2/Block Grant funds.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL: Renewal**ANY OTHER PERTINENT INFORMATION:****CONTACT PERSON WITH PHONE NUMBER:**

Lynn Kirkpatrick, Probation Services Director: 383-8966

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 18, 2016

DEPARTMENT: Office of the Drain Commissioner

PREPARED BY: Pat Crowley

SUBJECT: Assessment Rolls

SPECIFIC ACTION REQUESTED:

Acknowledge the Board of Commissioner's duty to order and direct the taxes described in the rolls presented and laid before them by the Drain Commissioner to be spread upon the tax roll of the municipalities affected, according to Section 270 of Act 40 of 1956 (The Drain Code of 1956).

DESCRIPTION OF ACTION (dollar amount, purpose):

Chair and Clerk sign the acknowledgement at the bottom of the 2016 Drain Assessment Roll Summary.

TIME FRAME OF ACTION:

At the meeting of October 18, 2016

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

None

PERSONNEL IF REQUIRED:

None

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

Letter and three summary tables attached, complete set of rolls available at Administration and Clerk's Office by October 2, 2016.

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Pat Crowley or Jeff VanBelle 384-8117



Office of the Drain Commissioner

201 West Kalamazoo Avenue • Kalamazoo, Michigan 49007

Phone: (269) 384-8117 • Fax: (269) 383-8920 • email: pacrow@kalcounty.com

Patricia A.S. Crowley, Ph.D., Drain Commissioner

September 30, 2016

Dear Kalamazoo County Board of Commissioners;

In accordance with Section 262(2) of Act 40 of 1956, as amended (The Drain Code of 1956), I have prepared a tax assessment for 2016, certified it, and will submit it to Mr. Timothy A. Snow, the Kalamazoo County Clerk, on October 2, 2016, before the first day of the annual meeting of the County Board of Commissioners.

In accordance with Section 270 of the same Act, I am presenting the tax assessment roll to you and laying it before you, the Kalamazoo County Board of Commissioners. It is your duty to order and direct such taxes described in these rolls to be spread upon the tax roll of the municipalities affected.

I am presenting you a summary of those assessments in the form of three tables: the first table indicates the amount to be paid by each at-large municipality and the total amounts to be paid by the landowners. The second table shows the percentages (apportionments) of the year's total to be paid, and the third shows the breakdown of landowner assessments by municipality.

A full set of rolls with the exact apportionments and payments associated with all entities is available for you to view in the Administration Office. Apportionments have been set by historical precedent as required. There was one day of review held this last year.

Please acknowledge that the drain assessment rolls have been presented and laid before you and that you accept your duty to order and direct such taxes described in these rolls to be spread upon the tax roll of the municipalities affected by signing the designated area at the bottom of the Assessment Roll Summary page.

Thank you,

Patricia A.S. Crowley
Kalamazoo County Drain Commissioner

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 18, 2016

DEPARTMENT: Controller

PREPARED BY: Tracie Moored

SUBJECT: Selection of Auditors for 2016, 2017, 2018

SPECIFIC ACTION REQUESTED: Approval of a three-year contract with Rehmann for auditing services for the County of Kalamazoo's General and Single Audits, Accommodations Tax A, Airport Passenger Facility Charge Audit and the Retirement System Audit.

TIME FRAME OF ACTION: Auditing services for fiscal year ending 12/31/2016, 12/31/2017, and 12/31/2018. The agreement includes three one-year extension options.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): The first year of the agreement is \$115,000 and includes an annual increase of \$3,750 in years two and three. The General Fund pays for the General, Accommodations Tax, and Single audits and the Airport and the Retirement System pay their audit fees

PROCUREMENT INFORMATION: The County of Kalamazoo has completed a formal Request for Proposal for auditing services. A team consisting of the Deputy Finance Director, Senior Accountant and Accountant in Finance, the Deputy Director of Finance and Administrative Services for the Airport, and the Finance Manager of the Landbank reviewed proposals from five firms.

The team scored the five firms based on the evaluative criteria presented in the request for proposal. Two firms BDO USA LLC and Rehmann, were selected for interviews based on the rankings of their written proposal. Interviews were held on October 4 and both firms were given a list of 17 questions. The interview team felt that both firms were qualified and held the technical skills and abilities to provide the requested services.

The Deputy Finance Director followed up with references and a detailed analysis was performed to understand the financial implications from both firms.

Factors for the recommended approval:

- The Rehmann team proposed for our County is well respected in the audit community and provides extensive governmental accounting experience and will provide upwards of an addition 300 man-hours of service
- The method of auditing presented will improve our year-end and audit preparation process and procedures and reduce the County man-hours required to achieve a finalized report
- Rehmann will be able to provide a diverse offering of business wisdom and training opportunities with their collection of professional services companies
- The pricing submitted by Rehmann is projected to reduce our annual auditing expense by 5% to 7%. (This is not a fixed number as there are items that may arise where the services are needed on an hourly basis.)

CONTACT PERSON WITH PHONE NUMBER: Tracie Moored 383-8088



**KALAMAZOO COUNTY
HEALTH AND COMMUNITY SERVICES DEPARTMENT**

Promoting Health For All

G.-P.

DATE: October 18, 2016
TO: County Board of Commissioners
FROM: Gillian A. Stoltman, Ph.D, M.P.H, Director/Health Officer
RE: **ITEMS FOR YOUR CONSIDERATION**

**A. REQUEST TO APPROVE A GRANT APPLICATION AND ACCEPT GRANT
AWARD FROM THE HEALTH & COMMUNITY SERVICES
DEPARTMENT/AAAIIIA TO MICHIGAN DEPARTMENT OF HEALTH &
HUMAN SERVICES**

ACTION REQUESTED

HCS Administration requests Board approval to submit and accept a grant award from the Michigan Department of Health & Human Services, Aging & Adult Services Agency, in response to their Prevent Elder and Vulnerable Adult Abuse, Exploitation, Neglect Today (PREVNT) initiative in the amount of \$76,180 for the period October 1, 2016 through Sept. 30, 2017.

DESCRIPTION OF SUBJECT

The Kalamazoo County Elder Abuse Coalition, facilitated by the AAAIIIA Director, has identified the development of multi-disciplinary teams as urgently needed to address the complex cases encountered on a regular basis. The teams include a general Multi-Purpose Investigative Team; Financial Exploitation Team; Hoarding Team; and Elder Death Review Team. The Coalition, made up mostly of working professionals, has not had the capacity to develop the operating procedures, case referral and review processes, or training for the teams and referral sources. The Elder Death Review Team has been requested by the Medical Examiner and there is active involvement from WMed and medical students involved with the AAAIIIA. This grant award will provide funds for a full time position to accomplish the development of 4 teams, evaluate and make recommendations as to the sustainability of this innovative model, and issue a report as to lessons learned and recommendations for service and/or systems changes encountered through case reviews.

RELATIONSHIP TO GOALS

This funding relates to allowing residents at risk to strengthen their capacity to take control of their lives and remain living as independently as possible in the community.

FUNDING SOURCE

The State of Michigan General Fund budget is the funding source. There has been a line item in the state budget of \$1 million for competitive grants for elder abuse related initiatives for 3 years.

PROCUREMENT

All County policies will be followed with regards to hiring the grant Project Coordinator.

PERSONNEL

Acceptance of grant funds will support the creation of a 1.0 FTE Project Coordinator. Position creation will be brought to the board at a meeting later this fall for Board approval.

ISSUES/CONCERNS

This request to submit is after the due date of the grant application as there was not adequate time from the date the RFP was issued to solicit input from Elder Abuse Coalition partners and WMed to write the grant for the September 6 board meeting (also the date the grant was due). The grant has been formally awarded by the state and we are awaiting the contract. The submission of the grant has been approved via the GAARF process.

Please contact Judy Sivak, AAALIA director at 373-5153 or jasiva@kalamazoo.org for any questions.

B. APPROVAL OF FY 2017-2019 MASTER CONTRACT WITH THE BRANCH ST. JOSEPH AREA AGENCY ON AGING (IIIC) AND THE KALAMAZOO COUNTY HEALTH & COMMUNITY SERVICES DEPARTMENT

ACTION REQUESTED

HCS Administration requests Board approval of a master contract with the Branch-St. Joseph Area Agency on Aging (IIIC) and the Kalamazoo County Health and Community Services Department for the period October 1, 2016 through September 30, 2019 for Long-Term Care Ombudsman Services.

DESCRIPTION OF SUBJECT

The Long-Term Care Ombudsman Program serves a 5 county area, including Branch and St. Joseph counties. The Ombudsman Program provides consumers with information and consultation on issues and complaints regarding licensed long-term care facilities as well as promoting best practices in long-term care.

RELATIONSHIP TO GOALS

The activities associated with this program will further the goal to, "Strengthen the capacity of individuals and families at risk within the community to take control of their lives and work toward self-sufficiency."

FUNDING SOURCE

No County funds are required as a result of this request. These funds are from the federal government as awarded to the Branch-St. Joseph County Area Agency on Aging (IIIC) and required to be contracted to us. The amount of \$2,000 is granted on an annual basis.

PERSONNEL

There are no personnel issues associated with this request.

PROCUREMENT

Not applicable.

CONCERNS/ISSUES

There are no concerns or issues. If you have any questions, Judy Sivak, AAIIIA director at 373-5153 or jasiva@kalcounty.com.

C. APPROVAL OF MULTIPLE PURCHASE OF SERVICE AND BUSINESS ASSOCIATE AGREEMENTS WITH VARIOUS PURCHASE OF SERVICE PROVIDERS

ACTION REQUESTED

HCS Administration requests Board approval of multiple Purchase of Service (POS) agreements and Business Associate agreements with the HCS/AAIIIA and **various service providers noted below**. The Purchase of Service agreements are a three year agreement which coincides with the AAIIIA multi-year plan, beginning October 1, 2016 and ending September 30, 2019. The Business Associate agreements are effective October 1, 2016 with automatic renewals.

Organization

Services

Connect America.com LLC

Personal Emergency Response System, Medication Dispensing System

Western Michigan University,
Center for Disability Services &
Aging Services

Homemaking, Personal Care, Dementia Adult Day Care

DESCRIPTION OF SUBJECT

The POS agreements are for a period of three years and providers are continually added to the pool during the three year time frame. The vendors contracted become a part of the purchase of service pool for the Choices for Independence Programs, providing clients a choice of various service providers. The services available will assist Kalamazoo County older adults (60 and over) to obtain/maintain the ability to stay in their own home for as long as possible, thus avoiding costly institutional care.

RELATIONSHIP TO GOALS

This action will allow residents at risk to strengthen their capacity to take control of their lives and remain living as independently as possible in the community.

FUNDING SOURCE

No County funds are required. Funds are from federal and state grants.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

County Purchasing Policy is followed for these subcontractors.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Judy Sivak, AAIIIA director at 373-5153 or jasiva@kalcounty.com.

D. ACCEPTANCE OF TWO STATEMENTS OF GRANT AWARDS FROM THE MICHIGAN DEPARTMENT OF HEALTH & HUMAN SERVICES AGING & ADULT SERVICES AGENCY- AMENDMENTS #6 & #7

ACTION REQUESTED

HCS Administration requests Board approval to accept two Statement of Grant Awards (SGA) #6 & #7 from the Michigan Department of Health & Human Services Aging & Adult Services Agency to the Kalamazoo County Health and Community Services Department, Region 3A Area Agency on Aging to support older adult service programs. SGA #6 is only for the transfer of funds from one program to another. SGA #7 is for \$10,378. Total FY 2016 award is \$1,700,506 and is for the period of October 1, 2015 to September 30, 2016.

DESCRIPTION OF SUBJECT

Acceptance of this funding from federal and state sources allows the continued provision of a range of services designed to help older persons remain independent in their homes

and communities, along with assisting residents in licensed long-term care facilities with concerns about care and quality of life issues.

RELATIONSHIP TO GOALS

The acceptance of this funding will further the Department's goal to strengthen the capacity of individuals and families at risk within the community to take control of their lives and work toward their self-sufficiency.

FUNDING SOURCE

There are no County funds associated with this action. The funding represents allocations from the federal Older Americans Act and state monies allocated through the Michigan Office of Aging & Adult Services Agency.

PERSONNEL

There are no personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Judy Sivak, AAALIA director at 373-5153 or jasiva@kalamazoo.org.

E. APPROVAL OF GRANTS FROM THE MICHIGAN MEDICARE/MEDICAID ASSISTANCE PROGRAM (MMA) TO THE HEALTH AND COMMUNITY SERVICES/AREA AGENCY ON AGING IIIA FOR MI HEALTH LINK

ACTION REQUESTED

HCS Administration requests Board approval of grants from the Michigan Medicare/Medicaid Assistance Program (MMA) to the Kalamazoo County HCS/Region IIIA Area Agency on Aging to support MI Health Link. Both grant periods are October 1, 2016 through September 30, 2017. The specific grant program and funding amount is noted below:

- MI Health Link Enrollee Outreach, Education, and Program Assistant Grant (MI Health Link Project) - \$6,003
- MI Health Link Options Counseling Grant (MHL Option Counseling Project) - \$8,338

DESCRIPTION OF SUBJECT

These funds are intended for Medicare Medicaid Assistance Program staff and volunteers to provide community outreach, beneficiary education, options counseling and program assistance to individuals who are eligible for MI Health Link. The purpose of each grant specifically is as follows:

MI Health Link Enrollee Outreach, Education, and Program Assistant Grant (MI Health Link Project)

Provide Information, counseling, and assistance that will help individuals who are eligible for Medicare and Medicaid understand and access MI Health Link program benefits. Through outreach, education, and counseling the Area Agency on Aging should help beneficiaries identify, understand and enroll in programs, and plans when eligible and appropriate.

MI Health Link Options Counseling Grant (MHL Option Counseling Project)

Provide information about MI Health Link and one-on-one counseling to individuals eligible for Medicare and Medicaid with particular emphasis on hard-to-reach populations. The Area Agencies on Aging (AAA) will also educate local Aging and Disability Resource Collaborative (ADRC) about MI Health Link options counseling available through the AAAs, and the role of and referrals to the Enrollment Broker.

MI Health Link is a pilot project that will integrate care for individuals who are eligible for Medicare and Medicaid with the outcome of reducing costs and improving quality of life. The County will subcontract this funding to Senior Services Southwest Michigan who is Kalamazoo County's provider of MMAP services.

RELATIONSHIP TO GOALS

This program meets the goal of strengthening the capacity of individuals and families at risk within the community to take control of their lives and work towards self-sufficiency.

FUNDING SOURCE

There are no County funds associated with this request. Funding is from the state via a federal grant from the Center for Medicare/Medicaid Services.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

CONCERNS/ISSUES

If you have any questions, please contact Judy Sivak, Director of Older Adult Services, at 373-5153 or at jasiva@kalcounty.com.

F. APPROVAL OF AGREEMENT BETWEEN SOUTHWEST MICHIGAN BEHAVIORAL HEALTH AND THE HEALTH & COMMUNITY SERVICES DEPARTMENT (HCS)

ACTION REQUESTED

HCS Administration requests Board approval for the agreement between Southwest Michigan Behavioral Health and HCS. Maternal & Child Health Division through the Healthy Babies Healthy Start project for the amount of \$75,700 and the HIV/Communicable Disease Services in the amount of \$10,800 for a total amount of \$86,500 and covers the period of 10/1/16 through 9/30/17.

DESCRIPTION OF SUBJECT

This is a renewal agreement with Southwest Michigan Behavioral Health (SWMBH). In response to a collaborative partnership with SWMBH, HCS will provide case management services to Kalamazoo County pregnant residents who may already be receiving mental health and/or substance abuse services. The services include social, behavioral, and nutritional services.

As it pertains to HIV/Communicable Disease Services to allow HCS staff to provide training, education and testing to SWMBH staff and their subcontractors within the SWMBH region.

RELATIONSHIP TO GOALS

The acceptance of this funding will further HCS's goal to strengthen the capacity of individuals and families at risk within the community to take control of their lives and work toward their self-sufficiency.

FUNDING SOURCE

No County general funds are associated with this request.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Deb Lenz, Maternal & Child Health Division Manager at 373-5024 or dllenz@kalcounty.com or contact Lynne Norman, Deputy Director – Health Services at 373-5237 or ldnorm@kalcounty.com

G. APPROVAL OF CONTRACT TERMINATIONS IN THE HEALTH AND COMMUNITY SERVICES - DENTAL CLINIC PROGRAM

ACTION REQUESTED

HCS Administration requests Board approval to terminate contracts between HCS-Dental Clinic and the following entities:

- Magdalena J. Misiuk, DDS, Temporary Dentist Employment (Termination effective December 2, 2016)
- Lisandra Soto, DMD, Temporary Dentist Employment (Termination effective December 2, 2016)
- Friendship Village (Termination effective December 2, 2016)
- Kalamazoo Public Schools (Termination effective December 2, 2016)
- Scion Administrative Services of Michigan (Termination effective December 17, 2016)
- Dental Benefit Providers / United Health Care (Termination effective December 2, 2016)
- DentaQuest (Termination effective December 31, 2016)
- Kalamazoo Valley Community College, Dental Hygienist Program (Termination effective December 2, 2016)
- Dental Contacts (Termination effective December 2, 2016)

DESCRIPTION OF SUBJECT

The HCS Dental Clinic will be closing on December 2nd of this year and all services will be transferred to and subsequently provided by the Family Health Center immediately after that time. Due to this change, there will no longer be a need for contracts for Temporary Dentists (Magdalena J. Misiuk, DDS & Lisandra Soto, DMD) or Temporary Dental Staff and Student placement (Dental Contacts & Kalamazoo Valley Community College).

Additionally, HCS will no longer provide dental screening and cleaning services for other community entities (Friendship Village & Kalamazoo Public Schools) or require contracts for Health Insurance Reimbursement (Scion Admin Services, Dental Benefit Providers & DentaQuest).

This being the case, HCS Administration request Board approval to terminate these agreements. The effective dates for termination are consistent with the terms outlined in each contract for termination notification.

RELATIONSHIP TO GOALS

This action does not directly relate to any HCS goals.

FUNDING SOURCE

There is no funding associated with this request.

PERSONNEL

There are no new or current personnel affected by this action.

PROCUREMENT

There is no procurement associated with this action.

CONCERNS/ISSUES

There are no concerns or issues. If there are any questions please contact Gillian Stoltman, Director/ Health Officer, at 373-5260 / gastol@kalamazoo.org .

H. ACCEPTANCE OF CSBG14-39015 COMMUNITY SERVICE BLOCK GRANT (CSBG) NOTICE OF FUNDS AVAILABLE (NFA), #10 FROM THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES

ACTION REQUESTED

HCS Administration requests Board approval to accept the Notice of Funds Available (NFA), #10 for the Community Service Block Grant (CSBG) from the Michigan Department of Health and Human Services (DHHS). NFA #10 awards funding in the amount of \$640,407 in relation to the approved CSBG14-39015 contract. This is year 3 funding effective October 1, 2016 through September 30, 2017.

DESCRIPTION OF SUBJECT

These funds will be used for programs administered by the Community Action Agency (CAA) designed to help low-income individuals become self-sufficient. The CAA programs will focus on education and training opportunities to assist individuals in obtaining job training, provide financial management education, and other programs that lead toward achieving self-sufficiency and strengthening family units. Acceptance of NFA #10 allows the continued provision of a range of services that are designed to help families remain independent.

RELATIONSHIP TO GOALS

HCS enforces the overall goal for the Community Action Agency (CAA) as promoting, providing and educating our community through all services offered to the best of its ability and with the highest standards of quality and community partnership. The acceptance of this funding continues to further CAA's goal to promote and create a means to self-sufficiency for Kalamazoo County residents by helping them improve their working, living, and financial conditions.

FUNDING SOURCE

There are no County funds associated with this request. The funding is from the Federal Community Service Block Grant (CSBG), which is distributed through the State of

Michigan Department of Health and Human Services (DHHS). This action accounts for grant year 4 funding. Total Grant award is \$640,407.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES AND CONCERNS

There are no issues or concerns. If you have questions, please contact Amber Leverette, CAA Manager, at 373-5101 or arleve@kalamazoo.com.

I. APPROVAL OF A CONTRACT EXTENSION WITH SQS INC., DBA ENVIRONMENTAL RECYCLING GROUP, FOR TRANSPORTATION AND DISPOSAL OF HAZARDOUS WASTE COLLECTED AT THE HOUSEHOLD HAZARDOUS WASTE CENTER

ACTION REQUIRED

HCS Administration requests Board approval of a Contract Extension to the current contract between the County of Kalamazoo, through the Health & Community Services Department/Environmental Health Program and SQS Inc., dba Environmental Recycling Group, of 13040 Merriman Road, Livonia, MI 48150 for hazardous waste disposal and transportation.

DESCRIPTION OF SUBJECT

On November 1, 2015, the County entered into a one-year contract with Environmental Recycling Group for the transportation and disposal of hazardous waste collected by the Household Hazardous Waste Center. The contract contained the option for two one-year contract extensions, if performance and pricing remained competitive. We are seeking BOC approval of the first extension for the period, October 1, 2016 through September 30, 2017 with a slight increase in the price per pound of \$0.60 to \$0.64.

Environmental Recycling Group has performed very well and provides high quality customer service. The contract extension assigns final responsibility for the transportation and disposal of all collected household hazardous waste to the contractor, SQS Inc., a federally licensed treatment and storage facility.

RELATIONSHIP TO GOALS

The contract assures that the collected household hazardous wastes are properly disposed of, so that these wastes are no longer a threat to the environment. Proper

The contract assures that the collected household hazardous wastes are properly disposed of, so that these wastes are no longer a threat to the environment. Proper disposal is consistent with the goal to improve the quality and safety of the physical environment, and in particular, protection of groundwater in Kalamazoo County.

FUNDING SOURCE

No County funds are required. Fees charged to municipalities and Kalamazoo County small businesses covers these contractual costs.

PERSONNEL

There are no personnel issues associated with this item.

PROCUREMENT

When this contract ends, a second extension request will be made or this service may be bid out according to the County's RFP Purchasing Policy.

CONCERNS/ISSUES

There are no issues or concerns. If you have any questions regarding this information, please contact Vern Johnson, Director of Environmental Health, at 373-5356 or vjohn@kalcounty.com.

J. 2016/2017 VISION AND HEARING AGREEMENT WITH CATHOLIC SCHOOLS OF GREATER KALAMAZOO, FBR CHARTER SCHOOLS, KALAMAZOO JUNIOR ACADEMY, PARAMOUNT CHARTER ACADEMY, PARCHMENT SCHOOL DISTRICT, SCHOOLCRAFT COMMUNITY SCHOOLS, AND VICKSBURG COMMUNITY SCHOOLS

ACTION REQUESTED

HCS Administration requests Board approval of an Agreement with Catholic Schools of Greater Kalamazoo, FBR Charter Schools, Kalamazoo Junior Academy, Paramount Charter Academy, Parchment School District, Schoolcraft Community Schools, and Vicksburg Community Schools, to provide vision and/or hearing screening services for their students. This agreement is effective September 1, 2016 and will automatically be renewed each year.

DESCRIPTION OF SUBJECT

HCS Certified Vision and Hearing Technicians provide vision and/or hearing screenings in the school setting, as a convenience to both the school and the student. Generally, hearing screening is provided for students in the following grades: Kindergarten, 2, 4 and 6. Vision screening is recommended for students in grades: 1, 3, 5, 7, 9 and 11 or in conjunction with Drivers Education. Students in Special Education are screened for both vision and hearing every year. Referrals are also accepted for those students suspected

of having difficulty seeing or hearing during their "grade's off year." Each school year, vision screenings are provided for approximately 15,000 students and hearing screenings for 16,000 students.

The charge for services is uniform for all schools: \$150 per full day or \$75 per half day. Students are not charged for this service.

RELATIONSHIP TO GOALS

Through provision of Vision and Hearing screenings, disabling conditions are reduced.

FUNDING SOURCE

The Vision and Hearing Program is funded through County general dollars, fees from schools, and from the Michigan Department of Health and Human Services through the Essential Local Public Health Services (ELPHS) allocation. Vision and Hearing Screening are two of the eight basic public health services that generate ELPHS funds from the state.

PERSONNEL

There are no personnel issues associated with this request.

PROCUREMENT

There is no procurement associated with this action.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Deb Lenz, MCH Manager, at 373-5024 or dllenz@kalcounty.com.

Q.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 18, 2016

DEPARTMENT: Health & Community Services

PREPARED BY: John Faul

SUBJECT: Acting Public Health Officer

SPECIFIC ACTION REQUESTED:

Appoint Lynne Norman, currently Deputy Public Health Officer as acting Public Health Officer effective October 28, 2016 for a period not to exceed six months.

DESCRIPTION OF ACTION (dollar amount, purpose):

The State requires us to have a designated Public Health Officer. Gillian Stoltman resigned from this position effective October 28, 2016. In order to meet the State requirements, the Board must make this appointment concurrent with her departure. Ms. Norman meets the State's requirements to hold this position. Upon the Board appointment and notice to the State of the Appointment, the State will provide their confirmation.

TIME FRAME OF ACTION:

October 28, 2016 to April 28, 2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): No new funds

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No change in personnel

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

The interview process for a full time replacement is ongoing.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER: John Faul, jmfaul@kalcounty.com, 384-8111

R.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 18, 2016

DEPARTMENT: Michigan Works! Southwest – Upjohn Institute

PREPARED BY: Amy Meyers

SUBJECT: Food Assistance Employment and Training (FAE&T)

SPECIFIC ACTION REQUESTED: Review and approval of Food Assistance Employment and Training (FAE&T) Program Plan for Fiscal Year 2017

DESCRIPTION OF ACTION (dollar amount, purpose): \$133,425

The Talent Investment Agency (TIA) announced the availability of resources to assist Food Assistance recipients. For fiscal year 2017 (October 1, 2016 – September 30, 2016) \$133,425 is allocated to the Michigan Works! Southwest Area (Branch, Calhoun, Kalamazoo and St. Joseph counties) with \$127,436 for Food Assistance Employment and Training program operations and \$5,989 for supportive services. This is a voluntary program that will assist individuals, 18 through 49 years old and without dependents, in participating in a work program or training activity. The long-term goal is to assist the individuals in obtaining unsubsidized employment.

A wide-range of services are supported through this funding, including: Assessment, Job Search and Job Search Training, Workfare, (the establishment of a “working experience”) Education/Training, Job Retention Services and Supportive Services.

TIME FRAME OF ACTION: October 1, 2016 through September 30, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): US Department of Agriculture (USDA) Supplemental Nutrition Assistance Program Grant

PERSONNEL IF REQUIRED: N/A

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Amy Meyers; 269.385.0414

**PLEASE ATTACH ALL NECESSARY INFORMATION
i.e., Agreements/Contracts/Applications**

**FY2017 Food Assistance Employment and Training Program Plan Instructions
 PI 16-15**

For fiscal year 2017, October 1, 2016 – September 30, 2017, \$133,425 has been allocated to Michigan Works! Southwest, by the Talent Investment Agency, for the Food Assistance Employment and Training (FAE&T) program.

The FAE&T program is a voluntary program that assists individuals, receiving Food Assistance, between the ages of 18 and 49 without dependents, who are referred to Michigan Works! by the Department of Health and Human Services.

A wide-range of services are supported through this funding, including:

- **Job Search and Job Search Training** to enhance the employability of participants and increase their abilities to search for and obtain unsubsidized employment.
- **Workfare** to establish a work experience opportunity to assist participants in the acquisition of skills related to achieving positive employment experiences.
- **Education/Training and Vocational Training**, such as literacy and academic skills training, employment enhancement skills training, short-term credential based training, and/or opportunities to assist with the development of occupational or job specific skills may be available to participants.
- **Job Retention Services** are available for up to 90 days after a participant becomes employed to assist in maintaining employment.
- A participant may receive a maximum of \$80 per month in **supportive services**, such as transportation, clothing and identification.

Funding Summary

Funding Source and Cost Categories	Funding Levels	Customer Service Level
FY2017 Allocation	\$133,425	75
Program	\$127,436	
Supportive Services	\$5,989	

Source: PI: 16-15, 9/30/2016

Technical Information

Program Title/Number	FY17 Food Assistance Employment and Training (FAE&T) Program Plan Instructions PI:16-15
Funding Source	US Department of Agriculture (USDA) Supplemental Nutrition Assistance Program Grant
Funding Level	\$133,425 (\$127,436 for program operations and \$5,989 for supportive services)
Duration	FY2017 (October 1, 2016 – September 30, 2017)
Reference	Talent Investment Agency (TIA) PI: 16-15, 9/30/2016
CFDA Number	10.561

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: **October 18, 2016**

DEPARTMENT: **Office of the Prosecuting Attorney on
behalf of the Countywide Legal Research
Committee**

PREPARED BY: **Lisa Henthorn, Administrator**

SUBJECT: **Contract with Thomson-Reuters for
Electronic & Print Legal Research Services**

SPECIFIC ACTION REQUESTED:

The approval of a three year contract with Thomson Reuters for Electronic and Print Legal Research Services.

DESCRIPTION OF ACTION (dollar amount, purpose):

In an effort to collaborate and make the most efficient use of county funds, a countywide Legal Research Committee oversees this contract for services. The countywide Legal Research Committee consisting of representatives from the following county departments: Board Office, Circuit Court, District Court, Office of Community Corrections, Office of the Prosecuting Attorney and Probate Court reviewed proposals from two vendors.

After consideration, the Committee unanimously concluded that entering into a contract with Thomson Reuters for electronic and print legal research services will provide the County with quality and financially efficient services. The attached contracts are for electronic legal and print research services that will be utilized by selected employees and elected officials.

TIME FRAME OF ACTION:

January 1, 2017 – December 31, 2019

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The County general fund provides the funding for these essential services. Each department is charged a monthly fee according to the number of users assigned to the respective department.

PERSONNEL IF REQUIRED:

N/A

NEW OR RENEWAL:

This contract will replace the current three year contract with the same vendor, which expires on December 31, 2016.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

In accordance with County Purchasing Policies, proposals were requested of the two national vendors providing this service: Lexis-Nexis and Thomson Reuters. The services, products and costs from both vendors are similar. The decision was made by the committee based on preference and consistency of services.

CONTACT PERSON WITH PHONE NUMBER:

Lisa Henthorn, Administrator, (269) 383-8965
lahent@kalcounty.com

T.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: October 18, 2016

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Temporary Hire Corrections Deputy

SPECIFIC ACTION REQUESTED:

Approve request to hire a temporary Corrections Deputy to replace an employee on extended military leave.

DESCRIPTION OF ACTION (dollar amount, purpose):

An employee currently on military leave has been extended until May 31, 2017. A temporary hire will fill that employees duties in the interim.

TIME FRAME OF ACTION:

Immediately through May 31, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

101-302 General Fund

PERSONNEL IF REQUIRED:

1.0 Temporary FTE classification NF-17 Step A

NEW OR RENEWAL OR AMENDMENT:

NA

ANY OTHER PERTINENT INFORMATION:

The Sheriff's Office and its employees are proud of the staffs who serve the US military. They are also proud of the support given to these servicemen and servicewomen by the County. There are currently three employees on military leave, Two positions have been replaced with previously Board approved temporary positions.

PROCUREMENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff ph: 385-6176



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners

FROM: Tina Harden

DATE: September 30, 2016

SUBJECT: Central County Transportation Authority (CCTA) Reappointment
Recommendations for Board Approval

The City of Portage has recommended reappointing Mr. Jim Pearson to CCTA as their representative for a three-year term commencing November 1, 2016 through October 31, 2019.

The City of Kalamazoo has recommended reappointing Mr. GarryLee McCormick to CCTA as their representative for a term commencing November 1, 2016 through October 31, 2019.

Tina M. Becker

From: Erica Eklov <eklove@portagemi.gov>
Sent: Thursday, September 22, 2016 12:04 PM
To: Tina M. Becker; 'mcbrides@kalamazoocity.org'
Cc: 'Blissett, Barb'
Subject: CCTA Board - Portage Representation

Good Afternoon.

On Tuesday, September 20, 2016, the Portage City Council voted to renew Councilmember Jim Pearson's position on the CCTA Board.

Please let me know if I may be of further assistance.

Sincerely,

Erica Eklov

Administrative Assistant
City of Portage | Office of the City Manager
7900 South Westnedge Avenue | Portage, MI 49002
office (269) 329-4400 | fax (269) 324-9244
www.portagemi.gov

CONFIDENTIALITY: Pursuant to the Electronic Communications Privacy Act of 1986, 18 U.S.C. Sec. 2510, et seq. (the "ECPA"), notice is given that the information or documents in this electronic message are legally privileged and confidential information, intended only for the use of the individual or entity to whom it is sent. If you are not the intended recipient, please be aware that any disclosure, distribution, use or copying of the contents of this message is prohibited. If you have received this message in error, notify the sender immediately by return mail or contact helpdesk@portagemi.gov and delete this message and any attachments from your system. Thank you.



City Clerk's Office

241 W. South Street
Kalamazoo, MI 49007-4796
Ph. 269.337.8792
Fx. 269.337.8494
www.kalamazoocity.org

September 27, 2016

Mr. John Taylor, Chair
Kalamazoo County Board of Commissioners
201 W. Kalamazoo, Ave.
Kalamazoo, MI 49007

Dear Chairperson Taylor:

On Monday, September 26, 2016 the Kalamazoo City Commission voted unanimously to recommend to the County Board of Commissioners the reappointment of Garrylee McCormick as one of the three City of Kalamazoo representatives on the Central County Transportation Authority.

Enclosed with this letter is the City Commission *Agenda Report*, which provides background information on the process and rationale behind the City's recommendation.

Sincerely,

A handwritten signature in blue ink that reads 'Scott A. Borling'.

Scott A. Borling
City Clerk



Commission Agenda Report

City of Kalamazoo

TO: Mayor Hopewell, Vice Mayor Cooney, and City Commissioners

FROM: James K. Ritsema, ICMA-CM, City Manager

PREPARED BY: Sean McBride, Transportation Director

DATE: 9/21/2016

SUBJECT: Recommendation for Reappointment to the Central County Transportation Authority

RECOMMENDATION

It is recommended that the City Commission recommend to the Kalamazoo County Board of Commissioners that Garylee McCormick be reappointed as one of the three City representatives on the Central County Transportation Authority for a three year term.

BACKGROUND

In August 2014 the Kalamazoo County Board of Commissioners established the Central County Transportation Authority (CCTA), which was a key step for regionalizing public transit in Kalamazoo County.

The CCTA is governed by an 11-member Board of Directors that is appointed by the County Board of Commissioners. The CCTA Board is comprised of members that represent specific jurisdictions and/or areas of the County: three-members from the City of Kalamazoo; two members from the City of Portage; one member each from Comstock Township, Kalamazoo Township, and Oshtemo Township; two rural representatives; and one urban representative. All appointments and reappointments are made by the County Board of Commissioners, based on the recommendations of the jurisdictions listed above or based on interviews for the urban and rural members.

Kalamazoo County has requested the City of Kalamazoo's recommendation for individuals to serve on the CCTA for a term that will cover November 1, 2016 through October 31, 2019. The recommendation to reappoint Mr. McCormick is based on his experience and leadership related to the efforts to regionalize public transit. Mr. McCormick is an original appointee to the Central County Transportation Authority (CCTA) Board and has served since 2014. In addition he is a long time member of the City of Kalamazoo Transit Authority Board and has been Chair of this Board since 2014.

COMMUNITY RESOURCES CONSULTED

The development of the CCTA has been a multi-year public process to bring regional public transit to Kalamazoo County.

FISCAL IMPACT

None

ALTERNATIVES

The City Commission could choose to reject this appointment.



W.

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners

FROM: Tina Harden

DATE: October 5, 2016

SUBJECT: Economic Development Corporation (EDC) /Brownfield Redevelopment Authority (BRA) Appointment recommendations for Board Approval.

The Board Appointments Committee recommends the following:

- The reappointment of Ken Peregon to serve another six-year term commencing November 1, 2016 – October 31, 2022. The average attendance record for Mr. Peregon for his last 6 year term was 85%.
- The appointment of Jodi Milks to the EDC/BRA for a six-year term commencing November 1, 2016 – October 31, 2022.

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT TO:

(Please select which board you are interested in serving)

- Animal Services & Enforcement Board
- Board of Public Works
- Building Authority
- Central County Transportation Authority
- Department of Human Services
- Economic Development Corporation /Brownfield Redevelopment Authority
- Fair Council
- Kalamazoo County Transportation Authority

- Land Bank Authority
- Metropolitan Planning Commission
- Parks & Recreation Commission
- Remonumentation Peer Review Group
- Retirement Investment Committee
- Sewage & Water Board of Appeals
- Soil Erosion & Sedimentation Board of Appeals
- Southcentral Michigan Planning Council
- Substance Abuse Council

Name Kenneth Peregon

Occupation landscape architect

Home Address [REDACTED] [REDACTED] 49001
Street City Zip

Home Telephone [REDACTED]

Business Telephone [REDACTED]

Cell Number [REDACTED]

E-mail address [REDACTED]

Please indicate experience and/or qualifications that would help make you an effective board member for which you have applied:

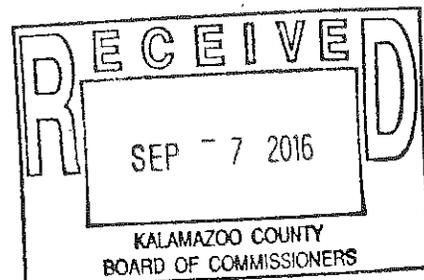
As current Vice-Chair of the Kalamazoo County Brownfield Redevelopment Authority, I have been an active member of this board for almost 10 years so am well versed in the processes of brownfield redevelopment in Michigan. My education (BS in Natural Resources and Master of Landscape Architecture both from University of Michigan) and professional experience in land planning (although it should be noted that my practice typically includes very little/limited involvement in brownfield redevelopment) provides valuable insight into re-development as the Board reviews proposed projects brought before us.

Volunteer Experiences:

Rotary Club of Kalamazoo: Board member;
Southwest Michigan Sustainable Business Forum: Board Chair 2010;
Arcadia Commons West: Chair Sustainability Committee;
City of Kalamazoo Planning Commission: 1989-95; Chair 1992-95;
Adventure Centre at Pretty Lake: Former Board member;
AIA Sustainable Design Assessment Teams: New Orleans & Oklahoma City.

9/07/2016

Date of Application



KALAMAZOO COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT TO:

(Please select which board you are interested in serving)

- Animal Services & Enforcement Board
- Board of Public Works
- Building Authority
- Central County Transportation Authority
- Department of Human Services
- Economic Development Corporation /Brownfield
Redevelopment Authority
- Fair Council
- Kalamazoo County Transportation Authority

- Land Bank Authority
- Metropolitan Planning Commission
- Parks & Recreation Commission
- Remonumentation Peer Review Group
- Retirement Investment Committee
- Sewage & Water Board of Appeals
- Soil Erosion & Sedimentation Board of Appeals
- Southcentral Michigan Planning Council
- Substance Abuse Council

Name Jodi K. Milks, CCIM

Occupation Commerical Real Estate Broker

Home Address [REDACTED] [REDACTED] 49024
Street City Zip

Home Telephone [REDACTED] Business Telephone [REDACTED]

Cell Number [REDACTED] E-mail address [REDACTED]

Please indicate experience and/or qualifications that would help make you an effective board member for which you have applied:

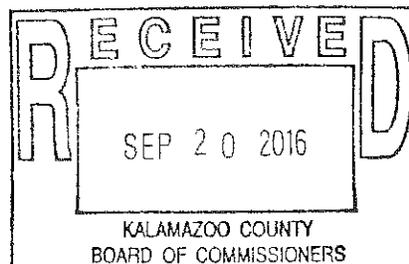
My experience in commercial lending, commercial real estate sales and leasing, as well as property management will hopefully provide value to the Board.
I have had to work through tough negotiations at times, ensuring that both sides are receiving what they need, which I believe can be an asset.
Handling multiple priorities, staying on task, and getting deals accomplished in a timely manner are all skills that I hope to use on this Board.

A link to my company profile is below:
<http://www.bradleyco.com/tasks/render/file/?fileID=F3771753-FA9F-4EA4-8779A5F3F0CBCCB0>

Volunteer Experiences:

K

9/20/2016
Date of Application





A RESOLUTION REQUESTING A PLANNING GRANT FOR THE FOUNTAIN OF THE PIONEERS

WHEREAS, The City of Kalamazoo is submitting an application to receive a Michigan State Housing Development Authority (MSHDA) State Historic Preservation Office (SHPO) Certified Local Government (CLG) Grant of \$54,000 for Rehabilitation Planning (Catalog Of Federal Domestic Assistance #15.904) for the purpose of assisting The City in planning the full rehabilitation of The Fountain of the Pioneers in Bronson Park in downtown Kalamazoo, which was listed on the National Register of Historic Places on June 28, 2016, as part of the larger Bronson Park 21st Century Campaign, and

WHEREAS, The grant applicant is The City of Kalamazoo, which is the sole historic lessor of Bronson Park and will be the sole recipient, administrator, fund matcher, and fiscal agent of the Grant, including paying vendors, and receiving reimbursement from SHPO. Contact City Manager Jim Ritsema, (269) 337-804747; ritsemaj@kalamazoo-city.org 241 West South Street, Kalamazoo, MI 49007, and

WHEREAS, Planning is estimated to cost a total of \$90,000 based on the attached 9/19/2016 estimate provided by the preapproved firm In-Form Architecture of Kalamazoo.

WHEREAS, The City will match the Grant with \$36,000 of funds taken from its Bronson Park 21st Century Campaign Non-Endowed Fund (BRON10) at the Kalamazoo Community Foundation.

THEREFORE IT IS RESOLVED: The owner of Bronson Park, The County of Kalamazoo, will not receive, administer, fund match, or act as a fiscal agent paying vendors or receiving reimbursement from SHPO for the Grant, and will resolve its support for the Grant, and authorize the City to do all transactions as they pertain to any award which may be made as a result of the Grant application, at its October 18, 2016 County Board meeting. Contact Interim County Administrator John Faul, (269) 384-8111; 201 W. Kalamazoo Ave., Room 207, Kalamazoo, MI 49007.

NOW THEREFORE BE IT RESOLVED, by the Kalamazoo County Board of Commissioners does hereby support submitting a Grant Application to the Michigan State Housing Development State Historic Preservation Office for Bronson Park.

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on October 18, 2016.

Timothy A. Snow
County Clerk/Register



Y.

**Resolution In Support Of
House Bill 5940 and House Bill 5941, to
Expand Access to Driver's Licenses and
State Identification to Michigan Residents,
Regardless of Immigration Status**

WHEREAS, Kalamazoo County values the contributions of all residents, including immigrants, to the economic health, cultural diversity, and public safety of the County; and

WHEREAS, Kalamazoo County recognizes the fundamental importance of all of our residents' ability to participate in civic life, ensure the health and safety of their families, and to move freely across this State; and

WHEREAS, Michigan law currently prohibits undocumented immigrant residents and some other noncitizens from obtaining a driver's license; and

WHEREAS, other states, including California, Colorado, Connecticut, Delaware, Hawaii, Illinois, Maryland, Nevada, New Mexico, Vermont, Washington, and Utah, as well as Washington, D.C. and Puerto Rico do not prohibit access to driver's licenses based on citizenship or immigration status; and

WHEREAS, the safety of Kalamazoo County's roads would be enhanced if all residents of appropriate driving age were tested, trained, licensed, and insured, regardless of immigration status; and

WHEREAS, The AAA Foundation for Traffic Safety has documented that car crashes rank among the leading causes of death in the United States and that approximately one in five fatal crashes in the United States involve an unlicensed or invalidly licensed driver; and

WHEREAS, Michigan would become safer with fewer uninsured and unlicensed drivers on the road, resulting in a predicted decrease in fatal traffic accidents and fewer hit-and-run crimes; and

WHEREAS, the public safety of Kalamazoo County would be enhanced by helping bring immigrant communities out of the shadows to participate more fully in civic life, building trust and cooperation between immigrant communities and law enforcement and encouraging immigrant communities to report crimes and serve as witnesses in criminal investigations; and

WHEREAS, expanding access to driver's licenses and state identifications would enhance Michigan's and Kalamazoo County's economy; and

WHEREAS, the State of Michigan would take significant new revenue from fees paid by new driver's license and identification applicants and license renewals; and

WHEREAS, Kalamazoo County's local economy would be bolstered by strengthening the mobility of its workforce and enhancing economic participation in undocumented immigrant communities.

NOW, THEREFORE BE IT RESOLVED that the Kalamazoo County Board of Commissioners supports expanding access to driver's licenses and state identifications to undocumented immigrant Michigan residents; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Kalamazoo County Board of Commissioners urges the Michigan State Legislature to pass House Bill 5940 and House Bill 5941 and urges the Governor to sign such legislation expanding access to driver's licenses and state identifications to undocumented immigrant Michigan residents.

STATE OF MICHIGAN)
) SS.
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Proclamation adopted by the Kalamazoo County Board of Commissioners at a regular session held on October 18, 2016.

Timothy A. Snow
County Clerk/Register

2016 RESOLUTION TO APPORTION AD VALOREM TAXES

WHEREAS, M. C. L. 211.34 through 211.37, as amended, requires the County Board of Commissioners, at its annual session in October each year, to ascertain and determine the amount of money to be raised for County, school, highway, drains, township and other purposes; and

WHEREAS, the board shall apportion such amount, in terms of millage among the townships and cities in the County in proportion to the Taxable Valuation of the property therein, real and personal, as determined by it, or the State Board of Equalization; and

WHEREAS, the Board shall direct that such of the several amounts of millage to be raised as authorized by law be spread upon the tax roll of the proper township and city; and

WHEREAS, such action and direction shall be final as to the levy and assessment of all such taxes, except where there is a change made in the Taxable Valuation of the County by the Michigan State Tax Tribunal upon appeal or any manner provided by law; and

WHEREAS, the Board has examined and ascertained that all certificates, statements, papers, and records submitted to it are accurate and properly certified, as required by M. C. L. 211.34, 211.34(d) and 211.34(e); and

WHEREAS, the Board has received Statement(s) of Compliance with Section 31, Article 9, of the State Constitution of 1963 certifying the requested millage has been reduced, if necessary, from each taxing authority.

NOW, THEREFORE, BE IT RESOLVED that the township supervisors and city assessors be hereby authorized and directed to spread on the taxable valuations of their respective tax rolls the amounts in millage proposed to be raised by taxation for County, township or city, school, drain, and all other purposes as set forth in the attached 2016 Apportionment Report.

DATED: October 18, 2016

John Taylor, Chairman
Kalamazoo County Board of Commissioners

STATE OF MICHIGAN)
) SS.
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on October 18, 2016.

Timothy A. Snow
Kalamazoo County Clerk/Register