

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

CONTINUATION OF ANNUAL MEETING

OCTOBER 21, 2014

ITEM 1 Call to Order: The continuation of the annual Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on October 21, 2014.

ITEM 2 Invocation: Commissioner Roger Tuinier.

ITEM 3 Pledge of Allegiance: Commissioner Tuinier led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners Carolyn Alford, Dave Buskirk, Jeff Heppler, Brandt Iden, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, Roger Tuinier and John Zull.

Members Absent: None.

Administrators Present: Peter Battani, Administrator; John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Mathew Hansen, Equalization Director; Lucinda Stinson, HCS Co-Director; David Rachowicz, Parks Director; Steve Lawrence, Animal Services & Enforcement Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Zull moved and it was duly seconded that the Minutes of the October 7, 2014, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Tuinier presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from the City of Kalamazoo for a Public Hearing on an Industrial Facilities Tax Exemption Certificate for Sweet Manufacturing.

- b) A Resolution from the City of Portage for a Public Hearing on an Industrial Facilities Tax Exemption Certificate for Kenco Logistics Services.
- c) A Resolution from Washtenaw County calling for the State of Michigan to provide adequate road funding.
- d) A Resolution from Huron County supporting S 2729 and HR 4319.
- e) A Resolution from Huron County supporting HB 5078.
- f) A Resolution from Huron County opposing SB 5886.
- g) A Letter from Charter Township of Comstock reaffirming its' full commitment as a member of the Central County Transportation Authority.

ITEM 7 Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Ms. Lucinda Stinson and Ms. Jeannie Byrne, Health & Community Services updated the Board concerning Ebola and what public health was doing.

Commissioner Heppler stated he was glad to receive this update and hoped there would be training for First Responders.

Commissioner Alford stated she too concurred with Commissioner Heppler's comments.

Commissioner Rogers stated she appreciated the update and appreciated the communication with media and local First Responders.

ITEM 8 For Consideration

Animal Services & Enforcement

A. Request for Approval of Fee Schedule

That the Board of Commissioner approve the Fee Schedule as included in the packet.

Circuit Court

B. Request for Approval to Submit Grant Application to the Office Depot Foundation for the Youthful Offender Transitions Program (YOTP)

That the appropriate County officials be authorized and directed to submit a Grant Application to the Office Depot Foundation to help support the YOTP for the period of January 1, 2015 through

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Clk Initial _____

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December 31, 2015; a copy of said Grant to be attached to the official Minutes of this meeting.

C. Request for Approval to Accept Grant Award from the Dorothy U. Dalton Foundation for the Youthful Offender Transitions Program (YOTP)

That the appropriate County officials be authorized and directed to accept a Grant Award from the Dorothy U. Dalton Foundation for the YOTP in the amount of \$12,000 through February 28, 2015; a copy of said Grant to be attached to the official Minutes of this meeting.

D. Request for Approval to Create Collection Officer Position (General Fund)

That the Board of Commissioners approve the creation of the following Position:

Create:

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
10363-xxx	Collection Officer	k07	35,235.20-47,569.60	1.0	101-132-704.00

District Court

E. Request for Approval to Submit Grant Application to the Dorothy U. Dalton Foundation for the Young Adult Diversion Court (YADC) Program

That the appropriate County officials be authorized and directed to submit a Grant Application to the Dorothy U. Dalton Foundation for the YADC Program in the amount of \$15,000 for the period of January 2015 through November 2015; a copy of said Grant to be attached to the official Minutes of this meeting.

F. Request for Approval to Accept Grant Funds from Michigan Drug Court Grant Program (MDCGP) for Sobriety Court Program

That the appropriate County officials be authorized and directed to accept Grant funds from MDCGP for Sobriety Court Program in the amount of \$55,000 for the period of October 1, 2014 through September 30, 2015; a copy of said Grant to be attached to the official Minutes of this meeting.

G. Request for Approval of an Agreement with GovPayNet

That the appropriate County officials be authorized and directed to execute an Agreement with GovPayNet to enable users to make electronic payments by internet or phone effective immediately for five years; a copy of said Agreement to be attached to the official Minutes of this meeting.

Drain Commissioner

H. Request for Approval to Accept 2014 Drain Assessment Rolls

That the Board of Commissioner Accept 2014 Drain Assessment Rolls.

Health & Community Services

I. Request for Approval to Accept Statement of Grant Award 2014-#10 from the Michigan Office of Services to the Aging (OSA)

That the appropriate County officials be authorized and directed to accept Statement of Grant Award 2014-#10 from OSA in the increased amount of \$1,814 for a total award of \$1,578,245 for the period of October 1, 2013 through September 30, 2014; a copy of said Grant Award to be

attached to the official Minutes of this meeting.

J. Request for Approval to Accept Statement of Grant Award 2015-#1 from the Michigan Office of Services to the Aging (OSA)

That the appropriate County officials be authorized and directed to accept Statement of Grant Award 2015-#1 from OSA in the amount of \$814,789 for the period of October 1, 2014 through March 31, 2015; a copy of said Grant Award to be attached to the official Minutes of this meeting.

K. Request for Approval to Terminate Contract with Medical Resource Management, Inc.

That the appropriate County officials be authorized and directed to terminate Contract with Medical Resource Management, Inc. effective November 19, 2014.

L. Request for Approval of a Contract with Harmony Information Systems

That the appropriate County officials be authorized and directed to execute a Contract with Harmony Information Systems to provide information and referral software and services to Area Agency on Aging in the amount of \$12,700 with annual fees of \$1,200 effective upon full execution; a copy of said Contract to be attached to the official Minutes of this meeting.

M. Request for Approval of Amendment #5 to the 2013-2014 Comprehensive Planning, Budgeting and Contracting (CPBC) Agreement with the Michigan Department of Community Health (MDCH)

That the appropriate County officials be authorized and directed to execute Amendment #5 to the 2013-2014 CPBC Agreement with the MDCH in the increased amount of \$152,247 for a total of \$3,717,578 for the period of October 1, 2013 through September 30, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

N. Request for Approval of a Contract Amendment with Douglas Hornick, M.D., M.P.H.

That the appropriate County officials be authorized and directed to execute a Contract Amendment with Douglas Hornick, M.D., M.P.H for Medical Director Services effective January 1, 2015; a copy of said Amendment to be attached to the official Minutes of this meeting.

O. Request for Approval of a Business Associate Agreement with Western Michigan University Sindecuse Health Center

That the appropriate County officials be authorized and directed to execute a Business Associate Agreement with Western Michigan University Sindecuse Health Center for counseling and referral of persons who have tested positive for HIV effective August 1, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

P. Request for Approval to Accept CSBG14-39015 Community Service Block Grant (CSBG) Notice of Funds Available (NFA), #3 from the Michigan Department of Human Services

That the appropriate County officials be authorized and directed to accept CSBG14-39015 CSBG NFA #3 from Michigan Department of Human Services in the amount of \$621,729 for the period of October 1, 2014 through September 30, 2015; a copy of said Notice of Funds Available to be attached to the official Minutes of this meeting.

Q. Request for Approval of Grant Award for FY 2014-2015 for the Michigan Energy Assistance Program (MEAP) from the Michigan Community Action Agency Association (MCAAA)

That the appropriate County officials be authorized and directed to execute a Grant Agreement for FY 2014-2015 for the MEAP from MCAAA in the amount of \$255,570.96 for the period of October 1, 2014 through September 30, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

R. Request for Approval to Purchase a Copy Machine for Household Hazardous Waste

That the appropriate County officials be authorized and directed to purchase a replacement copy machine in the amount not to exceed \$1,300 for the Household Hazardous Waste Center.

S. Request for Approval to Terminate the Contract for Laboratory Services with Pathology Laboratory

That the appropriate County officials be authorized and directed to terminate a contract with Pathology Laboratory within 30 days of written notice.

T. Request for Approval of a Contract with Western Michigan University (WMU) Homer Stryker M.D. School of Medicine for Professional Consulting Services for the Healthy Babies Healthy Start (HBHS) Program

That the appropriate County officials be authorized and directed to execute a Contract with WMU Homer Stryker M.D. School of Medicine for collaborative effort toward reduction of the infant mortality rate in Kalamazoo County as part of the HBHS Program in the amount not to exceed \$21,000 for the period of October 1, 2014 through May 31, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

U. Request for Approval of Elimination of Positions (House Keeping)

That the Board of Commissioners eliminate the following Positions:

Eliminate:

<u>Account:</u>	<u>Position #</u>	<u>FTE</u>	<u>Grade</u>	<u>Salary</u>	<u>Effective Date</u>
304-140	Program Representative 10883-001	.20	K4	\$5,200-\$7,022	10/1/14
297-143	Community Educator 10816-002	1.0	K6	\$31,824-\$42,972	Immediately

Human Resources

V. Request for Approval of Amendment to Personnel Policy 5.08

That the Board of Commissioners approve Amendment to Personnel Policy 5.08 as included in the packet.

Michigan Works!

W. Request for Approval of Workforce Investment Act (WIA) Performance Goals for Adults, Dislocated Workers, and Youth 14-09

That the appropriate County officials be authorized and directed to execute WIA Performance Goals for Adults, Dislocated Workers, and Youth 14-09 Plan for the period of July 1, 2014 through June 30, 2015; a copy of said Plan to be attached to the official Minutes of this meeting.

Parks & Expo CenterX. Request for Approval of an Amendment with EMA Enterprises for Expo Center Concession Services

That the appropriate County officials be authorized and directed to execute an Amendment with EMA Enterprises for Expo Center Concession Services in the amount of \$500/month plus a percent of gross sales for the period of November 1, 2014 through October 30, 2015; a copy of said Amendment to be attached to the official Minutes of this meeting.

PurchasingY. Request for Approval of Agreement for Modification of Facilities with Consumers Energy

That the appropriate County officials be authorized and directed to execute an Agreement for Modification of Facilities for the Healy Street Project with Consumers Energy in the amount of \$9,524; a copy of said Agreement to be attached to the official Minutes of this meeting.

Prosecuting AttorneyZ. Request for Approval of Kalamazoo Valley Enforcement Team (KVET) Agreement

That the appropriate County officials be authorized and directed to execute KVET Agreement for funding of full-time Assistant Prosecutor to handle the criminal cases generated by KVET in the amount of \$70,000 for the period of January 1, 2015 through December 31, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

AA. Request for Approval of Southwest Enforcement Team (SWET) Agreement

That the appropriate County officials be authorized and directed to execute SWET Agreement for funding of full-time Assistant Prosecutor to handle the criminal cases generated by SWET for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

SheriffBB. Request for Approval to Accept Grant Funds from the Vicksburg Foundation

That the appropriate County officials be authorized and directed to accept Grant Funds from the Vicksburg Foundation for the K-9 Unit in the amount of \$8,000.

CC. Request for Approval to Accept Traffic Enforcement Grant from the Office of Highway Safety Planning

That the appropriate County officials be authorized and directed to accept Traffic Enforcement Grant from the Office of Highway Safety Planning in the amount of \$76,772 for the period of October 7, 2014 through September 30, 2015; a copy of said Grant to be attached to the official Minutes of this meeting.

Board of CommissionersDD. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated October 21, 2014", noting claims in the total amount of \$3,125,755.79, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the

disbursements in the list dated October 21, 2014, and the Director of Finance be authorized to make budgetary transfers, as listed.

EE. Request for Approval of Reappointments/Appointments to the Retirement Investment Committee

That the Board of Commissioners approve the appointment of Ms. Sandi Doctor, to the Committee for a three-year term effective January 1, 2014 through December 31, 2016 and reappoint Ms. Jan Van Der Kley for a renewal term effective January 1, 2014, expiring December 31, 2016.

FF. Request for Approval of Michigan State University Extension 2015 Annual Work Plan

That the appropriate County officials be authorized and directed to execute Michigan State University Extension 2015 Annual Work Plan; a copy of said Plan to be attached to the official Minutes of this meeting.

Commissioner Tuinier moved and it was duly seconded that Items A. through FF., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ANNUAL MEETING ITEMS

GG. Request for Approval to Accept Apportionment Report

Commissioner Zull moved and it was duly seconded that the Board of Commissioners Accept Apportionment Report as included in the Packet.

There being no discussion, the motion carried by a voice vote.

HH. Request for the Adoption of Resolution to Apportion Ad Valorem Taxes

Commissioner Alford moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, M. C. L. 211.34 through 211.37, as amended, requires the County Board of Commissioners, at its annual session in October each year, to ascertain and determine the amount of money to be raised for County, school, highway, drains, township and other purposes; and

WHEREAS, the board shall apportion such amount, in terms of millage among the townships and cities in the County in proportion to the Taxable Valuation of the property therein, real and personal, as determined by it, or the State Board of Equalization; and

WHEREAS, the Board shall direct that such of the several amounts of millage to be raised as authorized by law be spread upon the tax roll of the proper township and city; and

WHEREAS, such action and direction shall be final as to the levy and assessment of all such taxes, except where there is a change made in the Taxable Valuation of the County by the Michigan State Tax Tribunal upon appeal or any manner provided by law; and

WHEREAS, the Board has examined and ascertained that all certificates, statements, papers, and records submitted to it are accurate and properly certified, as required by M. C. L. 211.34, 211.34(d) and 211.34(e); and

WHEREAS, the Board has received Statement(s) of Compliance with Section 31, Article 9, of the State Constitution of 1963 certifying the requested millage has been reduced, if necessary, from each taxing authority.

NOW, THEREFORE, BE IT RESOLVED that the township supervisors and city assessors be hereby authorized and directed to spread on the taxable valuations of their respective tax rolls the amounts in millage proposed to be raised by taxation for County, township or city, school, drain, and all other purposes as set forth in the attached 2014 Apportionment Report.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

II. Request for Approval of Appointment to Department of Human Services Board

Commissioner Heppler moved and it was duly seconded that the Board of Commissioners approve the appointment of Mr. Don Nitz to the DHS Board for a 3 year term beginning November 1, 2014 through October 31, 2017.

There being no discussion, the motion carried by a voice vote.

JJ. Request for Approval of a Grant Agreement with Michigan Department of Agriculture & Rural Development for the Clean Sweep Program

Chm Initial _____

Clk Initial _____

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Commissioner Iden moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a Grant Agreement with Michigan Department of Agriculture & Rural Development to cover the cost of pesticide & mercury disposal & training for the Clean Sweep Program in the amount of \$10,000 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

There being no discussion, the motion carried by a voice vote.

KK. Request for Approval of Bargaining Agreement with the Michigan Council #25, AFSCME, Local No. 1677.2

Commissioner Rogers moved and it was duly seconded that the Board of Commissioners approve a bargaining Agreement as secured by the County's bargaining team between the County of Kalamazoo and the Michigan Council #25, AFSCME, Local No. 1677.2, and that the County Board Chair and the County Clerk-Register be authorized and directed to sign the aforementioned Agreement, for the period of October 21, 2014 through December 31, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

Commissioner Rogers stated she wasn't pleased that the contract was for such a short duration.

There being no further discussion, the motion carried by a voice vote.

LL. Request for Approval to Authorize Corporate Counsel to Proceed with Discussions with Air Link LLC

Commissioner Seals moved and it was duly seconded that Board of Commissioners authorize Corporate Counsel to proceed with discussions with Air Link LLC as outlined in his Memorandum of October 13, 2014.

There being no discussion, the motion carried by a voice vote.

ITEM 11 County Administrator's Report

County Administrator Mr. Peter Battani stated the construction on the Towline Drain had been completed and was working well. He stated on October 20th at 4 p.m. there will be a signing event for the Consolidated Dispatch Agreement. He stated there would be a facilities update at the next meeting. He stated Texas Township had opted out of the Central County Transit Authority; he stated Comstock and Kalamazoo Townships have opted in. He stated Townships of Pavilion and Oshtemo have partially opted out. He stated former Community Action Agency Director, Barb Young passed away on October 16th.

ITEM 12 Chairperson's Report

Chairperson Maturen stated the County had made progress with the Child Care Fund issue.

ITEM 13 Vice Chairperson's Report

Vice Chairman Buskirk encouraged everyone to vote and wished everyone good luck who was running for office. He stated the next meeting would be held on Wednesday, November 5th.

ITEM 14 Members' Time

Commissioner Tuinier thanked everyone for their work on the Child Care Fund issued. He thanked Mr. Battani for his update on the Transit issue. He too encouraged everyone to vote.

Commissioner Zull congratulated Mr. Battani and Mr. Canny for their good evaluations. He too encouraged everyone to vote.

Commissioner Alford echoed comments made by Commissioner Zull.

Commissioner Heppler stated it had been a good year and the Board had worked hard and hoped it continued next year.

Commissioner Iden congratulated Mr. Battani and Mr. Canny on their positive evaluations. He stated he heard from a constituent thanking the Board for their bi-partisan work.

Commissioner Rogers stated Oshtemo Township approved the Costco Brownfield Plan. She stated she had really enjoyed serving this Board.

Commissioner Seals asked for continued thoughts and prayers for military personnel and their families.

Commissioner Stinchcomb congratulated Mr. Battani and Mr. Canny on their positive evaluations.

Commissioner Taylor reminded everyone to vote. He thanked Mr. Battani for his work on the Child Care Fund issue.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:42 p.m.

Timothy A. Snow
Clerk/Register of Deeds

David C. Maturen, Chairperson
Kalamazoo County Board of
Commissioners