

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS COMMITTEE OF THE WHOLE

OCTOBER 21, 2014

PLACE: Room 207A, County Administration Building

TIME: 4:00 p.m. – 5:24 p.m.

MEMBERS PRESENT: Commissioners Carolyn Alford, Dave Buskirk, Jeff Heppler, Brandt Iden, Dave Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, John Taylor, Roger Tuinier and John Zull

MEMBERS ABSENT: None.

OTHERS PRESENT: Peter Battani, John Faul, Thom Canny, Tracie Moored, Lisa Bradshaw, Kristine Cunningham, Sue Darling, Sue Sayles, Mary Balkema, Lisa Henthorn, Lucinda Stinson, Judge Bell, Tim Snow, Dave Rachowicz, Jeff Getting, Dina Sutton

Chairman Maturen convened the Committee of the Whole at 4:09 p.m.

1. Review of Transfers and Disbursements

Ms. Tracie Moored, Finance Director stated claims for October 21, 2014 totaled \$3,125,755.79. She indicated there was one release of fund to the DHS Child Care Fund of up to \$750,000. She also indicated there were some budget line item adjustments.

2. DHS/Child Care Fund Update

Mr. Peter Battani, County Administrator reviewed his memo as included in the packet. He stated there were two items for approval, Transfers and Disbursements as it relates to the DHS Child Care Fund. As well as, the creation of a Collections Officer position in Circuit Court. Per Commissioner Iden's request, he indicated there was some comparative data included in the packet.

Ms. Sue Darling, Circuit Court Administrator, stated the Court had been reviewing the financials of the DHS Child Care Fund with the State. She indicated she had been meeting with local agencies and would continue to meet on a weekly basis and review cases.

Commissioner Rogers stated she was pleased with the progress so far and appreciated the update. She inquired about the new position. Ms. Darling stated this position would be able to review files and may also help with collections.

She stated she would like to see some type of triggers set up that would alert the County and Ms. Darling indicated she would work with Ms. Moored.

Commissioners Taylor, Tuinier, and Heppler thanked everyone for their work on this.

Commissioner Tuinier stated he would like to receive progress reports and updates regularly.

Commissioner Heppler would be interested to know there was such a spike in 2014 and Ms. Darling stated that would be a long-term issue but right now the focus was on the immediate issue.

Commissioner Seals stated everyone was working together and was confident with the decisions made thus far.

Ms. Kathy Miller, DHS, reviewed her memo as included in the packet. She indicated additional reviews had been done and had been working with the Courts.

Commissioner Alford stated she did not want the Commissioners to micro-manage this process and the Child Care Fund issue and felt it should be managed by Administration.

3. Accommodation Tax/Discover Kalamazoo Management Agreement

Mr. Battani reviewed his memo as included in the packet.

Commissioner Zull wanted to clarify the allocation to the Parks Department for 2015 was \$160,000 and Mr. Battani indicated that was correct.

Commissioner Stinchcomb wanted to know about the General Fund contribution to Parks and how that would work in future years. Mr. Battani indicated the Board and Administration would need to re-evaluate this annually.

Discussion ensued.

Commissioner Rogers wanted to know why the agreement was not 6 years vs. 5 years and Mr. Battani indicated it was a request by Discover Kalamazoo.

4. Cytec Industries' Request to Install a Non-Contact Groundwater Well in a Groundwater Restricted Use Zone

Mr. Thom Canny, Corporate Counsel reviewed his memo as included in the packet.

5. Drain Assessment Rolls

Mr. Jeffrey VanBelle, Deputy Drain Commissioner presented the 2014 Drain Assessment Rolls as included the packet.

6. Performance Evaluations

Chairman Maturen stated evaluations were done different this year vs. years past and each Commissioner received a copy.

Commissioner Rogers stated she would encourage Corporate Counsel have a cell phone. Mr. Canny indicated he did not have an issue with having a cell phone, however, when he was on vacation he preferred not to carry it with him.

Mr. Canny thanked the Board for completing the evaluations and he appreciated the comments.

Mr. Battani too thanked the Board for completing the evaluations and he appreciated the comments, he appreciated the new format and he appreciated the support of his Chair and Vice Chair. He also thanked his staff, elected officials and courts.

7. Any other items

Ms. Moored introduced the new Human Resources Director, Kristine Cunningham.

Chairman Maturen indicated the Board Appointment Committee was recommending Don Nitz be appointed to the Department of Human Services Board and would be approved at tonight's meeting.

8. Executive Session

Commissioner Iden moved and it was duly seconded that the Board of Commissioners, functioning as a Committee of the Whole, go into a closed session pursuant to Sections 8 (c) and (h) of the Open Meetings Act for the purpose of discussing issues related to the County's labor negotiations and to consider material exempt from discussion or disclosure by state statute.

The roll call vote was as follows:

Ayes: All members present  
Nays: None  
Abstains: None  
Absent: None

The motion carried.

Chairman Maturen left the meeting at 5 p.m.

9. Adjournment – no later than 6 p.m.

There being no further business to come before the Board, Vice Chairman Buskirk adjourned the meeting at 5:24 p.m.

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David C. Maturen, Chairman  
Kalamazoo County Board of Commissioners