

## MINUTES

### KALAMAZOO COUNTY BOARD OF COMMISSIONERS

#### REGULAR MEETING

NOVEMBER 5, 2014

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Maturen, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on November 5, 2014.

ITEM 2 Invocation: Commissioner John Zull.

ITEM 3 Pledge of Allegiance: Commissioner Zull led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners, Dave Buskirk, Jeff Heppler, David Maturen, Julie Rogers, Michael Seals, Phil Stinchcomb, Roger Tuinier and John Zull.

Members Absent: Commissioners Carolyn Alford, Brandt Iden, and John Taylor.

Administrators Present:

John Faul, Deputy County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Dr. Gillian Stoltman, HCS Director; Lynne Norman, HCS Deputy Director; Lucinda Stinson, HCS Deputy Director; Sheriff Rick Fuller; Pat Crowley, Drain Commissioner; Jeff Getting, Prosecuting Attorney; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the October 21, 2014 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Zull presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from County of Cheboygan supporting SR 168.
- b) A Letter from Oshtemo Township notifying the Central County Transportation Authority of its decision on which precincts it would be opting in and those they would be opting out of.

ITEM 7      Citizens' Time

Chairperson Maturen stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Bill Dean, Vice President, Kalamazoo County Sheriff's Deputy Association addressed the Board concerning issues with Sheriff Deputies not being paid correctly.

ITEM 8      For Consideration**CONSENT AGENDA**Circuit CourtA.      Request for Approval of the Elimination/Creation of Positions (Operating Funds)

That the Board of Commissioners approve the elimination/creation of the following positions:

CREATE

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
10289-001	Day Treatment Supervisor	k11	55,224.00-74,547.20	1.0	292-662-704.00
10132-xxx	Psychologist	k10	48,776.00-65,832.00	0.8	292-662-704.00
10179-001	Secure Detention Prog Mgr	k10	48,776.00-65,832.00	1.0	292-664-704.00
10558-xxx	Juvenile Probation Officer II (3)	j12	42,494.40-55,244.80	3.0	292-664-704.00

ELIMINATE

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
10845-001	Sub Abuse Interventionist	j12	42,494.40-55,244.80	1.0	292-668-704.00
10289-001	Day Treatment Supervisor	k11	55,224.00-74,547.20	1.0	292-668-704.00
10179-001	Secure Detention Prog. MGR	k10	48,776.00-65,832.00	1.0	292-662-704.00
10573-xxx	Fam Intervent/Mediator II (2)	j12	42,494.40-55,244.80	2.0	292-668-704.00
10572-001	Group Leader II	j12	42,494.40-55,244.80	1.0	292-668-704.00

B.      Request for Approval of an Agreement with the Michigan State Court Administrative Office (SCAO) for the Juvenile Drug Treatment Court Program

That the appropriate County officials be authorized and directed to execute an Agreement with SCAO for funding for the Juvenile Drug Treatment Court Program in the amount of \$42,000 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

C.      Request for Approval of an Agreement with the Michigan State Court Administrative Office (SCAO) for the Family Dependency Court Program

That the appropriate County officials be authorized and directed to execute an Agreement with

SCAO for funding for the Family Dependency Court Program in the amount of \$76,000 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

**D. Request for Approval of an Agreement with the Michigan State Court Administrative Office (SCAO) for the Men's Drug Treatment Court Program**

That the appropriate County officials be authorized and directed to execute an Agreement with SCAO for funding for the Men's Drug Treatment Court Program in the amount of \$55,000 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

**E. Request for Approval of an Agreement with the Michigan State Court Administrative Office (SCAO) for the Women's Drug Treatment Court Program**

That the appropriate County officials be authorized and directed to execute an Agreement with SCAO for funding for the Women's Drug Treatment Court Program in the amount of \$140,000 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

**F. Request for Approval of an Agreement with the Michigan State Court Administrative Office (SCAO) Byrne Justice Assistance Grant (JAG) for the Men's Drug Treatment Court Program**

That the appropriate County officials be authorized and directed to execute an Agreement with SCAO Byrne JAG for funding for the men's Drug Treatment Court Program in the amount of \$145,000 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

**G. Request for Approval of an Agreement with the Michigan State Court Administrative Office (SCAO) for Swift and Sure Sanctions Probation Program (SSSPP) for the Drug Treatment Program**

That the appropriate County officials be authorized and directed to execute an Agreement with SCAO for funding for the Swift and Sure Sanctions Probation Program in the amount of \$282,975 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

**Community Corrections**

**H. Request for Approval of Appointments to the Community Corrections Advisory Board**

That the Board of Commissioners appoint the following individuals to the Community Corrections Advisory Board:

<b>Position</b>	<b>Nominee</b>	<b>Term Expiring</b>
Local Law Enforcement	Tim Bourgeois	09-30-2016
Circuit Court	Alexander Lipsey	09-30-2016
District Court	Judge Paul Bridenstine	09-30-2016
Service Area Representative	Robert Butkiewicz	09-30-2016
Prosecuting Attorney	Jeffrey Getting	09-30-2016

Business Community

Antonio Mitchell

09-30-2016

I. Request for Approval of FY2015 Agreement for Comprehensive Plans and Services with the State of Michigan Department of Corrections

That the appropriate County officials be authorized and directed to execute FY 2015 Agreement for Comprehensive Plans and Services with the State of Michigan Department of Corrections in the amount of \$430,207 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

District Court

J. Request for Approval of an Agreement with the Michigan State Court Administrative Office (SCAO) for Grant funding through the Michigan Drug Court Program (MDCPG) for the Sobriety Court Program

That the appropriate County officials be authorized and directed to execute an Agreement with SCAO for Grant funding through MDCPG for the Sobriety Court Program in the amount of \$55,000 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

K. Request for Approval of an Agreement with the Michigan Drug Court Program (MDCPG) Subcontract Agreement with Office of Community Corrections

That the appropriate County officials be authorized and directed to execute an Agreement with MDCPG Subcontract Agreement with Office of Community Corrections in the amount up to \$51,480 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

Health & Community Services

L. Request for Approval to Waive Cremation Permit Fee for Unclaimed Bodies

That the Board of Commissioners Waive the Cremation Permit Fee for unclaimed bodies.

M. Request for Approval to Accept Statement of Grant Award from the Michigan Office of Services to the Aging (OSA) for Area Agency on Aging Program

That the appropriate County officials be authorized and directed to accept Statement of Grant Award from OSA for funding of Long-term Care Ombudsman services in the amount of \$11,997 for the period of October 1, 2014 through December 31, 2014; a copy of said Statement to be attached to the official Minutes of this meeting.

N. Request for Approval of a Business Associate Agreement with Harmony Information Systems

That the appropriate County officials be authorized and directed to execute a Business Associate Agreement with Harmony Information Systems to be utilized by Area Agency on Aging effective October 1, 2014; a copy of said Agreement to be attached to the official Minutes of this meeting.

O. Request for Approval of Amendment #1 with Michigan Medicare/Medicaid Assistance Program (MMAP) for Area Agency on Aging Program

That the appropriate County officials be authorized and directed to execute Amendment #1 with MMAP for the Senior Medicare Patrol Expansion Project to support local MMAP activities in the

amount of \$1,485 for the period of September 30, 2014 through September 29, 2015; a copy of said Amendment #1 to be attached to the official Minutes of this meeting.

P. Request for Approval to Accept Notice of Funds Available #8 (NFA) from the Michigan Department of Human Services (MDHS) for LCA13-39015 Low Income Home Energy Assistance Program Crisis Assistance (LCA) Deliverable Fuel Award

That the appropriate County officials be authorized and directed to accept NFA from MDHS for LCA13-39015 Deliverable Fuel Award in the amount of \$71,4000; a copy of said NFA to be attached to the official Minutes of this meeting.

Q. Request for Approval for Contract Extension with Valley City Electronic Recycling, Inc. for Electronics Recycling Services

That the appropriate County officials be authorized and directed to execute Contract Extension with Valley City Electronic Recycling, Inc. for electronics recycling services through the Environmental Health Household Hazardous Waste Program for the period of January 1, 2015 through December 31, 2015; a copy of said Contract Extension to be attached to the official Minutes of this meeting.

R. Request for Approval of a Contract with the Michigan Department of Environmental Quality (MDEQ) for Multiple Environmental Health Programs

That the appropriate County officials be authorized and directed to execute a Contract with MDEQ for services associated with multiple environmental health programs in the amount of \$43,294 for the period of October 1, 2014 through September 30, 2015; a copy of said Contract to be attached to the official Minutes of this meeting.

S. Request for Approval to Submit a Grant Application to Southwest Michigan Affiliate of the Susan G. Komen for the Cure for the Breast & Cervical Cancer Control Program (BCCCP)

That the appropriate County officials be authorized and directed to submit a Grant Application to the Southwest Michigan Affiliate of the Susan G. Komen for the Cure for the BCCCP in the amount of \$22,750 for the period of April 1, 2015 through March 31, 2016; a copy of said Application to be attached to the official Minutes of this meeting.

T. Request for Approval of an Agreement with Southwest Michigan Behavioral Health for Healthy Babies Healthy Start (HBHS) Project and HIV/Communicable Disease Services

That the appropriate County officials be authorized and directed to execute an Agreement with Southwest Michigan Behavioral Health for HBHS Project in the amount of \$68,000 and the HIV/Communicable Disease Services in the amount of \$10,300 for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

U. Request for Approval of Position Creation in the Healthy Families America (HFA) Maternal, Infant, Child Health, Home Visitation (MIECHV) Program (Grant Funded)

That the Board of Commissioners approve the creation of the following position:

Create:

Account #	Position/#	Grade	FTE	Pay Range	Effective
-----------	------------	-------	-----	-----------	-----------



Purchasing

Y. Request for Approval of a Contract Extension with Knapp Energy for Gasoline & Diesel Fuel

That the appropriate County officials be authorized and directed to execute a Contract Extension with Knapp Energy for gasoline and diesel fuel for the period of January 1, 2015 through December 31, 2015; a copy of said Contract Extension to be attached to the official Minutes of this meeting.

Sheriff

Z. Request for Approval of an Agreement with Michigan Department of Natural Resources (MDNR) for Off-Road Vehicle Safety Education

That the appropriate County officials be authorized and directed to execute an Agreement with MDNR for Off-Road Vehicle Safety Education in the amount of \$100 per student up to 50 students for the period of October 1, 2014 through September 30, 2015; a copy of said Agreement to be attached to the official Minutes of this meeting.

Board of Commissioners

AA. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated November 5, 2014", noting claims in the total amount of \$1,980,948.13, be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated November 5, 2014, and the Director of Finance be authorized to make budgetary transfers, as listed.

BB. Request for Approval of Waiver with Cytec Industries Request to Install a Non-Contact Groundwater Well and a Groundwater Restricted Use Zone

That the Board of Commissioners approve a Waiver with Cytec Industries Request to Install a Non-Contact Groundwater Well and a Groundwater Restricted Use Zone.

CC. Request for Approval of Management Agreement with Discover Kalamazoo  
Request for Approval of Management Agreement with Discover Kalamazoo

This Item was removed from the Agenda.

Commissioner Zull moved and it was duly seconded that Items A. through BB., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioners Alford, Iden, Taylor

The motion carried.

**NON-CONSENT AGENDA ITEMS**

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9      Old Business

There was no old business.

ITEM 10      New BusinessDD. Request for Approval of the Voluntary Resignation/Retirement Agreement and Waiver of Claims

Commissioner Heppler moved and it was duly seconded that the Kalamazoo County Board of Commissioners accept and approve the "Voluntary Resignation/Retirement Agreement and Waiver of Claims" of Mr. Peter Battani and that the Board Chairperson and County Clerk/Register be authorized to sign said Agreement on behalf of the County.

There being no discussion, the motion carried by a voice vote.

ITEM 11      County Administrator's Report

Deputy County Administrator Mr. John Faul stated MSU Ext./MAC was hosting a New Commissioner Workshop training in November, he also stated an internal training would be scheduled for the second week in January. He stated he placed in the Board's mailboxes a memo of the Facilities Master Plan.

ITEM 12      Chairperson's Report

Chairperson Maturen thanked everyone who voted for him. He thanked Mr. Battani for his service and wished him well.

ITEM 13      Vice Chairperson's Report

Vice Chairman Buskirk thanked Mr. Battani for his services to Kalamazoo County. He congratulated those who ran and won their elections. He thanked those who served on this Board.

ITEM 14      Members' Time

Commissioner Zull stated he would be absent from the next meeting as he would be recovering from recent surgery. He thanked those who ran for office, whether they won or lost.

Commissioner Heppler stated he too appreciated the work done by Mr. Battani as well as all the Commissioners he has served with along with the Department Heads, Elected Officials and local units of government. He too thanked those who voted. He reminded everyone of the upcoming Veteran's Day event on November 11<sup>th</sup>.

Chm Initial \_\_\_\_\_

Clk Initial \_\_\_\_\_

29543

Commissioner Rogers thanked the voters for electing her for another term. She stated she would miss working with the current Board and hoped the pattern continued. She stated the NACo Policy Committee had been hosting conference calls on Ebola in which she had been participating in. She stated the Costco Grand Opening was next week on November 12<sup>th</sup>. She stated the Workforce Development Board had its first meeting since becoming one unit.

Commissioner Seals reminded everyone to attend an event on Veteran's Day. He commended Mr. Battani for the work he had done. He thanked everyone who ran for office whether they won or lost.

Commissioner Stinchcomb stated he concurred with previous comments made by Commissioners.

Commissioner Tuinier thanked Mr. Battani for a great job and concurred with comments made by the other Commissioners.

ITEM 15     Adjournment

There being no further business to come before the Board, Chairperson Maturen adjourned the meeting at 7:27 p.m.

---

Timothy A. Snow  
Clerk/Register of Deeds

---

David C. Maturen, Chairperson  
Kalamazoo County Board of  
Commissioners