

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

NOVEMBER 15, 2016

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on November 15, 2016.

ITEM 2 Invocation: Reverend Steve Charnley on behalf of Commissioner Michael Seals.

ITEM 3 Pledge of Allegiance: Commissioner Seals led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Jeff Getting, Prosecuting Attorney; Sheriff Rick Fuller; Julie Pioch, MSU Extension Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Provancher moved and it was duly seconded that the Minutes of the November 1, 2016 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Tuinier stated he received a call from a constituent concerning the 911 Dispatch issue.

Commissioner McGraw stated he also received communications from constituents concerning the 911 Dispatch issue.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Tim Burton, Mr. Michael Kenny, Mr. Mike Quinn and Ms. Chia Guizer, addressed the Board concerning the Veterans Affairs Office and Veterans Task Force.

ITEM 8 For ConsiderationA. Discover Kalamazoo Presentation

Mr. Greg Ayers introduced members of the Discover Kalamazoo Board and presented a Power Point presentation to the Board.

Chairman Taylor thanked Mr. Ayers and his team for all of their hard work promoting Kalamazoo County.

Commissioner Shugars concurred with Chairman Taylor's remarks.

Commissioner Moore inquired if Discover Kalamazoo worked with non-profit organizations about getting underserved to attend WMU games.

Commissioner Seals also thanked Mr. Ayers and his team for all of their hard work.

Commissioner Rogers thanked Mr. Ayers for his presentation.

Mr. Jim Rutherford, PHO candidate provided a presentation to the Board.

Commissioner Shugars thanked Mr. Rutherford for his presentation earlier today and thanked him for coming to tonight's meeting. He thanked Mr. Faul and Ms. Moored and all the staff for their involvement in the process.

CONSENT AGENDABuildings & GroundsB. Request for Approval of a Service Agreement with AT&T Centrex

That the appropriate County officials be authorized and directed to execute a Service Agreement with AT&T Centrex for fire alarm phone line service in the amount of \$315/month for the period of 12 months; a copy of said Agreement to be attached to the official Minutes of this meeting.

Circuit CourtC. Request for Approval of a Grant Agreement with the Kalamazoo Community Foundation – Drug Treatment Court Fund

That the appropriate County officials be authorized and directed to execute a Grant Agreement with Kalamazoo Community Foundation Drug Treatment Court Fund in the amount of \$100,000 for continued operation of the Drug Treatment Court Programs for FY 2016 4th Quarter; a copy of said Agreement to be attached to the official Minutes of this meeting.

D. Request for Approval of a Contract with Recovery Institute of Southwest Michigan, Inc.

That the appropriate County officials be authorized and directed to execute a Contract with Recovery Institute of Southwest Michigan, Inc. to provide a recovery coach for the Drug Treatment Court Programs in the amount of \$30/hour not to exceed 36 hours or \$1,080/month for the period of October 1, 2016 through September 30, 2017; a copy of said Contract to be attached to the official Minutes of this meeting.

E. Request for Approval to Accept Grant Award from the Edward Byrne Memorial Justice Assistance Grant (JAG) Administered by State Court Administrative Office (SCAO) for Women’s Drug Treatment Court Program

That the appropriate County officials be authorized and directed to accept Grant Award from Edward Byrne Memorial JAG administered by SCAO for Women’s Drug Treatment Court in the amount of \$140,000 for the period of October 1, 2016 through September 30, 2017; a copy of said Grant to be attached to the official Minutes of this meeting.

F. Request for Approval to Accept Grant Award from the Michigan Drug Court Grant Program (MDCGP) Administered by State Court Administrative Office (SCAO) for Juvenile Drug Treatment Court Program

That the appropriate County officials be authorized and directed to accept Grant Award from MDCGP administered by SCAO for Juvenile Drug Treatment Court Program in the amount of \$30,000 for the period of October 1, 2016 through September 30, 2017; a copy of said Grant to be attached to the official Minutes of this meeting.

G. Request for Approval to Accept Swift and Sure Sanctions Program Grant Award from State Court Administrative Office (SCAO) and the Elimination/Creation of Positions (Grant Funds)

That the appropriate County officials be authorized and directed to accept Swift and Sure Sanctions Program Grant Award from SCAO in the amount of \$90,000 for the period of October 1, 2016 through September 30, 2017; a copy of Grant to be attached to the official Minutes of this meeting; and the Elimination/Creation of the following Positions:

Create:

<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
Case Manager	K07	\$36,753.60-49,608.00	.50	249-160-704.00

Eliminate:

<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
Program Asst.	K04	\$27,123.20-\$36,628.80	.34	249-150-704.00

H. Request for Approval to Accept Grant Award from the Michigan Mental Health Court Grant Program (MMHCGP) Administered by the State Court Administrative Office (SCAO) for Juvenile Mental Health Treatment & Recovery Court

That the appropriate County officials be authorized and directed to accept Grant Award from MMHCGP administered by SCAO for Juvenile Mental Health Treatment & Recovery Court in the amount of \$82,000 for the period of October 1, 2016 through September 30, 2017; a copy of Grant to be attached to the official Minutes of this meeting.

I. Request for Approval to Accept Grant Award from the Michigan Drug Court Grant Program (MDCGP) Administered by State Court Administrative Office (SCAO) for Men's Drug Treatment Court Program

That the appropriate County officials be authorized and directed to accept Grant Award from MDCGP administered by SCAO for Men's Drug Treatment Court Program in the amount of \$45,000 for the period of October 1, 2016 through September 30, 2017; a copy of Grant to be attached to the official Minutes of this meeting.

J. Request for Approval to Accept Grant Award from the Edward Byrne Memorial Justice Assistance Grant (JAG) Administered by State Court Administrative Office (SCAO) for Men's Drug Treatment Court Program

That the appropriate County officials be authorized and directed to accept Grant Award from Edward Byrne Memorial JAG administered by SCAO for Men's Drug Treatment Court Program in the amount of \$155,000 for the period of October 1, 2016 through September 30, 2017; a copy of Grant to be attached to the official Minutes of this meeting.

K. Request for Approval to Accept Grant Award from the Michigan Drug Court Grant Program (MDCGP) Administered by State Court Administrative Office (SCAO) for Family Dependency Treatment Court Program

That the appropriate County officials be authorized and directed to accept Grant Award from MDCGP administered by SCAO for Family Dependency Treatment Court Program in the amount of \$56,000 for the period of October 1, 2016 through September 30, 2017; a copy of Grant to be attached to the official Minutes of this meeting; and the Creation of the following Position:

Create:

<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
Case Manager	K07	\$36,753.60-49,608.00	.50	292-676-704.00

Community Corrections

L. Request for Approval of Appointments to the Community Corrections Advisory Board
That the Board of Commissioners approve the following Appointments to the Community Corrections Advisory Board:

Position	Nominee	Term Expiring
Local Law Enforcement	Scott Merlo	09-30-2018
Circuit Court	Paul Bridenstine	09-30-2018
District Court	Ann Filkins or Lynn Kirkpatrick	09-30-2018

Service Area Representative	Robert Butkiewicz	09-30-2018
Service Area Representative	Brian Parsons	09-30-2018
Prosecuting Attorney	Jeffrey Getting	09-30-2018

District CourtM. Request for Approval to Purchase Software Enhancements through DMC Technology Group

That the Board of Commissioners approve the purchase of software enhancements through DMC Technology Group for JIS in the amount of \$2,520.00

N. Request for Approval of Grant Award and Contract with State Court Administrative Office (SCAO) for the Mental Health Recovery Court (MHRC)

That the appropriate County officials be authorized and directed to accept Grant Award and approve a Contract with SCAO for MHRC in the amount of \$172,257.00 for the period of October 1, 2016 through September 30, 2017; a copy of said Contract to be attached to the official Minutes of this meeting.

Finance-PurchasingO. Request for Approval of Gasoline & Fuel Contract with Kalamazoo Oil Company

That the appropriate County officials be authorized and directed to execute Gasoline & Fuel Contract with Kalamazoo Oil Company for the period of January 1, 2017 through December 31, 2017; a copy of said Contract to be attached to the official Minutes of this meeting.

Health & Community ServicesP. Request for Approval of Sublease Agreement with Family Health Center for the Continuation of Dental Operations at Nazareth

Proposed Motion: I move that the appropriate County officials be authorized and directed to execute Sublease Agreement with Family Health Center for the continuation of dental operations at Nazareth in the amount of \$2,444/month for the period of December 5, 2016 through May 31, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

Q. Request for Approval of the Dental Mobile Unit Transfer to the Family Health Center

That the appropriate County officials be authorized and directed to execute Dental Mobile Unit Transfer Agreement with the Family Health Center; a copy of said Agreement to be attached to the official Minutes of this meeting.

R. Request for Approval of a Lease Agreement with Family Health Center for the Storage of the Dental Mobile Unit Located at Lamont Street

That the appropriate County officials be authorized and directed to execute a Lease Agreement with Family Health Center for the storage of the Dental Mobile Unit located at Lamont Street in the amount of \$367.75/month for the period of December 5, 2016 through May 31, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

S. Request for Approval to Accept Notice of Funds Available (NFA) #12 for LCA13-39015 Low Income Home Energy Assistance Program Crisis Assistance (LCA) Deliverable Fuel Award from

the Michigan Department of Human Services (MDHS)

That the appropriate County officials be authorized and directed to accept NFA #12 for LCA13-39015 Low Income Home Energy Assistance Program Crisis Assistance Deliverable Fuel Award from MDHS in the amount of \$20,000; a copy of said NFA #12 to be attached to the official Minutes of this meeting.

T. Request for Approval of Template Landlord Agreement for the Community Action Agency (CCA) Weatherization Assistance Program

That the Board of Commissioners approve a Template Landlord Agreement to be utilized for the Weatherization Assistance Program.

U. Request for Approval of a Contract Extension with Valley City Electronic Recycling for Household Hazardous Waste (HHW) Center

That the appropriate County officials be authorized and directed to execute a Contract Extension with Valley City Electronic Recycling for the transportation and recycling of electronic waste collected by HHW Center for the period of January 1, 2017 through December 31, 2017; a copy of said Contract Extension to be attached to the official Minutes of this meeting.

V. Request for Approval of Fatherhood Grant Award Acceptance and Creation of Positions in the Maternal & Child Health Division (Grant Funds)

This Item was removed from the Agenda.

W. Request for Approval to Hire Director at the K15E Step & Approval of Resolution Appointing Mr. Jim Rutherford as the Public Health Officer

That the Board of Commissioners approve the hiring Mr. Jim Rutherford at the K15E Step and approve the Resolution appointing him as the Public Health Officer:

WHEREAS, The Kalamazoo County Health and Community Services Department serves as the local Public Health Department for Kalamazoo County; and

WHEREAS, Lynne Norman has served as the Deputy Director of the Kalamazoo County Health and Community Services Department since December 23, 2014 and has worked for Kalamazoo County since 1999 and was appointed Acting Public Health Officer on October 28, 2016; and

WHEREAS, James Rutherford has held positions in public health with both the Kalamazoo County Deputy Public Health Officer/Public Health Officer and Calhoun County Public Health Officer.

NOW THEREFORE BE IT RESOLVED, that the Kalamazoo County Board of Commissioners supports the appointment of James Rutherford as the Public Health Officer for Kalamazoo County and approve hiring at the K15E Step effective December 28, 2016.

NOW THEREFORE BE IT FURTHER RESOLVED that the Kalamazoo County Board ends Lynne Norman's Appointment as Acting Public Health Officer effective December 28, 2016 and thanks her for her service in that role.

Human Resources

X. Request for Approval of Amendment to Personnel Policy 5.08 – Tuition Reimbursement Policy

That the Board of Commissioners approve the Amendment to Personnel Policy 5.08 as included in the packet.

Michigan Works!

Y. Request for Approval of Workforce Development Agency (WDA) Policy 16-18 - Trade Adjustment Assistance (TAA) FY2017 Allocations

That the appropriate County officials be authorized and directed to execute WDA Policy 16-18 TAA FY2017 Allocations in the amount of \$394,605 for the period of October 1, 2016 through September 30, 2017; a copy of said Contract to be attached to the official Minutes of this meeting.

Z. Request for Approval of Work-Based Training for Special Populations 16-19

That the appropriate County officials be authorized and directed to execute Work-Based Training for Special Population 16-19 in the amount of \$18,239 for the period of October 1, 2016 through September 30, 2017; a copy of said Contract to be attached to the official Minutes of this meeting.

Parks& Expo Center

AA. Request for Approval of West Michigan Apple Blossom Cluster Dog Show 2017-2019 Contracts

That the appropriate County officials be authorized and directed to execute West Michigan Apple Blossom Cluster Dog Show 2017-2019 Contracts in the amount of \$18,568 per year for a three total of \$55,703; a copy of said Contracts to be attached to the official Minutes of this meeting.

BB. Request for Approval of West Michigan Harvest Cluster Dog Show 2017-2019 Contracts

That the appropriate County officials be authorized and directed to execute West Michigan Harvest Cluster Dog Show 2017-2019 Contracts in the amount of \$15,345 per year for a three year total of \$46,035; a copy of said Contracts to be attached to the official Minutes of this meeting.

CC. Request for Approval of Amendment to Kalamazoo County Fair Council Bylaws

Proposed Motion: I move that the Board of Commissioners approve the Amendment to the Kalamazoo County Fair Council Bylaws as included in the packet.

DD. Request for Approval of Kalamazoo River Valley Trail Downtown Connection Agreement with the City of Kalamazoo

That the appropriate County officials be authorized and directed to execute Kalamazoo River Valley Trail Downtown Connection Agreement with the City of Kalamazoo; a copy of said Agreement to be attached to the official Minutes of this meeting.

EE. Request for Approval of Engineering Agreement with Hurley Stewart for Preliminary Engineering of the Kalamazoo River Valley Trail

That the appropriate County officials be authorized and directed to execute Engineering Agreement with Hurley Stewart for preliminary engineering of the Kalamazoo River Valley Trail from 35th Street to Augusta and Augusta to Gull Lake in the amount of \$26,700.00; a copy of said Agreement to be attached to the official Minutes of this meeting.

Planning & Community DevelopmentFF. Request for Approval of a Contract Amendment with Pictometry International

That the appropriate County officials be authorized and directed to execute a Contract Amendment with Pictometry International to confirm the County's rights to unlimited use of the Ortho Aerial Imagery Deliverables; a copy of said Contract Amendment to be attached to the official Minutes of this meeting.

SheriffGG. Request for Approval of 2016-2017 Secondary Road Patrol Contract with the Michigan Department of State Police, Office of Highway Safety Planning

That the appropriate County officials be authorized and directed to execute 2016-2017 Secondary Road Patrol Contract with the Michigan Department of State Police, Office of Highway Safety Planning in the amount of \$186,930 with a County match of \$25,752.00 for the period of October 1, 2016 through September 30, 2017; a copy of said Contract to be attached to the official Minutes of this meeting.

HH. Request for Approval of FY2017 Emergency Management Performance Grant (EMPG) with the Michigan State Police, Emergency Management and Homeland Security Division

That the appropriate County officials be authorized and directed to execute FY2017 Emergency Management Performance Grant (EMPG) with the Michigan State Police, Emergency Management and Homeland Security Division for the period of October 1, 2016 through September 30, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

II. Request for Approval of Medical Waste Disposal Service Agreement with Hospital Network Healthcare Services

That the appropriate County officials be authorized and directed to execute Medical Waste Disposal Service Agreement with Hospital Network Healthcare Services for the proper disposal of medical waste for the Sheriff's Office, the Juvenile Home, and the Health & Community Services Departments for the period of November 15, 2016 through April 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

Board of CommissionersJJ. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated November 15, 2016", noting claims in the total amount of \$2,610,436.89 be approved and that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated November 15, 2016, and the Director of Finance be authorized to make budgetary transfers, as listed.

KK. Request for Approval of Michigan State University Extension – Annual Work Plan 2017

That the Board of Commissioners approve the Michigan State University Extension – Annual Work Plan 2017 in the amount of \$114,790 for the period of January 1, 2017 through December 31, 2017; a copy of said Agreement to be attached to the official Minutes of this meeting.

LL. Request for Approval of Appointments to Fair Council

That the Board of Commissioners approve the following Appointments:

- Mr. Paul Harrison
- Ms. Molly Buckham

Both terms are for 3 years commencing October 1, 2016 through September 30, 2019.

Commissioner Seals moved and it was duly seconded that Items B. through LL., with the exception of Item V., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business**MM. Request for Approval of Resolution to Confirm Authorization to Purchase Real Property & for the Corporate Counsel to Execute Closing Documents**

Commissioner Shugars moved and it was duly seconded that the Board of Commissioners approve the following Resolution:

WHEREAS, on September 6, 2016 the Kalamazoo County Board of Commissioners authorized and approved of the purchase of real property located at 1502 Olmstead Road, Kalamazoo, Michigan 49048, for a sales price of \$30,000; and

WHEREAS, a closing was held for the sale of the property on Friday November 11, 2016, and the County's Corporate Counsel, Thomas M. Canny, signed the Purchaser's Statement, and other related closing documents, on behalf of the County; and

WHEREAS, Devon Tile Agency has asked that the Board of Commissioners confirm that the Board authorized the purchase of the property on September 6, 2016, and also confirm that the

Corporate Counsel had authority to sign the Purchaser's Statement, and other related closing documents, on behalf of the County.

NOW, THEREFORE, BE IT RESOLVED, that the Kalamazoo County Board of Commissioners does hereby confirm that the Board authorized the purchase of the property on September 6, 2016, and also confirms that the Corporate Counsel was authorized to sign the Purchaser's Statement, and other related closing documents, on behalf of the County.

The roll call vote was as follows:

Ayes: All members present
Nays: None
Abstains: None
Absent: None

The motion carried.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul thanked the Board for the appointment of Mr. Rutherford as the Public Health Officer. He also thanked Ms. Norman for stepping in during the transition. He stated the Parks & Expo Center had received a \$50,000 grant award for the Kalamazoo River Valley Trail. He stated the vacant position in the Veterans Affairs Office had been filled. He stated Circuit Court received a \$35,000 grant for a Veterans Court. He stated the Veterans Task Force had an initial meeting and another meeting would be scheduled of the initial Group.

ITEM 12 Chairperson's Report

Chairperson Taylor stated he would be bringing a Citizen's United Resolution to the Board.

ITEM 13 Vice Chairperson's Report

Vice Chairman Heppler thanked everyone for attending the Veterans event last week. He thanked everyone for voting and for those who ran for office.

ITEM 14 Members' Time

Commissioner Seals asked everyone to think of the Veterans. He stated he can't wait to attend WMU's game this weekend and was proud of the community for supporting them and the community.

Commissioner Shugars thanked Commissioners Heppler, Provancher, and Taylor for their hard work over the last two years. He congratulated those who won election.

Commissioner Tuinier thanked everyone who voted and those who ran for office. He thanked Mr. Ayers for his presentation.

Chm Initial _____

Clk Initial _____

30019

Commissioner Rogers stated a dashboard from Michigan Works! had been placed in the Commissioner's mailbox.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 8:07 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners