

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS COMMITTEE OF THE WHOLE

NOVEMBER 15, 2016

PLACE: Room 207A, County Administration Building

TIME: 3:30 p.m. – 6:46 p.m.

MEMBERS PRESENT: Commissioners John Gisler, Jeff Heppler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman

MEMBERS ABSENT: None

OTHERS PRESENT: Tracie Moored, John Faul, Thom Canny, Lynne Norman, Charlotte Smith, Pat Crowley, Kristine Cunningham, Eric McNamara, Lisa Robert, Rick Fuller, Tim Snow, Dina Sutton

Chairman Taylor convened the Committee of the Whole at 3:30 p.m.

1. Aeronautic Board Interview

The Board introduced themselves and interviewed Mr. Erik Rankin.

Commissioner Tuinier arrived at 3:37 p.m.
Commissioner McGraw arrived at 3:44 p.m.

Chairman Taylor asked the Board for input.

Commissioner Shugars indicated all three applicants were impressive and good and recommended to keep the other on file.

Commissioner Tuinier stated he thought having a commercial pilot on the Board would be beneficial.

Commissioner Heppler concurred with Commissioner Shugars comments.

Commissioner Rogers stated she was leaning towards Dave Buskirk; she had concerns with the perception of having a commercial pilot on the Board.

Commissioners Seals stated he too liked all of the applicants, but he was leaning towards Dave Buskirk.

Commissioner Gisler stated he felt it would be beneficial to have a commercial pilot on the Board.

Chairman Taylor stated all three applicants were impressive.

Chairman Taylor took show of hands and it was indicated to appoint Mr. Buskirk to the Aeronautics Board.

2. Review of Transfers and Disbursements

Ms. Tracie Moored, Finance Director stated claims for November 15, 2016 totaled \$2,610,436.89. She indicated there were release of funds to Southwest Michigan Behavioral Health and Kalamazoo County Public Housing Commission. She also indicated there were some departmental budgetary adjustments as well.

3. Request to Appoint Public Health Officer

Mr. John Faul, Interim County Administrator reviewed his memo as included in the packet. Mr. Faul introduced Mr. Jim Rutherford.

Discussion ensued.

Mr. Rutherford would be attending the Board meeting this evening to give a short presentation.

4. Facilities Standards Committee

Mr. Eric McNamara, Buildings & Grounds Director presented a Power Point Presentation.

Mr. McNamara was requesting of the Board to create a Facility Standards Committee.

Commissioner Wordelman inquired if the County used a goal target and Mr. McNamara indicated it did not and that would be part of the discussion of the Committee. He indicated he would like to sit on the Committee.

Commissioner Wordelman inquired if Mr. McNamara knew about solar power

Commissioner Seals thanked Mr. McNamara for the thorough presentation. He inquired if the Gull Road Court was occupied and Mr. McNamara indicated it was shut down, however, heat and air was on due to the need for air quality due to Court files that employees accessed twice daily.

Commissioner Gisler indicated he would like to sit on the Committee.

Commissioner Rogers thanked Mr. McNamara for his presentation. She indicated the Committee needed to explore grant opportunities.

5. Consolidated Dispatch Authority Update

Mr. Jeff Troyer, Executive Director presented a Power Point Presentation.

Commissioner McGraw inquired about the surcharge and the vote going to the people and Mr. Troyer indicated the KCCDA Board of Directors was asking the County Board of Commissioners to seek a 5-year funding request.

Commissioner McGraw inquired about the legacy costs and the KCCDA cannot absorb the legacy costs from the PSAPs.

Commissioner Tuinier inquired what the PSAPs paid and Mr. Troyer indicated they spent \$5,564,000 in 2015.

Discussion ensued.

Commissioner McGraw indicated he would like the PSAPs to adopt Resolutions or MOU before authorizing placing a question on the ballot.

Discussion ensued.

Commissioner Gisler stated it was his understanding that the City of Portage was looking at reducing their PSAP contribution.

Mr. Troyer indicated there was a multi-line user fee reduction.

Discussion ensued.

Chairman Taylor stated it was a great opportunity to move forward.

6. Administrator/Controller Search Process

Chairman Taylor stated there was a potential internal candidate, Ms. Tracie Moored. He was asking the Board if they wanted to proceed with looking outside the County for a candidate.

Commissioner Moore stated that Ms. Moored was more than capable, however, the County should have an open process that would allow for diverse candidates.

Commissioner McGraw inquired about the history of hiring past Administrators.

Discussion ensued.

Commissioner Wordelman indicated that if the Board was looking at doing a broader search the Board should wait until the new Commissioners came on board. He indicated he felt Ms. Moored would be an excellent candidate, but thought the Board should look on a County-wide level search and not regional.

Commissioner Shugars stated having gone through the hiring process over the last two years he felt the County needed to look at a strong qualified candidate. He indicated Ms. Moored was more than qualified to do the job.

Commissioner McGraw stated he was impressed by Ms. Moored and was not in favor of searching outside.

Commissioner Rogers stated she concurred with comments made by previous Commissioners. She stated Mr. Faul had done an amazing, remarkable job over the last few years.

Commissioner Seals stated he had worked with Ms. Moored and Mr. Faul for several years and there had been a huge burden to Mr. Faul and he needed to see some relief sooner vs. later. He stated he felt Ms. Moored would be an asset as the Administrator.

Commissioner McGraw asked for clarification on the combined Administrator/Controller position.

Discussion ensued.

Commissioner Shugars moved and it was duly seconded to appoint Ms. Moored as the County Administrator/Controller for one year and if after one year the Contract was not renewed, she would return to her original position as Finance Director.

Commissioner Wordelman stated the Board should conduct a public interview with Ms. Moored.

Ms. Moored appreciated and would welcome the opportunity to interview with the Board. She stated she would like to know what profile would be of the Board.

Commissioner Moore stated she appreciated the comments made by Ms. Moored. She indicated the Board needed to clarify the process and its expectations of what the position would be held accountable for.

Commissioner McGraw stated there was general support, but the Board should honor Ms. Moored's request for a presentation.

Commissioner Rogers stated she would support the process; interview Ms. Moored and the appointment of her, if approved.

Commissioner Wordelman stated he would like to interview Ms. Moored, he would like to know how the organization would be set up.

Commissioner Shugars moved and it was duly seconded to hold a special meeting to conduct and interview with Ms. Moored.

There being no discussion, the motion carried by a voice vote.

7. Resolution Honoring Wayne Kruger

Chairman Taylor indicated the Building Authority would like to honor Mr. Wayne Kruger for his service and if there were no objections this would be on the December 6, 2016 Board agenda.

8. Infant Mortality Resolution

Commissioner Julie Rogers indicated she would like the Board to approve a Resolution on Infant Mortality.

Discussion ensued.

9. Any other items

Commissioner Shugars indicated he would like the Board to approve a Resolution Honoring the celebration of Kiwanis at one of the meetings in December.

Chairman Taylor stated before the end of his term he would bring forward a Citizens United Resolution.

Commissioner Seals stated he would like to pass a Resolution Honoring Isabella Grimes for raising money for the Talon's Flights.

Commissioner McGraw stated at the next Committee of the Whole there would be a request for funding from Gourdneck Lake.

Commissioner Provancher stated he would bring to the next meeting a Resolution for a County ID Program.

Commissioner Moore stated she had concerns why the Board didn't hear from Hiring Solutions today and if they would be involved in the process. Discussion ensued.

Chairman Taylor indicated under New Business there would be a Resolution Authorizing Corporate Counsel to sign closing documents for Olmstead Property.

10. Executive Session

There was no Executive Session.

11. Adjournment – no later than 6 p.m.

There being no further business to come before the Board, Chairman Taylor adjourned the meeting at 6:46 p.m.

John Taylor, Chairman
Kalamazoo County Board of Commissioners