

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

NOVEMBER 17, 2015

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Taylor, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on November 17, 2015.

ITEM 2 Invocation: Commissioner Roger Tuinier.

ITEM 3 Pledge of Allegiance: Commissioner Tuinier led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Scott McGraw, Stephanie Moore, Larry Provancher, Julie Rogers, Michael Seals, Dale Shugars, John Taylor, Roger Tuinier and Kevin Wordelman.

Members Absent: Commissioner Jeff Heppler.

Administrators Present: John Faul, Interim County Administrator; Tracie Moored, Finance Director; Thom Canny, Corporate Counsel; Jeff Getting, Prosecuting Attorney; Pat Crowley, Drain Commissioner; Kristine Cunningham, Human Resources Director; Dr. Gillian Stoltman, HCS Director; Timothy A. Snow, County Clerk; Dina Sutton, Office Manager.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the November 4, 2015, Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.

ITEM 6 Communications:

Commissioner Tuinier presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Notice of Public Hearing from the Village of Vicksburg on an Industrial Facilities Tax Exemption Certificate Amendment for MLC Research & Development, LLC.
- b) An Invitation to a Legislative Update by State Representatives Brandt Iden and Dave Maturen on December 11, 2015.

ITEM 7 Citizens' Time

Chairperson Taylor stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Ms. Stephanie Hoffman, Kalamazoo, thanked the Board for recognizing the 1,200+ homeless children in Kalamazoo and thanked the Board for placing the question on the ballot. She stated the Public Housing Commission was hosting a Meeting on November 19th at 4:30 p.m. at the Kalamazoo Community Mental Health and Substance Abuse office.

Mr. Nick Pollich, Kalamazoo, addressed the Board concerning the KL Avenue GRUZ, he stated he was never notified of the GRUZ. He stated he understood a zone was necessary but he had an issue with not being properly being notified.

Mr. Robert Engels, Kalamazoo, addressed the Board concerning the KL Avenue GRUZ; he too felt the notification process was flawed. He stated there was a lack of information presented and available.

ITEM 8 For Consideration**CONSENT AGENDA**Community CorrectionsA. Request for Approval to Create Programming Session Leader Position (grant funds)

That the Board of Commissioners approve the creation of the following position:

Create:

Programming Session Leader	K6 1.00 FTE	331-156-704.00	\$32,468.80- \$43,825.60
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B. Request for Approval to Create Drug Testing Assistant Position (grant funds)

That the Board of Commissioners approve the creation of the following position:

Create:

Drug Testing Assistant	K4 0.50 FTE	331-157-704.00	\$13,260.00- \$17,908.80
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C. Request for Approval of Grant with Michigan Department of Corrections

That the appropriate County officials be authorized and directed to execute a statement of Grant CPS-2016-1-39 Award with the Michigan Department of Corrections for providing program services that shall enhance jail utilizations, reduce the prison commitment rate and impact recidivism in the amount of \$545,338 for the period of October 1, 2015 to September 30, 2016; a copy of said Grant to be attached to the official Minutes of this meeting.

D. Request for Approval of an Agreement with Kalamazoo County Community Mental Health and Substance Abuse Services

That the appropriate County officials be authorized and directed to execute an Agreement with Kalamazoo County Community Mental Health and Substance Abuse Services in the amount of \$6,000 for on-site screening of Community Corrections clients; a copy of said Agreement to be attached to the official Minutes of this meeting.

E. Request for Approval of Appointments to the Community Corrections Advisory Board

That the Board of Commissioners be authorized and directed to approve the following Appointments:

Position	Nominee	Term Expiring
Sheriff	Richard Fuller, III	09-30-2017
Probate Court	Steven Burnham	09-30-2017
County Commissioner	M. Jeff Heppler	09-30-2017
Defense Attorney	Keith Turpel	09-30-2017
Probation	Lara Neuman	09-30-2017
Media	John McNeill	09-30-2017
General Public	William G. Schma	09-30-2017

Health & Community Services

F. Request for Approval to Submit a Grant Application to the United Way of the Battle Creek and Kalamazoo Region

That the appropriate County officials be authorized and directed to Submit a Grant Application to the United Way of the Battle Creek and Kalamazoo Region in the amount of \$27,500 for Area Agency on Aging IIIA for the Elder Abuse Prevention Coalition.

G. Request for Approval of Grant Agreements with the Michigan Medicare/Medicaid Assistance Program (MMAP) for MI Health Link

That the appropriate County officials be authorized and directed to execute Grant Agreements with MMAP to support eligible individuals in MI Health Link in the amount of \$14,341 for the period of October 1, 2015 to September 30, 2016; a copy of said Agreements to be attached to the official Minutes of this meeting.

H. Request for Approval of 2016 Household Hazardous Waste (HHW) Services Fee Schedule

That the Board of Commissioners approve the 2016 HHW Service Fee Schedule in the amount of \$7 for in-county per participant fee and \$34 for out of county per participant fee; a copy of said Schedule to be attached to the official Minutes of this meeting.

I. Request for Approval of a Grant Contract with the Michigan Department of Environmental Quality (MDEQ)

That the appropriate County officials be authorized and directed to execute a Grant Contract with MDEQ to provide services to Kalamazoo County residents in multiple environmental health programs in the amount of \$46,963 for the period of October 1, 2015 to September 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

J. Request for Approval of a Grant Agreement with Michigan Department of Agriculture & Rural Development (MDARD) for the Clean Sweep Program

That the appropriate County officials be authorized and directed to execute a Grant Agreement with MDARD in the amount of \$11,000 for the period of October 1, 2015 to September 30, 2016

for the Clean Sweep Program to collect and dispose of pesticides at the Household Hazardous Waste Center; a copy of said Grant Agreement to be attached to the official Minutes of this meeting.

K. Request for Approval of Contract with Communities in School of Kalamazoo for the Edison School Based Health Clinic

That the appropriate County officials be authorized and directed to execute a Contract with Communities in School of Kalamazoo for the provision of services and support of the Edison School Based Health Clinic in the amount of \$19,130 for the period of October 20, 2015 to September 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

Human Resources

L. Request for Approval of a Professional Services Agreement with Snelling Employment, LLC

That the appropriate County officials be authorized and directed to execute a Professional Services Agreement with Snelling Employment, LLC for the continuation of a temporary employee assigned to the Drain Office for the period of October 29, 2015 to January 29, 2016; a copy of said Agreement to be attached to the official Minutes of this meeting.

Purchasing

M. Request for Approval of Gasoline and Diesel Fuel Contract Extension with Knapp Energy
That the appropriate County officials be authorized and directed to execute a Gasoline and Diesel Fuel Contract Extension with Knapp Energy for the period of January 1, 2016 to December 31, 2016; a copy of said Contract Extension to be attached to the official Minutes of this meeting.

Sheriff

N. Request for Approval of 2015-2016 Secondary Road Patrol Grant Contract with the State of Michigan OHSP

That the appropriate County officials be authorized and directed to execute the 2015-2016 Secondary Road Patrol Grant Contract for two full-time deputies in the amount of \$207,930 with the County's match being \$21,000 for the period of October 1, 2015 to September 30, 2016; a copy of said Contract to be attached to the official Minutes of this meeting.

Board of Commissioners

O. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated November 17, 2015", noting claims in the total amount of \$2,413,147.71 be approved with the exception of Riverview Excavating and Snowplowing claim in the amount of \$35.00; and that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated November 17, 2015, and the Director of Finance be authorized to make budgetary transfers, as listed.

P. Request for Approval of Reappointment of Dean Bergy to the Retirement Investment Committee

That the Board of Commissioners approve the Reappointment of Dean Bergy to the Retirement Investment Committee for a three year term commencing January 1, 2016 to December 31, 2018.

Q. Request for Approval of Professional Service Agreement and a Scope of Services and Fee Estimate with Fleis & VanderBrink Engineering, Inc.

That the appropriate County officials be authorized and directed to approve a Professional Service Agreement and a Scope of Services and Fee Estimate with Fleis & VanderBrink Engineering, Inc. in the amount of \$11,650; a copy of said Agreement and Scope of Services to be attached to the official Minutes of this meeting.

R. Request for Approval of a Purchase Agreement with the City of Kalamazoo – Alcott Street Property

That the appropriate County officials be authorized and directed to approve a Purchase Agreement with the City of Kalamazoo for the Alcott Street Property in the amount of \$300,000; a copy of said Agreement to be attached to the official Minutes of this meeting.

Commissioner Tuinier moved and it was duly seconded that Items A. through R., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioner Jeff Heppler

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

S. Request for Approval of Riverview Excavating and Snowplowing Claim

Commissioner Wordelman moved and it was duly seconded that the Board of Commissioners approve payment of claims from Riverview Excavating and Snowplowing in the total amount of \$35.00 for lawn services for tax foreclosed property, and authorize the County Treasurer to make said payments.

Commissioner Wordelman made the following disclosure statement:

On the Claims List for November 17, 2015 is a claim from Riverview Excavating and Snowplowing. Since Commissioner Heppler has a conflict of interest as an owner of Riverview Excavating and Snowplowing, I would like to make the following disclosure on his behalf pursuant to 1968 P.A. 317, as amended :

The parties to this payment are the County of Kalamazoo and Riverview Excavating and Snowplowing.

The purpose of the payment is for lawn care services for tax foreclosed property.

The amount of the payment to Riverview Excavating and Snowplowing totals:

\$35.00

(Invoice is listed on Page 36 of the Claims List for November 17, 2015.)

Commissioner Heppler will receive a direct financial benefit from this project.

The term of the agreement is until project completion, and the project is now completed.

No County employees were assigned to this project.

I would request that this disclosure be made a part of the official minutes of the Board meeting of November 17, 2015. Please keep in mind that it will take a two-thirds' vote of the full Board to approve this payment.

There being no discussion, the motion carried by a voice vote.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

T. Request for Approval of County Administrator Contract with Terrence Neuzil

Commissioner Gisler moved and it was duly seconded that the Board of Commissioners approve a County Administrator Contract with Terrence Neuzil as discussed at the Committee of the Whole meeting; a copy of said Contract to be attached to the official Minutes of this meeting.

Commissioner Moore inquired about Mr. Neuzil being placed at the D Step when that was a huge salary increase for him.

Chairman Taylor stated Mr. Neuzil was placed at the D Step, which was 130-150, lower than the position being offered, equity between him and subordinates.

Mr. Canny stated there was no consideration for moving, relocation, and expenses and would be in the DB Plan and there is no independent contribution to a 401K.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioner Jeff Heppler

The motion carried.

ITEM 11 County Administrator's Report

Interim County Administrator Mr. John Faul reminded the Board the Public Housing Commission would meet on December 3rd at 4:30 p.m. He also stated Discover Kalamazoo was hosting their Annual Meeting on December 2nd at 4 p.m. at Cityscape. He said there would be a tour of the new Justice Complex on December 9th.

ITEM 12 Chairperson's Report

There was no Chairperson's report.

ITEM 13 Vice Chairperson's Report

There was no Vice Chairman's report.

ITEM 14 Members' Time

Commissioner Tuinier read a statement about Thanksgiving.

Commissioner McGraw expressed his condolences to those affected in the attacks in France.

Commissioner Provancher stated he wanted to remind the Board of the upcoming Public Housing Commission meetings being held on November 19th and December 3rd.

Commissioner Rogers also expressed her condolences to those affected in the attacks in France. She also expressed her condolences to Zena Vos on the loss of her daughter. She stated she appreciated the citizens' who addressed the Board concerning the GRUZ. She stated she agreed monitoring and annual reports needed to occur.

Commissioner Seals thanked Staff for their work on the hiring of a County Administrator. He stated he was glad the Board worked through its differences and hoped it continued to do so and looked forward to working with Mr. Neuzil. He thanked Mr. Faul and Mr. Canny for all their support over the last few years and he appreciated the Staff. He wished everyone a Happy Thanksgiving.

Commissioner Shugars stated it was his recommendation that the Board come together and work together and have task forces to discuss roads, services, etc. He stated he felt it was the County's responsibility to take the lead and work with the Cities, Townships and Villages. He wished everyone a Happy Thanksgiving.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Taylor adjourned the meeting at 7:35 p.m.

Timothy A. Snow
Clerk/Register of Deeds

John Taylor, Chairperson
Kalamazoo County Board of
Commissioners