



**Board of
Commissioners'
Meeting**

November 18, 2014

**NOTICE AND AGENDA FOR
NOVEMBER 18, 2014 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for Tuesday, November 18, 2014, at 7:00 p.m. in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

- A. Public Hearing on Brownfield Plan for Oshtemo Township

CONSENT AGENDA

Circuit Court

- B. Request for Approval of Elimination/Creation of Positions (General Fund)

District Court

- C. Request for Approval of a Contract with State Court Administrative Office for Grant Funding through the Michigan Mental Health Court Grant Program (MMHCGP)

Health & Community Services

- D. Request for Approval of Purchase of Service and Business Associate Agreement with Regions 3B and IV Area Agencies on Aging
- E. Request for Approval of FY 2015 Contract Renewal with Branch St. Joseph Area Agency on Aging (IIIC)
- F. Request for Approval of Business Associate Agreement with TNT Building Services
- G. Request for Approval of Affiliation Agreement with Western Michigan University Homer Stryker M.D. School of Medicine

Human Resources

- H. Request for Approval of Amendment to Personnel Policy 5.08
- I. Request for Approval of Amendment to Personnel Policy 5.10
- J. Request for Approval of Amendment to Personnel Policy 5.12

Planning & Community Development

- K. Request for Approval of Vicksburg Downtown Development Authority Restated Development Plan and Tax Increment Financing Plan
- L. Request for Approval of Resolution Approving a Brownfield Plan for Property Locate at Northwest Corner of the Intersection of Drake Road and Stadium Drive, Oshtemo Township

Prosecuting Attorney

M. Request for Approval of Collaborative Mental Health Treatment and Assistance Program Agreement and an Agreement with Kalamazoo Community Mental Health & Substance Abuse Services and the Sheriff's Office

Sheriff

N. Request for Approval of FY 2014-2015 Snowmobile Law Enforcement Program Grant Agreement with the Michigan Department of Natural Resources

O. Request for Approval of Subcontract Agreement with the Michigan State Police Southwest Drug Enforcement Team (SWET) through the Byrne Justice Assistance (JAG) Grant

P. Request for Approval of Amendment #1 with Kalamazoo Community Mental Health and Substance Abuse Services

Board of Commissioners

Q. Request for Approval of Transfers and Disbursements

R. Request for Approval to Amend Central County Transportation Authority Articles of Incorporation

S. Request for Approval of a Management Agreement with Discover Kalamazoo

T. Request for Approval of a Contract Amendment with Eckert Wordell

U. Request for Approval of Real Estate Agreement with West Michigan Cancer Center

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

- ITEM 9 Old Business
- ITEM 10 New Business
- ITEM 11 County Administrator's Report
- ITEM 12 Chairperson's Report
- ITEM 13 Vice Chairperson's Report
- ITEM 14 Members' Time
- ITEM 15 Adjournment

Dina Sutton

Dina Sutton

Office Manager for Administrative Services

NOVEMBER 12, 2014

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton

Office Manager for Administrative Services

KALAMAZOO COUNTY GOVERNMENT

201 West Kalamazoo Avenue

Kalamazoo, Michigan 49007

TELEPHONE: (269)384-8111

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETINGS OF:** November 5, 2014 COW and Nov 18 BOC**DEPARTMENT:** Planning and Community Development**PREPARED BY:** Lotta Jarnefelt**SUBJECT:** Brownfield Plan for the Corner@Drake site located at the northwest corner of Stadium Drive and Drake Road in Oshtemo Township, Michigan**SPECIFIC ACTION REQUESTED:**

The Kalamazoo County Brownfield Redevelopment Authority (KCBRA) respectfully requests that the Kalamazoo County Board of Commissioners consider approval of a County Brownfield Plan for the site located at the northwest corner of Stadium Drive and Drake Road in Oshtemo Township and hold the prerequisite public hearing on November 18, 2014.

DESCRIPTION OF ACTION (dollar amount, purpose):**1. November 5, 2014 – in the Committee of the Whole –**

The Kalamazoo County Brownfield Redevelopment Authority would like to present to the BOC the Brownfield Plan for the Corner@Drake site in Oshtemo Township.

2. November 18, 2014 – in the Regular Meeting of the County Commission –

- A) Hold the prerequisite, duly noticed public hearing related to a Kalamazoo County Brownfield Plan for the Corner@Drake site. A notice is required 10 days prior to the hearing. Notices will also be sent 10 days prior to all taxing jurisdictions that levy taxes subject to capture under this Brownfield Plan.
- B) Approve a County Brownfield Plan for the Corner@Drake site.

TIME FRAME OF ACTION:

November 5 and 18, 2014

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

As outlined in Plan. No County funds are requested.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No new personnel or contracts will be required by this action

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

New Brownfield Plan

ANY OTHER PERTINENT INFORMATION:

The Brownfield Plan will be reviewed by County Legal Counsel prior to being presented to the County Board.

Project Background:

The developer of the Corner@Drake site, Gesmundo, LLC, requested assistance from the KCBRA to draft a Brownfield Plan for the project to help recover some of the costs associated with the remediation of the site.

The Corner @ Drake project is designed to transform a gateway suburban location from an obsolete and blighted residential neighborhood into a premier commercial redevelopment.

The Assessor of Oshtemo Township has issued an Affidavit identifying the site as functionally obsolete property as that term is defined under MCL 125.2652(s)

Due to the functionally obsolete status of the structures that were located at the site, certain costs for developing the site are potentially eligible for reimbursement through a Brownfield Plan. These costs include asbestos surveys, asbestos abatement, environmental due diligence, and demolition.

I. The Brownfield Plan

In response to Gesmundo LLC's request, the KCBRA has created a Brownfield Plan for the Corner @ Drake site in order to use Tax Increment Financing (TIF) to reimburse its expenses related to the site, and to reimburse the developer's eligible environmental remediation expenses. In addition, the Brownfield Plan includes KCBRA administrative expenses and the collection of up to five years of TIF to help fund the KCBRA Local Site Remediation Revolving Fund (LSRRF). Collecting TIF for the LSRRF allows the KCBRA to remain financially sustainable and to make funds available for additional Brownfield projects in the County.

A County Brownfield Plan cannot be adopted without the concurrence of both the County Board of Commissioners and the local governing body. To date, there are five County Brownfield Plans for sites in Comstock Township, Kalamazoo Township, Village of Schoolcraft, the City of Kalamazoo, and the City of Portage.

The Corner @ Drake Brownfield Plan is written to take into account the newly formed South Drake Road Corridor Improvement Authority's (SoDA) development/TIF plan, which was approved by the County. Only TIF that is not collected by the SoDA will be collected through the Brownfield Plan. Furthermore, the TIF reimbursement is limited to the documented eligible expenses accrued by the developer or the KCBRA and up to five years of capture for the LSRRF.

The Oshtemo Township Board voted on October 14, 2014, to support the Brownfield Plan, but capped the TIF capture to the estimated total stated in the Plan, or \$1,337,463. This restriction does not represent a material shift from the plan that was previously approved by the KCBRA given that \$1,337,463 represents the amount of total tax capture that is anticipated in the plan. This limitation will only come into play in the event that the taxable value of the property increases at a rate that is faster than the plan anticipates. If that cap is reached before the end of 5 years of LSRRF capture, the TIF will stop being collected by the KCBRA and will instead go to the taxing jurisdictions, except for the parts that will continue to be captured by the SoDA as outlined in that plan.

The Corner@Drake site is an improvement for the site and the surrounding area in several ways:

1. Transforms a gateway urban location from an obsolete and blighted residential neighborhood to a premier commercial development
2. Collaboration between the developer and MDOT provides a much improved design of the Stadium Drive/Drake Rd intersection, including space for non-motorized facilities.
3. The County Brownfield Plan would constitute a co-operative inter-governmental effort.
4. TIF collected will reimburse the developer's expenses for Brownfield Eligible Activities as well as provide some funding for future Brownfield redevelopment in the County.

The details of the TIF capture are in tables 1- 5 of the Corner@Drake Brownfield Plan: Here are some of the numbers in a nutshell:

These are planned estimates, actual numbers will depend on actual development and resulting taxable values:

Corner@Drake Brownfield Plan

Table 1: Summary of eligible costs (total over 10 years)

Total KCBRA Admin/operating costs	110,000.00
Total reimbursement to KCBRA for Brownfield Plan	4,000.00
Total Gesmundo, LLC eligible costs, not incl interest	347,886.23
Total Gesmundo, LLC interest 3%	25,961.76
<u>Total to Local Site Remediation Revolving Fund (LSRRF)</u>	<u>849,615.35</u>
Total reimbursement needed from tax increment years 2015-25	\$1,337,463.33

Table 4:

Shows estimated annual captured incremental taxes for each taxing jurisdiction 2015-2025 as aggregate. Total tif captured for each jurisdiction over 10 years:

KRESA	382,108
KVCC	236,714
Library Kazoo	333,032
Co Pub Safety	121,920
County transit	33,654
<u>County Operating</u>	<u>230,034</u>
Total TIF captured from tax increment 2015-25	\$1,337,462

Table 2 (notes):

Excluded Millages.

Special Assessment or Debt Millages As Identified by Oshtemo Township Assessor:

School Debt - 6.95000

KRESA = 4.89160 - 0.35 mills allocated for debt service = 4.5416

County Juvenile Home - 0.233300

Fire = 2.50000

Police 2010 = 1.25000

Lights = 0.30000

School Millages

SET - 6.00000

School Operating - 18.00000

Corridor Improvement Authority Opt-In

Township - 0.97650

County Operating = 4.6871 - Township Match (0.97650 x2 = 1.953) = 2.7341

PROCUREMENT INFORMATION:

NA

CONTACT PERSON WITH PHONE NUMBER:

Lotta Jarnefelt lmjarn@kalcounty.com, ph. 384-8115

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: November 18, 2014

COURT: Ninth Circuit Court

PREPARED BY: Kathy Flack

SUBJECT: Elimination/Creation of positions

SPECIFIC ACTION REQUESTED:

The Circuit Court is requesting the elimination and creation of three positions in the Family Division.

DESCRIPTION OF ACTION (dollar amount, purpose):

TIME FRAME OF ACTION:

November 19, 2014.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

There is no change in the funding source. Funding is out of general fund. Cost neutral.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

CREATE

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
10821- xxx	Court Services Specialist II	K5	29,203.20-39,416.00	1.0	101-132-704.00
10821- xxx	Court Services Specialist II	K5	29,203.20-39,416.00	1.0	101-132-704.00
10821- TBD	Court Services Specialist II	K5	29,203.20-39,416.00	1.0	101-132-704.00

ELIMINATE

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
10313-001	Caseflow Specialist GR	K5	29,203.20-39,416.00	1.0	101-132-704.00
10314-001	Caseflow Specialist GR	K5	29,203.20-39,416.00	1.0	101-132-704.00
10315-001	Caseflow Specialist GR	K5	29,203.20-39,416.00	1.0	101-132-704.00

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

N/A

CONTACT PERSON WITH PHONE NUMBER:

Kathy Flack 385-6039

Susan Sayles 383-6415

Suzanne Darling 383-8928

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: Wed. Nov. 18, 2014

DEPARTMENT: 8th District Court

PREPARED BY: Lynn Kirkpatrick, Probation Services Director

SUBJECT:

8th District Court requests the approval of a contract between the 8th District Court and the State Court Administrative Office (SCAO) for grant funding through the Michigan Mental Health Court Grant Program (MMHCGP).

SPECIFIC ACTION REQUESTED:

8th District Court requests Board approval of the contract awarding \$122,000 to the Mental Heath Court Program. Grant award was accepted by Board approval on Oct. 7, 2014.

DESCRIPTION OF ACTION (dollar amount, purpose):

Funding from SCAO is in the amount of \$122,000 and will cover program costs: Drug testing, incentives, counseling, training, contracted peer support services, and bus tokens.

TIME FRAME OF ACTION:

This contract runs the length of the grant: 10-1-14 to 9-30-15.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

FY 2015 Michigan Mental Health Court Grant Program; State Court Administrators Office

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No new personnel.

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Renewal

ANY OTHER PERTINENT INFORMATION:

The 8th District Mental Health Recovery Court was established in 2008 in collaboration between the 8th District Court and Kalamazoo Community Mental Health and Substance Abuse Services. In the past two years it has been partly funded by SCAO grants. It is primarily a misdemeanor court that uses the principles of therapeutic jurisprudence to help, when appropriate, divert citizens with severe mental illness, developmental disabilities including those with co-occurring disorders.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

N/A

CONTACT PERSON WITH PHONE NUMBER:

Lynn Kirkpatrick, Probation Services Director: 383-8966

DEPARTMENT/COURT APPROVAL: (Required)

I have reviewed the appropriate sections of the attached documentation and my comments are as follows:

Further comments attached? Yes/No **(Please circle one.)**

Signed: Tina Keifer Date: 11-4-14

(County Department Head or his/her designee)

N/A Please check if your agenda item does not require B&G to sign off.

BUILDINGS AND GROUNDS REVIEW: I have reviewed the appropriate sections of the attached documentation and my comments are as follows:

Further comments attached? Yes/No **(Please circle one.)**

Signed: _____ Date: _____

(B&G Department Head or his/her designee)

N/A Please check if your agenda item does not require IS to sign off.

INFORMATION SYSTEMS REVIEW: I have reviewed the appropriate sections of the attached documentation and my comments are as follows:

Further comments attached? Yes/No **(Please circle one.)**

Signed: _____ Date: _____

(IS Department Head or his/her designee)



Kalamazoo County

Health & Community Services

3299 Gull Road, P.O. Box 42, Nazareth, MI 49074-0042

DATE: November 18, 2014

TO: County Board of Commissioners

FROM: Gillian A. Stoltman, Ph.D, M.P.H, Director/Health Officer

RE: **ITEMS FOR YOUR CONSIDERATION**

A. APPROVAL OF PURCHASE OF SERVICE AND BUSINESS ASSOCIATE AGREEMENTS WITH THE REGION 3B AREA AGENCY ON AGING AND THE REGION IV AREA AGENCY ON AGING AND THE HEALTH & COMMUNITY SERVICES DEPARTMENT/REGION IIIA AREA AGENCY ON AGING

ACTION REQUESTED

HCS Administration requests approval of Purchase of Service and Business Associate Agreements with the Region 3B Area Agency on Aging and the Region IV Area Agency on Aging in order to participate in the MI Health Link Demonstration program and assist in providing covered services to enrollees in Meridian and Coventry health plans residing in primarily Kalamazoo County beginning January 1, 2015.

DESCRIPTION OF SUBJECT

The State of Michigan is embarking on an "Integrated Care Pilot Project," (now called MI Health Link) which covers individuals in Kalamazoo County who are considered eligible for both Medicare and Medicaid mental and physical health care benefits. These individuals have high health care costs due to their oftentimes severe chronic conditions. With this pilot, the intention is on reducing those costs through better coordination of Medicare and Medicaid services. The lead Area Agencies on Aging for this pilot are Region 3B and Region IV, covering 8 counties in Southwest Michigan including Kalamazoo. These agreements allow the Region IIIA Area Agency on Aging to become a purchase of service provider in order to assure there is capacity in the pilot area to provide services to the enrollees in this project. As of this date, the services that Region IIIA AAA would provide have been identified broadly with specifics forthcoming. Although there is no obligation to move forward if we are not satisfied with the chosen services or fee structure which is yet to be determined, it is critical to approve these agreements in order for us to participate in this pilot project.

RELATIONSHIP TO GOALS

The project associated with this agreement meets the goal to “Strengthen the capacity of individuals and families at risk within the community to take control of their lives.”

FUNDING SOURCE

There are no County general funds associated with this request. All funding for services is from state and federal sources, both Medicaid and Medicare.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns at this time. If there are any questions, please contact Judy Sivak, Area Agency on Aging Director, at 373-5153 or jasiva@kalamazoo.org.

B. APPROVAL OF THE FY 2015 CONTRACT RENEWAL BETWEEN THE BRANCH ST. JOSEPH AREA AGENCY ON AGING (IIIC) AND THE KALAMAZOO COUNTY HCS/REGION IIIA AAA

ACTION REQUESTED

HCS Administration requests Board approval of a contract renewal between the Branch-St. Joseph Area Agency on Aging (IIIC) and the Kalamazoo County Health and Community Services Department, Region IIIA Area Agency on Aging, in the amount of \$2,000 for the period October 1, 2014 through September 30, 2015 for Long-Term Care Ombudsman Services. The original agreement was approved 10.1.13.

DESCRIPTION OF SUBJECT

The Long-Term Care Ombudsman Program serves a 5 county area, including Branch and St. Joseph counties. The Ombudsman Program provides consumers with information and consultation on issues and complaints regarding licensed long-term care facilities as well as promoting best practices in long-term care. Every three years a master contract is executed and in subsequent years there is a renewal and allocation of funds. This is the year two renewal for continued funding.

RELATIONSHIP TO GOALS

The activities associated with this program will further the goal to “Strengthen the capacity of individuals and families at risk within the community to take control of their lives and work toward self-sufficiency.”

FUNDING SOURCE

No County funds are required as a result of this request. All funds are awarded from the Branch-St. Joseph County Area Agency on Aging, IIIC to be used for mandated services through the Ombudsman Program.

PERSONNEL

There are no new personnel issues associated with this request.

PROCUREMENT

There is no procurement associated with this request.

CONCERNS/ISSUES

There are no concerns or issues. If you have any questions, please contact Judy Sivak, Area Agency on Aging Director at 373-5153 or at jasiva@kalamazocounty.com.

C. APPROVAL OF BUSINESS ASSOCIATE AGREEMENT BETWEEN HEALTH & COMMUNITY SERVICES AND TNT BUILDING SERVICES

ACTION REQUESTED

HCS Administration requests Board approval to enter into a Business Associate Agreement (BAA) with TNT Building Services (TNT) to commence November 1, 2014.

DESCRIPTION OF SUBJECT

TNT Building Services is responsible for cleaning the floors and carpets in the KCHCS – Dental Clinic. Due to the potential interactions & access to personal health information (PHI), KCHCS wishes to establish a business associate relationship between our two entities to ensure all information is accurately and appropriately exchanged, transported and stored.

RELATIONSHIP TO GOAL

This partnership supports and aids KCHCS in its overall goal of reducing preventable disabilities and deaths and promoting healthy lifestyles and choices for all Kalamazoo County Residents.

FUNDING SOURCE

No funds are required as a result of this request.

PERSONNEL

There are no new personnel associated with this request.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions, please contact Courtney Davis, HCS Administrative Coordinator, at 373-5197 or at cldavi@kalcounty.com

D. REQUEST FOR ACCEPTANCE OF AN AFFILIATION AGREEMENT BETWEEN KALAMAZOO COUNTY HEALTH AND COMMUNITY SERVICES (KCHCS) AND WESTERN MICHIGAN UNIVERSITY HOMER STRYKER M.D. SCHOOL OF MEDICINE

ACTION REQUESTED

HCS Administration requests board approval to enter into an affiliation agreement with Western Michigan University Homer Stryker M.D. School of Medicine (WMed) to aid in successful placement and preparation of medical students and residents into educational public health rotations. This contract will commence on October 1, 2014 and will automatically renew thereafter.

DESCRIPTION OF SUBJECT

This is a contractual agreement that provides for an ongoing partnership to provide on the job experiences & education, internships, and practicum & field experiences for medical students and medical residents from WMed. This is an educational opportunity for the acquisition of relevant and real life educational experiences that will positively influence and assist in their overall educational outcomes and career growth.

RELATIONSHIP TO GOALS

This request closely aligns with the departments' goals to promote healthy lifestyles and choices for the Kalamazoo community, through the further education and community investment that local public health knowledge and understanding offers. This will also provide support to department programs that work to strengthen the capacity of individuals and families at risk within the community to take control of their lives and work toward their self-sufficiency.

FUNDING SOURCE

There are no County funds associated with this request. This contract refers to a relationship that is educational in nature only with no monetary compensation required.

PERSONNEL

Current HCS Staff will work with WMed to place medical students and residents accordingly. No new county personnel are needed.

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have any questions, please contact Courtney L. Davis, Administrative Coordinator, at 373-5197 or cldavi@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: November 18, 2014

DEPARTMENT: Human Resources Department

PREPARED BY: Kristine Cunningham, Human Resources Director

SUBJECT: Policy 5.08 – KalFlex Benefit Plan

SPECIFIC ACTION REQUESTED:

Adoption of the revisions to policy #5.08 – KalFlex Benefit Plan, as required by PPACA.

DESCRIPTION OF ACTION (dollar amount, purpose):

The regulations of health care reform require all employers offering health insurance to offer those benefits to all regular employees working 30 or more hours per week. As a result, we have updated policy 5.08 to outline such changes.

The updated policy is attached.

TIME FRAME OF ACTION:

Effective 1/1/2015.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Employee Benefit Fund

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Kristine Cunningham, 384-8100 or kdcunn@kalcounty.com; Jean Michaud, 383-8953 or jmmich@kalcounty.com

Number - 5.08

Date Approved ~~09/18/12~~

Effective Date ~~01/01/13~~ 15

Supersedes ~~01/01/12~~ 10/21/14

5.00 EMPLOYEE BENEFITS

5.08 KalFlex Benefit Plan

Kalamazoo County provides a comprehensive, flexible benefit plan to its regular employees. The KalFlex program offers a menu of benefits from which to choose coverage(s) that are best for employees and their families. Benefits are purchased on a pre-tax basis.

Within the benefit plan there are health, vision, and dental options. Life insurance is also included. Eligible employees must select a life insurance option. Specific information on the plans is provided during employee orientation and is available in the Human Resources Department.

An opt-out bonus is available to all employees who waive Kalamazoo County Government Health Plan ~~coverage and demonstrate coverage elsewhere. coverage~~ Employees opting out of health insurance must have coverage elsewhere. The opt-out bonus will be paid biweekly based on an employee's FTE as follows:

At least ~~0.8~~ .75 FTE: \$20/single; \$35/two person; \$50/family.

Between 0.5 FTE and ~~0.79~~ .74 FTE: \$10 single; \$17.50/two person; \$25 family.

This bonus will be treated as taxable income. When an employee and spouse are both employed by Kalamazoo County Government and one chooses coverage, there is no opt-out incentive available to the spouse.

The Board of Commissioners may make adjustments to the plan as resources and the law allow.

Eligibility for KalFlex

Active, regular employees hired on or before 12/31/2011 who ~~are at least a 0.5 FTE and who have completed three (3) months, plus the balance of the month in which hired, of continuous active service with the County~~ are eligible for coverage for insurance benefits.

Active, regular employees hired on or after 1/1/2012 who are at least a 0.8 FTE are eligible for insurance benefits the 1st of the month after 45 calendar days of employment.

Active, regular employees hired on or after 1/1/2015 who are at least a .75 FTE are eligible for insurance benefits the 1st of the month after 45 calendar days of employment.

5.00 EMPLOYEE BENEFITS

5.08 KalFlex Benefit Plan (cont.)

Effective 1/1/2012, benefits are no longer available for part-time employees. The following guidelines can be used to determine eligibility for transferring employees that were hired before 1/1/2012:

- An employee transferring from a 1.0 FTE to a less than ~~0.8~~ .75 FTE ~~but at least a 0.5 FTE position~~ will no longer be eligible for benefits;
- An employee transferring from a 0.5 FTE to ~~less than a 0.8~~ an FTE between .5 and .75 who was previously eligible for benefits will continue to be eligible for benefits;
- A part-time employee (~~0.5~~ 0.8 ~~.75~~ FTE) who is placed on layoff and comes back to work within 12 months and was eligible for benefits at the time of the layoff, will be eligible for benefits. A benefits eligible employee who is placed on a short-term, temporary ~~reduction~~ reduction will continue to be eligible for benefits; however, those employees will pay the increased premium for part-time employees.

Employees must pay a share of the cost of the health care plan premium. The premium percentage is determined annually as approved by the Board of Commissioners and will be announced to employees during the open enrollment period.

An employee's plan elections will be in effect for an entire plan year, except in very limited circumstances. These circumstances are defined by law as a qualified change in family status, such as: marriage, birth, adoption, divorce, death, or change in employment status (eligible to non-eligible or non-eligible to eligible) of the employee or employee's spouse or change in residence or worksite. Other than those exceptions, the employee must wait until the next re-enrollment to make a change in KalFlex elections. This process of re-enrollment will be repeated annually.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: November 18, 2014

DEPARTMENT: Human Resources Department

PREPARED BY: Kristine Cunningham, Human Resources Director

SUBJECT: Policy 5.10 – Disability Insurance

SPECIFIC ACTION REQUESTED:

Adoption of the revisions to policy #5.10 - Disability Insurance, as approved by this Board on 9/16/2014.

DESCRIPTION OF ACTION (dollar amount, purpose):

On September 16, 2014, this Board approved a change to the long-term disability insurance to increase the compensation while on long-term disability to 66.67% effective 1/1/2015 for KalFlex employees. The union employees at the Sheriff's office continue at 60% long-term disability compensation.

The updated policy is attached.

TIME FRAME OF ACTION:

Effective 1/1/2015.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Employee Benefit Fund

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Kristine Cunningham, 384-8100 or kdcunn@kalcounty.com; Jean Michaud, 383-8953 or jmmich@kalcounty.com

5.00 EMPLOYEE BENEFITS

5.10 Disability Insurance

Effective 01/01/2010 the County has available, to regular employees, income protection in the form of short-term and long-term disability insurance with the following provisions:

Eligibility

All active employees hired on or before 12/31/2011, who are at least a 0.5 FTE or employees who qualify, were hired on or after 1/1/2012 and who are at least a ~~0.8~~ 0.75 FTE will be eligible to receive short-term disability and long-term disability benefits on the first day of the month that is at least ninety (90) days after the employee's first day of work, if the employee has been continuously employed during that period. Sheriff's Department union employees are not eligible for short-term disability and are eligible for long-term disability. Effective 1/1/2012, part-time employees are not eligible for disability.

Short-Term Disability

After an employee has been disabled per the plan provisions (twenty-one (21) calendar days for an illness/injury or day one for an accident), short-term disability would take effect. An employee's accumulated sick leave must be exhausted prior to the commencement of disability payments. An employee may opt to use accumulated compensatory, personal or vacation leave to continue 100% of salary before the disability payments begin. Leave time cannot be used to supplement disability payments. The short-term disability plan provides up to approximately 60% of the employee's current regular gross salary.

Short-term disability will remain in effect for the duration of the disability for up to three (3) months from injury/illness date.

While on short-term disability, the County will continue to pay the County portion of insurance premiums during that period as long as the employee continues to pay his/her portion.

Long-Term Disability

After short-term disability benefits have been exhausted, an employee who has continued to remain totally disabled for 90 days (180 days for Sheriff's Department union employees) and who has exhausted his/her accumulated sick leave will be eligible for long-term disability benefits.

According to insurance company requirements, leave time cannot be used to supplement disability payments.

The long-term disability plan provides up to approximately ~~60%~~ 66.67% of the employee's current regular gross salary (60% for Sheriff's Department union employees), with offsets for family Social Security Disability Insurance and/or other income.

For any employee on long-term disability, the County will continue to pay the County portion of insurance ~~premiums~~ as premiums as long as the ~~employee continues~~ employee continues to pay his/her portion. The employee on long-term disability will pay a premium equal to active employee premium sharing; the premium share percentage is subject to the same increase/decrease as active employees. County continuation of health care coverage is limited to 24 months, beginning with the onset of the long-term disability benefits. After 24 months, health coverage would be terminated and insurance continuation would be offered to the employee. An extension of health coverage will be granted if proof of applying for Social Security Disability and, subsequently, Medicare benefits is provided to the County. The County will extend health coverage until all appeals through Medicare are finalized. While covered, the County will pay for the employee's health insurance only; the employee may continue dental, vision, and/or dependent health, dental and/or vision coverage at 100% his/her expense.

An employee receiving long-term disability benefits is not guaranteed reinstatement to the position held prior to his/her request for long-term disability. If the employee has not been reinstated twelve (12) months after the commencement of long-term disability benefits, his/her employment status will be terminated.

This policy outlines short-term and long-term disability benefits. However, specific benefit eligibility and the payment schedule are set forth in the actual insurance policies that are in effect. (Benefits booklet copies are available in Human Resources or on Employee Info & Forms.)

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: November 18, 2014

DEPARTMENT: Human Resources Department

PREPARED BY: Kristine Cunningham, Human Resources Director

SUBJECT: Personnel Policy 5.12 – Tuition Reimbursement

SPECIFIC ACTION REQUESTED:

Adoption of the revisions to policy 5.12, Tuition Reimbursement Policy, as previously approved by Board action on 7/7/1998.

DESCRIPTION OF ACTION (dollar amount, purpose):

We respectfully request that the amount of tuition reimbursement maximum increase from \$500 to \$1,000. The amount of this benefit has not been increased in over 15 years. The attached update to the policy reflects this change.

TIME FRAME OF ACTION:

Effective 1/1/2015.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Employee Benefit Fund

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Kristine D. Cunningham, (269) 384-8100 or kdcunn@kalcounty.com

K.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: Nov 5, 2014 COW and Nov 18, 2014 BOC

DEPARTMENT: Planning and Community Development

PREPARED BY: Lotta Jarnefelt

SUBJECT: Vicksburg Downtown Development Authority's Amended and Restated Development Plan and Tax Increment Financing (TIF) Plan

SPECIFIC ACTION REQUESTED:

November 5: Discuss and provide input regarding the Vicksburg DDA Plan at the COW meeting.
November 18: Action regarding opt-out or not at the BOC meeting.

DESCRIPTION OF ACTION (dollar amount, purpose):

The Vicksburg DDA wishes to attract and stimulate commercial investment in the downtown area. The work of the DDA will include public improvements to support private investment, parking lot improvements, non-motorized trails, and streetscape improvements.

The Vicksburg DDA has prepared a Development Plan and Tax Increment Financing Plan to guide the continued development of the downtown district. It is the purpose of this Development and TIF Plan to establish the legal basis and procedure for the capture and expenditure of tax increment revenues for the purpose of stimulating and encouraging private investment in the commercial district.

The Planning Department staff has reviewed the draft Development and TIF Plan for compliance with the Kalamazoo County Economic Development Property Tax Revenue Sharing Policy (adopted August 6, 2014). The TIF capture in the DDA Plan follows the County policy. It excludes TIF capture from the County Juvenile Home, County Law Enforcement, KRESA and Vicksburg Community Schools.

Vicksburg DDA Director Kathleen Hoyle will present a letter listing additional aspects of compliance with County policy that staff has noted and that should be made part of the Plan.

The Plan proposes a much larger area to be included in the DDA than currently is the case, and also includes the Leja Business Park as well as the Vicksburg Mill. Tables 3A-3D in the Plan outline the estimated TIF captures from the old and added geographical areas of the Plan through the lifetime of the Plan (30 years). The estimated total captured from the Kalamazoo County General Operational Fund is as follows:

Table 3A: New Proposed Future Capture Estimates and Impact on Jurisdiction: (Not including Leja Park)	\$85,079
Table 3B: Future Capture Estimates and Impact on Jurisdiction: (Proposed Leja Business Park Parcels)	\$71,948
Table 3C: New Proposed Future Capture Estimates and Impact on Jurisdiction: (Brady Township parcels)	\$18
Table 3D: Future Capture Estimates and Impact on Jurisdiction: (Current DDA parcels, 1986 and 2004 TIF plans)	\$428,752
Total estimated capture from County General Operational Fund: 30-Year Total	\$585,797

TIME FRAME OF ACTION:

Nov 5 – discussion. Nov 18 – action.

BOC action regarding the County's share of the TIF capture to be taken within 60 days of October 6, 2014. TIF Plan is for 30 years or until the district or Plan is amended.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

NA

ANY OTHER PERTINENT INFORMATION:

NA

PROCUREMENT INFORMATION:

NA

CONTACT PERSON WITH PHONE NUMBER:

Lotta Jarnefelt 384-8115, LMJARN@kalcounty.com

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: **November 18, 2014**

DEPARTMENT: **Office of the Prosecuting Attorney**

PREPARED BY: **Jeffrey S. Getting**

SUBJECT: **Approval of the Kalamazoo County Collaborative Mental Health Treatment and Assistance Program Agreement as required by Public Act 28 of 2014.**

SPECIFIC ACTION REQUESTED:

Please submit this Public Act 28 agreement to the BOC via the Consent Agenda for its approval and for the signature of Chairman David Maturen.

DESCRIPTION OF ACTION (dollar amount, purpose):

Public Act 28 of 2014 (see attached) requires that each county enter into an inter-agency agreement on how it will address the needs of people with a mental illness who enter the criminal justice system/jail system. Act 28 allows each county to structure this agreement as it sees fit, depending on the local practices and resources. The Act also requires that certain people have to be involved in executing this agreement.

The Kalamazoo County agreement which complies with Act 28 is attached. It formalizes the practices that this County has used in the past and incorporates an already existing agreement between the County and Kalamazoo Community Mental Health and Substance Abuses Services (KCMHSAS). It does not obligate the County to commit any additional funds, personnel or other resources.

TIME FRAME OF ACTION:

The agreement between the County and KCMHSAS which is incorporated under Act 28 is automatically renewed on a month to month basis until terminated or a successor agreement is put in place.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

There is no additional funding source required under the Act 28 agreement and Section (7) of Act 28 states "A county is not required to provide funds for this program....."

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No additional personnel are required.

NEW OR RENEWAL:

The requirement for the written agreement under Act 28 is new. The practices captured by the agreement have been in place for a number of years already.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

The Act 28 agreement does not involve the expenditure of any additional County funds.

CONTACT PERSON WITH PHONE NUMBER:

Carrie L. Klein (269) 383-8977

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: November 18, 2014

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approval of the Snowmobile Enforcement Grant from the DNR for the Snowmobile Law Enforcement Program

SPECIFIC ACTION REQUESTED:

Approve the 2014-2015 DNR Snowmobile Enforcement Grant funding

DESCRIPTION OF ACTION (dollar amount, purpose):

\$800.00 for the Snowmobile Law Enforcement Programming/ snowmobile law enforcement in Kalamazoo County (patrolling/operating expenses related to snowmobile law enforcement)

TIME FRAME OF ACTION:

October 1, 2014- April 30, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

State of Michigan Department of Natural Resources (DNR)

PERSONNEL IF REQUIRED:

None

NEW OR RENEWAL OR AMENDMENT:

Renewal

ANY OTHER PERTINENT INFORMATION:

This grant will provide funding toward participating in the Snowmobile Law Enforcement programming. Even though the grant amount is smaller than what was originally requested, the funding will be advantageous to the overall program as a whole.

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff, Phone Number: (269) 385-6176

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: November 18, 2014

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Byrne Justice/JAG Grant subcontract Agreement

SPECIFIC ACTION REQUESTED:

Approve the Byrne/JAG subcontract agreement with the Michigan State Police Southwest Drug Enforcement Team.

DESCRIPTION OF ACTION (dollar amount, purpose):

\$25,565.00 which is the contribution from the grant to fund a Deputy position with the drug enforcement team

TIME FRAME OF ACTION:

October 1, 2014 to September 30, 2015

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

The Byrne/JAG Grant is a federal grant from the US Dept of Justice and passed through the Michigan State Police. The matching funds will be provided from the Sheriff's Office General Fund Account.

PERSONNEL IF REQUIRED:

One Deputy currently assigned

NEW OR RENEWAL OR AMENDMENT:

Renewal

ANY OTHER PERTINENT INFORMATION:

The Kalamazoo County Sheriff's Office has contributed to the SWET Drug Enforcement Team since its inception several decades ago.

PROCUREMENT INFORMATION:

NA

CONTACT PERSON WITH PHONE NUMBER:

Pali Matyas, Undersheriff ph: 385-6176

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: November 18th, 2014

DEPARTMENT: Kalamazoo County Sheriff's Office

PREPARED BY: Richard C. Fuller III, Sheriff

SUBJECT: Amendment to Agreement between Kalamazoo Community Mental Health and Substance Abuse Services and The Kalamazoo County Sheriff's Office

SPECIFIC ACTION REQUESTED:

Approve the amendment with Kalamazoo County Community Mental Health and Substance Abuse Services.

DESCRIPTION OF ACTION (dollar amount, purpose):

By signing the amended agreement we will allow the original agreement through the date of January 31st, 2015. The reimbursement varies by program/training. The training is for Deputies on dealing with person or inmates who may have mental health issues.

TIME FRAME OF ACTION:

As soon as agreed upon.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Grant through KCMHSAS

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

None

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Amendment; original agreement was approved on June 17, 2014.

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Sheriff Richard C. Fuller III 385-6173

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: November 18, 2014

DEPARTMENT: Administration

PREPARED BY: John Faul

SUBJECT: Facilities Master Plan (FMP) and Deferred Maintenance, Architect & Engineers Services, Eckert Wordell

SPECIFIC ACTION REQUESTED:

Approve change in Professional Services-Additional Scope \$12,661.25

DESCRIPTION OF ACTION (dollar amount, purpose):

In June, 2013 we implemented an agreement with Eckert Wordell with two phases. Phase 1, \$300,000, which included research and electronic documentation of building information, program verification, schematic designs, and logistical phasing relationships with HCS relocation, the Courts and Prosecutor. Phase 2, 5.85% of construction costs, once building remodeling is being implemented. These fees are consistent with what was negotiated with Tower Pinkster for the other portion of the FMP.

We asked Eckert Wordell to develop various schematic designs to accommodate a new location adjacent to the Administration Building. At that point, we thought that would be a viable option for the relocation of HCS. After reviewing the drawings and cost estimates as well as researching the possibility of relocating to the Alcott Street site, we decided this was not a viable site. The additional scope of these services was \$12,661.25, which will be paid out of the General County Public Improvement Fund. It should be noted the additional work will be valuable as we do a cost benefit analysis evaluating the two HCS sites under consideration: Renovating the existing Family Court Building on Gull Road or entering into a design/build/lease option on Alcott Street. That analysis will be forthcoming as soon as possible in 2015.

TIME FRAME OF ACTION:

Request Board approval of invoice at the November 18, 2014 Board of Commissioners meeting.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

General County Public Improvement Fund

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No additional personnel required

NEW OR RENEWAL:

Amendment

ANY OTHER PERTINENT INFORMATION:

HISTORY: The FMP identified substantial deferred maintenance requirements in MAC, existing Family Court Building, and the Administration Building. We have initiated some of the projects that we can engineer and implement internally. This is a recommendation to utilize Eckert Wordell to facilitate the design of the remainder of the deferred maintenance projects, remodeling the existing Family Court and Administration Building to repurpose them once vacated by the Courts and Prosecutor, and facilitate the logistics of moving offices with minimal disruption. Eckert Wordell went through the interview and selection process when determining Architects & Engineers for Phase 1 of the FMP. We recommended Tower Pinkster for the Gull Road Court Facility and Eckert Wordell for the deferred maintenance/repurposing of existing facilities.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

On March 19, 2013, authority was granted to Administration and Corporate Counsel to negotiate a General Architect agreement with Eckert Wordell for all architectural, engineering, and environmental services related to Phase 1, Items 3-7, FMP. This agreement was to be brought to the Board at a future meeting.

CONTACT PERSON WITH PHONE NUMBER: John Faul, 383-8908, fauljm@kalcounty.com

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BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: November 18, 2014

DEPARTMENT: Administration

PREPARED BY: John Faul

SUBJECT: Real Estate Exchange (VFW Parking Lot) with West Michigan Cancer Center (WMCC)

SPECIFIC ACTION REQUESTED:

Agree to Real Estate Exchange Agreement with WMCC.

DESCRIPTION OF ACTION (dollar amount, purpose):

In January, 2014 we entered into a non-binding letter of intent is to establish the general terms and conditions in which WMCC and the County would exchange certain properties. Upon acceptance and WMCC's purchase of the property, WMCC would prepare a binding Real Estate Exchange Agreement that contain these basic terms and conditions and others that are more detailed and agreeable to both parties. WMCC is now requesting we agree to a binding Real Estate Exchange Agreement because they have now closed on the property subject to the exchange, which is generally known as the Otto Kihm lot.

The real estate in question is the block west of the Administration building that has the County parking lot and VFW on the east side and Otto Kihm on the west side, which WMCC has purchase. The proposed exchange would result in WMCC owning the south portion of the block and the County owning the north portion of the lot. Essentially the orientation of the ownership of the lot would change from east/west to north/south. Please see the attachments that show how the properties are aligned now and the proposed layout. The parties anticipate the valuation will be equal and no monetary consideration will be necessary. The County will not lose parking spaces.

TIME FRAME OF ACTION:

Request action at the November 18, 2014 meeting of the Board of Commissioners

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

No funds necessary

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

No personnel required

NEW OR RENEWAL:

New

ANY OTHER PERTINENT INFORMATION:

We remain engaged in discussions with WMCC, City of Kalamazoo, and private interests regarding a long term mutually beneficial parking plan.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

Not applicable

CONTACT PERSON WITH PHONE NUMBER:

John Faul, 383-8908, fauljm@kalcounty.com