



# KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

## MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

NOVEMBER 21, 2017

ITEM 1        Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Shugars, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on November 21, 2017.

ITEM 2        Invocation: Father Theo Harris on behalf of Commissioner Quinn.

ITEM 3        Pledge of Allegiance: Commissioner Quinn led the Pledge of Allegiance.

ITEM 4        Roll Call: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, Roger Tuinier and Kevin Wordelman.

Members Absent: None.

Administrators Present: Tracie Moored, County Administrator/Controller; Amber Beebe, Assistant Corporate Counsel; Lisa Henthorn, Deputy County Administrator; Kristine Cunningham, Human Resources Director; Thom Canny, Circuit/Probate Court Administrator; Jeff Getting, Prosecuting Attorney; Sheriff Rick Fuller; Undersheriff Jim VanDyken; Jim Rutherford, HCS Director; Timothy A. Snow, County Clerk; Dina Sutton, Executive Coordinator.

ITEM 5        Approval of Minutes:

Commissioner McGraw moved and it was duly seconded that the Minutes of the November 7, 2017 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.



ITEM 6      Communications:

Commissioner Quinn presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Resolution from Gratiot County to support continued funding of the Great Lakes Restoration Initiative.
- b) A Letter from Mr. Michael Sinclair supporting the transfer of the Veterans Affairs Program to Kalamazoo Community Mental Health & Substance Abuse Services.

Commissioner Gisler distributed new business cards for the Road Commission.

Commissioner McGraw stated he received a call concerning the increased fees for the EHAC.

ITEM 7      Citizens' Time

Chairperson Shugars stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Thom Canny, Circuit/Probate Court Administrator introduced Ms. Sara Green.

Ms. Sara Green invited the Board to the Men's Drug Treatment Court next month, Friday, December 8<sup>th</sup> at 7:30 a.m. for the planning session and court at 9 a.m.

Ms. Bridget Bell, Kalamazoo Conservation District Manager, invited the Board to the elected official tour in 2018 and planning session on December 1<sup>st</sup>. She also invited everyone to their annual meeting.

ITEM 8      For Consideration

**CONSENT AGENDA**

A.      Request for Approval of 25 Year Resolution Honoring Chris Ann Johnson

That the Board of Commissioners approve the following Resolution:

WHEREAS, Chris Ann Johnson has served the citizens of Kalamazoo County for twenty-five (25) years as of September 14, 2017; and

WHEREAS, Chris Ann Johnson has faithfully served the Office of the Prosecuting Attorney as an Assistant Prosecuting Attorney in District Court, Circuit Court, Family Court, Special Victim Services, and as the Family Division Team Leader; and



WHEREAS, the County of Kalamazoo wishes to acknowledge and honor employees who have longevity under the umbrella of County Government, since it is through longevity that expertise in the employee's particular field is achieved.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby acknowledge with gratitude the many years of dedication and service Chris Ann Johnson has imparted to the citizens of the County and offers its best wishes for many more years of mutual association.

#### Airport

##### B. Request for Approval to Hire Temporary Equipment Operator

That the Board of Commissioners approve the hiring of an Equipment Operator for supplemental staff support in the winter months at the rate of \$15.97/hr for the 90 day period.

#### Circuit Court

##### C. Request for Approval of FY 2017-2018 Child Care Grant and Budget

That Board of Commissioners approve FY2017-2018 Child Care Grant and Budget in the amount of \$10,631,800 for the period of October 1, 2017 through September 30, 2018.

#### Clerk

##### D. Request for Approval to Submit a Grant Application to the Kalamazoo Community Foundation for the County ID Program

That the appropriate County officials be authorized and directed to submit a Grant Application to the Kalamazoo Community Foundation for the County ID Program in the amount of \$25,000.

#### Health & Community Services

##### E. Request for Approval of Plan of Organization 2018 for State Accreditation Process

That the Board of Commissioners approve Plan of Organization 2018 for State Accreditation Process.

##### F. Request for Approval of Amendments to Sub-recipient Agreements with Provider Entities

That the appropriate County officials be authorized and directed to execute sub-recipient Agreements with various providers for the Area Agency on Aging Program for the period of October 1, 2017 through September 30, 2018; a copy of said Amendments to be attached to the official Minutes of this meeting.

Agency	Service	Amount
Counseling at Home	In-home caregiver counseling	\$6800
Ecumenical Senior Center	Senior Center Staffing	\$3093
Legal Aid of Western Michigan	Free civil Legal Services	\$13,086
Senior Services of Southwest Michigan, Inc.	Home Delivered Meals	\$410,642
	Congregate Meals	\$191,273
	Home Injury Control	\$3000
	Senior Center Staffing	\$3000
	Nutrition Education/Project Fresh	\$1000
	USDA Estimated	\$111,800



Shepherds Center of Greater Kalamazoo	Transportation	\$5000
South County Community Services	Caregiver Supplemental Services	\$6278
Western Michigan University: Center for Disability Services	Dementia Adult Day Services	\$10,227

G. Request for Approval of an Agreement with Mediware Human and Social Services, Inc.

That the appropriate County officials be authorized and directed to execute an Agreement with Mediware Human and Social Services, Inc. to provide information and referral software and services for Area Agency on Aging for the period of December 1, 2017 through November 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

H. Request for Approval of a Contract with Ecumenical Senior Center

This item was removed from the Consent Agenda.

I. Request for Approval of Michigan Community Action (MCA) MEAP Letter of Agreement 2017-2018

That the appropriate County officials be authorized and directed to execute MCA MEAP Letter of Agreement 2017-2018 to assist qualifying residents with utility bills in the amount of \$142,100 for the period of October 1, 2017 through September 30, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

J. Request for Approval of Memorandum of Understanding with Michigan Works! Southwest Workforce Development Board

That the appropriate County officials be authorized and directed to execute a Memorandum of Understanding with Michigan Works! Southwest Workforce Development Board to provide a customer focus One-Stop Service system for the period of July 1, 2017 through September 30, 2020; a copy of said Memorandum of Understanding to be attached to the official Minutes of this meeting.

K. Request for Approval of Partnership Agreement with Kalamazoo Valley Community College (KVCC) via the Promise Program

That the appropriate County officials be authorized and directed to execute Partnership Agreement with KVCC for the delivery of financial assistance to resolve educational barriers through the Community Action Assistance for Promise Students in the amount of \$16,879 for the period of October 1, 2017 through September 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

L. Request for Approval of Skills to Build Partnership Agreement with Kalamazoo Valley Community College (KVCC)

That the appropriate County officials be authorized and directed to execute Skills to Build Partnership Agreement with KVCC for the delivery of financial assistance to resolve educational barriers through the Skills to Build program in the amount of \$10,000 for the period of October 1, 2017 through September 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

M. Request for Approval of Partnership Agreement with Central County Transportation Authority (CCTA)



This Item was removed from the Agenda.

N. Request for Approval of Partnership Agreement with Deacons Conference

That the appropriate County officials be authorized and directed to execute Partnership Agreement with Deacons Conference for the delivery of financial education to provide a structured approach to individual growth in financial responsibility for the period of October 1, 2017 through September 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

O. Request for Approval of Partnership Agreement with Urban Alliance – Momentum Neighborhood Employment Solutions

This Item was removed from the Agenda.

P. Request for Approval of Amendment #1 with Southwest Michigan Behavioral Health (SWMBH)

That the appropriate County officials be authorized and directed to execute Amendment #1 with SWMBH to provide training, education and testing to SWMBH staff and their subcontractors within the SWMBH region in the amount of \$10,800 for the period of October 1, 2017 through September 30, 2018; a copy of said Amendment #1 to be attached to the official Minutes of this meeting.

Q. Request for Approval of a Grant Agreement with Michigan Department of Agricultural & Rural Development (MDARD) for the Clean Sweep Program

That the appropriate County officials be authorized and directed to execute a Grant Agreement with MDARD for the Clean Sweep Program for pesticide disposal plus related costs for training in the amount of \$13,000 for the period of October 1, 2017 through September 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

R. Request for Approval of a Grant Agreement with Michigan Department of Environmental Quality (MDEQ)

That the appropriate County officials be authorized and directed to execute a Grant Agreement with MDEQ for the provision of services for multiple Environmental Health programs in the amount of \$46,189 for the period of October 1, 2017 through September 30, 2018; a copy of said Agreement to be attached to the official Minutes of this meeting.

S. Request for Approval of Amendment #1 to the Agreement with the Douglass Community Center for the Fatherhood Program

This item was removed from the Consent Agenda.

T. Request for Approval of Partnership Agreement with Western Michigan University Homer Stryker M.D. School of Medicine for Data Hub Care Coordination Registry

That the appropriate County officials be authorized and directed to execute Partnership Agreement with Western Michigan University Homer Stryker M.D. School of Medicine to provide the Cradle Kalamazoo Date Hub Care Coordination Registry effective November 1, 2017 with annual renewals; a copy of said Agreement to be attached to the official Minutes of this meeting.



Sheriff

U. Request for Approval of the Elimination/Creation of Positions

That the Board of Commissioners approve the following Elimination/Creation of Positions:

Eliminate:

Fund & Activity	Position #	Position Title	Band	FTE	Salary
104-301	10437-108	Deputy/CO II	F19	1.0	\$47,881.60 - \$68,016.00

Create:

Fund & Activity	Position #	Position Title	Band	FTE	Salary
104-301	TBD	Tech. Facilitator Sgt.	F22	1.0	\$55,161.60 - \$78,915.20

V. Request for Approval of FY2018 Emergency Management Performance Grant (EMPG)

That the appropriate County officials be authorized and directed to execute FY2018 Emergency Management Performance Grant Initial Work Agreement/Quarterly Report; a copy of said Agreement to be attached to the official Minutes of this meeting.

Board of Commissioners

W. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated November 21, 2017", noting claims in the total amount of \$2,542,229.72 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated November 21, 2017, and the Director of Finance be authorized to make budgetary transfers, as listed.

X. Request for Approval of Appointments to Various Advisory Boards

That the Board of Commissioners approve the following appointments:

- ✚ Community Action Tripartite Advisory Board:
  - TiAnna Harrison and Don Cooney for terms commencing April 1, 2014 through March 31, 2018
- ✚ Environmental Health Advisory Council:
  - Louis Parker III for a term commencing January 1, 2017 through December 31, 2019

Y. Request for Approval of FY2018 Trade Adjustment Assistance Allocation, Plan Narrative Instructions and Merit Staffing Certification

That the appropriate County officials be authorized and directed to execute FY2018 Trade Adjustment Assistance Allocation, Plan Narrative Instructions and Merit Staffing Certification in the amount of \$535,439 for the period of October 1, 2017 through September 30, 2018; a copy of said Plan to be attached to the official Minutes of this meeting.

Z. Request for Approval of Intergovernmental Agreement with Kalamazoo Community Mental Health & Substance Abuse Services (KCMHSAS) for Veterans Services

This Item has been removed from the Consent Agenda.



Proposed Motion for Consent Agenda: I move that Items A. through Y., with the exception of Items H., M. O., S., and Z., be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	None

The motion carried.

### **NON-CONSENT AGENDA ITEMS**

**The following items are Non-Consent Agenda Items and will be voted on individually.**

#### H. Request for Approval of a Contract with Ecumenical Senior Center

Vice Chair Moore moved and it was duly seconded that the appropriate County officials be authorized and directed to execute a Contract with Ecumenical Senior Center for the delivery of onsite congregate meals to senior citizens in the amount of \$3,000 for the period of October 1, 2017 through September 30, 2018; a copy of said Contract to be attached to the official Minutes of this meeting.

Vice Chair Moore inquired about the funding.

Ms. Jim Rutherford, HCS Director, indicated this was additional funding.

Commissioner Kendall moved and it was duly seconded to postpone the item until questions are answered.

There being no further discussion, the motion carried by a voice vote, with one abstention.

#### S. Request for Approval of Amendment #1 to the Agreement with the Douglass Community Center for the Fatherhood Program

Commissioner Quinn moved and it was duly seconded that the appropriate County officials be authorized and directed to execute Amendment #1 to the Agreement with the Douglass Community Center for the provision of educational classes and activities for the Fatherhood Program at the cost of \$45 per session not to exceed \$1,575 for the period of November 1, 2017 through June 30, 2018; a copy of said Amendment #1 to be attached to the official Minutes of this meeting.

Vice Chair Moore inquired about the purpose of the Agreement and Mr. Rutherford indicated it was for the use of space.

Discussion ensued.



Commissioner Rogers asked for clarification.

There being no further discussion, the motion carried by a voice vote.

Z. Request for Approval of Intergovernmental Agreement with Kalamazoo Community Mental Health & Substance Abuse Services (KCMHSAS) for Veterans Services

Commissioner Seals moved and it was duly seconded that the appropriate County officials be authorized and directed to execute an Intergovernmental Agreement with Kalamazoo Community Mental Health & Substance Abuse Services (KCMHSAS) for Veterans Services upon legal review by both parties; a copy of said Agreement to be attached to the official Minutes of this meeting.

Several citizens spoke against and for transferring the program.

Commissioner Rogers asked County Administration to clarify the contract.

Ms. Moored indicated there was a draft agreement and both legal attorneys were reviewing the contract and they are not placed in the packet.

Commissioner Rogers explained the process of how the Veterans Task Force was created and what they were tasked with.

Commissioner Quinn stated he found it disgraceful that Chair Shugars cut off the Veterans Affairs Committee Chair Bob Henken. He stated he had an issue with Commissioner Roger's statement that the plan wasn't done behind closed doors. He also had issues with veteran's oversight.

Commissioner Quinn moved and it was duly seconded to table until an Attorney General's opinion on the matter has been issued.

Commissioner Quinn asked for clarification on table vs. postpone.

Ms. Moored requested point clarification on the AG, and it will not answer the question if the transition was acceptable or not.

The roll call vote was as follows:

Ayes:	Commissioners Hall, Quinn, Wordelman
Nays:	Commissioner Rogers, Seals, Shugars, Tuinier, Gisler, Kendall, McGraw, Moore
Abstains:	None
Absent:	None

The motion failed.



Commissioner Wordelman thanked those who spoke at the meeting. He stated he had concerns with processes. He stated he too felt that it was important to serve the veterans and the County worked around the Veterans Affairs Committee. He stated he had issues with the HCS Department and how the advisory board's recommendations were not being supported by Administration. He stated he would like to receive the Attorney General's opinion.

Commissioner Tuinier stated he had concerns with voting on an Agreement that was in draft form even though he was supportive of the transfer.

Commissioner Hall thanked the Commissioners for their work on the Task Force. She stated a lot of good would come from moving the services to CMH, however, she had been listening to the veterans. She too would like the Attorney General's opinion.

Commissioner Kendall stated he thought it was important to have advisory boards but there recommendations are just that recommendations and was up to the Board of Commissioners. He stated there was a lot of confusion of the services offered by the Veteran's Affairs Office vs. the VA Hospital. He stated the transfer opened up possibilities to do more for veterans.

Commissioner Rogers stated over the last year approximately \$100,000 worth of work and staff time had been spent on this issue.

Commissioner McGraw read the full motion and gave direction to finalize the Agreement.

The roll call vote was as follows:

Ayes:	All members present, except
Nays:	Commissioner Wordelman, Hall, Quinn
Abstains:	None
Absent:	None

The motion carried.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

ITEM 11 County Administrator's Report

County Administrator Ms. Tracie Moored wished everyone a blessed Thanksgiving.

ITEM 12 Member's Time



Commissioner Quinn thanked those who voted with him on this issue. He stated he doubted the outcome of the transfer of the Veterans Service Office.

Commissioner Rogers thanked the veterans and citizen input on the Veterans Service Program. She recognized former Deputy HCS Directors Lynne Norman and Charlotte Smith.

Commissioner Hall attended a candle light vigil last night regarding transgender deaths.

Commissioner Seals stated there was a ruling change concerning the Child Care Fund.

Commissioner Tuinier stated he felt the transfer of the Veterans Office was good and would benefit veterans.

Several Commissioners wished everyone Happy Thanksgiving.

ITEM 13      Vice Chairperson's Report

Vice Chairperson Moore congratulated those appointed to the various advisory boards during tonight's meeting. She thanked the Board Appointment Committee for their work. She invited the Board to a day party being hosted by the Mothers of Hope. She stated she spent a lot of time meeting with veterans in the community and understanding their needs and received their input. She indicated the minority individuals she met with received poor treatment by Mr. Hoss and the office. She stated she felt this transfer would be beneficial for veterans in the community. She wished everyone blessed Thanksgiving.

ITEM 14      Chairperson's Report

Chairperson Shugars thanked the Task Force and their work on this issue as well as Administration. He stated Commissioners Hall and McGraw would bring a report on the lawsuit between Discover Kalamazoo and Southwest Michigan First. He wished everyone a blessed Thanksgiving.

ITEM 15      Adjournment

There being no further business to come before the Board, Chairperson Shugars adjourned the meeting at 9:09 p.m.

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Timothy A. Snow  
Clerk/Register of Deeds

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Dale Shugars, Chairperson  
Kalamazoo County Board of  
Commissioners

