



KALAMAZOO COUNTY GOVERNMENT

In the Pursuit of Extraordinary Governance...

MINUTES

KALAMAZOO COUNTY BOARD OF COMMISSIONERS

REGULAR MEETING

DECEMBER 5, 2017

ITEM 1 Call to Order: The Regular Meeting of the Board of Commissioners was called to order by Chairperson Shugars, at 7:00 pm in the Board of Commissioner's Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on December 5, 2017.

ITEM 2 Invocation: Chair Dale Shugars.

ITEM 3 Pledge of Allegiance: Chair Dale Shugars led the Pledge of Allegiance.

ITEM 4 Roll Call: Commissioners John Gisler, Tracy Hall, Ron Kendall, Scott McGraw, Stephanie Moore, Mike Quinn, Julie Rogers, Michael Seals, Dale Shugars, and Kevin Wordelman.

Members Absent: Commissioner Roger Tuinier.

Administrators Present: Tracie Moored, County Administrator/Controller; Amber Beebe, Assistant Corporate Counsel; Amanda Morse, Deputy County Administrator; Lisa Henthorn, Deputy County Administrator; Jeff Getting, Prosecuting Attorney; Undersheriff Jim VanDyken; Timothy A. Snow, County Clerk; Dina Sutton, Executive Coordinator.

ITEM 5 Approval of Minutes:

Commissioner Seals moved and it was duly seconded that the Minutes of the November 21, 2017 Board meeting be approved as distributed.

There being no discussion, the motion carried by a voice vote.



ITEM 6 Communications:

Commissioner McGraw presented the following communications which are on file in the Administrative Services Office unless otherwise noted:

- a) A Notice of Public Hearing from the City of Kalamazoo to consider a request from the Kalamazoo Downtown Authority to vacate a segment of property.
- b) A Notice of Public Hearing from Charter Township of Comstock to consider an Industrial Facilities Exemption Certificate for TecNiq Inc.
- c) A Notice of Public Hearing from Village of Vicksburg on Amendment to the Development Plan and Tax Increment Financing Plan of the Village of Vicksburg Downtown Development Authority.

Commissioner Wordelman indicated he received communication from Mr. Bob Henke concerning the transfer of the Veterans Affairs Office.

ITEM 7 Citizens' Time

Chairperson Shugars stated that Citizens' Time was when any citizen could address the Board on a non-agenda item. He said anyone wishing to address the Board on a non-agenda item should come to the podium, give their name and address, and limit their remarks to four minutes. He said if anyone would like to speak about an item that was on the consent agenda, they could ask that it be removed from the consent agenda at this time or he would provide an opportunity just prior to that section of the agenda.

Mr. Frank Warren, Kalamazoo, addressed the Board concerning the transfer of the Veterans Affairs Office.

Mr. Alonzo Shaffer, Kalamazoo, addressed the Board concerning an issue he had at the jail while he was an inmate.

Dr. Strick Strickland, Kalamazoo, addressed the Board concerning his support for Vice Chair Moore.

ITEM 8 For Consideration**CONSENT AGENDA**Administration**A. Request for Approval to Utilize Employee Benefits Fund Balance for Other Post-Employment Benefits (OPEB) Liability**

This item was removed from the Consent Agenda.

B. Request for Approval of Amendment to 2018 Salaries & Employee Benefits Budget Policy

That Board of Commissioners approve Amendment to 2018 Salaries & Employee Benefits Budget Policy as included in the packet.



Buildings & Grounds

C. Request for Approval of Elimination/Creation of Positions – Auto Maintenance Supervisor (General Fund)

This Item was removed from the Consent Agenda.

D. Request for Approval of Elimination/Creation of Positions- Building Operator (General Fund)

That Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:

Account#	Position #	Grade	FTE	Pay Range	Effective Date
101-265	10455-Building Operator	s12a	1.0	\$28,766.40-\$34,361.60	1/1/2018

Create:

Account#	Position #	Grade	FTE	Pay Range	Effective Date
101-265	10582-Building Operator II	s12b	1.0	\$29,328.00 - \$35,068.80	1/1/2018

Clerk

E. Request for Approval to Accept a Grant Award from the Kalamazoo Community Foundation and the Creation of a Position for the County ID Program

That the appropriate County officials be authorized and directed to accept a Grant Award from the Kalamazoo Community Foundation in the amount of \$25,000 and approve the Creation of the following Position:

CREATE:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range
	10586-002	Official Document Specialist	K05	1.0	\$30,305.60 - \$37,169.60

Finance

F. Request for Approval of Mobile Device Policies

That Board of Commissioners approve Mobile Device Policies as included in the packet.

Health & Community Services

G. Request for Approval to Accept Grant Award from the Michigan Department of Health & Human Services (MDHHS) for Elder Abuse Prevention

That the appropriate County officials be authorized and directed to accept Grant Award from MDHHS for elder abuse prevention in the amount of \$70,971 for the period of October 1, 2017 through September 30, 2018; a copy of said Grant Award to be attached to the official Minutes of this meeting.

H. Request for Approval and Signature for Purchase of Electronic Health Record (EHR) System from Patagonia Health, Inc.

That the appropriate County officials be authorized and directed to execute a Sales Agreement with Patagonia Health, Inc. for Electronic Health Record system in the amount of \$295,775 and includes: (1) \$144,000 for Year One costs and (2) \$151,775 for annual maintenance and support for the length of the



sales agreement. There will also be ancillary hardware (printers, scanners, signature pads) that will be purchased through Information Systems in the amount to not exceed \$6,000 for a period of five years; a copy of said Sales Agreement to be attached to the official Minutes of this meeting.

Human Resources

I. Request for Approval of Resolution to Adopt 80%/20%Employer/Employee Health Care Cost Option as set Forth in 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act

That the Board of Commissioners approve the following Resolution:

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Kalamazoo County Board of Commissioners has decided to adopt the 80%/20% option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED the Board of Commissioners of the County of Kalamazoo elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medical benefit plan coverage year January 1, 2018 through December 31, 2018.

Sheriff

J. Request for Approval of Police Protection Agreement with Comstock Charter Township, Texas Charter Township, and Ross Township

That the appropriate County officials be authorized and directed to execute Police Protection Agreement with Comstock Charter Township, Texas Charter Township, and Ross Township for the period of January 1, 2018 through December 31, 2018; a copy of said Agreements to be attached to the official Minutes of this meeting.

Comstock Township contractual amount: \$501,608.00

Ross Township contractual amount: \$125,402.00

Texas Township \$250,804.00



K. Request for Approval to Submit a Grant to the Michigan Department of Licensing and Regulatory Affairs for Medical Marijuana Oversight

That the appropriate County officials be authorized and directed to submit a Grant to the Michigan Department of Licensing and Regulatory Affairs for Medical Marijuana Oversight in the amount of \$60,615; a copy of said Grant to be attached to the official Minutes of this meeting.

Treasurer

L. Request for Approval of Sale of Parcel 14-17-201-285

This item was removed from the Agenda.

Board of Commissioners

M. Request for Approval of Transfers and Disbursements

That the Board of Commissioners approve the Transfers and Disbursements as defined and set forth in the document entitled, "Recommended Transfers and Disbursements, dated December 5, 2017", noting claims in the total amount of \$1,241,850.29 be approved; that the County Clerk be authorized to certify to the County Treasurer that the Board has approved on this date the disbursements in the list dated December 5, 2017, and the Director of Finance be authorized to make budgetary transfers, as listed.

N. Request for Approval of 2018 Board Meeting Dates

This Item was removed from the Consent Agenda.

Commissioner McGraw moved and it was duly seconded that Items B. through M., with the exception of Items A., C., L., and N. be voted on at one time by a roll call vote and be considered as a consent agenda by the Board.

The roll call vote was as follows:

Ayes:	All members present
Nays:	None
Abstains:	None
Absent:	Commissioner Roger Tuinier

The motion carried.

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

A. Request for Approval to Utilize Employee Benefits Fund Balance for Other Post-Employment Benefits (OPEB) Liability

Commissioner McGraw moved and it was duly seconded that Board of Commissioners authorize to utilize Employee Benefits Fund Balance for OPEB Liability in the amount of \$2,000,000 as approved during the 2018 Budget process.



Commissioner Wordelman stated he had concerns that this item was not discussed at a Committee of the Whole meeting previously,

Commissioner Wordelman stated he thought the money could be spent on programs and services vs. OPEB.

Commissioner Kendall stated it was imperative to move the funds to OPEB. The County needed to do a better job with funding OPEB.

Commissioner Rogers stated she too thought a discussion should had occurred, however, she was supportive of funding OPEB.

Discussion ensued.

Commissioner Kendall stated either with or without a statue change the County made a commitment to the retirees and was the right thing to do.

Commissioner Wordelman stated he felt the procedural process should have been followed. He stated he would be interested in looking at the fringe rate.

Commissioner Gisler stated he agreed with Commissioner Kendall’s comments.

Ms. Moored indicated the Senate panel was moving forward quickly. She indicated the payment needed to be made by the end of the year.

Commissioner Rogers moved and it was duly seconded to postpone until the December 19, 2017 meeting

There being no discussion, the motion failed by a voice vote.

The roll call vote was as follows:

Ayes:	All members present, except
Nays:	Commissioners Wordelman, Quinn
Abstains:	None
Absent:	Commissioner Roger Tuinier

The motion carried.

C. Request for Approval of Elimination/Creation of Positions – Auto Maintenance Supervisor (General Fund)

Commissioner McGraw moved and it was duly seconded that Board of Commissioners approve the Elimination/Creation of the following Positions:

Eliminate:



Chm Initial _____

Clk Initial _____

30282

<u>Account#</u>	<u>Position #</u>	<u>Grade FTE</u>	<u>Pay Range</u>	<u>Effective Date</u>
101-265	10552-Supervisor Auto Maint.	s16 1.0	\$32,656.00 - \$42,494.40	1/1/2018

Create:

<u>Account#</u>	<u>Position #</u>	<u>Grade FTE</u>	<u>Pay Range</u>	<u>Effective Date</u>
101-265	TBD Auto Maintenance Supervisor	K07 1.0	\$41,704.00-\$51,230.40	1/1/2018

Commissioner Rogers stated she had concerns with changing a union position to a non-union position due to personnel matters.

Ms. Morse indicated the current situation does not allow the supervisor to manage the equipment manager due to being in the same union.

Commissioner Seals stated he had concerns with eliminating a union position.

Ms. Moored indicated the County needed to be very cautious moving this position into another union and the County was utilizing its best options.

There being no further discussion, the motion carried by a voice vote.

N. Request for Approval of 2018 Board Meeting Dates

Commissioner McGraw moved and it was duly seconded that the Board of Commissioners approve the 2018 meeting dates as included in the packet.

Commissioner Rogers was curious why the Organizational meeting was being moved from the first week in January to the second week.

Chair Shugars indicated he had heard from Commissioners their desire to move it to January 9th.

Vice Chair Moore indicated Ms. Sutton had been working diligently with scheduling interviews for various advisory boards. She indicated she felt the County would be on track with interviews and appointments for the advisory boards.

Chair Shugars indicated Administration reached out to the Road Commission for their schedule and it was not available so the County needed to set their schedule.

There being no further discussion, the motion carried by a voice vote.

ITEM 9 Old Business

There was no old business.

ITEM 10 New Business

There was no new business.



ITEM 11 County Administrator's Report

County Administrator Ms. Tracie Moored stated Michigan Veterans Agency Kalamazoo County Government was named Veterans Silver status and the first County in the State to be recognized.

ITEM 12 Member's Time

Commissioner McGraw stated there were a number of openings on the advisory boards and the Board Appointment Committee had been working diligently on achieving those appointments.

Commissioner Seals indicated the Michigan Department of Health & Human Services was leaning towards moving to the Alcott Street location.

Commissioner Gisler stated the Village of Vicksburg held a Christmas in the Village last weekend and was very well attended.

Commissioner Quinn stated December 7 was the anniversary of Pearl Harbor.

Commissioner Rogers congratulated Sheriff Fuller on the birth of the first grandchild. She congratulated John Hilliard on his retirement from Lending Hands. She indicated Oshtemo Township had brought an issue to her concerning non-working fire hydrants.

Commissioner Hall stated she had discussions with her students about inequity particular with race and gender. She made comments supporting Vice Chair Moore.

ITEM 13 Vice Chairperson's Report

Vice Chairperson Moore stated the Board Appointment Committee had been working and meeting and making progress. She stated she presented at Southwest Michigan First Listening Post and presented about the County's Advisory Boards. She indicated the next Health Equity meeting was being held on December 11th. She thanked Dr. Strickland for his encouraging words.

ITEM 14 Chairperson's Report

Chairperson Shugars reminded the Board to donate to the County's United Way campaign.

ITEM 15 Adjournment

There being no further business to come before the Board, Chairperson Shugars adjourned the meeting at 8:18 p.m.



Chm Initial _____

Clk Initial _____

30284

Timothy A. Snow
Clerk/Register of Deeds

Dale Shugars, Chairperson
Kalamazoo County Board of
Commissioners



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