

The logo for Kalamazoo County Government is a semi-circular emblem. It features a blue sky at the top, a green field with yellow trees in the middle, and a blue river or road at the bottom. The text "KALAMAZOO COUNTY GOVERNMENT" is written in a light blue, sans-serif font along the top curve of the emblem.

**Board of
Commissioners'
Meeting**

December 6, 2016

**NOTICE AND AGENDA FOR
DECEMBER 6, 2016 MEETING
OF THE
KALAMAZOO COUNTY BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE that a regular meeting of the Kalamazoo County Board of Commissioners is scheduled for Tuesday, December 6, 2016, at 7:00 p.m. in the Board of Commissioners Room, second floor, County Administration Building, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, for the purpose of considering the following items:

- ITEM 1 Call to Order
- ITEM 2 Invocation
- ITEM 3 Pledge of Allegiance
- ITEM 4 Roll Call
- ITEM 5 Approval of Minutes
- ITEM 6 Communications
- ITEM 7 Citizens' Time
- ITEM 8 For Consideration

- A. Road Commission of Kalamazoo County & MDOT Presentation

CONSENT AGENDA

Circuit Court

- B. Request for Approval to Accept Grant Award from the Michigan Veterans Treatment Court Grant Program Administered by State Court Administrative Office (SCAO) for the Veterans Treatment Court
- C. Request for Approval of a Contract with Southwest Michigan Behavioral Health (SWMBH) for Drug Treatment Court Programs

Community Corrections

- D. Request for Approval of a Contract with Kalamazoo County Community Mental Health & Substance Abuse Services (KCCMHSAS)

Finance

- E. Request for Approval of Master Service Agreement Addendum #8 & #9 with Ricoh
- F. Request for Approval of Contract Extension for Dry Cleaning & Laundry Services, Uniforms

Health & Community Services

- G. Request for Approval of Amendments to Agreements with Counseling at Home and WMU Center for Disability Services
- H. Request for Approval to Allow Household Hazardous Waste Center to Purchase Drum Truck/Palletizer
- I. Request for Approval of 2016-2017 Vision & Hearing Agreement with Portage Public Schools
- J. Request for Approval of Creation of Public Health Nurse Specialist Position (Grant Funds)

Human Resources

K. Request for Approval of Resolution to Adopt 80%/20%Employer/Employee Health Care Cost Option as set Forth in 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act

Sheriff

L. Request for Approval of State Plan of Operations with the State of Michigan for the Law Enforcement Support Office (LESCO) of the Defense Logistics Agency (DLA)

M. Request for Approval to Transfer Funds from General Fund to CIP Fund for the Purchase of a Vehicle

N. Request for Approval to Purchase Leica Geosystem Forensic Robotic Mapping System

Board of Commissioners

O. Request for Approval of Transfers and Disbursements

P. Request for Approval of Resolution Honoring Wayne Kruger

Q. Request for Approval of Appointment of Dave Buskirk to the Aeronautics Board

R. Request for Approval of Reappointments to Retirement Investment Committee

S. Request for Approval of an Amendment to 2016 Police Protection Agreement with Comstock Township

T. Request for Approval of 2017 Police Protection Agreements with Comstock Township

U. Request for Approval of Resolution for the 100th Birthday of Kiwanis of Kalamazoo

V. Request for Approval of Bronson Park Lease Agreement with City of Kalamazoo

W. Request for Approval to Accept Amended Apportionment Report

X. Request for the Adoption of Resolution to Amend Apportion Ad Valorem Taxes

Y. Request for Approval of Resolution Recognizing Infant Mortality

NON-CONSENT AGENDA ITEMS

The following Items are Non-Consent Agenda Items and will be voted on individually.

Z. Request for Approval of Placing Dispatch Surcharge Request on May 2, 2017 Ballot

ITEM 9 Old Business

ITEM 10 New Business

Consideration for Administrator/Controller Employment Agreement

ITEM 11 County Administrator's Report

ITEM 12 Chairperson's Report

ITEM 13 Vice Chairperson's Report

ITEM 14 Members' Time

ITEM 15 Adjournment

Dina Sutton

Dina Sutton

Office Manager for Administrative Services

MEETINGS OF THE KALAMAZOO COUNTY BOARD OF COMMISSIONERS ARE OPEN TO ALL WITHOUT REGARD TO RACE, SEX, COLOR, AGE, NATIONAL ORIGIN, RELIGION, HEIGHT, WEIGHT, MARITAL STATUS, POLITICAL AFFILIATION, SEXUAL ORIENTATION, GENDER IDENTITY OR DISABILITY. KALAMAZOO COUNTY WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING/HEARING, TO INDIVIDUALS WITH DISABILITIES AT THE MEETING/HEARING UPON FOUR (4) BUSINESS DAYS' NOTICE TO THE COUNTY. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT THE COUNTY BY WRITING OR CALLING:

Dina Sutton
Office Manager for Administrative Services
KALAMAZOO COUNTY GOVERNMENT
201 West Kalamazoo Avenue
Kalamazoo, Michigan 49007
TELEPHONE: (269)384-8111

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: **December 6, 2016**

DEPARTMENT: **9th Circuit Court**

PREPARED BY: **Sara Green**

SUBJECT: **Grant Acceptance for Veterans Treatment Court Program**

SPECIFIC ACTION REQUESTED:

Seeking permission to accept the grant award of \$35,000 from the Michigan Veterans Treatment Court Grant Program administered by SCAO for the Veterans Treatment Court Program.

DESCRIPTION OF ACTION (dollar amount, purpose):

\$35,000 for operation of the Veterans Treatment Court Program.

TIME FRAME OF ACTION:

October 1, 2-16-September 30, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

State

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

CREATE

<u>Position #</u>	<u>Job Title</u>	<u>Grade</u>	<u>Salary Range</u>	<u>FTE</u>	<u>Account Number</u>
	Case Manager	K07	\$36,753.60-49,608.00	.50	

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Veterans Treatment Court Program-New

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Sara Green 383.6469

C.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: December 6, 2016

DEPARTMENT: 9th Circuit Court

PREPARED BY: Sara Green

SUBJECT: Grant acceptance of Southwest Michigan Behavioral Health (SWMBH)

SPECIFIC ACTION REQUESTED:

Seeking permission to accept the grant award of \$60,000 from Southwest Michigan Behavioral Health for Drug Treatment Court Programs.

DESCRIPTION OF ACTION (dollar amount, purpose):

\$60,000 for continued operation of the Drug Treatment Court Programs.

TIME FRAME OF ACTION:

October 1, 2016-September 30, 2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

State

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL OR AMENDMENT:

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

Renewal

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Sara Green

Drug Treatment Court Manager
269-383-6469

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: 06 Dec 16

DEPARTMENT: Community Corrections

PREPARED BY: Kenneth D. Bobo

SUBJECT: Approval of Contract with Community Mental Health

SPECIFIC ACTION REQUESTED:

Approve contract between Kalamazoo County and Kalamazoo County Community Mental Health Services, for clinician to perform on-site screening of Community Corrections clients, at the Community Corrections Office, 20-hours per month.

DESCRIPTION OF ACTION (dollar amount, purpose):

\$4,365.00

TIME FRAME OF ACTION:

FY2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Pass-through dollars from MDOC-OCA grant (2017-1-15), per 1988 PA 511.

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

N/A

NEW OR RENEWAL:

Technically, a new contract, but the same contract has existed for a number of years, and the terms of this contract are identical to those approved in previous contracts, except this contract reflects a decrease in funding (\$6,000.00 to \$4,365.00).

ANY OTHER PERTINENT INFORMATION:

None

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

N/A

CONTACT PERSON WITH PHONE NUMBER:

Kenneth D. Bobo. 269.383.6434

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: December 6, 2016

DEPARTMENT: Office of Finance

PREPARED BY: Lisa Robert

SUBJECT: Master Service Agreement Addendum #8 and #9, with RICOH.

SPECIFIC ACTION REQUESTED:

Approval of Master Service Agreement Addendum #8 and #9 between Kalamazoo County and RICOH to provide managed high-speed copying and mail services.

DESCRIPTION OF ACTION (dollar amount, purpose):

RICOH provides the staff and management for the County's high-speed copying and mail processing needs in our Document Services Center. Addendum #8 extends the contract agreement for twenty-four (24) months and revises the base Monthly Minimum Fee to \$7,548.84. Addendum #9 is a house keeping item for the Statement of Work to be provided that combines changes approved through prior addendums.

TIME FRAME OF ACTION:

January 1, 2017 through December 31, 2018.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Fund 633 Central Stores and charged back to various departments.

NEW OR RENEWAL:

Renewal of existing agreement.

PROCUREMENT INFORMATION:

A Request for Information was issued in August 2016 to obtain creative solutions to meet the copying and mail processing needs. Submittals included continuing operations as-is, separating our copying services from mailing services with two separate vendors, and contracting only copying services and managing mailing services internally. A cost benefit analysis and review of submittals was performed and it is determined that the current business model with RICOH was the most cost effective and best solution.

CONTACT PERSON WITH PHONE NUMBER:

Lisa Robert, Deputy Finance Director 383-8686

BOARD AGENDA REQUEST FORM**PROPOSED FOR BOARD MEETING OF: December 6, 2016****DEPARTMENT: Office of Finance – Purchasing****PREPARED BY: Thomas G. O'Brien****SUBJECT: Contract Extension for Dry Cleaning and Laundry Services, Uniforms****SPECIFIC ACTION REQUESTED:**

Request Board Approval of a contract extension with Paris Cleaners & Laundry for Dry Cleaning and Laundry Service, Uniforms for the requirements of the Sheriff's department and Animal Services & Enforcement.

DESCRIPTION OF ACTION (dollar amount, purpose):

Extend a fixed price contract (for 44 line items) for a period of one year to Paris Cleaners & Laundry. The estimated Grand Weekly Total of this fixed price contract is \$3,164.78.

Contract award dollar amount is an estimate based on estimated quantities multiplied by the unit price bid.

TIME FRAME OF ACTION: January 1, 2017 to December 31, 2017

This is the fourth of four (4) extensions, each for one-year (1) period upon mutual agreement of all parties.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local): N/A**PERSONNEL IF REQUIRED: N/A****NEW OR RENEWAL: Renewal.****ANY OTHER PERTINENT INFORMATION:****PROCUREMENT INFORMATION:**

Jointly bid with City of Kalamazoo and City of Portage with County of Kalamazoo acting as lead agency in 2012. The City of Kalamazoo and the City of Portage will also extend their respective contracts with Paris Cleaners & Laundry.

CONTACT PERSON WITH PHONE NUMBER:

Thomas G. O'Brien, Purchasing Coordinator 383-8967



**KALAMAZOO COUNTY
HEALTH AND COMMUNITY SERVICES DEPARTMENT**

Promoting Health For All

DATE: December, 6, 2016
TO: County Board of Commissioners
FROM: Lynne Norman, RN, MPH, Acting Public Health Officer
RE: **ITEMS FOR YOUR CONSIDERATION**

**A. APPROVAL OF AMENDMENTS TO THE AGREEMENTS BETWEEN THE
KALAMAZOO COUNTY HEALTH & COMMUNITY SERVICES
DEPARTMENT/AREA AGENCY ON AGING IIIA AND TWO SERVICE
PROVIDERS**

ACTION REQUESTED

HCS Administration requests Board approval of the following amendments for two Area Agency on Aging IIIA service providers for the funding period of October 1, 2015 – September 30, 2016. The original agreements were both approved November 19, 2013. Approval would extend the terms from October 1, 2015 through December 7, 2016 and replace the funding tables.

- Amendment #5 with Counseling at Home
 - Previous amendment dates: December 16, 2014, March 3, 2015, October 6, 2015 and June 21, 2016
- Amendment #4 with the WMU Center for Disability Services
 - Previous amendment dates: December 16, 2014, October 6, 2015 and June 21, 2016

DESCRIPTION OF SUBJECT

Counseling at Home and WMU Center for Disability Services provide contracted services to older adults who are in need of counseling or adult day services. This action represents end of the 2016 fiscal year adjustments that accurately reflect their reimbursement for services rendered.

RELATIONSHIP TO GOALS

These programs help address the goal to strengthen the capacity of individuals and families at risk within the community to take control of their lives and work toward self-sufficiency.

FUNDING SOURCE

Funds for these services are from federal and state sources only.

PERSONNEL

There are no personnel associated with this agreement.

PROCUREMENT

Not applicable.

ISSUES/CONCERNS

There are no issues or concerns. Questions should be directed to Judy Sivak, AAIIIA Director, at 373-5153 or jasiva@kalcounty.com.

B. APPROVAL FOR THE HOUSEHOLD HAZARDOUS WASTE CENTER TO PURCHASE DRUM TRUCK/PALLETIZER

ACTION REQUIRED

HCS Administration requests Board approval for the Household Hazardous Waste (HHW) Center to purchase a drum truck/palletizer at a cost not to exceed \$1,600.

DESCRIPTION OF SUBJECT

Household Hazardous Waste Center is in need of a drum truck/palletizer at a cost not to exceed \$1,600. Currently there is no such piece of equipment at the HHW Center.

RELATIONSHIP TO GOALS

The Michigan Department of Environmental Quality (MDEQ) requires that metal drums with solvents and liquids are now stored on pallets. The purchase of a drum truck/palletizer will allow one staff person to move and place drums weighing up to 800 pounds on pallets. In addition, metal and fiber drums must be palletized to keep shipping costs low. This equipment will also improve safety for HHW Center staff and increase efficiencies by having one staff person move drums instead of two or three trying to lift and roll heavy drums on to pallets.

FUNDING SOURCE

Household Hazardous Waste's operating budget will fund this purchase. No general fund appropriation is required.

PERSONNEL

There are no new personnel issues associated with this item.

PROCUREMENT

This purchase will be procured in accordance with County policy.

CONCERNS/ISSUES

There are no issues or concerns. If you have any questions regarding this information, please contact Vern Johnson, Director of Environmental Health, at 373-5356 or vljohn@kalcounty.com.

C. APPROVAL OF 2016/2017 VISION AND HEARING AGREEMENT WITH PORTAGE PUBLIC SCHOOLS

ACTION REQUESTED

HCS Administration requests Board approval of an Agreement with Portage Public Schools to provide vision and/or hearing screening services for their students. This agreement is effective September 1, 2016 and will automatically be renewed each year.

DESCRIPTION OF SUBJECT

HCS Certified Vision and Hearing Technicians provide vision and/or hearing screenings in the school setting as a convenience to both the school and the student. Generally, hearing screening is provided for students in the following grades: Kindergarten, 2, 4 and 6. Vision screening is recommended for students in grades: 1, 3, 5, 7, 9 and 11 or in conjunction with Drivers Education. Students in Special Education are screened for both vision and hearing every year. Referrals are also accepted for those students suspected of having difficulty seeing or hearing during their "grade's off year." Each school year, vision screenings are provided for approximately 15,000 students and hearing screening for 16,000 students.

The charge for services is uniform for all schools: \$150 per full day or \$75 per half day. Students are not charged for this service.

RELATIONSHIP TO GOALS

Through provision of Vision and Hearing screenings, disabling conditions are reduced.

FUNDING SOURCE

The Vision and Hearing Program is funded through County general dollars, fees from schools, and from the Michigan Department of Community Health through the Local Public Health Operations (LPHO) allocation. Vision and Hearing Screening are two of the eight basic public health services that generate LPHO funds from the state.

PERSONNEL

There are no personnel issues associated with this request.

PROCUREMENT

There is no procurement associated with this action.

ISSUES AND CONCERNS

There are no issues or concerns. If you have any questions, please contact Deb Lenz, MCH Manager, at 373-5024 or dllenz@kalamazoo.org.

D. APPROVAL OF POSITION CREATION IN THE HEALTH & COMMUNITY SERVICES DEPARTMENT – CHILDHOOD LEAD POISONING & PREVENTION (CLPPP) PROGRAM

ACTION REQUESTED

HCS Administration requests Board approval to create 1.0 FTE Public Health Nurse Specialist (PHNS) position.

DESCRIPTION OF SUBJECT

Provide care coordination/case management services in the home/office setting with families experiencing childhood lead poisoning (CLP). PHNS will be responsible for providing community CLP education and prevention for seven counties in Southwest Lower Michigan. Also furnishing nursing case management, environmental assessments, assessment of service needs and referral to appropriate medical and community resources for Kalamazoo County residents. Provide active and passive lead surveillance and education of high risk lead levels affecting Kalamazoo County residents to ensure appropriate treatment, investigation and action to reduce lead exposure.

RELATIONSHIP TO GOALS

This request is consistent with the HCS goal to improve the overall health of the community by reducing preventable disabilities and death, and promoting healthy lifestyles and choices.

FUNDING SOURCE

No County funds are required as a result of this request. Funding to support the position creation is allocated through the State Comprehensive Agreement.

PERSONNEL

Create:

<u>Account #</u>	<u>Position #</u>	<u>Grade</u>	<u>FTE</u>	<u>Pay Range</u>	<u>Effective</u>
690-004	Public Health Nurse Specialist #TBD	K08	1.0	\$47,486 - \$57,325	10/1/2016

PROCUREMENT

There is no procurement associated with this request.

ISSUES/CONCERNS

There are no issues or concerns. If you have questions please contact Deb Lenz, Maternal and Child Health Division Manager, at 373-5024 or at dllenz@kalcounty.com.

K.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: December 6, 2016

DEPARTMENT: Human Resources

PREPARED BY: Kristine Cunningham, Human Resources Director

SUBJECT: Public Employee Health Reform – PA 152 of 2011

SPECIFIC ACTION REQUESTED:

Adopt the annual resolution to accept the 80/20 Rule as outlined in Enrolled Senate Bill No. 7, signed into law as PA152 of 2011 for the County’s medical benefit plan coverage year January 1, 2017 through December 31, 2017.

DESCRIPTION OF ACTION (dollar amount, purpose):

On September 24, 2011, Governor Rick Snyder signed legislation that limits the amount public employers may pay for government employee medical benefits. This legislation (PA152 of 2011) requires annual resolution adoption.

On September 20, 2016, the Board of Commissioners approved the Active Employee benefits for 2016 which included no change to the 80%/20% option as its choice of compliance under the Act as previously adopted.

This resolution for 2017 is a formal step to finalize this process.

TIME FRAME OF ACTION:

January 1, 2017 - December 31, 2017.

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

N/A

PROCUREMENT INFORMATION:

N/A

CONTACT PERSON WITH PHONE NUMBER:

Kristine Cunningham, kdcunn@kalcounty.com or 269-384-8100

L.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: November 15, 2016

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Approval LESO State Plan of Operations

SPECIFIC ACTION REQUESTED:

Approve the State Plan of Operations between the Sheriff's Office and the State of Michigan for the Law Enforcement Support Office (LESO) of the Defense Logistics Agency (DLA).

DESCRIPTION OF ACTION (dollar amount, purpose):

This is a required standard agreement between the DLA/LESO and the Sheriff's Office for acquiring excess military equipment and supplies.

TIME FRAME OF ACTION:

Immediate

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

NA

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

Updated agreement. The agreement has been in effect but is now being updated by the DLA to ensure compliance with the rules set forth by the DLA/LESO program.

ANY OTHER PERTINENT INFORMATION:

The Sheriff's Office has been able to procure supplies and equipment for many years under this program at no cost to include equipment and supplies for the jail and patrol, ATV's, maintenance equipment and supplies and boats to name, few items.

PROCUREMENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER:

Undersheriff Paul Matyas ph: 385-6176

M.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: December 6, 2016

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff

SUBJECT: Budget Funds Transfer

SPECIFIC ACTION REQUESTED:

Approve General Funds transferred to CIP

DESCRIPTION OF ACTION (dollar amount, purpose):

\$2,135.00 transferred from general fund to CIP to complete the purchase of a 2017 Ford F-150 pickup truck.

TIME FRAME OF ACTION:

Immediate

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

General Fund decrease 101-303-808-63; CIP increase 104-444-958.19

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

NA

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

The Board previously approved \$32,000 from the CIP to purchase a pickup truck for the Sheriff's Office. An RFP was issued in October however the final bid plus the additional items needed (bed liner, cover and police radio console resulted in a final price of \$34,135.00. The increase being requested to complete the purchase. The purchase will be made thru Gorno Ford, a State Bid vendor.

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas, Undersheriff 385-6176

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: December 6, 2016

DEPARTMENT: Sheriff's Office

PREPARED BY: Paul Matyas, Undersheriff *Paul*

SUBJECT: Approval to purchase outside CIP

SPECIFIC ACTION REQUESTED:

Approve purchase of Leica Geosystem forensic robotic mapping system outside of CIP process.

DESCRIPTION OF ACTION (dollar amount, purpose):

\$38,793.45 to purchase the equipment that is used for crime scene and accident scene reconstruction.

TIME FRAME OF ACTION:

Immediate

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

Decrease General Fund 101-303-846.00
Increase CIP 101-444-958.19

PERSONNEL IF REQUIRED:

NA

NEW OR RENEWAL OR AMENDMENT:

NA

ANY OTHER PERTINENT INFORMATION:

The Leica system will integrate with the reconstruction station approved in the 2017 CIP. The reconstruction station is being purchased in conjunction with KDPS for the consolidated lab. KDPS has contributed more to the purchase project and this purchase by the Sheriff will even out the overall contribution. The purchase can be made using existing general fund monies from the current budget.

PROCUREMENT INFORMATION:

This is a single vendor item so it integrates effectively with other equipment for the project. This purchase is also being made through the State Bid price which gives a discount.

CONTACT PERSON WITH PHONE NUMBER:

Paul Matyas ph: 385-6176



Q.

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Commissioners
FROM: Tina Harden
DATE: November 16, 2016
SUBJECT: Aeronautics Board Appointment Recommendation for Board Approval

Interviews were conducted for the recently added vacancy on the Aeronautics Board at your last two Committee of Whole meetings:

- Mr. Dan Farrell interviewed on November 1, 2016
- Mr. Dave Buskirk interviewed on November 1, 2016
- Mr. Erik Rankin interviewed on November 15, 2016

It was the consensus of the Board to recommend appointing Mr. Dave Buskirk for a one year term commencing August 1, 2016 through July 31, 2017.

R.



Office of Finance
201 West Kalamazoo #201
Kalamazoo, MI 49007
(269) 384-8088

MEMO

TO: Board of Commissioners

FROM: Tracie Moored
Director of Finance and Administrative Services

DATE: December 6, 2016

RE: Reappointments to Retirement Investment Committee

Section 4 of the Retirement System Resolution states that the Retirement Investment Committee shall be composed of at least three (3) members but not more than seven (7) members. The Retirement Investment Committee feels that special qualifications and continuity are a priority in selection.

The Retirement Investment Committee is requesting the Board's approval to renew three terms on the Retirement Investment Committee that will expire effective December 31, 2016. The new terms will run for three years from January 1, 2017 thru December 31, 2019.

- Dan DeMent (member since 2005)
- Randall Eberts (member since 1997)
- Robert Salisbury (member since 2005)

If you have any questions, feel free to contact me.



**ADMINISTRATIVE
SERVICES
MEMORANDUM**

TO: BOARD OF COMMISSIONERS

FROM: THOM CANNY

DATE: NOVEMBER 28, 2016

SUBJECT: AMENDMENT OF 2016 POLICE PROTECTION AGREEMENT WITH THE CHARTER TOWNSHIP OF COMSTOCK

The Kalamazoo County Sheriff's Department and the County of Kalamazoo have entered into Police Protection Agreements with Comstock Charter Township since 1993. Under these Agreements, the Township purchases additional police protection services from the County and Sheriff. Those Sheriff's Deputies assigned to provide police protection to the Townships are referred to as "Tier 1 Contract Deputies."

The County, Sheriff, and Township have renewed the Police Protection Agreements every year, including for the 2016 calendar. Under the 2016 Agreement, two (2) Tier 1 Contract Deputies are assigned to the Township at an annual per Deputy Sheriff cost of 121,295. Comstock Township wishes to have one (1) additional Contract Deputy assigned to the Township from December 7, 2016 through December 31, 2016. Comstock Township will pay for additional cost for the third Deputy Sheriff. The additional cost is \$8,308.

The Kalamazoo County Sheriff and your Administrative Staff request that you approve the Police Protection Agreement with Comstock Charter Township.

Please feel free to contact Sheriff Richard Fuller at (269) 385-6173, or me at (269) 383-8968, if you have any questions concerning the Police Protection Agreements.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: 12-6-2016

DEPARTMENT: Sheriff

PREPARED BY: Captain VanDyken

SUBJECT: temporary position request

SPECIFIC ACTION REQUESTED:

Approve a temporary patrol position for Comstock Township

DESCRIPTION OF ACTION (dollar amount, purpose):

\$7,976.00

TIME FRAME OF ACTION:

12-7-2016 through 12-31-2016

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

County will be reimbursed by Comstock Township for services rendered

PERSONNEL IF REQUIRED:

(indicate if elimination or creation and list FTE; job title; grade; full-time salary range; account number; and, if known, position number)

NEW OR RENEWAL OR AMENDMENT:

Amendment to an existing agreement with Comstock Township for police protection

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

ANY OTHER PERTINENT INFORMATION:

We will temporarily assign a Deputy into this temporary F19 position.

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Captain VanDyken 385-6102

T.

BOARD AGENDA REQUEST FORM

PROPOSED FOR BOARD MEETING OF: 12-6-2016

DEPARTMENT: Sheriff

PREPARED BY: Captain VanDyken

SUBJECT: Comstock Township 2017 police protection agreement

SPECIFIC ACTION REQUESTED:

Approve the 2017 police protection agreement for Comstock Township

DESCRIPTION OF ACTION (dollar amount, purpose):

\$493,356.00

TIME FRAME OF ACTION:

1-1-2017 through 12-31-2017

FUNDING SOURCE IF REQUIRED (Federal, State, or Local):

County will be reimbursed by Comstock Township for services rendered

PERSONNEL IF REQUIRED:

Fund & Activity	Position #	Position Title	Band	FTE	Salary Range
101-303	10437-TBD	DEPUTY/CO II	F19	2.0	\$47,902.40 - \$68,036.80

This is an increase of two additional positions from last year's agreement.

NEW OR RENEWAL OR AMENDMENT:

Update the agreement with Comstock Township for police protection

(If an amendment to a contract/agreement please provide the date in which the original was approved by the Board of Commissioners)

ANY OTHER PERTINENT INFORMATION:

PROCUREMENT INFORMATION:

(indicate if the contract was bid out, if not, state reason(s) why; indicate last time contract was bid out; indicate if awarded bidder was the lowest bidder, if not, indicate why)

CONTACT PERSON WITH PHONE NUMBER:

Captain VanDyken 385-6102

u.



Proclamation for the 100th Birthday of Kiwanis of Kalamazoo

WHEREAS, Kiwanis International is one of the largest service organizations in the world with more than 600,000 members of all ages and abilities in more than 80 nations; and

WHEREAS, the members of Kiwanis Club of Kalamazoo are devoted to improving the world, one child and one community at a time by seeking primacy to the human and spiritual rather than the material values of life; and

WHEREAS, in addition to improving the lives of children in Kalamazoo, Michigan and in communities around the world, Kiwanis club members promote the development of community leaders, positive role models, intercultural understanding and cooperation, and opportunities for fellowship, personal growth, professional development and community service; and

WHEREAS, the first Kiwanis club started its service in Detroit, Michigan, USA, in 1915; and the Kiwanis Club of Kalamazoo which was the fourth in Michigan and the 37th in the nation, was Organized on January 10, 1917 and Chartered on July 31, 1917; and

WHEREAS, the service provided by the Kiwanis Club of Kalamazoo has supported Pretty Lake Camp continuously since 1917, partnered with Kalamazoo Rotary to create Camp RotoKiwan in 1921, founded the Constance Brown Hearing Center in 1942 and will continue to have a positive impact on our community and citizens.

NOW THEREFORE, BE IT PROCLAIMED that the Kalamazoo County Board of Commissioners does hereby proclaim that the Kiwanis Club of Kalamazoo is a vital and valuable component of the City of Kalamazoo, the County of Kalamazoo and the State of Michigan. Further, Kiwanis Club of Kalamazoo is to be congratulated for its 100 years of commitment to the children it supports through its volunteer activities and dedicated members.

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on December 6, 2016.

Timothy A. Snow
County Clerk/Register



**ADMINISTRATIVE
SERVICES
MEMORANDUM**

TO: KALAMAZOO COUNTY BOARD OF COMMISSIONERS

FROM: THOM CANNY, CORPORATE COUNSEL

DATE: NOVEMBER 23, 2016

SUBJECT: RECOMMENDATION TO LEASE BRONSON PARK TO THE CITY OF KALAMAZOO THROUGH JANUARY 4, 2018

Kalamazoo County Administration and the Corporate Counsel recommend that the Board of Commissioners authorize the Corporate Counsel to negotiate an extension of the Bronson Park Lease with the City of Kalamazoo. Extending the Lease will permit the City to continue to operate and maintain the property as a Park, free and accessible to all of the residents of Kalamazoo County. The consideration would again be established at one dollar (\$1.00) and the City would agree to keep and maintain the property as a Park. The term of the lease would be through January 4, 2018.

While this Lease is in place, County Administration and the Corporate Counsel will assist the Board of Commissioners in formulating a long term strategy for Bronson Park and to respond to the City of Kalamazoo's request that the County sell the property to the City.

Thank you for your time and consideration to this Memorandum. Please feel free to contact the Corporate Counsel's Office at your convenience if you have any question or concern regarding this recommendation or the proposed Lease.

W.



Equalization Department

201 West Kalamazoo Ave., Rm 404 • Kalamazoo MI 49007-3777

Phone (269) 383-8960 • Fax (269) 383-8962

www.kalcounty.com/equalization

December 6, 2016

Kalamazoo County Board of Commissioners
201 W. Kalamazoo Avenue
Kalamazoo, MI 49007

Ladies and Gentlemen:

The Kalamazoo County Department of Equalization has prepared the Amended 2016 Apportionment Report for your review and adoption. On November 6, 2016 Comstock Township passed a millage proposal of 1.0000 mill for law enforcement services and Mattawan Schools passed a millage proposal to increase their operating millage to 18.0000 mills. The approval of the proposals necessitated the amending of Comstock, Oshtemo, Prairie Ronde, and Texas Townships, as well as amending the Millage Rate sheets and the Summary.

Respectfully submitted,

Mathew Hansen, MMAO (4)
Equalization Director

X.

RESOLUTION TO AMEND
2016 RESOLUTION TO APPORTION AD VALOREM TAXES

WHEREAS, on October 18, 2016, the Kalamazoo County Board of Commissioners adopted a Resolution to Apportion Ad Valorem Taxes for 2016; and

WHEREAS, it is necessary to amend said Resolution to correct the millage rates and estimated levies to the County.

NOW, THEREFORE, BE IT RESOLVED that the Kalamazoo County Board of Commissioners does hereby amend the 2016 Resolution to Apportion Ad Valorem Taxes as follows:

Comstock Township: Add Extra Voted – Law Enforcement Millage – 1.0000 mills approved by voters November 8, 2016, and make all necessary changes to the Report’s millage rate sheet and Summary pages.

Mattawan Consolidated Schools: Operating Millage increased to 18 mills approved by voters November 8, 2016, and make all necessary changes to the Report’s millage rate sheet and Summary pages.

Dated: December 6, 2016

John Taylor, Chairman
Kalamazoo County Board of Commissioners

STATE OF MICHIGAN)

COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on December 6, 2016.

Timothy A. Snow
Kalamazoo County Clerk/Register



Resolution Recognizing Infant Mortality

WHEREAS, the term *infant mortality* refers to the death of a baby before their first birthday; and

WHEREAS, infant mortality is one of the most widely used indicators of the overall health of a community, and Kalamazoo County has the fourth highest African American infant mortality rate in the State of Michigan; and

WHEREAS, social, economic and community-level factors substantially impact the risk of adverse birth outcomes and infant mortality; and

WHEREAS, African-American babies are affected by social, economic, and community-level factors that result in an infant mortality rate of 14.2 as compared to white babies who have a rate of 4.7 (both per 1,000 births, 2012-2014); and

WHEREAS, data shows that the racial disparity in infant mortality persists regardless of maternal income, prenatal care or multiple medical conditions; and

WHEREAS, infant mortality can be substantially reduced through coordinated, community-based services delivered in a culturally competent manner; and

WHEREAS, all sectors of the Kalamazoo County community have a role and responsibility in reducing these disparities in infant mortality;

WHEREAS, the members organizations of *Cradle Kalamazoo* have come together in a collaborative and data-driven effort to maximize the effectiveness of county-wide resources; and

WHEREAS, the County Board of Commissioners serves as leaders and policy makers for our County and its programs, services and employees.

NOW THEREFORE BE IT RESOLVED, that the Kalamazoo County Board of Commissioners does hereby:

- a) Recognize the importance of reducing infant deaths among all community groups within Kalamazoo County
- b) Endorse the goal of reducing the highly disparate infant mortality rate among babies of color to no greater than 6.0 (per 1000 births) in Kalamazoo County by 2020
- c) Appoint an Equity Taskforce by January 31st, 2017, composed of culturally and departmentally diverse and empowered commissioners and employees, which is trained, mandated, resourced, and authorized to conduct an audit to assess the cultural competency of Kalamazoo County, and present their recommendations before the Kalamazoo County Board

of Commissioners by the end of 2017, with annual reports to follow

- d) The County Commission will report, no less than twice a year at public meetings, on the progress and actions taken, based on recommendations by the Equity Task Force, that will inform Kalamazoo County programs and policies
- e) Participate in the efforts of *Cradle Kalamazoo* by appointing at least one County Commissioner to serve as a representative on the *Cradle Kalamazoo* Steering Committee.

STATE OF MICHIGAN)
) SS
COUNTY OF KALAMAZOO)

I, Timothy A. Snow, County Clerk/Register, do hereby certify that the foregoing is a true copy of a Resolution adopted by the Kalamazoo County Board of Commissioners at a regular session held on December 6, 2016.

Timothy A. Snow
County Clerk/Register

Request to County Commissioners

The Kalamazoo County Consolidated Dispatch Authority's Board of Directors formally recommends and requests the Kalamazoo County Board of Commissioners place the following 9-1-1 funding referendum on the May 2017 ballot:

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KALAMAZOO COUNTY CONSOLIDATED DISPATCH
PROPOSITION FOR 911 SYSTEM FUNDING

Shall the County of Kalamazoo, Michigan, be authorized to assess a surcharge on all devices capable of accessing the 9-1-1 system located in Kalamazoo County of up to \$2.30 per month for a period of five (5) years, July 1, 2017 through June 30, 2022, both inclusive, to be used exclusively for the funding of 9-1-1 emergency telephone call answering and dispatch services within Kalamazoo County, including facilities, equipment and maintenance, and operating costs?