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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, October 24, 2019  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** 4:00 pm

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**AGENDA**

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1. Call to Order: 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes:
    - a. BRA Minutes of September 26, 2019
    - b. BRA Minutes of Special meeting on September 17, 2019
  5. Citizens Comments (4 minutes each / Please state name and address)
  6. Consent Agenda – Invoices
    - a. **\$1,197.50** – Envirologic General WO # 2019-1 General Environmental Review
    - b. **\$ 85.50** - Varnum Invoice # 1079267 – Parchment Mill
    - c. **\$ 314.32** - Grover – GLERR Conference Registration and Travel
    - d. **\$ 419.64** - Peregong GLERR Conference Registration and Travel
    - e. **EPA Grant Invoices**
      - i. **\$7,183.75** – (Pet.) – Envirologic WO# 22 – City of Parchment River Reach Property
      - ii. **\$ 361.25** – (Haz) – Envirologic WO#18 – Island Avenue
      - iii. **\$1,656.25** – (Pet.) – Envirologic WO# 23 – Diamond Auto
      - iv. **\$2,623.75** – (Pet.) – Envirologic WO#24 – 643 N. Riverview Dr.
      - v. **\$ 465.00** – (\$232.50 Pet.; \$232.50 Haz.) – 6447 Stadium Drive
  7. Discussion and/or Action Calendar
    - a. Discussion/Action: Ruach Industries, LLC Project – 10 & 2 Mills Street, Kalamazoo
      - i. Part 1 Application
      - ii. Envriologic Work Order
    - b. **Discussion/Action:** City of Portage – 8509 Portage Road
      - i. Part I and Part II Application
      - ii. Envirologic Work Order #26 – EPA Petroleum Assessment Grant - **\$15,500**
    - c. **Discussion/Action:** Project Spartan Brownfield Plan
      - i. Development Agreement – City of Portage
      - ii. Timeline and updates
    - d. **Discussion/Action:** Stryker Development Agreement Amendment #1
    - e. **Discussion/Action:** Vicksburg Mill
      - i. **\$63,099.44** - Grant Reimbursement Payment to Paper City
      - ii. EGLE Q4 Loan report and reimbursement to Paper City
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- iii. EGLE Q4 Grant report and reimbursement to Paper City
  - iv. **\$ 787.50** – Envirologic Invoice – loan oversight
  - f. **Discussion/Action:** Select Products Invoice Request #1
  - g. **Discussion/Action:** EPA Grant
    - i. Envirologic Monthly Memo
    - ii. Quarter 4 EPA grant report
  - h. **Discussion/Action:** **\$18,906.00** - MEDC Invoice – State Brownfield Fund (from 2018 Annual reporting)
8. Financial Reports
- a. **Discussion:** Funds 247 and 643
9. Staff Report/Updates
- a. Board member terms and reappointments update
10. Committees - times dates and places
- a. Land Bank Report – Next Meeting, November 12, 2019, 8:30 a.m. (Note Tuesday)
  - b. Project/Finance Committee – Thursday, November 14, 2019, 4:00 p.m.
  - c. Executive Committee – Friday, November 15, 2019, 9:15 a.m.
11. Other
12. Board Member Comments
13. Adjournment

***Next Meeting: Thursday, November 21, 2019 at 4:00 p.m. – NOTE 3<sup>rd</sup> Thursday  
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover  
Resource Coordinator, Planning and Community Development  
Kalamazoo County Government  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007  
TELEPHONE: (269)384-8305

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