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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, October 25, 2018  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** 4:00 pm

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**AGENDA**

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1. Call to Order: 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of September 27, 2018
  5. Citizens Comments (*4 minutes each / Please state name and address*)
  6. Consent Agenda – Invoices
    - a. **\$ 476.25** - Envirologic General Environmental Review (Invoice #04994 – WO# 2018-1)
    - b. **\$ 522.50** – Envirologic Annual Report (Invoice #04995 – WO# 2018-2)
    - c. **\$ 787.50** – Envirologic Website Management (Invoice #04996 – WO# 2018-3)
    - d. **\$1,023.00** - Varnum,- Paper City Invoice # 1045547
    - e. **\$1,470.75** – Varnum - Paper City Invoice # 1048108
    - f. **\$15,550.74** – General Administrative for 3<sup>rd</sup> Quarter
    - g. **EPA Grant Invoices**
      - i. **\$ 140.00** - (\$70 to Haz., \$70 to Pet.) –Select Products BF Plan Amendment, WO# 8
      - ii. **\$ 6,146.22** – (All to Haz.) – Jhamin, LLC, WO# 12
      - iii. **\$ 210.00** – (\$105 Haz.; \$105 Pet.) – Outreach/Programmatic, WO# 3
      - iv. **\$ 276.28** – (\$138.14 Haz.; \$138.14 Pet.) – Programmatic staff hours
  7. Discussion and/or Action Calendar
    - a. **Discussion/Action:** Invoices: Blackbird Billiards
      - i. Developer Reimbursement request - \$12,722.83
    - b. **Discussion/Action:** Act 381 Work Plan – Kalamazoo Storage (Stadium Park Way Brownfield Plan) – submit Act 381 Work Plan to MDEQ
    - c. **Discussion/Action:** Website
      - i. Need volunteer committee of Board members to review and provide feedback
      - ii. Confirm website address/domain name
    - d. **Discussion/Action:** EPA Grant
      - i. Envirologic Monthly Memo
    - e. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant
      - i. **\$20,638.48** – Invoice #05007 MDEQ Grant
      - ii. **\$794.29** – Administrative costs – MDEQ 4<sup>th</sup> Qtr FY2018
      - iii. Final Grant and Loan report to MDEQ
  8. Financial Reports
    - a. **Discussion:** Funds 247 and 643
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9. Staff Report

- a. Vicksburg Mill updates:
  - i. Transformational Plan
  - ii. MDEQ Loan/Grant
- b. Update LBRF Policy
- c. Update Island Avenue Project in Parchment if available
- d. Update – appointments to KCBRA/EDC Board of Directors

10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, December 13, 2018, 8:30 a.m.
- b. Project/Finance Committee – Thursday, November 8, 2018, 4:00 p.m.
- c. Executive Committee – Friday, November 9, 2018, 9:15 a.m.
- d. Bylaws Committee – update if available

11. Other

12. Board Member Comments

13. Adjournment

**Next Meeting: Thursday, November 15, 2018 at 4:00 p.m. – Please note: 3<sup>rd</sup> Thursday  
Room 207a, County Admin Bldg**

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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