
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, October 26, 2017
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

AGENDA

1. Call to Order: 4:00
 2. Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of September 28, 2017
 5. Citizens Comments (4 minutes each / Please state name and address)
 6. Consent Agenda – Invoices
 - a. **\$ 486.25** – Envirologic General Environmental Review (Invoice #170103)
 - b. **\$ 441.75** - Varnum Invoice re: Vicksburg Mill
 - c. EPA Grant Invoices
 - i. **\$ 42.50** (\$21.25 Haz.; \$21.25 Pet.) – Outreach/Programmatic – Amended WO#3
 - ii. **\$ 562.65** (Haz.) – Jhamin, LLC, City of Portage – EPA Grant WO #12
 - iii. **\$5,006.44** (Pet. Funds) – NACD – EPA Grant WO#13
 - iv. **\$ 568.75** (Pet. Funds) – 703 N. Burdick WO#14 & 15
 - v. **\$ 260.11** (\$130.06 Haz; \$130.05 Pet) – Staff programmatic/outreach
 - vi. **\$ 885.00** – (\$442.50 Haz.; 442.50 Pet.) - EPA Brownfields Conf. – Registration for 4
 - vii. **\$1,502.39** – (\$751.19 Haz; 751.20 Pet.) EPA Flights (for 4 – Agostinelli, Ferguson, Grover, Milburn)
 - d. **\$12,423,81** - Q3 Administrative costs
 7. Non-consent Invoices
 - a. **\$5,623.75** (\$2,811.87 Haz; \$2,811.88 Pet.) – Select Products, Oshtemo Twp. – EPA Grant WO#8
 8. Discussion and/or Action Calendar
 - a. **Discussion/Action:** AJZ Sprinkle Invoice reimbursement – Total invoice request \$192,013.08 - Final lien waiver from Cripps now received.
 - b. **Discussion/Action:** EPA Grant
 - i. Envirologic Monthly Memo
 - ii. Quarterly Report
 - c. **Discussion/Action:** Select Products Draft Brownfield Plan
 - i. Brownfield Plan Draft tables and timeline (Oshtemo Township Work session 11/14)
 - ii. Work Order #8 Brownfield Plan budget and BEA/Doc. Due Care budget
 - d. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan
 - i. **\$ 1,358.75** – Invoice #3902
 - ii. **\$374.64** – Grant and Loan administrative reimbursement – Invoice to pay Planning
 - iii. Q4 Loan and Grant quarterly reports
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- e. **Discussion/Action:** 2018 Calendar
 - f. **Discussion/Action:** Letter of support for City EPA Cleanup Grant application
 - g. **Discussion/Action:** LBRF planning meeting – January 11th. Riverview Launch cost \$218 (non-profit rate).
9. Financial Reports
- a. **Discussion:** Fund 247 and 643
10. Staff Report
- a. Jhamin LLC Grant and Loan Proposal update
 - b. Vicksburg Mill – MDEQ Loan and collateral update
 - c. Cole Krum update
 - d. Holiday Lanes Bowling Alley Brownfield Plan
 - e. Potential new project for Committee review
11. Committees - times dates and places
- a. Land Bank Report – Next Meeting December 14th, 2017, 8:30 a.m.
 - b. Project/Finance Committee – Thursday, November 9th, 2017, 4:00 p.m.
 - c. Executive Committee – Friday, November 10th, 2017, 9:15 a.m.
 - d. Bylaws Committee – update from October 12th meeting
12. Other
13. Board Member Comments
14. Adjournment

***Next Meeting: Thursday – November 16th, 2017 at 4pm – Please note 3rd Thursday
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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