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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, December 19, 2019  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** 4:00 pm

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**AGENDA**

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1. Call to Order: 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of November 21, 2019
  5. Citizens Comments (4 minutes each / Please state name and address)
  6. Consent Agenda – Invoices
    - a. **\$1,242.50** - Envirologic General WO # 2019-1 General Environmental Review
    - b. **\$ 752.50** - Envirologic General WO # 2019-3 General Environmental Review
    - c. **\$2,371.50** - Varnum Inv. #1085328 –City of Portage Development Agreement Project Spartan
    - d. **EPA Grant Invoices**
      - i. **\$ 570.00** – (285.00 Haz.; \$285.00 Pet.) – Envirologic WO#3 Outreach/Programmatic
      - ii. **\$ 197.50** – (Pet.) – Envirologic WO# 22 – City of Parchment River Reach Property
      - iii. **\$ 145.00** – (Haz.) – Envirologic WO#18 – Island Avenue
      - iv. **\$ 985.00** – (Pet.) – Envirologic WO# 23 – Diamond Auto
      - v. **\$ 175.00** – (Pet.) – Envirologic WO#24 – 643 N. Riverview Dr.
      - vi. **\$1,977.65** – (\$988.83 Pet.; \$988.83 Haz.) – Envirologic WO#27 – 10 and 2 Mills Street
      - vii. **\$ 940.00** - (Pet.) – Envirologic WO#26 – 8509 Portage Road, City of Portage
      - viii. **\$1,274.80** – (Haz.) – Grover travel for National Brownfield Conference
      - ix. **\$1,259.19** – (Pet.) – Peregon Travel for National Brownfield Conference
  7. Discussion and/or Action Calendar
    - a. **Discussion/Action:** 3815 and 3817 N. Westnedge Ave – Phase I ESA
      - i. Part I Application
      - ii. Phase I Proposal
    - b. **Discussion/Action:** 1203 E. Main Street – Eastside Neighborhood Assoc
      - i. Part I Application – request for Phase II ESA
    - c. **Discussion/Action:** Vicksburg Mill
      - i. **\$ 280.00** – Envirologic Invoice #4 – EGLE loan oversight
      - ii. Grant amendment Update
    - d. **Discussion/Action:** EPA Grant
      - i. Envirologic Monthly Memo
    - e. **Discussion/Action:** Envirologic Contract Amendment #6 – for FY2020 General Environmental Services
    - f. **Discussion/Action:** Envirologic General Services Work Order
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8. Financial Reports

- a. **Discussion:** Funds 247 and 643

9. Staff Report/Updates

10. Committees - times dates and places

- a. Land Bank Report – Next Meeting, TBD in 2020  
b. Project/Finance Committee – Thursday, January 9, 2020 @ 4:00 p.m., Room 105  
c. Executive Committee – Friday, January 10, 2020 @ 9:15 a.m., Room 105

11. Other

12. Board Member Comments

13. Adjournment

***Next Meeting: Thursday, January 23, 2020 at 4:00 p.m. – 4<sup>th</sup> Thursday  
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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