
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, September 28, 2017
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

AGENDA

1. Call to Order: 4:00
 2. Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of August 24, 2017
 5. Citizens Comments (4 minutes each / Please state name and address)
 6. Consent Agenda – Invoices
 - a. **\$1,538.75** – Envirologic General Environmental Review (Invoice #03805)
 - b. **\$ 712.50** - Varnum Invoice re: Vicksburg Mill Development Agreement
 - c. EPA Grant Invoices
 - i. **\$1,667.50** (Haz.) – Jhamin, LLC, City of Portage – EPA Grant WO #12
 - ii. **\$630.00** (\$315 Haz.; \$315 Pet.) – Select Products, Oshtemo Twp. – EPA Grant WO#8
 - iii. **\$482.50** (Pet. Funds) – NACD – EPA Grant WO#13
 - iv. **\$2,338.75** (Pet. Funds) – 703 N. Burdick WO#14
 7. Discussion and/or Action Calendar
 - a. **Discussion/Action:** Vicksburg Mill Update
 - i. MDEQ Loan and Grant Proposal
 - ii. Draft Brownfield Plan summary memo
 - b. **Discussion/Action:** EPA Grant
 - i. 703 N. Burdick - Work Order No. 15 – Phase II, BEA, Due Care - **\$15,225.00**
 - ii. Work Order #3 – Amendment #1 – Additional \$3,000 for Outreach Programmatic
 - iii. **Invoice \$710.00** (\$355.00 Haz.; \$355.00 Pet.) – Outreach Programmatic WO#3
 - iv. Envirologic Monthly Memo
 - c. **Discussion/Action:** Select Products Draft Brownfield Plan
 - i. Brownfield Plan Draft tables and timeline (Oshtemo Township Work session 10/24)
 - d. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan
 - i. **\$ 352.50** – Invoice #3830
 - e. **Discussion/Action:** **\$103.50** – MEDC State Brownfield Fund Invoice (3 mills of SET for: 9008 Portage Rd. and 555 E. Eliza Street)
 8. Financial Reports
 - a. **Discussion:** Fund 247 and 643
 9. Staff Report
 - a. Jhamin LLC update on MDEQ Loan Project Proposal
 - b. NACD update
 - c. LBRF retreat update – January 11th date?(4:00 to 7:30 and in place of January committees)
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10. Committees - times dates and places

- a. Land Bank Report – Next Meeting October 12th, 2017, 8:30 a.m.
- b. Project/Finance Committee – Thursday, October 12, 2017, 4:00 p.m.
- c. Executive Committee – Friday, October 13, 2017, 9:15 a.m.
- d. Bylaws Committee – Potential for October 12, 2017, 4:00 p.m.?

11. Other

12. Board Member Comments

13. Adjournment

Next Meeting: 4th Thursday – October 26, 2017 at 4pm (room 207a, County Admin Bldg)

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover
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