
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, December 20, 2018
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Room 207a
TIME: 4:00 pm

AGENDA

1. Call to Order: 4:00
 2. Members Excused
 3. Approval of the Agenda
 4. Oath of office – new member of KCBRA and EDC Gary Barton
 5. Approval of Minutes: BRA Minutes of November 15, 2018
 6. Citizens Comments (*4 minutes each / Please state name and address*)
 7. Consent Agenda – Invoices
 - a. **\$ 770.00** - Envirologic General Environmental Review (Invoice #05130 – WO# 2017-1)
 - b. **\$ 795.00** – Envirologic Website Management (Invoice #05128 – WO# 2018-3)
 - c. **EPA Grant Invoices**
 - i. **\$ 703.75** - (\$351.87 to Haz, \$351.88 to Pet.) –Select Products Plan Amendment, WO# 8
 - ii. **\$ 2,522.50** – (All to Haz.) – Jhamin, LLC, WO# 12
 8. Discussion and/or Action Calendar
 - a. **Discussion/Action:** 100 Island Avenue, Parchment
 - i. Part I and Part II application
 - ii. Envirologic Work Order #18
 - b. **Discussion/Action:** Stadium Park Way Brownfield Plan Amendment
 - i. Amendment – recommend approval to Oshtemo Township and County Commission
 - ii. Timeline
 - c. **Discussion/Action:** Vicksburg Mill Transformational Brownfield Plan timeline update
 - d. **Discussion/Action:** Reimbursements for eligible costs
 - i. Midlink - \$155,617.51 (from Local taxes)
 - ii. General Mills – \$294,739.38 (\$33,036.27 Local + \$261,703.11 School taxes)
 - iii. AJZ Sprinkle – \$71,888.73 (\$22,194.33 Local + \$49,694.40 School)
 - e. **Discussion/Action:** Envirologic General Environmental Work Order for 2019
 - f. **Discussion/Action:** 555 E. Eliza St. - MDEQ Loan – MDEQ Refund - **\$400.49**
(includes \$391.28 Interest earned – transferred to KCBRA Account from County Fund – plus \$9.21 Loan remaining of original \$150,000 MDEQ Loan) – need approval for payment to MDEQ for Grant and Loan closeout
 - g. **Discussion/Action:** EPA Grant
 - i. Envirologic Monthly Memo
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- ii. EPA Grant Work Order # 3; Amendment 3 – add \$2,000 to Community Outreach and Programmatic
- iii. Annual End of Year Financial Report

Financial Reports

9. **Discussion:** Funds 247 and 643

10. Staff Report

11. Committees - times dates and places

- a. Land Bank Report – Next Meeting, February, 2019, 8:30 a.m.
- b. Project/Finance Committee – Thursday, January 10, 2019, 4:00 p.m.
- c. Executive Committee – Friday, January 11, 2019, 9:15 a.m.
- d. Bylaws Committee – update if available

12. Other

13. Board Member Comments

14. Adjournment

***Next Meeting: Thursday, January 24, 2019 at 4:00 p.m. – 4th Thursday
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover
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