
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, November 19, 2020
PLACE OF MEETING: ELECTRONIC Meeting via Zoom
See Link provided below or via telephone number provided
TIME: 4:00 pm

AGENDA

Please be advised, the Kalamazoo County Brownfield Redevelopment Authority Board of Directors will conduct this meeting virtually, due to the ongoing COVID-19 related pandemic.

To join this electronic meeting, please use the following link:

<https://us02web.zoom.us/j/87816035803?from=addon>

Meeting ID: 878 1603 5803

One tap mobile

+16465588656,,87816035803# US (New York)

Meeting ID: 878 1603 5803

Find your local number: <https://us02web.zoom.us/u/kcBUC3B5vy>

**For members of the Public wishing to address the Board during the public comment period, please add yourself to the queue by selecting the "Raise hand" button or by dialing *9 on your phone. Once selected, please unmute yourself by selecting the Mute Button or by dialing *6 on your phone.

1. Call to Order: 4:00
 2. Members Excused
 3. Approval of the Agenda
 4. Approval of Minutes: BRA Minutes of October 22, 2020
 5. Public Comments (4 minutes each)
 6. Consent Agenda – Invoices
 - a. **From General 247 Fund:**
 - i. **\$245.00** – Envirologic WO# 2020-1 General Environmental Review
 - ii. **\$3,000.00** – Envirologic FY2021 EPA Grant Application – Inv # 07052
 - iii. **\$1,238.00** – Envirologic WO# 2020-4 – 2 and 10 Mills Street Project
 - iv. **\$ 300.00** – WP Engine Annual Web Hosting fee
 - b. **From LBRF Fund:**
 - i. **\$4,516.58** – Envirologic WO# 2020-3 – 315 E. Frank St. project/Bogan Development
 7. Discussion and/or Action Calendar
 - a. **Discussion/Action:** EPA grant remaining funding and updates
 - i. Final amounts - proposal to cover final invoices from 10/22/2020
 - ii. EPA Grant Report – Final Technical Report submitted 10/30/2020
 - b. **Discussion/Action:** 2020 Budget Adjustments
 - c. **Discussion/Action:** 555 E. Eliza Street – Loan Contract Amendment #3
EGLE has approved KCBRA's requested terms. Board consideration -- authorize the Chair to execute the Contract Amendment #3.
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- d. **Discussion/Action:** Paper City Development/ Vicksburg Mill
 - i. **\$551.25** – Envirologic Invoice # 07086 - EGLE Grant oversight
 - ii. **\$52.50** – Envirologic Invoice #07042 - EGLE Loan oversight
 - iii. **WO#2019-2**, Amendment #2 – Envirologic continued 3rd Party OS for EGLE Grant
 - iv. Q3 Grant Reimbursement to Paper City Development - reimburse once proof of payment is received.
 - v. Q3 Loan Reimbursement to Paper City Development - approval to reimburse once lien waivers and proof of payment is received.
 - vi. Q4 Quarterly Loan and Grant reports – approval to reimburse once lien waiver and proof of payment is received.
 - e. **Discussion/Action:** Island Ave, LLC Project
 - i. Act 381 Work Plan
 - ii. Development Agreement and Agreement with City of Parchment
 - f. **Discussion/Action:** KCBRA Vice Chairperson Nomination
8. Financial Reports
- a. **Discussion:** Funds 247 and 643
9. Staff Report/Updates
10. Committees - times dates and places
- a. Land Bank Report – no report – next meeting scheduled for December 10, 2020, 8:30 a.m.
 - b. Project/Finance Committee – Thursday, December 10, 2020, 4:00 p.m.
 - c. Executive Committee – Friday, December 11, 2020, 9:15 a.m.
11. Other
12. Board Member Comments
13. Adjournment

Next Meeting: Thursday, December 17, 2020 at 4:00 p.m. – NOTE 3rd Thursday due to Christmas Holiday

Room 207a, County Admin Bldg - Or alternatively, held electronically or via teleconference. Please see the KCBRA website at www.kalcountybrownfield.com for electronic meeting notice and instructions

BOARD MEMBERS:

**PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM
IF YOU ARE UNABLE TO ATTEND THE MEETING**

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

Rachael Grover

Resource Coordinator, Planning and Community Development

Kalamazoo County Government

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