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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, June 28, 2018  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Room 207a  
**TIME:** 4:00 pm

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**AGENDA**

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1. Call to Order: 4:00
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: BRA Minutes of May 24, 2018
  5. Citizens Comments (4 minutes each / Please state name and address)
  6. Consent Agenda – Invoices
    - a. **\$ 1,473.75** - Envirologic General Environmental Review (Invoice #04563 – WO# 2018-1)
    - b. **\$ 446.00** – Varnum, Paper City Development, LLC – 4/13/18 Invoice
    - c. **\$ 427.75** - Varnum, Paper City Development, LLC – 5/16/18 Invoice (Draft MOU from Land Bank – Varnum review and counsel)
    - d. **\$ 539.99** – Grover Registration plus mileage and per diem - AIPG Emerging Contaminants and Pathways Conference, Roscommon
    - e. **EPA Grant Invoices**
      - i. **\$11,443.45** - (\$340.00 Haz.; \$ 11,103.45 Pet.) – NACD Mall City Ambulance, WO# 17
      - ii. **\$ 800.69** – (\$400.34 Haz.; \$400.35 Pet.) – Outreach/Programmatic, WO# 3
  7. Discussion and/or Action Calendar
    - a. **Discussion/Action:** 2019 Budget for submittal to Kalamazoo County Finance
    - b. **Discussion/Action:** Vicksburg Paper Mill – MDEQ Grant Contract - \$100,000 Request to Authorize Chair to sign Grant Contract
    - c. **Discussion/Action:** EPA Grant
      - i. Envirologic Monthly Memo
    - d. **Discussion/Action:** 555 E. Eliza St. MDEQ Loan and Grant
      - i. **\$ 9,132.69** – Invoice #04609 MDEQ Grant
  8. Financial Reports
    - a. **Discussion:** Fund 247 and 643
  9. Staff Report
    - a. Vicksburg Mill update
      - i. Transformational BF Plan – Invite from MEDC, developer has paid application fee, staff is reviewing Plan
      - ii. MDEQ Loan – Loan reimbursement agreement needed
    - b. Update on LBRF Policy – see memo in packet
  10. Committees - times dates and places
    - a. Land Bank Report – Next Meeting, August 9, 2018, 8:30 a.m.
    - b. Project/Finance Committee – Next meeting Thursday, July 12, 2018, 4:00 p.m.
    - c. Executive Committee – Next meeting Friday, July 13, 2018, 9:15 a.m.
    - d. Bylaws Committee – Staff has made further draft changes – committee will review
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11. Other
12. Board Member Comments
13. Adjournment

***Next Meeting: Thursday, July 26, 2018 at 4:00 p.m. – Please note 4<sup>th</sup> Thursday  
Room 207a, County Admin Bldg***

PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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