

## KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

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**MEETING DATE:** Thursday, January 28, 2010  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, Board Chambers  
Kalamazoo, Michigan 49007  
**TIME:** (4:00 pm – EDC to follow)

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### **AGENDA**

1. **Call to Order** Chair Rogers
2. **Approval of Minutes:** Thursday, December 17, 2009/ Regular Meeting **action**
3. **Citizens Comments** (4 minutes each/ any item on the agenda or not on the agenda/ Please state name and address)
4. **Consent Calendar** (There are many items that can come before a body that require no debate and are generally approved without opposition. The consent agenda is a listing of those items. Consent agendas are voted as a single item once the items listed are read into the record. Any member of the body or a citizen can ask for consent agenda items to be removed and place on the regular agenda for debate, discussion and decision. Consent agendas are available before the meeting with all appropriate documentation. A member may have questions on consent items and should feel free to call the staff and ask before the meeting.)

**Bills for Payment – action** (Copies of the whole invoice will NOT be in the hard copy packet/ they will only accompany the electronic copy. Hard copy meeting of Budget and Cost Summary as an FYI)

**a. Invoice #25993: Total \$4,532.69**

Davis Creek Business Park Methane Investigation, Kalamazoo, MI

Work Order #12 (Bill Group F) - \$4,532.69

This can be applied only to the Petroleum Grant.

Activities include: data evaluation report preparation, laboratory costs and equipment rental.

Report will be provided to the KCBRA

A revised Budget and Cost Summary which now includes the redistribution of County allocated grant funds to contractual budgets and revision of remaining funds for County expenses will be available at the meeting on 12/10. These funds were re-assigned based on the proportion of funds in relation to the Petroleum Grant and the Hazardous Substances Grant.

**5. Committee Reports -**

- a. Executive Committee - Report & next meeting is Wed., Feb. 10 at 7:30 am here.
- b. Project/ Finance Committee – Report & next meeting is Thur., Feb 11 at 4:30 pm here.
- c. PR / Media Committee – need to schedule?

- 6. Staff Reports** – a revised Project Update that provides current status information for active projects
- a. Selection of Liaison and Alternate Liaison to the Land Bank – representatives to the KC Land Bank Authority (KCLBA) – non-voting participation in the KCLBA - **action**
  - b. Midlink – Staff
    - i. 381 Work Plan
    - ii. Developers Agreement
    - iii. Intergovernmental Agreement between Comstock Township and BRA
  - c. Davis Creek - 2805 East Cork -- City of Kalamazoo – update
  - d. City of Kalamazoo Wellhead Protection/ Petroleum Concerns - Rapid Transit Site - 802 S. Burdick, Kalamazoo, MI - update
  - e. Other Petroleum Site in the City Wellhead Protection Zone
  - f. Future funding –EPA submitted 10/16/09.
  - g. Other

7. **Other**

- a. National Brownfield Conference Report – Julie Rogers and Ken Peregon – report/discussion/slides
- b. Board Retreat – February 20 or 27 Saturday – handout
- c. State Association of Brownfields – Marc Hatton – report/discussion – Marc Hatton

8. **Board Member Comments**

9. **Adjournment**

*Next Meeting: Thursday February 25, 2010*

PLEASE CALL 384-8304 OR EMAIL AT [DPARTL@KALCOUNTY.COM](mailto:DPARTL@KALCOUNTY.COM)

IF YOU ARE UNABLE TO ATTEND THE MEETING.

IT IS IMPORTANT THAT WE HAVE A QUORUM. Thank you.!