

KALAMAZOO COUNTY
BROWNFIELD REDEVELOPMENT AUTHORITY
MINUTES

MEETING DATE: Thursday, June 17, 2010
PLACE OF MEETING: County Administration Building

Present were: Clare Annen, Ruth Blake, Leroy Crabtree, Ken Peregón, Julie Rogers, Anne Summerfield, Matthew VanDyk, Thell Woods
Staff Support: David Artley, Jeff Hawkins (consultant), Lotta Jarnfelt
Absent: Representatives from Augusta and Comstock
Recording Secretary: Julie Freeman

1. CALL TO ORDER

The meeting was called to order by Chairperson Rogers at 5:25 p.m.

2. MEMBERS EXCUSED

Chairperson Rogers excused Mr. Barnard and Mr. Hattan.

3. APPROVAL OF THE AGENDA

A motion to approve the June 17, 2010 agenda, as presented, was made by Mr. VanDyk, supported by Ms. Summerfield and was unanimously approved.

4. APPROVAL OF MINUTES

A motion to approve the May 27, 2010 minutes, as presented, was made by Ms. Blake, supported by Mr. VanDyk and was unanimously approved.

5. CITIZENS COMMENTS

There were no comments made.

6. CONSENT CALENDAR

No items as of June 15.

7. ACTION CALENDAR

No items as of June 15.

8. STAFF REPORTS

a. Mr. Artley reported that he is still in the process of sorting through the past EPA grant funds. He stated that he will be meeting with Jeff Hawkins on June 30. The funds will most likely be expended before the reviewing of the documents.

b. Mr. Hawkins reported he is still in process of formulated some items but did report that he had a meeting with City of Kalamazoo to schedule repair of the landscape areas that were disturbed during the site sampling activities. He also stated that a discussion was held to convey the fact that data had been generated showing some issues but they are in the process of getting it ready for development. A technical meeting was held to review

the scope that was presented to the Brownfield committee on specific data that was generated. A laboratory in Michigan was found that was fairly inexpensive. In July, a sampling will be done to give conditions that have not been on site yet.

c. Mr. Artley stated that the reason for the BRA timeline was to get a good grasp on the logistical layout and sequence of the documents. There is concern about running out of time to achieve a full, comprehensive review and action on 381 Work Plan, Development Agreement and the potentially revision (s) in the BRA Plan prior to the end of 12/31/2010.

d. Staff has explored possibilities with Land Bank and a non-local Foundation.

e. Staff has invested two hours going through the bylaws with the County attorney, Ms. Tombo-Tracy. A meeting to review with the Chair of the By-Laws subcommittee is being scheduled.

f. Ms. Rogers questioned grants versus revolving loan funds in the new round of EPA proposals.

g. Ms. Rogers feels the need to continue to showcase what the committee has done. She feels a lot of participation from the committee will be needed in order to be successful. Need to get on top of the Tour (s) of sites.

h. Mr. VanDyk asked about whether to delay capture for next year. He does not feel a decision needs to be made now but feels a time should be decided when this subject should be discussed. Mr. Artely feels it should not be any later than the September meeting. Mr. Woods questioned the collection of TIFF's in the next two years. Mr. Artley responded that not much money is coming in and if a grant is applied for it will not be ready until June 2011. It will be on the next agenda and a plus/minuses list will be prepared.

8. BOARD MEMBERS COMMENTS

Mr. VanDyk would like to see on the next agenda delaying capture and take a position and start a conversation to amend Brownfield.

9. ADJOURNEMNT

The meeting was adjourned at 5:58 p.m.