
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, August 25, 2011
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, 207A
TIME: 4:00 pm

AGENDA

1. Call to Order ~4:00 pm
2. Members Excused ~4:01pm
3. Approval of the Agenda ~ 4:02 pm – action
4. Approval of Minutes: BRA Minutes of July 28, 2011 {Attachment 1, pp. 3-9} – action
5. Citizens Comments (4 minutes each / Please state name and address)
6. Consent Calendar ~ 4:04 pm
 - a. Approve payment of Clerical Support Services through Janet M. Jones of Kalamazoo – Minutes of July 28 Meetings. (4.75 hours X \$15/hr) Total amount - **\$71.25** from BRA 247-000-808.11.
 - b. Approve payment of CMS work order costs at Clousing by Envirologic Technologies on ET Invoice #27269 in the amount of **\$11,504.31** from Account # 247-000-808.00 (Work Order #2 was originally approved on June 23, 2011).
 - c. Approve payment of Envirologic Technologies Invoice #27270 in the amount of **\$210.00** technical review of BRA Redevelopment/Reimbursement Agreement related to 232, LLC project under Work Order #3. Fund from Account 247-000-808.00.
7. Discussion &/OR Action Calendar: ~ Packets will be available before the meeting. ~4:20 pm
 - a. ~ 4:20/4:25 pm – Discussion – Monthly financial reports - {See board packet- Attachment #2, pp. 10-15 }
 - b. ~ 4:26/4: 41 pm – Action - **CENTRAL MANUFACTURING SERVICES – Reimbursement agreement as discussed in the Committees** – Motion: “I move that we approve the following repayment agreement with Central Manufacturing Services (CMS): CMS shall pay \$12,168.83 pursuant to the reimbursement agreement contained in the CMS original application as follows: \$6,500 on September 15, 2011 or sooner and \$5,668.83 on October 15, 2011 or sooner.”
 - c. ~ 4:42/5:05 pm **232, LLC** – Discussion {See Board Packet –Development Agreement Attachment 3, pp. 16-23}
 - i. Kalamazoo County BRA – Last initial step
 - 1 Development Agreement (Consultant and Legal Review has occurred) – Discussion

2. Vote scheduled at BRA discretion for 9/22.

8. Staff Reports ~ **5:05 pm** {See Board Packet – Update/ Attachment 4, pg. 24}

- a. Midlink – first set of invoices has arrived (nearly \$1-1/2 million); we are reviewing
- b. Galesburg Properties
- c. EPA GRANTS –
- d. BRA Replacement
- e. New leads
- f. Other –

9. Committees - times dates and places ~ 5:20 pm

- a. Land Bank Report– Thell Woods/ David
- b. Executive Committee –
 - i. August schedule is FRI. 9/9/11 @ 7:30 am in County Admin
- c. Project/Finance Committee –
 - i. August schedule is THUR. 9/8/11 @ 4:00 pm in County Admin
- d. PR/Media Committee – CBOC 9/20

10. Other

11. Board Member Comments ~ 5:39 pm

12. Adjournment

Next Meeting: 4th Thursday – September 22, 2011 at 4 pm.
PLEASE CALL 384-8304 OR EMAIL AT dpartl@kalcouny.com
IF YOU ARE UNABLE TO ATTEND THE MEETING, Please advise.