

KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, October 28, 2010
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, Board Chambers
Kalamazoo, Michigan 49007
TIME: 4:00 pm start

AGENDA *revised*

1. Call to Order
2. Members Excused – Ruth Blake, Larry Baumgart and Leroy Crabtree
3. Approval of the Agenda
4. Approval of Minutes: September 16, 2010 attached/ **action**
5. Citizens Comments (4 minutes each/ any item on the agenda or not on the agenda/ Please state name and address)
6. Consent Calendar - **action**
 - A. **ET Invoice #26633: Total \$2,862.50**

General Programmatic Activities
Work Order #19 (Bill Group D) - \$2,682.50
This can be split evenly between the Petroleum Grant and the Hazardous Substances Grant.
Activities include: budget reconciliation activities.
Based on our approved work order budgets, we have essentially expended all of the budget for this task.
Based on conversations with David Artley, we have included an invoice for some of the costs related to budget reconciliation activities and other administrative support for consideration by the Authority.
Payment of this invoice is dependent on the availability of grant funds.
 - B. **ET Invoice #26581: Total \$1,440.00**

Midlink
Work Order #6 (Bill Group G) - \$1,440.00
Activities included communications and meetings with County and Comstock Township; review of revised Brownfield Plan; Act 381 Work Plan.
 - C. **ET Invoice #26596: Total \$16,495.06**

Davis Creek Business Park
Work Order #20 (Bill Groups D,E,F,G,H) - \$16,495.06
Activities included time to install vapor test wells, vapor transmission testing and report writing.
 - D. **Howard and Howard / Susan Padley/ October 8, 2010 - \$6,510.00**

Assorted Hours (22 total hours) for review of Brownfield Plan Amendment #3, BRA/Renaissance Zone Interface, TIF Capture Time Limits, 381 Work Plan and support of and participation in negotiations with Midlink over August and September 2010.
7. Discussion & **Action Calendar:** -
 - a. **Review, discuss and consider formal approval of BRA Plan, Amendment #3.**
 - b. Others will be added if necessary
8. Staff Reports –
 - a. Close out of EPA grant
 - b. NEW EPA grants – submitted 10/15/2010
 - c. BRA Request for \$125,000 from County – approved on 10/5
 - d. Attendance update.
 - e. Other.

9. Committees - times dates and places
 - a. Land Bank Report – staff – attended planning retreat.
 - b. By-laws – Postponed to November/ in review by County Legal/ should be sent our next week
 - c. Executive Committee – Friday/November 12 @ 7:30 am here at County Admin
 - d. Project/Finance Committee – Thursday/October 11 @ 4pm here at County Admin
 - e. PR/Media Committee- TOUR Report
10. Other – RESCHEDULE NOVEMBER 25 MEETING – AS THAT IS THANKSGIVING.
11. Board Member Comments
12. Adjournment

Next Meeting: needs to be adjusted :O)

PLEASE CALL 384-8304 OR EMAIL AT dpartl@kalcounty.com
IF YOU ARE UNABLE TO ATTEND THE MEETING, Please advise.