
KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MEETING DATE: Thursday, November 17, 2011
PLACE OF MEETING: County Administration Building
201 West Kalamazoo Avenue, 207A
TIME: 4:00 pm

AGENDA

1. Call to Order ~4:00 pm
2. Members Excused ~4:01pm - Anne Summerfield
3. Approval of the Agenda ~ 4:02 pm – action
4. Approval of Minutes: BRA Minutes of Thursday, October 27, 2011 {Attachment 1, pp.XX} ~ 4:03 action
5. Citizens Comments (4 minutes each / Please state name and address)
6. Consent Calendar ~ 4:39/4:44 pm
 - a. Approve payment of Clerical Support Services through Janet M. Jones of Kalamazoo – Minutes of October 27, 2011 Meeting. (2.50 hours X \$15/hr) Total amount - **\$37.50** from BRA 247-000-808.11.
 - b. Approve payment of Envirollogic Technologies Invoice # 27551 in the amount of **\$810.00** technical review of documents/ TIF invoice related to Midlink Work Order #4. Fund from Account 247-000-808.00.
7. Discussion &/OR Action Calendar: ~ Packets will be available before the meeting.
 - a. **4:45/4:50 pm** – Discussion – Monthly financial reports - {See board packet- Attachment #3, pp XX}
 - b. **4:51/5:00pm** – “Consider approval of Midlink Invoices in submittal #1, dated from April 2, 2008 through April 3, 2011 in the amount of \$1,476,968 (\$1,040,994 local TIF eligible and \$435,974 as local and state TIF eligible) as eligible expenses pursuant to the Midlink Brownfield Plan, amendment #3 dated December 7, 2010 and the Brownfield Development and Reimbursement Agreement dated June 10, 2011.”
 - c. **5:01/5:10** – “Consider approval of initial payment of Midlink Invoices in submittal #1 classified as school TIF eligible in the amount of \$52,184.44 from account 247-001-ZZZZZ pursuant to the Midlink Brownfield Plan, amendment #3 dated December 7, 2010 and the Brownfield Development and Reimbursement Agreement dated June 10, 2011.”
 - d. **5:11/5:20** – “Consider Approval of KCBRA Contractual and Administrative costs incurred from September 2008 through August 31, 2011 in the amount of

\$59,641.37 as eligible expenses pursuant to the Midlink Brownfield Plan, amendment #3 dated December 7, 2010 and the Brownfield Development and Reimbursement Agreement dated June 10, 2011.”

- e. **5:21/5:30** – Consider approval of transferring KCBRA eligible expenses in the amount of \$17,531.34 from account 247-001-ZZZZZ into account 247-000-ZZZZZ pursuant to the Midlink Brownfield Plan, amendment #3 dated December 7, 2010 and the Brownfield Development and Reimbursement Agreement dated June 10, 2011
8. Staff Reports ~ *none at this time/ they may appear before the meeting and staff will advise. Will hand out a copy of latest BRA/EDC contact.*
9. Committees - times dates and places ~ 5:35/5:41 pm
- a. Land Bank Report– Thell Woods
 - b. Executive Committee – 11/11 – report – “reviewed Midlink Invoices.”
 - i. December schedule is FRI. 12/9/11 @ 7:30 am in County Admin
 - c. Project/Finance Committee – 11/14 – report – “reviewed Midlink Invoices.”
 - i. December schedule is THUR. 12/8/11 @ 4:00 pm in County Admin
 - d. PR/Media Committee – Discussion – KCBRA presentations were made to Oshtemo and Texas Township Boards by Member Iden and Staff D. Artley and to the Township Supervisors Meeting by Member Agostinelli and Staff D. Artley. Same presentation as was used for the Kalamazoo CBOC in October.
10. Other –
11. Board Member Comments ~ 5:32 pm
12. Adjournment

Next Meeting: 3^h Thursday –November 17, 2011 at 4 pm.
(BECAUSE OF THANKSGIVING being 4th Thursday)
PLEASE CALL 384-8304 OR EMAIL AT dpartl@kalcounty.com
IF YOU ARE UNABLE TO ATTEND THE MEETING, Please advise.