

**KALAMAZOO COUNTY ECONOMIC DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS MEETING**

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**MEETING DATE:** Thursday, May 28, 2020  
**PLACE OF MEETING:** ELECTRONIC Meeting via Zoom  
See Link provided below or via telephone number provided  
**TIME:** ~ 4:00 - After BRA Regular and Annual Meetings

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***ANNUAL MEETING AGENDA***

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In order for Board members, staff, and the public to comply with the Governor's Executive Order No. 2020-75, **this meeting will be conducted electronically, following the guidelines of Executive Order.**

**To Join this Electronic meeting,** please use the following webinar link:

<https://us02web.zoom.us/j/84507411466?pwd=cWZ3VjBQZHlVSnhTaysvOFdqaHpiQT09>

Meeting ID: 845 0741 1466

Password: 980396

Dial in number: +1 646 558 8656 US (New York)

\*\*For members of the Public wishing to address the Board, please add yourself to the queue by selecting the "Raise hand" button or by dialing \*9 on your phone. Once selected, please unmute yourself by selecting the Mute Button or by dialing \*6 on your phone.

1. Call to Order
  2. Members Excused
  3. Approval of the Agenda
  4. Approval of Minutes: EDC Minutes of Annual Meeting of April 25, 2019
  5. **Discussion/Action:** Policy and Guidelines for Public Comment
  6. Citizens Comments (4 minutes each )
  7. Election of Officers – to serve through April 22, 2021
    - a. **Slate**
      - i. Chair – Andy Wenzel
      - ii. Vice Chair – Ken Peregon
      - iii. Secretary – Christopher Carew
      - iv. Treasurer – Gary Barton
    - b. **Other nominations**
    - c. **Close nominations** – Any seat with more than one nomination will call for a secret ballot
    - d. **Cast Ballots/Action**
  8. Discussion and/or Action Calendar
    - a. **Discussion/Action:** Covid-19 Economic Impacts
      - i. Grants? Stimulus funding? Role for EDCs?
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b. **Discussion/Action:** Approve Meeting Calendar for 2021

Annual and Business Meeting Thursday, April 22, 2021, immediately following KCBRA meeting scheduled for 4:00 p.m.

Additional meetings in 2021 will be as needed.

9. Staff Update

10. Other

11. Board Member Comments

12. Adjournment

***Next Meeting: April 22, 2021***

PLEASE CALL 384-8305 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

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**KALAMAZOO COUNTY ECONOMIC DEVELOPMENT CORPORATION  
BOARD OF DIRECTORS MEETING**

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**MEETING DATE:** Thursday, April 25, 2019  
**PLACE OF MEETING:** County Administration Building  
201 West Kalamazoo Avenue, 207a  
**TIME:** After BRA Regular and Annual Meetings

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**ANNUAL MEETING MINUTES**

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**Present:** Connie Ferguson, Travis Grimwood, Andy Wenzel, Chris Carew, Ken Peregon, Jodi Milks, Gary Barton

**Members Excused:** Joe Agostinelli, Habib Mandwee, Douglas Milburn, Meredith Place

**Staff:** Lotta Jarnefelt, Rachael Grover

**Recording Secretary:** Rachael Grover

**Community:** 1

1. Chair Wenzel called the meeting to Order at 5:24 p.m.
2. Members Excused: Agostinelli, Mandwee, Milburn and Place
3. Approval of the Agenda: **Grimwood motioned and Ferguson seconded the approval of the Agenda. Motion Carried.**
4. Approval of Minutes: **Carew motioned and Peregon seconded the approval of the EDC Annual meeting minutes of April 26, 2018. Motion Carried.**
5. Citizens Comments: None
6. **Election of Officers** – to serve through April 23, 2020
  - a. **Slate**
    - i. Chair – Andy Wenzel
    - ii. Vice Chair – Ken Peregon
    - iii. Secretary – Christopher Carew
    - iv. Treasurer – Gary Barton

**Grimwood nominated the Slate of Officers as presented and Wenzel supported the nominations.**

- b. **Other nominations**  
**Chair Wenzel asked for any additional nominations. No additional nominations were made.**
- c. **Close nominations**  
**Ferguson motioned to close nominations and cast a unanimous ballot for the Slate of Officers as nominated. Motion supported by Milks. Motion carried.**

**7. Discussion and/or Action Calendar**

- a. **Action:** Meeting Calendar for 2020  
Annual and Business Meeting Thursday, April 23, 2020, immediately following KCBRA meeting that will be scheduled for 4:00 p.m. Additional meetings to be scheduled as needed.

**Peregon motioned to approve 2020 Calendar for EDC meetings and Grimwood supported the motion. Motion carried.**

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b. **Action:** EDC Bylaws

The Bylaws committee has worked on both the EDC and KCBRA Bylaws. County legal counsel reviewed and did not have additional comments but requested a final review by KCBRA's legal counsel. Proposed additions/changes to the bylaws are administrative or directly reflected in the legislation. EDC Chair requested staff engage in further discussion regarding the necessity for further review. The EDC Board will call a special meeting if needed when Bylaws are in final form. No action at this time.

**8. Staff Update**

- a. Hark Orchids Update – Jarnefelt provided an update. Hark Orchids has met job requirements of original loan and the loan has converted to a grant. Additional reporting to the State of Michigan and to the County is still required for a few more years.

**9. Other**

**10. Board Member Comments**

**11. Adjournment** at 5:30

***Next Meeting: April 23, 2020 (Room 207a, County Admin. Bldg)***  
PLEASE CALL 384-8305 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

