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**KALAMAZOO COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**

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**MEETING DATE:** Thursday, October 22, 2020  
**PLACE OF MEETING:** ELECTRONIC Meeting via Zoom  
See Link provided below or via telephone number provided  
**TIME:** 4:00 pm

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**AGENDA**

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Please be advised, the Kalamazoo County Brownfield Redevelopment Authority Board of Directors will conduct this meeting virtually, due to the ongoing COVID-19 related pandemic.

To join this electronic meeting, please use the following link to join the webinar:

<https://us02web.zoom.us/j/86944235560>

Or iPhone one-tap :

US: +16465588656,,86944235560# or +13017158592,,86944235560#

Or Telephone:

Dial US: +1 312 626 6799 (Chicago)

Webinar ID: 869 4423 5560

Find your local number: <https://us02web.zoom.us/u/kerxyTPrH4>

\*\*For members of the Public wishing to address the Board during the public comment period, please add yourself to the queue by selecting the "Raise hand" button or by dialing \*9 on your phone. Once selected, please unmute yourself by selecting the Mute Button or by dialing \*6 on your phone.

1. Call to Order: 4:00
2. Members Excused
3. Approval of the Agenda
4. Approval of Minutes: BRA Minutes of September 24, 2020
5. Public Comments (4 minutes each)
6. Consent Agenda – Invoices
  - a. **\$1,701.25** – Envirologic WO# 2020-1 General Env. Review
  - b. **\$18,027.57** - General Administrative
7. Discussion and/or Action Calendar
  - a. **Discussion/Action**: 10 and 2 Mills Street
    - i. Ruach Industries – signed purchase agreement with closing date
    - ii. Request to fund remaining Work Order #2020-3 - \$3,000 – BEA, and Due care documentation – now from General KCBRA fund (or special projects budget)
    - iii. Additional request to fund Phase I update – estimated cost \$1,000 – from General KCBRA fund
  - b. **Discussion/Action**: EPA grant remaining funding and updates
    - i. Project 619 Porter and Railroad parcels - Envirologic Invoice # 06993 –  
**Total \$4,807.50**  
**\$ 3,841.37** from EPA Hazardous Grant  
**\$ 966.13** Remaining from LBRF

- ii. Project 409, 413, 417 E. North St (619 Porter addl parcels) – ET Inv # 06995 –  
**Total Invoice \$9,235.23**  
**\$6,235.23** from EPA Hazardous Grant  
**\$3,000.00** Remaining from General 247-000-808.00 Contractual Budget
  - iii. Remaining Outreach Programmatic - **\$1,100.56** – Envirologic Inv.# 06992 split between remaining Hazardous and Petroleum budgeted for this activity.
  - iv. **\$ 2,547.18** – from Hazardous Grant– Envirologic WO#32 River’s Edge (508 Harrison and 660 Gull Rd)
  - v. **\$1,026.48** - EPA Grant programmatic (staff) – \$513.24 to Haz.; \$513.24 to Pet.
  - vi. EPA Grant Memo
  - c. **Discussion/Action:** FY2021 EPA Brownfield Assessment Grant Application
  - d. **Discussion/Action:** Paper City Development/ Vicksburg Mill
    - i. **\$446.25** – Envirologic Invoice # 06994 - EGLE Grant oversight
    - ii. **\$297.50** – Envirologic Invoice #06982 - EGLE Loan oversight
    - iii. **\$903.30** - \$574.83 Grant and \$328.47 Loan - Administrative Invoice
    - iv. Quarterly Loan and Grant reports
  - e. **Discussion/Action:** **\$157,357.50** - MEDC Invoice – for State Brownfield Fund (from 2019 Annual Reports) – from State Education Tax captured in 2019 for specific Brownfield Plans
  - f. **Discussion/Action:** Staff Telecommunication Charges August-December 2020 and next fiscal year. Request automatic charge to Fund 247 Communication account – estimated \$113 per month.
  - g. **Discussion/Action:** Vice-Chairperson and Board opening update
8. Financial Reports
- a. **Discussion:** Funds 247 and 643
9. Staff Report/Updates
- a. 555 E. Eliza Street Loan – update – proposed loan terms approved by EGLE – updated contract to follow
10. Committees - times dates and places
- a. Land Bank Report – no report – next meeting scheduled for December 10, 2020, 8:30 a.m.
  - b. Project/Finance Committee – Thursday, November 12, 2020, 4:00 p.m.
  - c. Executive Committee – Friday, November 13, 2020, 9:15 a.m.
11. Other
12. Board Member Comments
13. Adjournment

**Next Meeting: Thursday, November 19, 2020 at 4:00 p.m. – NOTE 3<sup>rd</sup> Thursday due to Thanksgiving Holiday**  
**Room 207a, County Admin Bldg - Or alternatively, held electronically or via**

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*teleconference. Please see the KCBRA website at [www.kalcountybrownfield.com](http://www.kalcountybrownfield.com) for electronic meeting notice and instructions*

BOARD MEMERS:  
PLEASE CALL 384-8112 OR EMAIL RAGROV@KALCOUNTY.COM  
IF YOU ARE UNABLE TO ATTEND THE MEETING

Meetings of the Kalamazoo County Brownfield Redevelopment Authority are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity, or disability. The Kalamazoo County Brownfield Redevelopment Authority will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four (4) business days' notice to the Kalamazoo County BRA. Individuals with disabilities requiring auxiliary aids or services should contact the Kalamazoo County BRA by writing or calling:

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