

Older Adult Services Advisory Council
Meeting Minutes
July 11, 2018 – 3:30 PM
HCS Conference Room B

Members present: Chair Don Ryan, Kim Phillips, Kimberly Middleton, Tim Charron, John Hilliard, Beulah Price, John Gisler, and Kelly Quardokus.

Members Absent: Samantha Carlson, David Eyke, Ros Robbert

Staff: Anne Zemlick, Brien Brockway, Don Saldia and Judy Hayes.

OSA Rep: Cindy Albrecht

Guests: Amanda Lemmer–Willer, Vineyards; Kathryn Hanfland, Aetna; and Joyce Ryan.

I. **Welcome & Introductions:** Chair Don Ryan started the meeting
3:33 pm

II. **Approval of June 2018 minutes**

Motion	Carried	To Accept June 2018 minutes
	Kimberly Middleton	
	Kim Phillips	

III. **Citizen Time:** Kathryn Hanfland, Aetna; planning a senior conference. Hiring two new nurses in Aetna and social worker for Case Management, directing to website for hiring.

Amanda Lemmer–Willer; now with Vineyards assisted living, opening scheduled to be mid–September. Has families putting down deposits, has brochures to pass out. Invite the group for a tour at the facility when available. Don and Amanda discussed possibly scheduling October 10 OASAC meeting at Vineyard campus, has a large area that can be used for the board meeting.

- IV. **Member Time:** John Hilliard: Thanking Amanda, he received a tour for Vineyard facility, nice setting. Also congratulating staff at AAA3A for longevity and Don Ryan for being OASAC Chair. Don Ryan would like to extend appreciation of hard work to Janice Bonita, completed certificate of appreciation to Janice B. signed by the Chair and Vice Chair. Anne Zemlick will deliver the certificate to Janice.

Kim Phillips: Regarding Portage Senior Center. Working on plans to get funding for an addition to building, approving funding this will not be a millage, will be fund-raising effort.

Tim Charron: Reports that DHHS bought two lots next to Family Health Center and the new HCS building, will possibly join agencies at that new location within 1 ½ years.

Don Ryan: Two things, State Advisory Council, working on project, currently wrapping up volunteerism for seniors and seniors doing volunteer work. Started discussion on new charge for next year, has thoughts: create a targeted report to share with Governor and legislator to address issues, such as: Technology Report could be revisited; social isolation and anxiety; long-term care benefits from employers for employees. These topics are currently being discussed in Commission. Don also has been thinking: The commission is a 15 member group of individuals, who are appointed by the Governor, and rotate locations (such as between Munising and Lansing). Don thought it would be a good idea to invite this Commission to Kalamazoo, but would like to confirm that there would be enough room at new building to invite them. Anne Zemlick confirms that there would be room.

V. **Financial Report Review:**

Beth Ridge not present. Anne reporting: Working with Annual Providers, no concerns with spending funds. PREVENT Grant will increase. Now has ads on radio in June, ads related to elder abuse. Also will have commercials on Channel 3, from 6:30–8:00 pm. No questions on Financial Report from members.

- VI. **Advocacy Report:** Sarah not present, legislators on recess. Anne reporting: 2019 Budget will be flat, little increase this year, flat next year. KCASI will not be meeting the month of July, but will be doing a Panel on Direct Care Workers in August.

Don Ryan: Reports of a combined effort with State Commission on Aging and SAC(State Advisory Council); that will address/discuss issues on elder abuse, direct care workers, waiting list for home-delivered meals and services. Goal is to put together issues to report to legislature and governor(4 particular issues).

VII. **Staff Reports:**

Anne Z.: Reports that AAA3A Information and Assistance support line receiving calls regarding the Senior Millage, but staff are only providing general/public information to answer questions from callers. Don reports that there was confusion from recent news report stating that Millage funding would go to "Senior Services", Don reiterated that wording should be clarified as to not cause confusion with local agency.

Anne reports that she met with Tauhric Brown at Senior Services, setting up time to meet on a monthly basis for at least the next six months to improve and change relationship between agencies. Anne reports she had the opportunity to participate in a webinar regarding issues on aging and older adults, organization called Framework Institute, working with Area Agency on Aging in San Francisco in regards to changing the language regarding aging and aging issues. Framework Institute can provide Strategies and Tools to assist in addressing issues.

Anne also provide the new AAA3A brochures with updated address and contact information.

Anne also reports on August 15, Michigan LTC Ombudsman Program, Director invited to meeting, updated standards and regulations regarding Ombudsman Program.

Don S. reports that enrollment is up, staff continue to enroll clients off waitlist and provide in home supports. Service provider Homewatch Caregivers ended their contract per their request ending on July 28, 2018.

Brien: Van Buren County Fair, Completed POS assessments for Homewatch Caregivers and Ecumenical Senior Center. There is a program called “communities for a lifetime” designation, which encourages municipalities to look at their strengths and weakness of their communities, and to have conversations with the residents. Brien passed out indicators that the state looks at for the Program. He offered to send this form as PDF email if requested.

Cindy Albrecht reports that Dan Dozeman could help with this information. Anne reports that this is a goal to complete, to bring municipalities together, encourages board to be involved to provide expertise on the needs of the Senior Community.

Kimberly M. reports that she and Brien M. did attend an “age friendly community” presentation in Grand Rapids; reported that she perceives that the community has a very strong backing by their county government.

Kim P. inquiring of similarities with the designation and the AARP Community Designation; Anne believes that they are similar.

Kelly Q. notices on chapter 2, that there is a question on Community Millages, but also Mental Health Counselors, Broadband Access, goes beyond just a millage and includes quality of life supports.

VIII. Other Business:

Don Ryan commends Anne Z. for building relationship with Tauhric Brown from Senior Services.

Conflict of Interest Disclosure Statement forms were completed and signed by members present. Others will be mailed the forms for completion. Anne Z collected the signed forms for Janice to file.

By-Laws Update: Was provided on last meeting, but giving additional information as a hand-out.

Don R.: Reports that he was reviewing the minutes from Commission of Aging, that there was a comment that those who were not present could participate in the meeting by telephone. He would like to look into this to see if this can be accommodated with current By-laws.

Anne Z. reports that she does not believe that there is any reason that by-laws could not be amended.

Kelly Q. would like to clarify By-laws revision, what has changed, where the changes were located within the document.

Cindy Albrecht confirming that this is a document that is being reviewed.

Don R. confirmed.

Don R. reviewing elements of By-laws. Section 2.1 needs correction to abbreviation of Office of Aging and Adult Services.

Section 2.2: Clarified Health and Community Services (HCS) and differences of DHCS, reports that they are indeed separate. Kelly Q. suggests that this is clarified.

Section 2.3: Change to AAA3A

Section 2.5: No change to old By-law. Don R. suggests removing section 2.5. Discussed Governing Board, and who it is sent to, should be spelled out to where it is going. Kelly Q. suggest using the term *Annually* rather than December 31, for when to submit.

Section 2.7: Was removed, but John Hilliard suggests that it should be put in, with modification. Anne Z. clarified process of RFP within Board. Anne inquired if John H. has any suggested wording written out. John made suggestions regarding modifications. Don R. requested that John H. send him his recommendations.

Section 3.1 – Section 3.5 no changes or suggestions.

Section 3.6: Tim C. Are there interview to reappoint? Confirmed by Don R. and Kelly Q. that there are.

Section 3.7: No change/suggestions. John H. discussed attendance, such as health concerns or problems. Anne Z. reports that this could be on the County By-laws, and that we may not be able to change that. John G. reports that in his experience that could be unavoidable.

Section 3.8: Discussion on clarification, should it include resident status (Kalamazoo County resident). John G. also discussed possible citizenship status as a requirement.

Section 4.2: Anne Z. and Cindy A. report that it is an AASA standard to meet 6 times per year; possible changes to wording to accommodate AASA standard. Kelly Q. inquired with Commissioner Gisler regarding minimal number of visits for other advisory boards/councils. Commissioner Gisler reports that this could vary depending on the board/councils.

Section 4.4: Commissioner Gisler what does “in writing” mean? Kelly Q. reports that it should be clarified method of communication, for example, email.

Section 5.4: Kelly Q. suggested to add, “for purposes for running meeting”.

Section 6.1: Anne Z. suggested to include “to compliance with the standards of AASA”.

Section 6.3: Don R. suggested to clarify method of communication (such as email).

Kelly Q. wanted to inquire if there would be any reason to take a vote between meetings in an email vote. Anne Z. discussed that a special meeting could also be scheduled for a vote. Kelly Q. thanked Don R. and John H. in regards to going over and reviewing of the By-laws.

John Gisler wanted to share an FYI information; regarding “Arena”, impacts everybody. John reports that he is dead-set against it. John H. reports that he also has experience with Arenas to be developed, that they were heated in development.

Don R. and Anne: Reminder that August meeting is cancelled, and that next meeting will be on Alcott Street at the new Health and Community Services building.

Motion	Carried	To Adjourn at 5:12 pm
	John Hilliard	
	John Gisler	

Respectfully submitted,
Judy Hayes