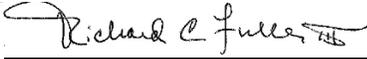


<b>Kalamazoo County Sheriff's Office</b> 	Written Directive		No.	<b>2.1.22</b>
	Subject	<b>FIELD TRAUMA BAGS</b>		
	Effective Date	1/15/2013	Authorized By	
	Revision Date	8/12/2020	Sheriff Richard C. Fuller, III	
	Reviewed Date	8/12/2020		

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**I. PURPOSE**

To provide clear directives for the training, utilization and accompanying accountability necessary for the issuance, use and maintenance of Field Trauma Kits. The Field Trauma Kits are assigned to the core vehicles that can be anticipated to be first law enforcement responding units to a life and death emergency where other medical response is delayed until the scene is secured by law enforcement.

**II. POLICY**

The Field Trauma Kits will be assigned to a specific patrol or detective unmarked unit after inventory.

**III. PROCEDURE**

- A. The Support Division Training office shall be responsible for ensuring that equipment is on hand for necessary restocking of any assigned Field Trauma bag.
- B. Officers that have been trained and certified in Officer Down Survival Training shall be assigned to the role of instructor of training to ensure that all patrol and detectives are familiar with the policy, the Field Trauma bag, its contents and their application.
  - 1. Instructors will be responsible for restocking any Field Trauma bag that has been opened, and shall attempt to confirm the reason the bag was opened. Field Trauma bags shall be inspected at least every six months by a designated instructor.
  - 2. Training and training refreshers will be held as needed. This will be done utilizing Police One refresher courses and during the on-boarding process for operational personnel.

- C. Each on duty patrol officer and each on duty detective shall be responsible to personally check the Field Trauma bag and assure that it is intact during their vehicle inspection at the beginning of their shift. Patrol officers will designate such on their DAR at the beginning of each shift. The laminated identifying tags on the Field Trauma bags are not to be removed.
1. Each Field Trauma Training bag shall be secured with a red plastic secure tie when it is first placed into service or immediately after being restocked by designated persons. If daily inspection of the bag indicates it is not secured, the officer shall:
    - a. Immediately notify the Support Division Training Office in writing or via phone with all details.
    - b. Attempt contact with one of the designated instructors who can inspect, replace inventory and re-secure the bag.
      - (I) If an instructor is not available, the officer shall notify the Sgt/OIC who will then determine whether the Field Trauma bag should be taken out of service until a full inspection can take place.
      - (II) Instructors shall record all inspections of any individual bag, or of semi-annual inspections of all the Field Trauma bags.
  2. Any officer who utilizes any component or any equipment from the Field Trauma bag is required to include details in the I/Leads incident report about the call, or in the absence of a KCSO related report, to provide a full I/Leads incident report about the Field Trauma bag's usage. The I/Leads incident report shall also be forwarded to the Support Division Lieutenant.

End of Written Directive  
RCF